

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library
389 Wolfert Station Road
Mullica Hill, New Jersey**

June 27, 2016 – 3:30 PM

EXECUTIVE CLAIMS MEETING MINUTES

The Executive Claims Committee Meeting of the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at the Gloucester County Library, 389 Wolfert Road, Mullica Hill, New Jersey on Monday, June 27, 2016 at 3:30 PM, prevailing time. Chair Slusser, **Oldmans Twp**, presiding. The meeting was called to order at 3:35 PM.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Woodbury and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

Those in attendance were:

Doris Hall, **Logan Twp**
Bill Slusser, Chair, **Oldmans Twp**
Mike Razzo, **Pitman**
Karen Sweeney, **Wenonah Borough**
Bill Bittner, **Westville Borough**
Bob Law, **Woodbury**

Also present were:

Paul Forlenza, Deputy Executive Director, *AJGRMS*
David DeWeese, *The DeWeese Law Firm, P.C.*
Tim Sheehan, **J.A. Montgomery**
Chris Roselli, *Qual-Lynx*
Karen Beatty, *Qual-Care*
Debby Schiffer, *Wellness Director*

CLOSED SESSION PORTION OF MEETING

Chair Slusser entertained a motion to move to Executive Session to review the *Payment Authorization Requests* that will be voted on in Open Session during the Executive Committee Meeting being held on June 27, 2016 at 5:00 PM.

Motion by Mr. Law, seconded by Mr. Razzo, to move to Executive Closed Session. All in favor. Motion carried.

REOPEN PUBLIC PORTION OF THE MEETING

Chair Slusser entertained a motion to reopen the public portion of the meeting.

Motion by Mr. Law, seconded by Ms. Sweeney, to reopen the public portion of the meeting. All in favor. Motion carried.

RECOMMENDATION OF APPROVAL OF CLAIMS PAYMENTS

The Executive Claims Committee recommends approval of the PARs at the Executive Committee Meeting as presented in their entirety during the Closed Session portion of the *Executive Claims Meeting*.

The Committee reviewed eleven (11) claims. Of the claims reviewed, there were seven (7) Workers' Compensation, three (3) General Liability, and one (1) Property PARs recommended for approval of settlement or continuing defense.

Chair Slusser asked if there were any questions at this time. No questions were entertained.

SOLICITOR'S REPORT FOR OPEN SESSION:

Closed Cases

Mr. DeWeese noted that there were two (2) cases closed in the month of June, 2016:

<i>Cervino vs. Borough of Glassboro</i>	<i>Motion for Summary Judgment was granted.</i>
<i>Freeland vs. Township of Monroe</i>	<i>Motion for Summary Judgment was granted.</i>

Transition Duty - Employees who have non-work injuries – Mr. DeWeese reminded the Committee of their discussions at their last meeting wherein they discussed the use of transitional duty for non-work versus work related injuries. He stated that Jim Pietras, Esquire, a member of the Workers' Compensation Defense Panel has cautioned members that only offering transitional duty to employees with work related injuries may leave the employer open to a possible ADA claim when an employee with a non-work related injury challenges why he/she cannot receive the same type of accommodation. Mr. DeWeese advised the members to handle these decisions carefully.

MANAGED CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	May	YTD
<i>Lost Time</i>	<i>1</i>	<i>14</i>
<i>Medical Only</i>	<i>16</i>	<i>98</i>
<i>Report Only</i>	<i>3</i>	<i>32</i>
<i>Total Intakes(New Claims)</i>	<i>20</i>	<i>144</i>
<i>Report Only % of Total</i>	<i>15.0%</i>	<i>22.2%</i>

<i>Medical Only/Lost Time Ratio</i>	<i>94:06</i>	<i>88:12</i>
<i>Average Days to Report</i>	<i>4.5</i>	<i>2.8</i>

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	<i>2,417</i>
<i>Transitional Duty Days Worked</i>	<i>1,253</i>
<i>% of Transitional Duty Days Worked</i>	<i>51.8%</i>
<i>Transitional Duty Days Not Accommodated</i>	<i>1,164</i>
<i>% of Transitional Duty Days Not Accommodated</i>	<i>48.2%</i>

PPO Penetration Report:

Ms. Beatty presented the monthly PPO Penetration Report

PPO Penetration Rate	May
<i>Bill Count</i>	<i>336</i>
<i>Original Provider Charges</i>	<i>\$313,488</i>
<i>Re-priced Bill Amount</i>	<i>\$111,736</i>
<i>Savings</i>	<i>\$201,704</i>
<i>% of Savings</i>	<i>64.3%</i>
<i>PPO Penetration Rate Bill Count Percentage</i>	<i>96.7%</i>
<i>PPO Penetration Rate Provider Charge Percentage</i>	<i>98.8%</i>
<i>EPO Penetration Rate Bill Count Percentage</i>	<i>91.5%</i>
<i>EPO Penetration Rate Provider Charge Percentage</i>	<i>95.4%</i>

QUAL-LYNX REPORT

Lessons Learned from Losses – June

Mr. Roselli stated that he would present the Lessons Learned report for June, 2016 at the Executive Committee meeting.

Adjuster File Counts

Mr. Roselli reported that the Adjuster File Count report for the month of June, 2016 was included in the agenda packet.

MISCELLANEOUS BUSINESS

Managed Care Services – RFP Update

Mr. Forlenza stated that the availability of the RFP was advertised with 4-5 firms already requesting a copy of the RFP.

NEXT MEETING

The next Executive Claims Meeting will be held on **Monday, July 25, 2016 at 3:30 PM** at the **Gloucester County Library, Mullica Hill, New Jersey.**

MOTION TO ADJOURN

Chair Slusser adjourned the Executive Claims meeting.

The meeting was adjourned at 4:46 PM.



Brenda Smith, Recording Secretary for



WILLIAM SLUSSER, CHAIR

