

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Glassboro Municipal Building
1 South Main Street
Glassboro, New Jersey**

December 22, 2014 – 2:30 PM

EXECUTIVE CLAIMS MEETING MINUTES

The Executive Claims Committee Meeting of the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at the Glassboro Municipal Building, 1 South Main Street, Glassboro, New Jersey on Monday, December 22, 2014 at 2:30 PM, prevailing time. Chair Heydel, **Monroe**, presiding. The meeting was called to order at 2:30 PM.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *Today's Sunbeam*, of Salem; *Bridgeton Evening News*, of Bridgeton; and the *South Jersey Newspapers*, of Woodbury; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

Those in attendance were:

Joe Schweigart, **East Greenwich Township** (*arrived 3:20pm*)
Kevin Heydel, **Monroe Township**
Bill Slusser, **Oldmans Twp**
Mike Razzo, **Pitman Borough**
Karen Sweeney, **Wenonah**
Bob Law, **Woodbury City**

Also present were:

Paul J. Miola, CPCU, ARM, Executive Director, **AJGRMS**
Paul A. Forlenza, Deputy Executive Director, **AJGRMS**
David S. DeWeese, Esquire, **The DeWeese Law Firm, P.C.**
Tim Sheehan, **J.A. Montgomery**
Kathie Tyler-Schohl, **Qual-Lynx**
Patty Davidson, **Qual-Lynx** (*arrived 2:45pm*)
Debby Schiffer, **Wellness Director**

CLOSED SESSION PORTION OF MEETING

Chair Heydel entertained a motion to move to Executive Session to review the *Payment Authorization Requests* that will be voted on in Open Session during the Executive Committee Meeting being held on December 22, 2014 at 4:00 PM.

Motion by Mr. Slusser, seconded by Mr. Law, to move to Executive Closed Session. All in favor. Motion carried.

REOPEN PUBLIC PORTION OF THE MEETING

Chair Heydel entertained a motion to reopen the public portion of the meeting.

Motion by Mr. Slusser, seconded by Mr. Law, to reopen the public portion of the meeting. All in favor. Motion carried.

RECOMMENDATION OF APPROVAL OF CLAIMS PAYMENTS

The Executive Claims Committee recommends approval of the PARs at the Executive Committee Meeting as presented in their entirety during the Closed Session portion of the *Executive Claims Meeting*.

The Committee reviewed fourteen (14) claims. Of the claims reviewed, there seven (7) Workers' Compensation, two (2) General Liability and five (5) Property PARs recommended for approval of settlement or continuing defense.

Chair Heydel asked if there were any questions at this time. No questions were entertained.

SOLICITOR'S REPORT FOR OPEN SESSION:

Closed Cases

Mr. DeWeese noted that there were (2) two cases closed in the month of December, 2014:

Closed Cases	Result
<i>Jones vs. Borough of Paulsboro</i>	<i>Motion for a Directed Verdict was granted</i>
<i>McBurnett vs. Borough of Woodbury Heights</i>	<i>Settled for the payment to the Plaintiff in the amount of \$5,000 prior to the case proceeding to Arbitration</i>

MANAGED CARE REPORT

Lost Time v. Medical Only Cases

Ms. Tyler-Schohl presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	Nov	YTD
<i>Lost Time</i>	6	20
<i>Medical Only</i>	5	195
<i>Report Only</i>	6	114
<i>Total Intakes(New Claims)</i>	17	329
<i>Report Only % of Total</i>	35.3%	34.7%
<i>Medical Only/Lost Time Ratio</i>	45:55	91:09
<i>Average Days to Report</i>	4.1	63.3*

**This amount includes occupational exposure claims.*

Transitional Duty Report

Ms. Tyler-Schohl presented the Transitional Duty Report.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	3,225
<i>Transitional Duty Days Worked</i>	2,399
<i>% of Transitional Duty Days Worked</i>	74.4%
<i>Transitional Duty Days Not Accommodated</i>	826
<i>% of Transitional Duty Days Not Accommodated</i>	25.6%

Nurse Case Assignment Report:

Nurse Case Summary Report (Inclusive of 3 JIFs)	November
<i>Total Cases Assigned in month</i>	46
<i>Total Cases Closed in month</i>	43
<i>Total Active in month</i>	263

PPO Penetration Report:

Mr. Beatty presented the monthly PPO Penetration Report

PPO Penetration Rate	Nov	YTD
<i>Bill Count</i>	203	2,395
<i>Original Provider Charges</i>	\$132,484	\$2,236,651
<i>Re-priced Bill Amount</i>	\$63,893	\$992,304
<i>Savings</i>	\$67,581	\$1,243,337
<i>% of Savings</i>	51.0%	55.6%
<i>PPO Penetration Rate Bill Count Percentage</i>	91.1%	93.8%
<i>PPO Penetration Rate Provider Charge Percentage</i>	92.2%	95.1%
<i>EPO Penetration Rate Bill Count Percentage</i>	84.5%	85.1%
<i>EPO Penetration Rate Provider Charge Percentage</i>	60.7%	78.8%

Ms. Tyler-Schohl asked if there were any questions. No comments or questions were entertained.

QUAL-LYNX REPORT

Lessons Learned from Losses – December

Ms. Tyler-Schohl reported on the *Lessons Learned from Losses* which was included in the agenda packet.

Ms. Tyler-Schohl asked if there were any questions at this time. No questions were entertained.

NEXT MEETING


The next Executive Claims Meeting will be held on **Monday, January 26, 2015 at 3:30 PM** at the **Gloucester County Library, Mullica Hill, New Jersey.**

MOTION TO ADJOURN

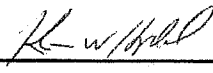
There being no further business, Chair Heydel entertained a motion to adjourn the December 22, 2014 meeting of the TRICO JIF Executive Claims Committee.

Motion by Mr. Slusser, seconded by Mr. Law, to adjourn the December 22, 2014 meeting of the TRICO JIF Executive Claims Review Committee. All in favor. Motion carried.

The meeting was adjourned at 3:40 PM.



Brenda Smith, Recording Secretary for



KEVIN HEYDEL, FUND CHAIR