

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library
389 Wolfert Station Road
Mullica Hill, New Jersey**

April 25, 2016 – 3:30 PM

EXECUTIVE CLAIMS MEETING MINUTES

The Executive Claims Committee Meeting of the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at the Gloucester County Library, 389 Wolfert Road, Mullica Hill, New Jersey on Monday, April 25, 2016 at 3:30 PM, prevailing time. Chair Slusser, **Oldmans Twp**, presiding. The meeting was called to order at 3:30 PM.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Woodbury and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

Those in attendance were:

Bill Slusser, Chair, **Oldmans Twp**
Mike Razzo, **Pitman**
Kathy Schools, *Alternate*, **Wenonah Borough**
Bob Law, **Woodbury**
John Hall, **Woodstown Borough**

Also present were:

Paul J. Miola, CPCU, ARM, Executive Director, *AJGRMS*
David DeWeese, *The DeWeese Law Firm, P.C.*
Tim Sheehan, **J.A. Montgomery**
Chris Roselli, *Qual-Lynx*
Karen Beatty, *Qual-Care*
Debby Schiffer, *Wellness Director*

CLOSED SESSION PORTION OF MEETING

Chair Slusser entertained a motion to move to Executive Session to review the *Payment Authorization Requests* that will be voted on in Open Session during the Executive Committee Meeting being held on April 25, 2016 at 5:00 PM.

Motion by Mr. Law, seconded by Mr. Razzo, to move to Executive Closed Session. All in favor. Motion carried.

REOPEN PUBLIC PORTION OF THE MEETING

Chair Slusser entertained a motion to reopen the public portion of the meeting.

Motion by Mr. Law, seconded by Mr. Razze, to reopen the public portion of the meeting. All in favor. Motion carried.

RECOMMENDATION OF APPROVAL OF CLAIMS PAYMENTS

The Executive Claims Committee recommends approval of the PARs at the Executive Committee Meeting as presented in their entirety during the Closed Session portion of the *Executive Claims Meeting*.

The Committee reviewed seventeen (17) claims. Of the claims reviewed, there was one (1) Workers' Compensation, seven (7) General Liability, four (4) Auto Liability and four (4) Property PARs recommended for approval of settlement or continuing defense.

Chair Slusser asked if there were any questions at this time. No questions were entertained.

SOLICITOR'S REPORT FOR OPEN SESSION:

Closed Cases

Mr. DeWeese noted that there were three (3) case closed in the month of April, 2016:

<i>Georgette Estate vs. Borough of Pitman</i>	<i>Settlement was negotiated.</i>
<i>Estate of Pasquale vs. Borough of Clayton, Twp of Franklin, Twp of Monroe, Borough of Glassboro and Twp of Elk</i>	<i>Based upon evidence recovered-verbal communication from decedent's father to dismiss the case with prejudice against all the defendants.</i>
<i>Richert vs. Borough of Woodbury Heights</i>	<i>Settlement was reached with Woodbury Heights and West Deptford both contributing.</i>

MANAGED CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	March	YTD
<i>Lost Time</i>	<i>0</i>	<i>11</i>
<i>Medical Only</i>	<i>3</i>	<i>66</i>
<i>Report Only</i>	<i>21</i>	<i>22</i>
<i>Total Intakes(New Claims)</i>	<i>24</i>	<i>99</i>
<i>Report Only % of Total</i>	<i>87.5%</i>	<i>22.2%</i>
<i>Medical Only/Lost Time Ratio</i>	<i>100:00</i>	<i>86:14</i>
<i>Average Days to Report</i>	<i>4.5</i>	<i>2.7</i>

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	1,859
<i>Transitional Duty Days Worked</i>	848
<i>% of Transitional Duty Days Worked</i>	45.6%
<i>Transitional Duty Days Not Accommodated</i>	1,011
<i>% of Transitional Duty Days Not Accommodated</i>	54.4%

PPO Penetration Report:

Ms. Beatty presented the monthly PPO Penetration Report

PPO Penetration Rate	March
<i>Bill Count</i>	378
<i>Original Provider Charges</i>	\$421,710
<i>Re-priced Bill Amount</i>	\$144,546
<i>Savings</i>	\$277,164
<i>% of Savings</i>	65.7%
<i>PPO Penetration Rate Bill Count Percentage</i>	98.1%
<i>PPO Penetration Rate Provider Charge Percentage</i>	99.1%
<i>EPO Penetration Rate Bill Count Percentage</i>	91.2%
<i>EPO Penetration Rate Provider Charge Percentage</i>	94.9%

QUAL-LYNX REPORT

Lessons Learned from Losses – April

Mr. Roselli stated that he would present the Lessons Learned report for April, 2016 at the Executive Committee meeting.

Adjuster File Counts

Mr. Roselli reported that the Adjuster File Count report for the month of April, 2016 was included in the agenda packet.

MISCELLANEOUS BUSINESS

Quarterly Reports to Members

Mr. Miola stated that he recently attended a meeting in the BURLCO JIF and it was brought to his attention that some members are not receiving any claims reports from Qual-Lynx so he had a meeting with Chris Roselli to come up with a standard report and a copy was distributed to the committee members. The report will be emailed to the Fund Commissioner, Claims Coordinator and Risk Management Consultants on a quarterly basis and will show only open claims.

Fund Professional Performance Evaluations

Mr. Miola stated that his office will make a recommendation to issue RFQ's for the Claims Administrator, Property Appraiser, Fund Attorney and Subrogation Attorney at the May, 2016 Executive Committee meeting.

Vanguard – City of Philadelphia

Mr. Miola stated that he received an email from Vanguard regarding damage to a Westville fire boat by the City of Philadelphia. The subrogation claim has been in and out of court for many years and the email detailed that the claim has finally been settled with the City reimbursing the RCF \$117,000.

NEXT MEETING

The next Executive Claims Meeting will be held on **Monday, May 23, 2016 at 3:30 PM** at the **Gloucester County Library, Mullica Hill, New Jersey.**

MOTION TO ADJOURN

Chair Slusser adjourned the Executive Claims meeting.

The meeting was adjourned at 4:30 PM.



Brenda Smith, Recording Secretary for



WILLIAM SLUSSER, CHAIR