

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES  
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library  
389 Wolfert Station Road  
Mullica Hill, New Jersey**

**March 28, 2016 – 3:30 PM**

***EXECUTIVE CLAIMS MEETING MINUTES***

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The Executive Claims Committee Meeting of the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at the Gloucester County Library, 389 Wolfert Road, Mullica Hill, New Jersey on Monday, March 28, 2016 at 3:30 PM, prevailing time. Chair Slusser, **Oldmans Twp**, presiding. The meeting was called to order at 3:30 PM.

***STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT***

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Woodbury and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

Those in attendance were:

Doris Hall, **Logan Township**  
Bill Slusser, Chair, **Oldmans Twp**  
Mike Razze, **Pitman**  
Bob Dickenson, **Vineland**  
Karen Sweeney, **Wenonah Borough**  
Bill Bittner, **Westville**  
Bob Law, **Woodbury**

Also present were:

Paul Forlenza, Deputy Executive Director, **AJGRMS**  
Scott DeWeese, **The DeWeese Law Firm, P.C.**  
Tim Sheehan, **J.A. Montgomery**  
Chris Roselli, **Qual-Lynx**  
Karen Beatty, **Qual-Care**  
Debby Schiffer, **Wellness Director**

***CLOSED SESSION PORTION OF MEETING***

Chair Slusser entertained a motion to move to Executive Session to review the *Payment Authorization Requests* that will be voted on in Open Session during the Executive Committee Meeting being held on March 28, 2016 at 5:00 PM.

Motion by Mr. Law, seconded by Mr. Razze, to move to Executive Closed Session. All in favor. Motion carried.

**REOPEN PUBLIC PORTION OF THE MEETING**

Chair Slusser entertained a motion to reopen the public portion of the meeting.

Motion by Mr. Law, seconded by Mr. Razze, to reopen the public portion of the meeting. All in favor. Motion carried.

**RECOMMENDATION OF APPROVAL OF CLAIMS PAYMENTS**

The Executive Claims Committee recommends approval of the PARs at the Executive Committee Meeting as presented in their entirety during the Closed Session portion of the *Executive Claims Meeting*.

The Committee reviewed twenty-five (25) claims. Of the claims reviewed, there fifteen (15) Workers' Compensation, two (2) General Liability and eight (8) Property PARs recommended for approval of settlement or continuing defense.

Chair Slusser asked if there were any questions at this time. No questions were entertained.

**SOLICITOR'S REPORT FOR OPEN SESSION:**

**Closed Cases**

Mr. DeWeese noted that there was one (1) case closed in the month of March, 2016:

<i>Timmons vs. Borough of Glassboro</i>	<i>Dismissed without Prejudice</i>
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**Defense Panel Breakfast – January 29, 2016**

Mr. DeWeese stated a detailed report was included in the agenda packet.

**Subrogation Matter: *Washington Twp vs. Kilichowski (File#X01514)*** – Mr. DeWeese stated that a judgement was received for \$12,203.11 and since that time, a wage execution was obtained against the claimant. Mr. Kilichowski contacted his office and proposed a settlement offer of \$7,000.00 in a lump sum payment to satisfy the wage execution. A search of assets was performed and Mr. Kilichowski has no assets. The Committee discussed the issue and agreed to a lump sum payment and gave Mr. DeWeese's office authority to counter offer up to \$10,000.00 but not to accept anything under \$8,000.00 to settle this claim.

**MANAGED CARE REPORT**

**Lost Time v. Medical Only Cases**

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	February	YTD
<i>Lost Time</i>	6	11
<i>Medical Only</i>	24	45
<i>Report Only</i>	7	19
<i>Total Intakes(New Claims)</i>	37	75

<i>Report Only % of Total</i>	18.9%	25.3%
<i>Medical Only/Lost Time Ratio</i>	80:20	80:20
<i>Average Days to Report</i>	2.3	2.1

***Transitional Duty Report***

Ms. Beatty presented the Transitional Duty Report.

<b>Transitional Duty Summary Report</b>	<b>YTD</b>
<i>Transitional Duty Days Available</i>	1,079
<i>Transitional Duty Days Worked</i>	434
<i>% of Transitional Duty Days Worked</i>	40.2%
<i>Transitional Duty Days Not Accommodated</i>	645
<i>% of Transitional Duty Days Not Accommodated</i>	59.8%

***PPO Penetration Report:***

Ms. Beatty presented the monthly PPO Penetration Report

<b>PPO Penetration Rate</b>	<b>February</b>
<i>Bill Count</i>	327
<i>Original Provider Charges</i>	\$478,200
<i>Re-priced Bill Amount</i>	\$180,602
<i>Savings</i>	\$297,599
<i>% of Savings</i>	62.2%
<i>PPO Penetration Rate Bill Count Percentage</i>	94.8%
<i>PPO Penetration Rate Provider Charge Percentage</i>	83.9%
<i>EPO Penetration Rate Bill Count Percentage</i>	94.1%
<i>EPO Penetration Rate Provider Charge Percentage</i>	98.0%

**QUAL-LYNX REPORT**

***Lessons Learned from Losses – March***

Mr. Roselli stated that he would present the Lessons Learned report for March, 2016 at the Executive Committee meeting.

***Adjuster File Counts***

Mr. Roselli reported that the Adjuster File Count report for the month of March, 2016 was included in the agenda packet.

**MISCELLANEOUS BUSINESS**

***Authorization to join ACM & BURLCO in a Managed Care RFP***

Mr. Forlenza noted that at this evening's Executive Committee meeting, the Fund would be entertaining a Resolution authorizing the Fund to join with the ACM JIF and the BURLCO JIF in a Managed Care RFP.

***Authorization for the Executive Director to prepare, release and receive RFPs for Managed Care Services***

Mr. Forlenza noted that at this evening's Executive Committee meeting, the Fund would be entertaining a motion to authorize the Executive Director's office to prepare, release and receive RFPs for Managed Care Services.

***NEXT MEETING***

The next Executive Claims Meeting will be held on **Monday, April 25, 2016 at 3:30 PM** at the **Gloucester County Library, Mullica Hill, New Jersey.**

***MOTION TO ADJOURN***

Chair Slusser adjourned the Executive Claims meeting.

The meeting was adjourned at 4:30 PM.



**Brenda Smith, Recording Secretary for**



**WILLIAM SLUSSER, CHAIR**