

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library
389 Wolfert Station Road
Mullica Hill, New Jersey**

April 24, 2017 – 3:30 PM

EXECUTIVE CLAIMS MEETING MINUTES

The Executive Claims Committee Meeting of the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at the Gloucester County Library, 389 Wolfert Station Road, Mullica Hill, New Jersey on Monday, April 24, 2017 at 3:30 PM, prevailing time. Chair Campbell, **Shiloh Borough**, presiding. The meeting was called to order at 3:30 PM.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Woodbury and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

Those in attendance were:

Doris Hall, **Logan Twp**
John Washington, **Penns Grove Borough**
Brad Campbell, **Shiloh Borough**
Robert Diaz, **South Harrison Twp**
Karen Sweeney, **Wenonah Borough**
Bob Law, **Woodbury City**

Also present were:

Paul J. Miola, CPCU, ARM, Executive Director, *AJGRMS*
Paul Forlenza, Deputy Executive Director, *AJGRMS*
David DeWeese, *The DeWeese Law Firm, P.C.*
Rob Garrish, *J.A. Montgomery*
Chris Roselli, *Qual-Lynx*
Karen Beatty, *Qual-Care*
Debby Schiffer, *Wellness Director*

CLOSED SESSION PORTION OF MEETING

Chair Campbell entertained a motion to move to Executive Session to review the *Payment Authorization Requests* that will be voted on in Open Session during the Executive Committee Meeting being held on April 24, 2017 at 5:00 PM.

Motion by Mr. Law, seconded by Ms. Hall, to move to Executive Closed Session. All in favor. Motion carried

REOPEN PUBLIC PORTION OF THE MEETING

Chair Campbell entertained a motion to reopen the public portion of the meeting.

Motion by Mr. Law, seconded by Ms. Hall, to reopen the public portion of the meeting. All in favor. Motion carried.

RECOMMENDATION OF APPROVAL OF CLAIMS PAYMENTS

The Executive Claims Committee recommends approval of the PARs at the Executive Committee Meeting as presented in their entirety during the Closed Session portion of the *Executive Claims Meeting*.

The Committee reviewed eighteen (18) claims. Of the claims reviewed, there were eight (8) Workers' Compensation, six (6) General Liability, one (1) Auto Liability and three (3) Property PARs recommended for approval of settlement or continuing defense.

Chair Campbell asked if there were any questions at this time. No questions were entertained.

SOLICITOR'S REPORT FOR OPEN SESSION:

Closed Cases

Mr. DeWeese noted that there were four (4) case(s) closed in the month of April, 2017:

<i>Closed Cases</i>
<i>Roy vs. City of Vineland Municipal Court Judge Killen</i>
<i>Otero vs. City of Vineland</i>
<i>Keenan vs. Township of Harrison</i>
<i>Gilbert vs. Township of Monroe</i>

MANAGED CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	March	YTD
<i>Lost Time</i>	3	12
<i>Medical Only</i>	23	48
<i>Report Only</i>	14	26
<i>Total Intakes(New Claims)</i>	40	86
<i>Report Only % of Total</i>	35.0%	30.2%
<i>Medical Only/Lost Time Ratio</i>	88:12	80:20
<i>Average Days to Report</i>	1.2	4.0

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	429
<i>Transitional Duty Days Worked</i>	103
<i>% of Transitional Duty Days Worked</i>	24.0%
<i>Transitional Duty Days Not Accommodated</i>	326
<i>% of Transitional Duty Days Not Accommodated</i>	76.0%

PPO Penetration Report:

Ms. Beatty presented the monthly PPO Penetration Report

PPO Penetration Rate	March
<i>Bill Count</i>	356
<i>Original Provider Charges</i>	\$585,317
<i>Re-priced Bill Amount</i>	\$205,395
<i>Savings</i>	\$379,922
<i>% of Savings</i>	64.9%
<i>PPO Penetration Rate Bill Count Percentage</i>	93.3%
<i>PPO Penetration Rate Provider Charge Percentage</i>	99.1%
<i>EPO Penetration Rate Bill Count Percentage</i>	91.8%
<i>EPO Penetration Rate Provider Charge Percentage</i>	96.6%

QUAL-LYNX REPORT

Lessons Learned from Losses – April

Mr. Roselli stated that he would present the Lessons Learned report for April, 2017 at the Executive Committee meeting.

Adjuster File Counts

Mr. Roselli reported that the Adjuster File Count report for the month of April, 2017 are included in the agenda packet.

PAR/COI SUB COMMITTEE – ACM, BURLCO & TRICO

Schedule Committee meeting

Mr. Forlenza stated that the Sub-Committee meeting between ACM JIF, BURLCO JIF and TRICO JIF has been scheduled for tomorrow, April 25, 2017 at Merighi’s Savoy Inn.

NEXT MEETING

The next Executive Claims Meeting will be held on **Monday, May 22, 2017** at **3:30 PM** at the Gloucester County Library, **Mullica Hill, New Jersey**.

MOTION TO ADJOURN

Chair Campbell adjourned the Executive Claims meeting. Motion by Ms. Law, seconded by Ms. Hall, to adjourn the meeting.

The meeting was adjourned at 4:37 PM.



Brenda Smith, Recording Secretary for



BRAD CAMPBELL, CHAIR