

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library
389 Wolfert Station Road
Mullica Hill, New Jersey**

February 22, 2016 – 3:30 PM

EXECUTIVE CLAIMS MEETING MINUTES

The Executive Claims Committee Meeting of the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at the Gloucester County Library, 389 Wolfert Road, Mullica Hill, New Jersey on Monday, February 22, 2016 at 3:30 PM, prevailing time. Chair Slusser, **Oldmans Twp**, presiding. The meeting was called to order at 3:35 PM.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Woodbury and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

Those in attendance were:

Bill Slusser, Chair, **Oldmans Twp**
Judy O'Donnell, *Alternate*, **Pitman**
Brad Campbell, **Shiloh**
Bob Dickenson, **Vineland**
Karen Sweeney, **Wenonah Borough**
Bill Bittner, **Westville**
Bob Law, **Woodbury**

Also present were:

Paul Forlenza, Deputy Executive Director, *AJGRMS*
David S. DeWeese, Esquire, *The DeWeese Law Firm, P.C.*
Tim Sheehan, **J.A. Montgomery**
Chris Roselli, *Qual-Lynx*
Karen Beatty, *Qual-Care*
Debby Schiffer, *Wellness Director*

CLOSED SESSION PORTION OF MEETING

Chair Slusser entertained a motion to move to Executive Session to review the *Payment Authorization Requests* that will be voted on in Open Session during the Executive Committee Meeting being held on February 22, 2016 at 5:00 PM.

Motion by Mr. Law, seconded by Ms. Sweeney, to move to Executive Closed Session. All in favor. Motion carried.

REOPEN PUBLIC PORTION OF THE MEETING

Chair Slusser entertained a motion to reopen the public portion of the meeting.

Motion by Mr. Law, seconded by Ms. Sweeney, to reopen the public portion of the meeting. All in favor. Motion carried.

RECOMMENDATION OF APPROVAL OF CLAIMS PAYMENTS

The Executive Claims Committee recommends approval of the PARs at the Executive Committee Meeting as presented in their entirety during the Closed Session portion of the *Executive Claims Meeting*.

The Committee reviewed sixteen (16) claims. Of the claims reviewed, there were ten (10) Workers' Compensation, one (1) Auto Liability and five (5) Property PARs recommended for approval of settlement or continuing defense.

Chair Slusser asked if there were any questions at this time. No questions were entertained.

SOLICITOR'S REPORT FOR OPEN SESSION:

Closed Cases

Mr. DeWeese noted that there were two (2) case closed in the month of February, 2016:

<i>Jones vs. Township of Deptford</i>	<i>A voluntary Stipulation of Dismissal was filed in October, 2015 as to the Township of Deptford</i>
<i>Stapley vs. Township of Elk</i>	<i>A Stipulation of Dismissal was filed with respect to all claims against the Township of Elk</i>

Defense Panel Breakfast – January 29, 2016

Mr. DeWeese stated that the Defense Panel Breakfast was held on January 29, 2016 and it was a great meeting with good information and ideas. He will provide a written report for the March meeting.

MANAGED CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	January	YTD
<i>Lost Time</i>	5	5
<i>Medical Only</i>	21	21
<i>Report Only</i>	12	12
<i>Total Intakes (New Claims)</i>	38	38
<i>Report Only % of Total</i>	31.6%	31.6%

<i>Medical Only/Lost Time Ratio</i>	81:19	81:19
<i>Average Days to Report</i>	1.9	1.9

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	284
<i>Transitional Duty Days Worked</i>	101
<i>% of Transitional Duty Days Worked</i>	35.6%
<i>Transitional Duty Days Not Accommodated</i>	183
<i>% of Transitional Duty Days Not Accommodated</i>	64.4%

PPO Penetration Report:

Ms. Beatty presented the monthly PPO Penetration Report

PPO Penetration Rate	January
<i>Bill Count</i>	208
<i>Original Provider Charges</i>	\$412,651
<i>Re-priced Bill Amount</i>	\$192,141
<i>Savings</i>	\$220,510
<i>% of Savings</i>	53.4%
<i>PPO Penetration Rate Bill Count Percentage</i>	98.6%
<i>PPO Penetration Rate Provider Charge Percentage</i>	93.1%
<i>EPO Penetration Rate Bill Count Percentage</i>	95.0%
<i>EPO Penetration Rate Provider Charge Percentage</i>	97.1%

QUAL-LYNX REPORT

Lessons Learned from Losses – February

Mr. Roselli stated that he would present the Lessons Learned report for February, 2016 at the Executive Committee meeting.

Adjuster File Counts

Mr. Roselli reported that the Adjuster File Count report for the month of February, 2016 was included in the agenda packet.

MISCELLANEOUS BUSINESS

Mantua Township Outdoor Firearms Range Facility Standards

Mr. Sheehan stated that he reviewed the DCJ/PTC Outdoor Firearms Range Facility Standards and he believes that the range meets the required standards.

Authorization to join ACM & BURLCO in a Managed Care RFP

Mr. Forlenza reminded the Committee of their discussions last Fall to undertake a Competitive Contracting process this year in cooperation with the BURLCO and ACM JIFs for the purpose of securing Managed Care Services beginning in 2017. He explained to the Committee that these actions must be authorized by the Executive Committee and will be considered at the March Executive Committee Meeting.

Authorization for the Executive Director to prepare, release and receive RFPs for Managed Care Services

Mr. Forlenza explained to the Committee that should the Committee decide to enter into the Competitive Contracting process, the Fund will still need to authorize his office to prepare, release, and receive RFP's for Managed Care Services. This action must be authorized by the Executive Committee and will be considered at the March Executive Committee Meeting.

NEXT MEETING

The next Executive Claims Meeting will be held on **Monday, March 28, 2016 at 3:30 PM** at the **Gloucester County Library, Mullica Hill, New Jersey.**

MOTION TO ADJOURN

Chair Slusser adjourned the Executive Claims meeting.

The meeting was adjourned at 4:53 PM.



Brenda Smith, Recording Secretary for



WILLIAM SLUSSER, CHAIR