

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library – Mullica Hill Branch
389 Wolfert Station Rd
Mullica Hill, New Jersey**

June 23, 2014 – 3:30 PM

EXECUTIVE CLAIMS MEETING MINUTES

The Executive Claims Committee Meeting of the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at the Gloucester County Library, 389 Wolfert Station Rd, Mullica Hill, New Jersey on Monday, June 23, 2014 at 3:30 PM, prevailing time. Chair Heydel, **Monroe**, presiding. The meeting was called to order at 3:37 PM.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *Today's Sunbeam*, of Salem; *Bridgeton Evening News*, of Bridgeton; and the *South Jersey Newspapers*, of Woodbury; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

Those in attendance were:

Joe Schweigart, **East Greenwich Township**
Kevin Heydel, **Monroe Township**
Bill Slusser, **Oldmans Township**
Bob Law, **Woodbury City**

Also present were:

Paul J. Miola, CPCU, ARM, Executive Director, *AJGRMS*
David S. DeWeese, Esquire, *The DeWeese Law Firm, P.C.*
Tim Sheehan, *J.A. Montgomery*
Kathie Tyler-Schohl, *Qual-Lynx*
Karen Beatty, *QualCare*
Debby Schiffer, *Wellness Director*

CLOSED SESSION PORTION OF MEETING

Chair Heydel entertained a motion to move to Executive Session to review the *Payment Authorization Requests* that will be voted on in Open Session during the Executive Committee Meeting being held on June 23, 2014 at 5:00 PM.

Motion by Mr. Slusser seconded by Mr. Schweigart to move to Executive Closed Session. All in favor. Motion carried.

REOPEN PUBLIC PORTION OF THE MEETING

Chair Heydel entertained a motion to reopen the public portion of the meeting.

Motion by Mr. Slusser seconded by Mr. Schweigart to reopen the public portion of the meeting. All in favor.
Motion carried.

SOLICITOR'S REPORT FOR OPEN SESSION:

Closed Cases

Mr. DeWeese reported no (0) cases have been closed since the last meeting.

Narcan

Mr. DeWeese informed the members that he provided a memorandum to the MEL Legislative Committee regarding his concerns on the liability issues associated with this program such as not having someone trained to administer Narcan on duty or not having Narcan available. He has requested that the Legislature grant a broad immunity for municipalities and officers who respond to overdose situations. He commented that although this has gone to the MEL's Legislative agent, many municipalities are now rolling out the program and hopefully the broadened immunity will be approved soon. A brief discussion ensued amongst the members.

Bona Fide Offer Program

Mr. DeWeese notified the members of a pending NJ Senate Bill to eliminate the Bona Fide Offer Program. If approved, the bill would amend Title 34 to require payment of attorney's fees even in situations where the employer makes a good faith advanced offer. He noted that he would keep the Committee apprized as to its movement

Mr. DeWeese asked if there were any questions. No questions were entertained.

MANAGED HEALTH CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	May	YTD
<i>Lost Time</i>	0	5
<i>Medical Only</i>	22	85
<i>Report Only</i>	2	36
<i>Total Intakes(New Claims Reported)</i>	24	126
<i>Report Only % of Total</i>	8.3%	28.6%
<i>Medical Only to Lost Time Ratio</i>	100:00	94:06
<i>Average Days to Report</i>	1.6	2.1

Transitional Duty Report

Ms. Beatty presented the self-explanatory Year-to-Date Transitional Duty Report.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	1,577
<i>Transitional Duty Days Worked</i>	1,197
<i>% of Transitional Duty Days Worked</i>	75.9%
<i>Transitional Duty Days Not Accommodated</i>	380
<i>% of Transitional Duty Days Not Accommodated</i>	24.1%

Nurse Case Assignment Report:

<i>Nurse Case Summary Report (Inclusive of 3 JIFs)</i>	<i>May</i>
<i>Total Cases Assigned in month</i>	278
<i>Total Cases Closed in month</i>	67
<i>Total Active in month</i>	57

PPO Penetration Report:

Ms. Beatty presented the monthly PPO Penetration Report.

<i>PPO Penetration Rate</i>	<i>May</i>
<i>Bill Count</i>	204
<i>Original Provider Charges</i>	\$241,683
<i>Re-priced Bill Amount</i>	\$85,212
<i>Savings</i>	\$156,471
<i>% of Savings</i>	64.7%
<i>PPO Penetration Rate Bill Count Percentage</i>	94.6%
<i>PPO Penetration Rate Provider Charge Percentage</i>	97.5%
<i>EPO Penetration Rate Bill Count Percentage</i>	88.3%
<i>EPO Penetration Rate Provider Charge Percentage</i>	41.0%

Ms. Beatty asked if there were any questions. No comments or questions were entertained.

QUAL-LYNX REPORTS

Lessons Learned from Losses – June

Ms. Tyler-Schohl reported on the *Lessons Learned from Losses* which was included in the agenda packet.

Property Damage Claim Pointers

Ms. Tyler-Schohl noted to:

- Report the claim as soon as possible.

- Provide as much information as possible at the outset of the claim.
- For Catastrophic claims: Secure the property. Contact Qual-Lynx for emergency services. Report to Qual-Lynx first and then FEMA.

Ms. Tyler-Schohl urged members to review the Hurricane bulletin in this evening's agenda packet.

Ms. Tyler-Schohl asked if there were any questions at this time. No questions were entertained.

RECOMMENDATION OF APPROVAL OF CLAIMS PAYMENTS

The Executive Claims Committee recommends approval of the PARs at the Executive Committee Meeting as presented in their entirety during the Closed Session portion of the *Executive Claims Meeting*.

The Committee reviewed fourteen (14) claims. Of the claims reviewed, there were six (6) Workers' Compensation, six (6) General Liability, and two (2) Property PARs recommended for approval of settlement or continuing defense.

Chair Heydel asked if there were any questions at this time. No questions were entertained.

RECOMMENDATION TO ABANDON SUBROGATION

There was one (1) matter(s) presented for *Abandonment of Subrogation*.

<i>Qual-Lynx File#</i>	<i>Amount</i>
X59279	\$1,274.88

MISCELLANEOUS

NEXT MEETING

The next Executive Claims Meeting will be held on **Monday, July 21, 2014 at 3:30 PM** at the **Gloucester County Library, Mullica Hill, New Jersey**.

MOTION TO ADJOURN

There being no further business, Chair Heydel entertained a motion to adjourn the June 23, 2014 meeting of the TRICO JIF Executive Claims Committee.

Motion by Mr. Schweigart, seconded by Mr. Slusser, to adjourn the June 23, 2014 meeting of the TRICO JIF Executive Claims Review Committee. All in favor. Motion carried.

The meeting was adjourned at 4:38 PM.



Tracy Forlenza, Recording Secretary for



KEVIN HEYDEL, FUND CHAIR