

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library
389 Wolfert Station Road
Mullica Hill, New Jersey**

January 25, 2016 – 3:30 PM

EXECUTIVE CLAIMS MEETING MINUTES

The Executive Claims Committee Meeting of the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at the Gloucester County Library, 389 Wolfert Road, Mullica Hill, New Jersey on Monday, January 25, 2016 at 3:30 PM, prevailing time. Chair Slusser, **Oldmans Twp**, presiding. The meeting was called to order at 3:40 PM.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Woodbury and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

Those in attendance were:

Bill Slusser, Chair, **Oldmans Twp**
Mike Razzo, **Pitman** (*arrived 3:50pm*)
Bob Dickenson, **Vineland**
Karen Sweeney, **Wenonah Borough**
Bill Bittner, **Westville**
Bob Law, **Woodbury**

Also present were:

Paul J. Miola, CPCU, ARM, Executive Director, *AJGRMS*
Paul Forlenza, Deputy Executive Director, *AJGRMS*
David S. DeWeese, Esquire, *The DeWeese Law Firm, P.C.*
Tim Sheehan, **J.A. Montgomery**
Chris Roselli, *Qual-Lynx*
Karen Beatty, *Qual-Care*
Debby Schiffer, *Wellness Director*

CLOSED SESSION PORTION OF MEETING

Chair Slusser entertained a motion to move to Executive Session to review the *Payment Authorization Requests* that will be voted on in Open Session during the Executive Committee Meeting being held on January 25, 2016 at 5:00 PM.

Motion by Mr. Law, seconded by Mr. Bittner, to move to Executive Closed Session. All in favor. Motion carried.

REOPEN PUBLIC PORTION OF THE MEETING

Chair Slusser entertained a motion to reopen the public portion of the meeting.

Motion by Mr. Law, seconded by Mr. Bittner, to reopen the public portion of the meeting. All in favor. Motion carried.

RECOMMENDATION OF APPROVAL OF CLAIMS PAYMENTS

The Executive Claims Committee recommends approval of the PARs at the Executive Committee Meeting as presented in their entirety during the Closed Session portion of the *Executive Claims Meeting*.

The Committee reviewed six (6) claims. Of the claims reviewed, there four (4) Workers' Compensation, one (1) General Liability and one (1) Property PARs recommended for approval of settlement or continuing defense.

Chair Slusser asked if there were any questions at this time. No questions were entertained.

SOLICITOR'S REPORT FOR OPEN SESSION:

Closed Cases

Mr. DeWeese noted that there were three (3) case closed in the month of January, 2016:

<i>Hollywood vs. Township of Pittsgrove</i>	<i>Administrative Complaint was filed; Motion for Summary Judgment filed.</i>
<i>Lonabaugh vs. City of Woodbury</i>	<i>Settlement for \$15,000.00 was accepted.</i>
<i>Popiolek vs. Township of Deptford</i>	<i>Motion to Dismiss the Complaint was granted.</i>

MANAGED CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	December	YTD
<i>Lost Time</i>	1	27
<i>Medical Only</i>	14	193
<i>Report Only</i>	11	116
<i>Total Intakes(New Claims)</i>	26	336
<i>Report Only % of Total</i>	42.3%	34.5%
<i>Medical Only/Lost Time Ratio</i>	93:07	87:13
<i>Average Days to Report</i>	4.5	4.5

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	3,605.00
<i>Transitional Duty Days Worked</i>	2,056.00
<i>% of Transitional Duty Days Worked</i>	57.0%
<i>Transitional Duty Days Not Accommodated</i>	1,549
<i>% of Transitional Duty Days Not Accommodated</i>	43.0%

PPO Penetration Report:

Ms. Beatty presented the monthly PPO Penetration Report

PPO Penetration Rate	December
<i>Bill Count</i>	266
<i>Original Provider Charges</i>	\$515,978
<i>Re-priced Bill Amount</i>	\$210,963
<i>Savings</i>	\$304,881
<i>% of Savings</i>	59.1%
<i>PPO Penetration Rate Bill Count Percentage</i>	91.6%
<i>PPO Penetration Rate Provider Charge Percentage</i>	91.3%
<i>EPO Penetration Rate Bill Count Percentage</i>	74.0%
<i>EPO Penetration Rate Provider Charge Percentage</i>	90.9%

QUAL-LYNX REPORT

Lessons Learned from Losses – January

Mr. Roselli stated that he would present the Lessons Learned report for January, 2016 at the Executive Committee meeting.

Adjuster File Counts

Mr. Roselli reported that the Adjuster File Count report for the month of January, 2016 was included in the agenda packet.

NEXT MEETING

The next Executive Claims Meeting will be held on **Monday, February 22, 2016 at 3:30 PM** at the **Gloucester County Library, Mullica Hill, New Jersey.**

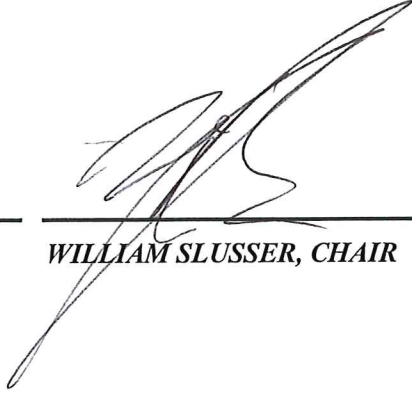
MOTION TO ADJOURN

Chair Slusser adjourned the Executive Claims meeting.

The meeting was adjourned at 4:40 PM.

Brenda Smith

Brenda Smith, Recording Secretary for



WILLIAM SLUSSER, CHAIR