

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library
389 Wolfert Station Road
Mullica Hill, New Jersey**

June 26, 2017 – 3:30 PM

EXECUTIVE CLAIMS MEETING MINUTES

The Executive Claims Committee Meeting of the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at the Gloucester County Library, 389 Wolfert Station Road, Mullica Hill, New Jersey on Monday, June 26, 2017 at 3:30 PM, prevailing time. Chair Campbell, **Shiloh Borough**, presiding. The meeting was called to order at 3:30 PM.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Woodbury and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

Those in attendance were:

Sue Miller, **Clayton Borough**
John Washington, **Penns Grove Borough**
Joanne O'Donnell, *Alternate*, **Pitman Borough**
Brad Campbell, **Shiloh Borough**
Robert Diaz, **South Harrison Twp**
Bob Law, **Woodbury City**

Also present were:

Paul J. Miola, CPCU, ARM, Executive Director, *AJGRMS*
Paul Forlenza, Deputy Executive Director, *AJGRMS*
David DeWeese, *The DeWeese Law Firm, P.C.*
Rob Garish, *J.A. Montgomery*
Chris Roselli, *Qual-Lynx*
Karen Beatty, *Qual-Care*
Debby Schiffer, *Wellness Director*

CLOSED SESSION PORTION OF MEETING

Chair Campbell entertained a motion to move to Executive Session to review the *Payment Authorization Requests* that will be voted on in Open Session during the Executive Committee Meeting being held on June 26, 2017 at 5:00 PM.

Motion by Mr. Washington, seconded by Ms. Miller, to move to Executive Closed Session. All in favor. Motion carried

REOPEN PUBLIC PORTION OF THE MEETING

Chair Campbell entertained a motion to reopen the public portion of the meeting.

Motion by Mr. Washington, seconded by Mr. Law, to reopen the public portion of the meeting. All in favor. Motion carried.

RECOMMENDATION OF APPROVAL OF CLAIMS PAYMENTS

The Executive Claims Committee recommends approval of the PARs at the Executive Committee Meeting as presented in their entirety during the Closed Session portion of the *Executive Claims Meeting*.

The Committee reviewed thirteen (13) claims. Of the claims reviewed, there were ten (10) Workers' and three (3) Property PARs recommended for approval of settlement or continuing defense.

Chair Campbell asked if there were any questions at this time. No questions were entertained.

SOLICITOR'S REPORT FOR OPEN SESSION:

Closed Cases

Mr. DeWeese noted that there were three (3) case(s) closed in the month of June, 2017:

<i>Closed Cases</i>
<i>Miranda vs. Township of Deptford</i>
<i>Peterson vs. Borough of Glassboro</i>
<i>Guida vs. Township of Washington</i>

MANAGED CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	May	YTD
<i>Lost Time</i>	3	31
<i>Medical Only</i>	22	80
<i>Report Only</i>	13	45
<i>Total Intakes(New Claims)</i>	38	156
<i>Report Only % of Total</i>	34.2%	28.8%
<i>Medical Only/Lost Time Ratio</i>	88:12	62:38
<i>Average Days to Report</i>	3.7	2.0

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	1,462
<i>Transitional Duty Days Worked</i>	721
<i>% of Transitional Duty Days Worked</i>	49.3%
<i>Transitional Duty Days Not Accommodated</i>	741
<i>% of Transitional Duty Days Not Accommodated</i>	50.7%

PPO Penetration Report:

Ms. Beatty presented the monthly PPO Penetration Report

PPO Penetration Rate	May
<i>Bill Count</i>	378
<i>Original Provider Charges</i>	\$574,382
<i>Re-priced Bill Amount</i>	\$267,861
<i>Savings</i>	\$306,522
<i>% of Savings</i>	53.4%
<i>PPO Penetration Rate Bill Count Percentage</i>	93.9%
<i>PPO Penetration Rate Provider Charge Percentage</i>	76.8%
<i>EPO Penetration Rate Bill Count Percentage</i>	97.1%
<i>EPO Penetration Rate Provider Charge Percentage</i>	98.2%

QUAL-LYNX REPORT

Lessons Learned from Losses – June

Mr. Roselli stated that he would present the Lessons Learned report for June, 2017 at the Executive Committee meeting.

Adjuster File Counts

Mr. Roselli reported that the Adjuster File Count report for the month of June, 2017 was included in the agenda packet.

JOINT PAR/COI SUB COMMITTEE MEETING – ACM, BURLCO & TRICO

Mr. Forlenza stated that the first review of the Certificates of Insurance Guidelines has been completed. He stated he is meeting with Patti Davison from Qual-Lynx to review the PAR format. The Committee will meet again to review the updates and changes.

Mr. Forlenza stated that West Deptford has shown some interest in membership and he will be attending a meeting with representatives from the Township on July 19, 2017 at 6:00PM. He asked for volunteers from the Executive Committee to attend the meeting with him to explain the benefits of membership in

the TRICO JIF. Commissioner Law stated that he would attend and Commissioner Miller will check her schedule.

NEXT MEETING

The next Executive Claims Meeting will be held on **Monday, July 24, 2017 at 3:30 PM** at the Gloucester County Library, **Mullica Hill, New Jersey.**

MOTION TO ADJOURN

Chair Campbell adjourned the Executive Claims meeting. Motion by Mr. Law, seconded by Ms. Miller, to adjourn the meeting.

The meeting was adjourned at 4:25 PM.



Brenda Smith, Recording Secretary for



BRAD CAMPBELL, CHAIR