

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES  
MUNICIPAL JOINT INSURANCE FUND**

**Monroe Township Municipal Building  
125 Virginia Avenue  
Williamstown, New Jersey**

**February 23, 2015 – 3:30 PM**

***EXECUTIVE CLAIMS MEETING MINUTES***

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The Executive Claims Committee Meeting of the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at the Monroe Township Municipal Building, 125 Virginia Avenue, Williamstown, New Jersey on Monday, February 23, 2015 at 3:30 PM, prevailing time. Chair Slusser, **Oldmans**, presiding. The meeting was called to order at 3:40 PM.

***STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT***

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Woodbury and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

Those in attendance were:

Bill Slusser, *Chair Oldmans Twp*  
Kevin Heydel, **Monroe Township**  
Mike Razzo, **Pitman** (*arrived 3:50pm*)  
Bob Dickenson, **Vineland**  
Karen Sweeney, **Wenonah**  
Bill Bittner, **Westville**  
Bob Law, **Woodbury City**

Also present were:

Paul J. Miola, CPCU, ARM, Executive Director, *AJGRMS*  
Paul A. Forlenza, Deputy Executive Director, *AJGRMS*  
David S. DeWeese, Esquire, *The DeWeese Law Firm, P.C.*  
Tim Sheehan, **J.A. Montgomery**  
Diane Lefever, *Qual-Lynx*  
Patty Davidson, *Qual-Lynx*  
Karen Beatty, *QualCare*  
Debby Schiffer, *Wellness Director*

***CLOSED SESSION PORTION OF MEETING***

Chair Slusser entertained a motion to move to Executive Session to review the *Payment Authorization Requests* that will be voted on in Open Session during the Executive Committee Meeting being held on February 23, 2015 at 5:00 PM.

Motion by Mr. Law, seconded by Ms. Sweeney, to move to Executive Closed Session. All in favor. Motion carried.

**REOPEN PUBLIC PORTION OF THE MEETING**

Chair Slusser entertained a motion to reopen the public portion of the meeting.

Motion by Mr. Law, seconded by Mr. Razze, to reopen the public portion of the meeting. All in favor. Motion carried.

**RECOMMENDATION OF APPROVAL OF CLAIMS PAYMENTS**

The Executive Claims Committee recommends approval of the PARs at the Executive Committee Meeting as presented in their entirety during the Closed Session portion of the *Executive Claims Meeting*.

The Committee reviewed twelve (12) claims. Of the claims reviewed, there six (6) Workers' Compensation, one (1) Auto and five (5) Property PARs recommended for approval of settlement or continuing defense.

Chair Heydel asked if there were any questions at this time. No questions were entertained.

**SOLICITOR'S REPORT FOR OPEN SESSION:**

***Closed Cases***

Mr. DeWeese noted that there were (6) six cases closed in the month of February, 2015:

<b>Closed Cases</b>	<b>Result</b>
<i>Cokos vs. Township of Deptford</i>	<i>Case settled for the payment of \$35,000, inclusive of counsel fees.</i>
<i>Duncan vs. Township of Monroe</i>	<i>Case settled for the payment of \$90,000 to the Plaintiff</i>
<i>Gallagher vs. Township of Mantua</i>	<i>Case settled at a settlement conference for the payment of \$75,000 to the Plaintiff, inclusive of counsel fees.</i>
<i>Johnson vs. Township of Deptford</i>	<i>Case went to trial; jury awarded the Plaintiff \$150,000 and counsel fees of \$34,896.22. Case settled.</i>
<i>Strom vs. Township of Deptford</i>	<i>Case settled for the payment of \$900.00.</i>
<i>Scuderi vs. Township of Franklin</i>	<i>Case settled for payment of \$150,000.</i>

**MANAGED CARE REPORT**

***Lost Time v. Medical Only Cases***

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	<b>Jan</b>	<b>YTD</b>
<i>Lost Time</i>	8	8
<i>Medical Only</i>	21	21
<i>Report Only</i>	7	7
<i>Total Intakes(New Claims)</i>	36	36
<i>Report Only % of Total</i>	19.4%	19.4%
<i>Medical Only/Lost Time Ratio</i>	72:18	72:18
<i>Average Days to Report</i>	2.5	2.5

***Transitional Duty Report***

Ms. Beatty presented the Transitional Duty Report.

<b>Transitional Duty Summary Report</b>	<b>YTD</b>
<i>Transitional Duty Days Available</i>	183
<i>Transitional Duty Days Worked</i>	95
<i>% of Transitional Duty Days Worked</i>	51.9%
<i>Transitional Duty Days Not Accommodated</i>	88
<i>% of Transitional Duty Days Not Accommodated</i>	48.1%

***PPO Penetration Report:***

Ms. Beatty presented the monthly PPO Penetration Report

<b>PPO Penetration Rate</b>	<b>Jan</b>
<i>Bill Count</i>	195
<i>Original Provider Charges</i>	\$120,264
<i>Re-priced Bill Amount</i>	\$58,063
<i>Savings</i>	\$62,202
<i>% of Savings</i>	51.7%
<i>PPO Penetration Rate Bill Count Percentage</i>	91.8%
<i>PPO Penetration Rate Provider Charge Percentage</i>	91.9%
<i>EPO Penetration Rate Bill Count Percentage</i>	80.7%
<i>EPO Penetration Rate Provider Charge Percentage</i>	69.9%

## QUAL-LYNX REPORT

### *Lessons Learned from Losses – February*

Ms. Lefever reported on the *Lessons Learned from Losses for February* which was included in the agenda packet.

She reviewed recent accidents involving the backing up of municipal vehicles. There have been several tragic claims involving these types of accidents. She listed a few precautions that may help to avoid these types of accidents in the future.

- Make sure all lights, cameras and backup beepers are working
- Use a co-worker as a spotter when backing up
- Vehicle is to back up only when the spotter says it is safe
- Make sure you know where all the workers are in relation to the truck

She noted that J.A. Montgomery/MEL Safety Institute has a wealth of information on its website, which can be accessed through [www.njmel.org](http://www.njmel.org). You can also view safety

### ***NEXT MEETING***

The next Executive Claims Meeting will be held on **Monday, March 23, 2015 at 3:30 PM** at the **Gloucester County Library, Mullica Hill, New Jersey.**

### ***MOTION TO ADJOURN***

There being no further business, Chair Slusser entertained a motion to adjourn the February 23, 2015 meeting of the TRICO JIF Executive Claims Committee.

Motion by Mr. Law, seconded by Mr. Slusser, to adjourn the February 23, 2015 meeting of the TRICO JIF Executive Claims Review Committee. All in favor. Motion carried.

The meeting was adjourned at 4:50 PM.



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**Brenda Smith, Recording Secretary for**



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**BILL SLUSSER, FUND CHAIR**