

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library
389 Wolfert Station Road
Mullica Hill, New Jersey**

September 26, 2016 – 3:30 PM

EXECUTIVE CLAIMS MEETING MINUTES

The Executive Claims Committee Meeting of the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at the Gloucester County Library, 389 Wolfert Road, Mullica Hill, New Jersey on Monday, September 26, 2016 at 3:30 PM, prevailing time. Chair Slusser, **Oldmans Twp**, presiding. The meeting was called to order at 3:38 PM.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Woodbury and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

Those in attendance were:

Doris Hall, **Logan Twp**
William Slusser, **Oldmans Twp**
Bob Dickenson, **Vineland**
Bill Bittner, **Westville Borough**
Bob Law, **Woodbury**

Also present were:

Paul J. Miola, CPCU, ARM, Executive Director, **AJGRMS**
Paul Forlenza, Deputy Executive Director, **AJGRMS**
David DeWeese, **The DeWeese Law Firm, P.C.**
Tim Sheehan, **J.A. Montgomery**
Chris Roselli, **Qual-Lynx**
Karen Beatty, **Qual-Care**
Debby Schiffer, **Wellness Director**

CLOSED SESSION PORTION OF MEETING

Chair Slusser entertained a motion to move to Executive Session to review the *Payment Authorization Requests* that will be voted on in Open Session during the Executive Committee Meeting being held on September 26, 2016 at 5:00 PM.

Motion by Ms. Hall, seconded by Mr. Bittner, to move to Executive Closed Session. All in favor. Motion carried.

REOPEN PUBLIC PORTION OF THE MEETING

Chair Slusser entertained a motion to reopen the public portion of the meeting.

Motion by Ms. Hall, seconded by Mr. Bittner, to reopen the public portion of the meeting. All in favor.
Motion carried.

RECOMMENDATION OF APPROVAL OF CLAIMS PAYMENTS

The Executive Claims Committee recommends approval of the PARs at the Executive Committee Meeting as presented in their entirety during the Closed Session portion of the *Executive Claims Meeting*.

The Committee reviewed sixteen (16) claims. Of the claims reviewed, there were nine (9) Workers' Compensation, one (1) General Liability and six (6) Property PARs recommended for approval of settlement or continuing defense.

Chair Slusser asked if there were any questions at this time. No questions were entertained.

SOLICITOR'S REPORT FOR OPEN SESSION:

Closed Cases

Mr. DeWeese noted that there were two (2) cases closed in the month of September, 2016:

<i>Jackson vs. Vineland</i>	<i>Matter was resolved with a payment to the Plaintiff in the amount of \$50,000.00; with the City contributing \$1,500.00 and the Property Owner contributing \$48,500.00.</i>
<i>Meglino vs. Township of Washington</i>	<i>Matter was settled for a payment to the Plaintiff in the amount of \$15,000.00. A Stipulation of Dismissal was filed as to the Washington Twp Junior Wrestling Association and the individual named Defendants.</i>

Bona Fide Offers – First Half of 2016

Mr. DeWeese stated the Fund has a cumulative savings of \$7,271.07 collected from January 1, 2016 to June 30, 2016.

Conflict Letters

Mr. DeWeese stated that he was asked to give his opinion regarding a conflict issue on two (2) claims; *Connolly vs. Township of Washington* and *Stewart vs. Borough of Penns Grove* and Qual Lynx and on both issues his opinion was that Qual-Lynx should be permitted to continue to handle the claims. Copies of his letters were included in the agenda packet.

MANAGED CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	July	August	YTD
<i>Lost Time</i>	2	3	21
<i>Medical Only</i>	25	25	167
<i>Report Only</i>	4	8	52
<i>Total Intakes(New Claims)</i>	31	37	240
<i>Report Only % of Total</i>	12.9%	24.3%	21.7%
<i>Medical Only/Lost Time Ratio</i>	93:07	89:11	89:11
<i>Average Days to Report</i>	1.6	3.3	2.7

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	4,125
<i>Transitional Duty Days Worked</i>	2,221
<i>% of Transitional Duty Days Worked</i>	53.8%
<i>Transitional Duty Days Not Accommodated</i>	1,904
<i>% of Transitional Duty Days Not Accommodated</i>	46.2%

PPO Penetration Report:

Ms. Beatty presented the monthly PPO Penetration Report

PPO Penetration Rate	July	August
<i>Bill Count</i>	249	297
<i>Original Provider Charges</i>	\$197,778	\$178,482
<i>Re-priced Bill Amount</i>	\$100,069	\$70,167
<i>Savings</i>	\$97,710	\$106,315
<i>% of Savings</i>	49.4%	60.7%
<i>PPO Penetration Rate Bill Count Percentage</i>	94.8%	98.0%
<i>PPO Penetration Rate Provider Charge Percentage</i>	91.4%	96.5%
<i>EPO Penetration Rate Bill Count Percentage</i>	94.9%	97.3%
<i>EPO Penetration Rate Provider Charge Percentage</i>	83.2%	98.8%

QUAL-LYNX REPORT

Lessons Learned from Losses – September

Mr. Roselli stated that he would present the *Lessons Learned* report for September, 2016 at the Executive Committee meeting.

Adjuster File Counts

Mr. Roselli reported that the Adjuster File Count report for the month of August, 2016 was included in the agenda packet.

MISCELLANEOUS BUSINESS

Fund Solicitor/Subrogation Attorney RFQ Response Scoring

Mr. Forlenza stated that the responses to the RFQs were emailed to the Committee members on August 1, 2016; a reminder was sent on September 12, 2016 and he has only received score sheets from Commissioners Sweeney, Slusser and Law. Commissioners Hall and Bittner stated they did not receive them and Mr. Forlenza stated that he would send them out again.

Claims Administrator RFQs – Category Weighing

Mr. Forlenza stated that his office received the responses to the Claims Administrator RFQs. Mr. Forlenza stated that a meeting will be scheduled between members of the ACM JIF, BURLCO JIF and TRICO JIF to review the responses. He stated at this point, the committee needs to determine the weighing of each category before responses are opened and reviewed.

After much discussion, the consensus of the Committee regarding the weighing of each category was as follows:

Claims Administrator:

Category 1	5 points
Category 2	25 points
Category 3	5 points
Category 4	25 points
Category 5	25 points
Category 6	10 points
Category 7	5 points

Managed Care RFQ – Scoring of Responses

Mr. Forlenza stated that a meeting is scheduled for October 7, 2016 @ 9:00AM to score the responses for the Managed Care RFQs.

NEXT MEETING

The next Executive Claims Meeting will be held on **Monday, October 24, 2016 at 3:30 PM** at the **Gloucester County Library, Mullica Hill, New Jersey.**

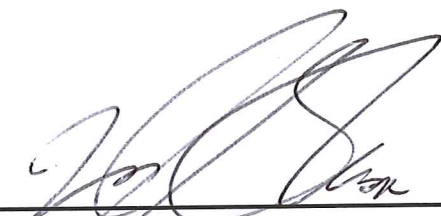
MOTION TO ADJOURN

Chair Slusser adjourned the Executive Claims meeting.

The meeting was adjourned at 4:45 PM.



Brenda Smith, Recording Secretary for



WILLIAM SLUSSER, CHAIR