

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library
389 Wolfert Station Road
Mullica Hill, New Jersey**

June 22, 2015 – 3:30 PM

EXECUTIVE CLAIMS MEETING MINUTES

The Executive Claims Committee Meeting of the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at the Gloucester County Library, 389 Wolfert Road, Mullica Hill, New Jersey on Monday, June 22, 2015 at 3:30 PM, prevailing time. Chair Slusser, **Oldmans**, presiding. The meeting was called to order at 3:32 PM.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Woodbury and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

Those in attendance were:

Bill Slusser, *Chair Oldmans Twp*
Doris Hall, *Logan*
Mike Razze, *Pitman*
Bill Bittner, *Westville*
Karen Sweeney, *Wenonah*
Bob Law, *Woodbury City*

Also present were:

Paul J. Miola, CPCU, ARM, Executive Director, *AJGRMS*
Paul A. Forlenza, Deputy Executive Director, *AJGRMS*
David S. DeWeese, Esquire, *The DeWeese Law Firm, P.C.*
Tim Sheehan, *J.A. Montgomery*
Kathie Tyler-Schohl, *Qual-Lynx*
Karen Beatty, *QualCare*
Debby Schiffer, *Wellness Director*

CLOSED SESSION PORTION OF MEETING

Chair Slusser entertained a motion to move to Executive Session to review the *Payment Authorization Requests* that will be voted on in Open Session during the Executive Committee Meeting being held on June 22, 2015 at 5:00 PM.

Motion by Ms. Sweeney, seconded by Mr. Razze, to move to Executive Closed Session. All in favor. Motion carried.

REOPEN PUBLIC PORTION OF THE MEETING

Chair Slusser entertained a motion to reopen the public portion of the meeting.

Motion by Mr. Razze, seconded by Mr. Law, to reopen the public portion of the meeting. All in favor. Motion carried.

RECOMMENDATION OF APPROVAL OF CLAIMS PAYMENTS

The Executive Claims Committee recommends approval of the PARs at the Executive Committee Meeting as presented in their entirety during the Closed Session portion of the *Executive Claims Meeting*.

The Committee reviewed thirteen (13) claims. Of the claims reviewed, there nine (9) Workers' Compensation, one (1) General Liability and three (3) Property PARs recommended for approval of settlement or continuing defense.

Chair Slusser asked if there were any questions at this time. No questions were entertained.

SOLICITOR'S REPORT FOR OPEN SESSION:

Closed Cases

Mr. DeWeese noted that there were three (3) case closed in the month of June, 2015:

<i>Burch Vs. City of Woodbury</i>	<i>A settlement was reached and approved by the MRL; A Stipulation of Dismissal with Prejudice was filed.</i>
<i>Cotrell & Holland vs. Township of Washington</i>	<i>Motion to Dismiss the Complaint and to disallow the filing of the Plaintiff's proposed Amended Complaint based on the Plaintiff's failure to file a Tort Claim Notice was granted.</i>
<i>Simmons vs. City of Vineland</i>	<i>Motion to Dismiss the Third Party Complaint based upon Mr. Simmons failure to state a claim in his Complaint was granted.</i>

MANAGED CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	May	YTD
<i>Lost Time</i>	<i>0</i>	<i>13</i>
<i>Medical Only</i>	<i>18</i>	<i>80</i>
<i>Report Only</i>	<i>7</i>	<i>50</i>
<i>Total Intakes(New Claims)</i>	<i>25</i>	<i>143</i>

<i>Report Only % of Total</i>	28.0%	35.0%
<i>Medical Only/Lost Time Ratio</i>	100:00	86:14
<i>Average Days to Report</i>	1.2	4.0

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	1268
<i>Transitional Duty Days Worked</i>	705
<i>% of Transitional Duty Days Worked</i>	55.6%
<i>Transitional Duty Days Not Accommodated</i>	563
<i>% of Transitional Duty Days Not Accommodated</i>	44.4%

PPO Penetration Report:

Ms. Beatty presented the monthly PPO Penetration Report

PPO Penetration Rate	May
<i>Bill Count</i>	283
<i>Original Provider Charges</i>	\$302,471
<i>Re-priced Bill Amount</i>	\$134,895
<i>Savings</i>	\$166,133
<i>% of Savings</i>	54.9%
<i>PPO Penetration Rate Bill Count Percentage</i>	90.8%
<i>PPO Penetration Rate Provider Charge Percentage</i>	283
<i>EPO Penetration Rate Bill Count Percentage</i>	\$302,471
<i>EPO Penetration Rate Provider Charge Percentage</i>	\$134,895

QUAL-LYNX REPORT

Lessons Learned from Losses – June

Ms. Tyler-Schohl reported on the *Lessons Learned from Losses for June* which was included in the agenda packet.

She stated that this month the focus is on seasonal employees. She noted that personal protective equipment and adequate training are a must with seasonal employees. She stated that her office recently adjusted a claim where a lifeguard was injured when he was on his paid lunch break. The beach was closed to bathers because the surf was rough and it was “swim at your own risk” so the lifeguard decided to go out on his break with his own surfboard and wetsuit. A wave hit him and he sustained a concussion. After investigation, the claim was denied as the claimant was not in the course and scope of his duties as a lifeguard. A claim petition was filed and it was argued by the claimant’s attorney that the beach patrol did not enforce an actual “lunch break” schedule nor did it enforce the “no surfing by guards on their

breaks". The case was conferenced with a workers' compensation judge who agreed partially with our position but recommended a Section 20 for \$3,500.00 with the claimant being responsible for his own medical bills. She noted that this example shows the importance of training and description of job duties, what you can and cannot do while working.

She stated that the MEL has a number of resources on the MEL website: www.njmel.org to assist municipalities with training.

Adjuster File Counts

Ms. Tyler-Schohl reported that the Adjuster File Count report for the month of June 2015 was included in the agenda packet.

2015 RFPs/RFOs

Mr. Forlenza stated that the Liability and Workers Compensation Defense Panel will be released in August/September, 2015.

Mr. Forlenza stated that at the last meeting he advised the committee that the Managed Care contract is up this year. He reminded the committee that the decision was to appoint the existing vendor for one year as a "non-fair and open" appointment.

NEXT MEETING

The next Executive Claims Meeting will be held on **Monday, July 27, 2015 at 3:30 PM** at the **Gloucester County Library, Mullica Hill, New Jersey.**

MOTION TO ADJOURN

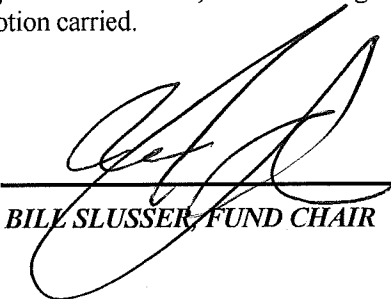
There being no further business, Chair Slusser entertained a motion to adjourn the June 22, 2015 meeting of the TRICO JIF Executive Claims Committee.

Motion by Mr. Slusser, seconded by Mr. Law, to adjourn the June 22, 2015 meeting of the TRICO JIF Executive Claims Review Committee. All in favor. Motion carried.

The meeting was adjourned at 4:27 PM.



Brenda Smith, Recording Secretary for



BILL SLUSSER, FUND CHAIR