

**GLOUCESTER/SALEM/CUMBERLAND COUNTIES  
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library  
389 Wolfert Station Road  
Mullica Hill, New Jersey**

**April 24, 2017 – 5:00 PM**

***EXECUTIVE COMMITTEE MEETING  
OPEN SESSION MINUTES***

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The meeting of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at The Gloucester County Library, 389 Wolfert Station Road, Mullica Hill, New Jersey on Monday, April 24, 2017 at 5:00 PM, prevailing time. Chair Campbell, **Shiloh Borough**, presiding. The meeting was called to order at 5:00 PM.

***FLAG SALUTE***

***STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT***

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Woodbury and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

***ROLL CALL***

Those in attendance were:

Beth Reilly, **Alloway Twp**  
Ken Brown, **Carneys Point Twp**  
Sue Miller, **Clayton Borough**  
Don Banks, **Deptford Twp**  
Stephanie McCaffrey, **East Greenwich Twp**  
Carolyn King-Sammons, **Elk Twp**  
Doug Hogate, **Elsinboro Twp**  
Barbara Freijomil, **Franklin Twp**  
Debra Fourre, **Glassboro Borough**  
Harry Rink, **Greenwich Twp**  
Mark Gravinese, **Harrison Twp**  
Doris Hall, **Logan Twp**  
Kevin Clour, **Lower Alloways Creek Twp**  
Jennica Bilecki, **Mantua Twp**  
Kevin Heydel, **Monroe Twp**  
Harry Moore, **Oldmans Twp**  
Susan Jacabucci, **Paulsboro Borough**  
Mayor John Washington, **Penns Grove Borough**  
Maureen Abdill, **Pilesgrove Twp**  
Mike Razzo, **Pitman Borough**

Marjorie Sperry, **Quinton Twp**  
Brad Campbell, **Shiloh Borough**  
Robert Diaz, **South Harrison Twp**  
Carl Bagby, **Swedesboro Borough**  
Mike Seery, **Upper Pittsgrove Twp**  
Aldis Sotomayor, *Alternate*, **Vineland City**  
Karen Sweeney, **Wenonah Borough**  
Bob Law, **Woodbury City**  
Robert Yerka, **Woodbury Heights Borough**  
John Hall, **Woodstown Borough**  
Jane DiBella, **Woolwich Twp**

Absent Fund Commissioners were:

Nate Dunn, **Fairfield Twp**  
Dante Spina, **Mannington Twp**  
Richie Raine, **Pennsville Twp**  
Jim D'Auria, **Washington Township**  
Bill Bittner, **Westville Borough**

Also present were:

Paul J. Miola, CPCU, ARM, Executive Director, *AJG Risk Management Services, Inc.*  
Paul A. Forlenza, Deputy Executive Director, *AJG Risk Management Services, Inc.*  
David S. DeWeese, Esquire, Fund Solicitor, *The DeWeese Law Firm, P.C.*  
Rob Garrish, Safety Director's Office, *J. A. Montgomery Risk Control*  
Chris Roselli, *Qual-Lynx*  
Karen Beatty, *QualCare*  
Debby Schiffer, *Wellness Director*

Also present were the Risk Management Consultants from the following agencies:

AJM Insurance Management  
CEB Corporate Employee Benefits  
Cettei & Connell  
Chesney-Stanton Insurance Group  
Conner Strong & Buckelew  
E.H. Sloan Insurance Agency  
Hardenbergh Insurance Group  
Henry D. Young Insurance  
Len Eckman Insurance

Absent RMCs were:

Biondi Insurance Agency  
Glenn Insurance

***Alternate Executive Committee Member***

Chair Campbell entertained a motion to move up Commissioner Miller to serve on the Executive Committee in the absence of Commissioner Bittner.

Motion by Ms. Hall, seconded by Mr. Razzo, to move up Commissioner Miller to serve on the Executive Committee for voting purposes in the absence of Commissioner Bittner. All in favor. Motion carried.

***APPROVAL OF THE MINUTES – Executive Committee Meeting***

Chair Campbell presented the meeting minutes of the March 27, 2017 Executive Committee meeting for approval.

Chair Campbell asked members for their questions at this time. No questions were entertained.

Chair Campbell entertained a motion to approve the minutes of the March 27, 2017 Executive Committee meeting.

Motion by Mr. Law, seconded by Ms. Hall, to approve the minutes of the March 27, 2017 Executive Committee meeting. All in Favor. Motion carried.

***APPROVAL OF THE MINUTES – Executive Claims Review Committee Meeting***

Chair Campbell presented the meeting minutes of the March 27, 2017 Executive Claims Review Committee Meeting for approval.

Chair Campbell asked members for their questions at this time. No questions were entertained.

Chair Campbell entertained a motion for approval of the Executive Claims Review Committee meeting minutes.

Motion by Mr. Law, seconded by Ms. Hall, to approve the meeting minutes of the March 27, 2017 Executive Claims Review Committee Meeting. All in Favor. Motion carried.

***APPROVAL OF THE MINUTES – Executive Claims Review Committee Closed Session***

Chair Campbell presented the Executive Claims Review Committee Closed Session meeting minutes of March 27, 2017 for approval.

Chair Campbell asked members for their questions at this time. No questions were entertained.

Chair Campbell entertained a motion for approval of the Executive Claims Review Committee Closed Session meeting minutes.

Motion by Mr. Law, seconded by Ms. Hall, to approve the Executive Claims Review Committee Closed Session meeting minutes of March 27, 2017 as presented.

The Executive Claims Review Committee Closed Session minutes of the March 27, 2017 shall not be released to the public until the reason(s) for their remaining closed is no longer applicable, the Fund Solicitor has had the opportunity to review them, and their release has been approved by the Executive Committee. All in Favor. Motion carried.

*The Executive Claims Review Committee Closed Session Meeting Minutes from the March 27, 2017 meeting were collected.*

***EXECUTIVE CLAIMS REVIEW COMMITTEE MEETING REPORT – April 24, 2017***

Chair Campbell reported that an Executive Claims Committee Meeting was held on Monday, April 24, 2017 at the Gloucester County Library, Mullica Hill, New Jersey.

The Committee reviewed eighteen (18) claims. Of the claims reviewed, there were eight (8) Workers' Compensation, six (6) General Liability, one (1) Auto Liability and three (3) Property PARs recommended for approval of settlement or continuing defense.

The claims will be presented for approval later in the meeting.

There were no matter(s) presented for *Abandonment of Subrogation*.

Questions will be addressed during Closed Session if necessary.

***EXECUTIVE DIRECTOR'S REPORT***

Mr. Miola reviewed the Executive Director's Report found in the agenda packet with the membership. He highlighted the following items.

***Lost Time Accident Frequency Report***– Mr. Miola stated that the Lost Time Accident Frequency Summary and Statewide Recap for February, 2017 is included in his report.

***Certificates of Insurance*** - Mr. Miola asked that the Certificates of Insurance issued for the month of March, 2017 be included as part of the meeting minutes.

***2016 Safety Incentive Program Awards*** – Mr. Miola asked that all members review available balances for this program. He noted that the deadline to claim or encumber these funds is November 1, 2017. All encumbered funds must be claimed by February 1, 2018.

***2017 Optional Safety Budget*** - Mr. Miola asked that all members review available balances for this program. He noted that the deadline to claim or encumber these funds is November 1, 2017. All encumbered funds must be claimed by February 1, 2018.

***2017 Wellness Incentive Program Allowance*** – Mr. Miola stated that a report detailing the available balance for each member for the 2016 Wellness Incentive Program was included in the agenda packet. Instructions on claiming the funds were emailed to all members on January 27, 2017. He stated that the deadline for claiming or encumbering the funds is November 1, 2017. All encumbered funds must be claimed by February 1, 2018.

***Employment Practices Liability Helpline – Authorized Contact List***– Mr. Miola stated that QBE has implemented an EPL Helpline for members to use. Those authorized to use the helpline must be appointed by Resolution of the Governing Body. He noted that Municipal Solicitors cannot be appointed as Helpline Contacts. He asked the members to review the list in his report and respond to the email as soon as possible.

***EPL Allowance*** – Mr. Miola reminded members that the Fund has budgeted **\$540** for each member to help offset employment practice related expenses such as the solicitor’s fee for updating member’s EPL policies and procedures.

***Employment Practices Liability Compliance*** – Mr. Miola stated that a compliance report regarding the Employment Practices Liability Coverage was included in his report. He asked the members to review the report carefully to make sure it is accurate. If there are any issues, he told the members to contact PERMA immediately.

***Financial Fast Track*** – Mr. Miola reported that the Financial Fast Track report was included in his report. The JIF’s surplus position as of January 31, 2017 was **\$18,951,899** and the JIF’s surplus position as of February 28, 2017 was **\$19,068,610**.

***Regulatory Filing Checklists*** - – Mr. Miola noted that there were two regulatory filing checklists in his report and they provide an outline of required reporting to the Departments of Banking and Insurance and Community Affairs on an annual and monthly basis.

***Skateboard Park Approval Status***– Mr. Miola stated that a report listing the current status of all approved skateboard parks or those under construction were included in his report. He noted that any member with a park currently under construction or in the review process should review the spreadsheet to be sure that it accurately depicts the status of the town’s facility. He also noted that all members considering construction of a skateboard park should contact his office prior to moving forward.

***Capehart & Scatchard Updates*** – Mr. Miola noted that the Capehart & Scatchard updates are in the agenda packet and provide valuable information regarding WC, ADA and FMLA issues.

***Statutory Bond Status*** – Mr. Miola reminded members to review the latest listing of the Statutory Bonds issued by the MEL for JIF members. These are issued to the individual, NOT the position. Members should review this list as some changes might have occurred at municipal reorganization meetings requiring new bonds to be issued.

***Elected Officials Training*** – Mr. Miola stated that the Fund held four Elected Officials training seminars. The MEL will reduce each member’s 2017 Workers Compensation loss funding premium by \$250 for each municipal elected official who attended one of those training sessions. The total credit is limited to 25% of a member’s Workers Compensation funding premium. The sign-in sheets are posted on the JF website.

On April 4, 2017, the Fund emailed a notification to each member regarding the availability of an online Elected Officials presentation. Those officials that complete this training by May 1, 2017 will also qualify for the \$250 per attendee credit subject to the restrictions mentioned above. A copy of the instructions on how to access this training is included in the agenda packet.

***Quarterly Attendance Report***– Mr. Miola noted that a report detailing attendance records through the first quarter of the 2017 Fund year was included in the agenda packet for review.

**Financial Disclosure Form** – Mr. Miola stated that in 2014, the Division of Local Government Services implemented a new “online” process for completion and submission of Financial Disclosure forms. Each Fund Commissioner has a unique PIN# for which to file as their position of Fund Commissioner with the TRICO JIF. He stated that newly appointed Fund Commissioners that have not received their PIN# yet should contact his office.

**Technology Risk Assessments**– Mr. Miola stated that the Technology Risk Assessments conducted by Pivot Point Security are being completed. He noted that once they are complete, the individual member reports will be mailed to the Municipal Clerk, with an electronic copy of the report emailed to the Fund Commissioners and Risk Management Consultants. That that time, a webinar will be scheduled so that members’ questions can be addressed. He noted that it is anticipated that training and policies and procedures to address the greatest areas will need to be developed.

**New Fund Commissioner Orientation**– Mr. Miola stated that the New Fund Commissioner Orientation training was not held due to a lack of registration. Those Fund Commissioners that want to learn more about the JIF should contact his office and he will arrange to meet with the Fund Commissioner.

**Website ([www.tricojif.org](http://www.tricojif.org))** – Mr. Miola noted that the JIF has a website that contains very useful information for the members:

- Directories
  - Fund Commissioners
  - Claims and Safety Contracts
  - Fund Professionals
- Coverage
  - Bulletins
  - Certificates of Insurance/ID Card Requests
  - Sample Indemnification Language
- Safety
  - Bulletins
  - Training Links

**New Member Activity** – Mr. Miola stated that there was no new member activity to report.

**Loss Ratio Reports**– Mr. Miola stated that the Loss Ratio Snapshots were distributed to the members and RMCs at today’s meeting.

Mr. Miola asked if there were any questions at this time. There were none.

## **SOLICITOR’S REPORT**

### **Executive Claims Committee Meeting**

Mr. DeWeese highlighted the following items from the Claims Review Committee Meeting:

### **Assignment of New Cases**

Mr. DeWeese reported one (1) new cases have been assigned since the last meeting.

<b>New Cases</b>
<i>DiBuonaventura vs. Township of Washington</i>

***Closed Cases***

Mr. DeWeese reported that four (4) case(s) was closed since the last meeting in which no payments were made to the Plaintiffs.

***General Liability Files***

Mr. DeWeese stated that the TRICO JIF has 29 active General Liability files.

***Subrogation Files***

Mr. DeWeese stated that the TRICO JIF has 47 Subrogation files.

Mr. DeWeese asked if there were any questions at this time. No questions were entertained.

***SAFETY DIRECTOR'S REPORT***

Mr. Garrish stated that the Safety Director's Report is self-explanatory. He highlighted the following items:

***MEL Video Library*** – He noted that there is a new email address: [melvideolibrary@jamontgomery.com](mailto:melvideolibrary@jamontgomery.com) and a new phone number: 856-552-4900.

***Safety Director's Bulletins*** – He noted that there was one (1) bulletin(s); *Bring Your Child to Work Day*.

***MSI Training Programs*** – He noted that the upcoming MSI training programs for April, May and June were included in the agenda packet. He noted that monthly reminders are being sent out via email. He asked the members to contact his office if they are not receiving the emails.

Mr. Garrish asked if there were any questions at this time. No questions were entertained.

***CLAIMS ADMINISTRATOR'S REPORT***

***Lessons Learned from Losses – April***

Mr. Roselli provided the members with the *Lessons Learned from Losses* which was included in the agenda packet.

Mr. Roselli stated that the Lessons from Losses for this month is on Best Practices for Backing Up Vehicles. He noted that there has been an increase in the number of claims which involve the improper backing of vehicles. He noted that there are a number of things that can be done to mitigate the hazards of backing vehicles. They are:

- Use a spotter every time. Larger vehicles have larger blind spots.
- Install back-up sensors, camera and warning chimes.
- Make sure that all back up sensors, cameras and warning chimes are working correctly.
- The driver should do a walk around the vehicle.
- Extend the painted lines further out to help guide the driver.

Mr. Roselli asked if there were any questions at this time. No questions were entertained.

**WELLNESS DIRECTOR’S REPORT**

Ms. Schiffer noted that her report is detailed in the agenda packet. She highlighted the following:

- Glassboro (12-week) and Swedesboro (1 year) are doing a “Maintain Don’t Gain” weight challenge, with weigh in every month.
- Vineland is having a Floor against Floor Weight Loss Challenge – the goal as a team to lose at least 4% of total weight. The winning floor receives healthy lunch for all and the overall winner (from any floor) will get an individual prize.
- National Walk Day is April 5<sup>th</sup>. Foot care Center in Vineland offered free foot screenings. There was also a group walk for whoever could participate.
- Wellness Connection Newsletter for April, 2017 was included in the agenda packet as well as being posted to the JIF website.
- Presentations are scheduled in Vineland, Washington Twp, Carneys Point, East Greenwich, Woodbury, Swedesboro and Pennsville.
- Wellness Coordinator Training will be held on September 20, 2017. She asked the members to make sure that their town has someone assigned as the Wellness Coordinator so the information can be sent to them.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

**MANAGED HEALTH CARE REPORT**

***Lost Time v. Medical Only Cases***

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	<b>March</b>	<b>YTD</b>
<i>Lost Time</i>	3	12
<i>Medical Only</i>	23	48
<i>Report Only</i>	14	26
<i>Total Intakes(New Claims)</i>	40	86
<i>Report Only % of Total</i>	35.0%	30.2%
<i>Medical Only/Lost Time Ratio</i>	88:12	80:20



<i>Average Days to Report</i>	<i>1.2</i>	<i>4.0</i>
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***Transitional Duty Report***

Ms. Beatty presented the Transitional Duty Report for 2017.

<b>Transitional Duty Summary Report</b>	<b>YTD</b>
<i>Transitional Duty Days Available</i>	<i>429</i>
<i>Transitional Duty Days Worked</i>	<i>103</i>
<i>% of Transitional Duty Days Worked</i>	<i>24.0%</i>
<i>Transitional Duty Days Not Accommodated</i>	<i>326</i>
<i>% of Transitional Duty Days Not Accommodated</i>	<i>76.0%</i>

***PPO Penetration Report:***

Ms. Beatty presented the monthly PPO Penetration Report for March, 2017.

<b>PPO Penetration Rate</b>	<b>March</b>
<i>Bill Count</i>	<i>356</i>
<i>Original Provider Charges</i>	<i>\$585,317</i>
<i>Re-priced Bill Amount</i>	<i>\$205,395</i>
<i>Savings</i>	<i>\$379,922</i>
<i>% of Savings</i>	<i>64.9%</i>
<i>PPO Penetration Rate Bill Count Percentage</i>	<i>93.3%</i>
<i>PPO Penetration Rate Provider Charge Percentage</i>	<i>99.1%</i>
<i>EPO Penetration Rate Bill Count Percentage</i>	<i>91.8%</i>
<i>EPO Penetration Rate Provider Charge Percentage</i>	<i>96.6%</i>

Ms. Beatty asked if there were any questions. No comments or questions were entertained.

***TREASURER'S REPORT***

Mr. Tontarski provided an overview of Mr. Tontarski's report for March 31, 2017.

**Investment Interest**

Mr. Tontarski reported interest received or accrued for the current month totaled \$20,262.03. This generated an average annual yield of .74%. After including an unrealized net gain of \$1,900.00 in the asset portfolio, the yield is adjusted to .81% for this period. The total overview of the asset portfolio for

the Fund shows an overall unrealized loss of \$192,340.00 as it relates to market value of \$15,805,760.00 vs. the amount invested.

Our asset portfolio with TD Wealth Management consists of two (2) obligations with maturities greater than two years and two (2) obligations with maturities between one and two years.

Mr. Tontarski asked if there were any questions at this time. No questions were entertained.

***Receipt Activity for the Period***

Mr. Tontarski reported on the total subrogation, reimbursement, & receipts.

	<b>April</b>
Subrogation Receipts	\$14,824.31
Overpayment Reimbursements	\$225.00
FY 2017 Premium Assessment Receipts	\$62,065.00
FY 2016 Appropriation Refund	\$267.08

***A.E.L.C.F. Member Participant Balances:***

Woodbury City	\$20,181.00
Washington Twp	\$75,135.00
Pittsgrove Township	\$31,052.00
Stow Creek Township	\$755.00

***Claim Activity for the Period***

Claim activity for the month for claims paid by the Fund and claims payable by the Fund at month end are in the amount of \$471,041.86. The claims detail for the 542 checks.

***Cash Activity for the Period***

Mr. Tontarski stated that during the reporting period, the Fund's "Cash Position" changed from an opening balance of \$33,074,231.37 to a closing balance of \$32,459,051.35 showing a decrease in the Fund of \$615,180.02.

***Loss Run Payment Register***

Chair Campbell entertained a motion to approve the March Loss Run Payment Register as presented.

Motion by Mr. Law, seconded by Ms. Hall, to approve the March Loss Run Payment Register as presented.

**ROLL CALL**      *Yeas:*      Sue Miller, **Clayton Borough**  
Doris Hall, **Logan Township**  
John Washington, **Penns Grove Borough**  
Mike Razze, **Pitman Borough**  
Brad Campbell, *Chair*, **Shiloh Borough**

Karen Sweeney, **Wenonah Borough**  
Bob Law, *Secretary*, **Woodbury City**

*Nays:* None

*Abstain:* None

All in favor. Motion carried by unanimous vote.

***Bill List – April, 2017***

Mr. Tontarski presented the *April 2017 Bill List* for the members' consideration in the amount of **\$1,536,278.45**.

Chair Campbell entertained a motion to approve the *April 2017 Bill List* in the amount of **\$1,536,278.45**.

Motion by Mr. Law, seconded by Ms. Hall, to approve the *April 2017 Bill List* in the amount of **\$1,536,278.45**.

**ROLL CALL**      *Yeas:*      Sue Miller, **Clayton Borough**  
Doris Hall, **Logan Township**  
John Washington, **Penns Grove Borough**  
Mike Razze, **Pitman Borough**  
Brad Campbell, *Chair*, **Shiloh Borough**  
Karen Sweeney, **Wenonah Borough**  
Bob Law, *Secretary*, **Woodbury City**

*Nays:* None

*Abstain:* None

All in favor. Motion carried by unanimous vote.

Mr. Tontarski noted that all accounts will be with Investors Bank by the end of the month.

***COMMITTEE REPORTS***

***EPL/POL CLAIMS REVIEW COMMITTEE - March 27, 2017***

Mr. Forlenza stated that over the past several years, the JIF has recognized an increased risk to its members in the area of employment practices and public official's activities as well as the growing use of technology. As a result, the JIF has made funding available to assist member towns in addressing these risks before claims occur.

Chair Campbell asked for a motion to adopt the EPL/Cyber Liability Risk Management Draft Budget.

Motion by Mr. Law, seconded by Mr. Razze, to adopt the EPL/Cyber Liability Risk Management Draft Budget as presented. All in favor. Motion carried.

***STRATEGIC PLANNING COMMITTEE - April 11, 2017***

Ms. Sweeney reported that the minutes of the April 11, 2017 meeting was distributed to the members for review. She highlighted the following items:

***Member Attendance***– She noted that the committee reviewed member attendance and agreed to review information at the end of June to see if the towns that are had attendance issues in 2016 are continuing in 2017.

***Annual Planning Retreat*** – She noted that the 2017 Annual Planning Retreat will be held on Thursday, July 27<sup>th</sup> and Friday July 28<sup>th</sup> at Auletto Caterers. The Committee will review a draft agenda at the next meeting.

***MEL/E-JIF/RCF Reports***

Mr. Law reported that the registration form for the 2017 MEL Risk Management Consultant Accreditation Program was included in the agenda packet for review. There are four sessions and they will be held in Jamesburg or Marlton. The deadline for registration is May 12, 2017.

***MISCELLANEOUS BUSINESS***

***Resolution 2017-20 – Honoring William Bittner***

Chair Campbell read Resolution 2017-20, Honoring William Bittner into the minutes and thanked him for his years of service as Fund Commissioner of the TRICO JIF.

Motion by Mr. Law, seconded by Ms. Hall, to approve Resolution 2017-20. All in favor. Motion carried.

***Next Meeting***

Chair Campbell noted the next meeting of the TRICO JIF will be held on **Monday, May 22, 2017 at 5:00 PM** at the **Gloucester County Library, Mullica Hill, NJ**.

***PUBLIC COMMENT***

***Open Public Comment***

Chair Campbell entertained a motion to open the meeting to the public.

Motion by Mr. Law, seconded by Ms. Hall, to open the meeting to the public. All in favor. Motion carried.

***Close Public Comment***

Hearing no comments from the public, Chair Campbell entertained a motion to close the meeting to the public.

Motion by Mr. Law, seconded by Mr. Razze, to close the meeting to the public. All in favor. Motion carried.

**EXECUTIVE SESSION MEETING**

A Closed Session of the TRICO JIF was not held.

**APPROVE CLAIMS PAYMENTS**

Mr. Roselli of Qual-Lynx presented the following Payment Authorization Requests (PARs) during the Executive Claims Committee Meeting held on April 24, 2017.

<i>Workers' Compensation</i>	<i>Property</i>	<i>General Liability</i>	<i>Auto Liability</i>
001256670	2017096068	1237582	1245722
2017096256	2017099393	1188294	
2017094933	2017095265	1217364	
2017095079		1208014	
000886218		1226726	
001264514		1237982	
2017091420			
001249292			

Chair Campbell asked members for their questions at this time. No questions were entertained.

Chair Campbell entertained a motion to approve the PARs as presented in their entirety during the Executive Claims Review Committee Meeting.

Motion by Mr. Law, seconded by Ms. Hall, to Approve Payment Authority on the Claims as presented during the Executive Claims Committee Meeting.

**ROLL CALL**      *Yeas:*      Sue Miller, **Clayton Borough**  
Doris Hall, **Logan Township**  
John Washington, **Penns Grove Borough**  
Mike Razze, **Pitman Borough**  
Brad Campbell, *Chair*, **Shiloh Borough**  
Karen Sweeney, **Wenonah Borough**  
Bob Law, *Secretary*, **Woodbury City**

*Nays:*            None

*Abstain:*        None

All in favor. Motion carried by unanimous vote.

***APPROVE ABANDONING SUBROGATION***

There were no claims presented for Abandoning Subrogation.

***MOTION TO ADJOURN***

There being no further business, Chair Campbell entertained a *Motion to Adjourn* the April 24, 2017 Executive Committee Meeting.

Motion by Mr. Law, seconded by Mr. Razze, to adjourn the April 24, 2017 meeting of the TRICO JIF.

The meeting was adjourned at 5:40 PM.



**Brenda Smith, Recording Secretary for**



**BOB LAW, FUND SECRETARY**