

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library
389 Wolfert Station Road
Mullica Hill, New Jersey**

July 25, 2016 – 3:30 PM

EXECUTIVE CLAIMS MEETING MINUTES

The Executive Claims Committee Meeting of the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at the Gloucester County Library, 389 Wolfert Road, Mullica Hill, New Jersey on Monday, July 25, 2016 at 3:30 PM, prevailing time. Acting Chair Law, **Woodbury**, presiding. The meeting was called to order at 3:35 PM.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Woodbury and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

Those in attendance were:

Doris Hall, **Logan Twp**
Kevin Heydel, **Monroe Twp**
Karen Sweeney, **Wenonah Borough**
Bill Bittner, **Westville Borough**
Bob Law, **Woodbury**

Also present were:

Paul J. Miola, CPCU, ARM, Executive Director, **AJGRMS**
Paul Forlenza, Deputy Executive Director, **AJGRMS**
David DeWeese, **The DeWeese Law Firm, P.C.**
Tim Sheehan, **J.A. Montgomery**
Chris Roselli, **Qual-Lynx**
Russ Bayer, **Qual-Care**
Debby Schiffer, **Wellness Director**

CLOSED SESSION PORTION OF MEETING

Acting Chair Law entertained a motion to move to Executive Session to review the *Payment Authorization Requests* that will be voted on in Open Session during the Executive Committee Meeting being held on July 28, 2016 at 4:00 PM.

Motion by Mr. Bittner, seconded by Ms. Hall, to move to Executive Closed Session. All in favor. Motion carried.

REOPEN PUBLIC PORTION OF THE MEETING

Acting Chair Law entertained a motion to reopen the public portion of the meeting.

Motion by Ms. Hall, seconded by Mr. Bittner, to reopen the public portion of the meeting. All in favor. Motion carried.

RECOMMENDATION OF APPROVAL OF CLAIMS PAYMENTS

The Executive Claims Committee recommends approval of the PARs at the Executive Committee Meeting as presented in their entirety during the Closed Session portion of the *Executive Claims Meeting*.

The Committee reviewed twelve (12) claims. Of the claims reviewed, there were six (6) Workers' Compensation, two (2) General Liability and four (4) Property PARs recommended for approval of settlement or continuing defense.

Acting Chair Law asked if there were any questions at this time. No questions were entertained.

SOLICITOR'S REPORT FOR OPEN SESSION:

Closed Cases

Mr. DeWeese noted that there were three (3) case closed in the month of July, 2016:

<i>Habaveb vs. Township of Mantua</i>	<i>Dismissed without Prejudice; claim settled for \$25,000.00</i>
<i>Cashman vs. Township of Washington</i>	<i>Settlement of \$52,500.00</i>
<i>Jones vs. City of Vineland</i>	<i>Motion for Summary Judgment was granted</i>

MANAGED CARE REPORT

Lost Time v. Medical Only Cases

Mr. Bayer presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	June	YTD
<i>Lost Time</i>	2	16
<i>Medical Only</i>	19	117
<i>Report Only</i>	7	39
<i>Total Intakes(New Claims)</i>	28	172
<i>Report Only % of Total</i>	25.0%	22.7%
<i>Medical Only/Lost Time Ratio</i>	90:10	88:12
<i>Average Days to Report</i>	2.7	2.8

Transitional Duty Report

Mr. Bayer presented the Transitional Duty Report.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	3,168
<i>Transitional Duty Days Worked</i>	1,657
<i>% of Transitional Duty Days Worked</i>	52.3%
<i>Transitional Duty Days Not Accommodated</i>	1,511
<i>% of Transitional Duty Days Not Accommodated</i>	47.7%

PPO Penetration Report:

Mr. Bayer presented the monthly PPO Penetration Report

PPO Penetration Rate	June
<i>Bill Count</i>	311
<i>Original Provider Charges</i>	\$522,710
<i>Re-priced Bill Amount</i>	\$158,648
<i>Savings</i>	\$364,062
<i>% of Savings</i>	69.6%
<i>PPO Penetration Rate Bill Count Percentage</i>	95.2%
<i>PPO Penetration Rate Provider Charge Percentage</i>	98.2%
<i>EPO Penetration Rate Bill Count Percentage</i>	85.8%
<i>EPO Penetration Rate Provider Charge Percentage</i>	94.8%

QUAL-LYNX REPORT

Lessons Learned from Losses – July

Mr. Roselli stated that he would present the Lessons Learned report for July, 2016 at the Executive Committee meeting.

Adjuster File Counts

Mr. Roselli reported that the Adjuster File Count report for the month of July, 2016 was included in the agenda packet.

MISCELLANEOUS BUSINESS

Managed Care Services – RFP Update

Mr. Forlenza stated that a meeting will be scheduled between members of the ACM JIF, BURLCO JIF and TRICO JIF to review the responses.

Fund Solicitor/Subrogation Attorney RFQs

Mr. Forlenza stated that his office received the responses to the Fund Solicitor and the Subrogation Attorney RFQs. There were three (3) responses to the Fund Solicitor and two (2) responses to the Subrogation Attorney. He stated at this point, the committee needs to determine the rating criteria and once that is determined, he will email the RFQ responses to the members so they can be reviewed and rated at the September Executive Claims Committee meeting.

Following discussion, the consensus of the Claims Committee was as follows:

Fund Solicitor:

- 1 15 points
- 2 15 points
- 3 20 points
- 4 20 points
- 5 20 points
- 6 5 points
- 7 5 points

Subrogation Attorney:

- 1 15 points
- 2 20 points
- 3 20 points
- 4 20 points
- 5 10 points
- 6 5 points
- 7 10 points

NEXT MEETING

The next Executive Claims Meeting will be held on **Monday, September 26, 2016 at 3:30 PM** at the **Gloucester County Library, Mullica Hill, New Jersey.**

MOTION TO ADJOURN

Acting Chair Law adjourned the Executive Claims meeting.

The meeting was adjourned at 4:46 PM.



Brenda Smith, Recording Secretary for



BOB LAW, ACTING CHAIR