

**GLOUCESTER/SALEM/CUMBERLAND COUNTIES  
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library – Mullica Hill Branch  
389 Wolfert Station Rd  
Mullica Hill, New Jersey**

**April 28, 2014 – 5:00 PM**

***EXECUTIVE COMMITTEE MEETING***

***OPEN SESSION MINUTES***

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The regular meeting of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at Gloucester County Library, 389 Wolfert Station Rd, Mullica Hill, New Jersey on Monday, April 28, 2014 at 5:00 PM, prevailing time. Chair Heydel, **Monroe Twp**, presiding. The meeting was called to order at 5:00 PM.

***FLAG SALUTE***

***STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT***

Notice of this meeting was given by: (1) sending sufficient notice herewith to *Today's Sunbeam*, of Salem; Bridgeton *Evening News*, of Bridgeton; and the *South Jersey Newspapers*, of Woodbury; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

***ROLL CALL***

Those in attendance were:

Beth Reilly, **Alloway**  
Ken Brown, **Carneys Point Twp**  
Sue Miller, **Clayton**  
Maria DeTitto, **Deptford**  
Joseph Schweigart, **East Greenwich**  
Doug Hogate, **Elsinboro**  
Jackie Green, **Fairfield**  
Jud Moore, *representing*, **Franklin**  
Greg Sawyer, **Glassboro**  
Harry Rink, **Greenwich**  
Mark Gravinese, **Harrison**  
Doris Hall, **Logan**  
Kevin Clour, **Lower Alloways Creek**  
Ester Mitchell, *Alternate*, **Mannington**  
Jennica Belici, **Mantua Twp**  
Kevin Heydel, **Monroe Twp**  
Bill Slusser, **Oldmans Twp**  
LeeAnn Ruggeri, **Paulsboro**  
Mayor John Washington, **Penns Grove** (*arrived 5:07pm*)

Richie Raine, **Pennsville**  
Maureen Abdill, **Pilesgrove**  
Mike Razze, **Pitman**  
Marty Uzdanovics, **Quinton**  
Brad Campbell, **Shiloh**  
Robert Diaz, **South Harrison**  
Carl Bagby, **Swedesboro**  
Bob Dickenson, **Vineland**  
Nick Pileggi, **Washington Township**  
Karen Sweeney, **Wenonah**  
Bill Bittner, **Westville**  
Bob Law, **Woodbury City**  
Cara Witasick, **Woodbury Heights**  
Fran Grenier, **Woodstown**  
Jane DiBella, **Woolwich**

Absent Fund Commissioners were:

Dennis Marchei, **Elk**  
Bill Gantz, **Upper Pittsgrove**

Also present were:

Paul J. Miola, CPCU, ARM, Executive Director, *AJG Risk Management Services, Inc.*  
David S. DeWeese, Esquire, Fund Solicitor, *The DeWeese Law Firm, P.C.*  
Tom Tontarski, Treasurer  
Tim Sheehan, Safety Director, *J. A. Montgomery Risk Control*  
Kathy Tyler-Schohl, Claims Administrator, *Qual-Lynx*  
Karen Beatty, Managed Care, *QualCare*  
Debby Schiffer, Wellness Director

Also present were the Risk Management Consultants from the following agencies:

Biondi Insurance Agency (*arrived 5:08pm*)  
Cettei & Connell  
Hardenbergh Insurance Group  
E.H. Sloan Insurance Agency  
Sungenis Insurance Agency (*arrived 5:06pm*)

Absent RMCs were:

Brown & Brown  
Chesney-Stanton Insurance Group  
Conner Strong & Buckelew  
Len Eckman Insurance  
Price-Milam Insurance Agency  
Henry D. Young Insurance

***APPROVAL OF THE MINUTES – Executive Committee Meeting March 24, 2014***

Chair Heydel presented the meeting minutes of the March 24, 2014 Executive Committee meeting for approval.

Chair Heydel asked members for their questions at this time. No questions were entertained.

Chair Heydel entertained a motion to approve the minutes of the March 24, 2014 Executive Committee meeting.

Motion by Mr. Schweigart, seconded by Mr. Slusser, to approve the minutes of the March 24, 2014 Executive Committee meeting. All in Favor. Motion carried.

***APPROVAL OF THE MINUTES – Executive Claims Review Committee Meeting March 24, 2014***

Chair Heydel presented the meeting minutes of the March 24, 2014 Executive Claims Review Committee Meeting for approval.

Chair Heydel asked members for their questions at this time. No questions were entertained.

Chair Heydel entertained a motion for approval of the Executive Claims Review Committee meeting minutes.

Motion by Mr. Schweigart, seconded by Mr. Slusser, to approve the meeting minutes of the March 24, 2014 Executive Claims Review Committee Meeting. All in Favor. Motion carried.

***APPROVAL OF THE MINUTES – Executive Claims Review Committee Meeting Closed Session March 24, 2014***

Chair Heydel presented the meeting minutes of the March 24, 2014 Executive Claims Review Committee Meeting Closed Session for approval.

Chair Heydel asked members for their questions at this time. No questions were entertained.

Chair Heydel entertained a motion for approval of the Executive Claims Review Committee meeting Closed Session minutes.

Motion by Mr. Schweigart, seconded by Mr. Slusser, to approve the Closed Session meeting minutes of the March 24, 2014 Executive Claims Review Committee Meeting. All in Favor. Motion carried.

***EXECUTIVE CLAIMS REVIEW COMMITTEE MEETING REPORT – April 28, 2014***

Chair Heydel reported that an Executive Claims Committee Meeting was held on Monday, April 28, 2014 at 3:30 PM at the Gloucester County Library, Mullica Hill.

The Committee reviewed eighteen (18) claims. Of the claims reviewed, there were ten (10) Workers' Compensation, three (3) General Liability, one (1) Auto, and four (4) Property PARs recommended for approval of settlement or continuing defense.

The claims will be presented for approval later in the meeting.

There was one (1) matter(s) presented for *Abandonment of Subrogation*.

Questions will be addressed during Closed Session if necessary.

**EXECUTIVE DIRECTOR'S REPORT**

Mr. Miola reviewed the Executive Director's Report found in the agenda packet with the membership. He highlighted the following items.

**Lost Time Accident Frequency Report** – Mr. Miola directed the members to the report in the agenda. He noted that the TRICO JIF has the lowest LTAF rate in the State.

**Certificates of Insurance** - Mr. Miola asked that these be made part of the minutes of tonight's meeting.

**2013 Safety Incentive Program Awards** – Mr. Miola asked that all members review available balances for the 2013 program. He reminded the members that the deadline to claim or encumber these funds is November 1, 2014. All encumbered funds must be claimed by February 1, 2015.

**2014 Optional Safety Budget** - Mr. Miola asked that all members review available balances for this year's program. He reminded the members that the deadline to claim or encumber the funds is November 1, 2014. All encumbered funds must be claimed by February 1, 2015.

**EPL Helpline –Authorized Contact List** - Mr. Miola asked members to review the attached list for accuracy especially if you have had turnover in a position. He noted the resolution to change this contact person is available on the JIF website at [www.tricojif.org](http://www.tricojif.org). Please contact the Executive Director's office with any questions.

**EPL Allowance** – Mr. Miola commented that each member has an allowance of \$540 that can be used for employment practices related expenses. Please review the website, contact the Executive Director's office or your RMC for assistance.

**Employment Practices Liability Compliance**– Mr. Miola asked members to review the attached status report for the member's individual deductibles. He reminded the members that they must update their Loss Control program by May 1, 2014.

**Financial Fast Track** – Mr. Miola noted that the JIF surplus is in excess of \$15 million. Mr. Tontarski will provide an update during his Treasurer report.

**Regulatory Filings**– Mr. Miola stated that all JIF filings are up to date.

**Skateboard Parks** – Mr. Miola noted that if you are considering a skateboard park or plan on rebuilding one, please contact the Executive Director's office prior to moving forward so we can assist you with the required coverage guidelines.

**Statutory Bond Status** – Mr. Miola reminded members to review the latest listing of the Statutory Bonds issued by the MEL for JIF members. He noted these are issued for the individual, NOT the position, so please review the list as some changes may be necessary following your local reorganization meetings.

**Managers and Supervisors Training** – Mr. Miola stated that all training has been completed. He also noted that all sign in sheets are posted to the website.

**Elected Officials Training** – Mr. Miola reported that all training has been completed. Elected Officials receive a \$250 discount on their MEL Assessment for attending. He also commented that the MEL has an online program this year available until April 30<sup>th</sup> that can be completed for the discount as well.

**Police Training** – Mr. Miola reported that the training is complete and he has received very positive feedback. He also noted that all sign in sheets are posted to the website.

**New Commissioner Orientation** – Mr. Miola noted that orientations for new commissioners were held via webinar. He noted that anyone needing training should contact his office.

**Financial Disclosure Forms** – Mr. Miola noted that the financial disclosure forms are almost complete. Mr. Forlenza attended a webinar last week regarding the new online system used to complete these forms.

**Payroll Audits** – Mr. Miola stated that payroll audits are being conducted.

**Property Appraisals** – Mr. Miola noted that property appraisals are being conducted as well.

**New Member Activity** – There is no new member activity to report.

**Loss Ratio Snapshots** – Mr. Miola noted loss ratio snapshots were distributed at today’s meeting.

Mr. Miola asked if there were any questions at this time. No questions were entertained.

**SOLICITOR’S REPORT**

**Executive Claims Committee Meeting**

Mr. DeWeese highlighted the following items from the Claims Review Committee Meeting:

**Assignment of New Cases**

Mr. DeWeese reported two (2) new cases have been assigned since the last meeting.

New Cases
<i>Sheppleman v. Twp of Washington (Trip/Fall)</i>
<i>Ehrler v. Twp of Elk (Auto)</i>

**Closed Cases**

Mr. DeWeese reported that three (3) case(s) were closed since the last meeting.

Closed Cases	Result
<i>Walsh v. Twp of Washington</i>	<i>Dismissed with no payment to the Plaintiff</i>
<i>Polisano v. Twp of Monroe</i>	<i>Dismissed with no payment to the Plaintiff</i>
<i>Jung-Huynh v. Twp of Monroe</i>	<i>Dismissed with no payment to the Plaintiff</i>

***Full General Liability Status Report***

Mr. DeWeese noted that there are 32 active General Liability claims. Details were provided to the Executive Claims Committee earlier today.

***Full Subrogation Summary Files***

Mr. DeWeese stated that collections efforts are being made on \$902,111.40 of judgments on 39 files.

***Resolution 2014-17 Re-appointment of Buonadonna & Benson***

Mr. DeWeese presented a Resolution for consideration for the Re-appointment of Buonadonna & Benson.

Mr. DeWeese explained that they were awarded a contract after the RFQ in 2013, but were inadvertently left off of the Defense Panel Resolution 2014-4 during the Reorganization process.

Chair Heydel entertained a motion to *Approve Resolution 2014-17 Reappointing Buonadonna & Benson to the Defense Panel.*

Motion by Mr. Slusser, seconded by Mr. Schweigart, to Approve Resolution 2014-17 Reappointing Buonadonna & Benson to the Defense Panel.

**ROLL CALL**      ***Yeas:***      Joseph Schweigart, **East Greenwich**  
Greg Sawyer, **Glassboro**  
Kevin Heydel, *Chair*, **Monroe Twp**  
Bill Slusser, *Secretary*, **Oldmans Twp**  
Mike Razzo, **Pitman**  
Brad Campbell, **Shiloh**  
Bob Law, **Woodbury City**

***Nays:***      None

***Abstain:***      None

All in favor. Motion carried by unanimous vote.

***Narcan Roll Out***

Mr. DeWeese informed the Executive Committee about efforts by the County Prosecutors, throughout the State of NJ, to roll out the administration of Narcan for overdoses of heroin. He explained that Narcan is a nasal spray that is applied to the individual who has overdosed. The spray has the ability to bring them out of the overdose and save their life. Mr. DeWeese has raised liability concerns with the *non-administration* of the drug. He reported that the law states that officers are considered patients and prescribed the Narcan by a licensed physician and are trained to administer the drug. He further stated that the law grants immunity to these officers who are designated as patients; however, the immunity is not broad enough and leaves the municipality open to liability when the responder is not a designated "patient" and trained. The Claims Committee decided that Mr. DeWeese would draft a position statement from the Fund noting the liability concerns and that consideration should be given to broadening the immunity to the municipality when responding to heroin overdose situations. He also noted that if it is not mandated by your County Prosecutor, the Fund recommends that the administration be performed by

EMTs as opposed to Police Officers. He further noted that the Governor has approved immunity for EMTs.

### ***Subrogation Claims***

Mr. DeWeese reported that a claim reviewed by the Executive Claims Committee involved an individual that slipped on a wet set of steps. He commented when he received the file (almost a year later) to determine if there was potential subrogation, there were no pictures taken where the fall occurred and no investigation report on where the fall had occurred. He emphasized to the members to reiterate to their municipalities that if an incident or accident occurs on a third party property or as a result of a third party, the investigation process is very important. Please make sure they are preparing the reports, taking pictures, etc so we can pursue subrogation. He noted this claim resulted in \$54,000 of “non-subrogated” payments to the claimant.

Mr. DeWeese asked if there were any questions at this time. No questions were entertained.

### ***SAFETY DIRECTOR'S REPORT***

Mr. Sheehan stated that the Safety Director's Report is self-explanatory. He highlighted the following items:

***Safety Bulletins*** – Mr. Sheehan reported that three bulletins were released: Managing Special Events; Soliciting Donations on Roadways; and Comprehensive Playground Inspections. Mr. Sheehan asked that if members are not receiving these bulletins to please contact his office so they can correct the issue.

***Regional Training*** – Mr. Sheehan stated that the regional training schedule is in the packet.

***MSI Training*** – Mr. Sheehan noted that the 90 days of training is approaching. Please check to see if your safety coordinator is listed correctly.

***Safety Contracts*** – Mr. Sheehan noted that there is a list on pg 50 of the members that sent in their safety contracts to date. Please review this list.

***Upcoming Training*** – Mr. Sheehan announced that there would be an “Active Shooter” training coming up on May 20<sup>th</sup> with Rick Santoro as the speaker at Washington Twp Municipal Building. Please contact the Safety Director's office if you are interested in attending.

Mr. Sheehan asked if there were any questions at this time. No questions were entertained.

### ***CLAIMS ADMINISTRATOR'S REPORT***

#### ***Lessons Learned from Losses – April***

Ms. Tyler-Schohl reported on the *Lessons Learned from Losses* which was included in the agenda packet.

#### ***Importance of Timely Investigations***

Ms. Tyler-Schohl stated that she strongly recommends that a Supervisor's Incident Investigation Form is completed at the time of every incident or accident. She also noted that it helps correct unsafe conditions and employee practices as well as determining the “root cause” of an accident/incident and the possibility of subrogation.

#### ***Why is it Important?***

Ms. Tyler-Schohl noted that in another JIF a police officer slipped on ice on commercial property, resulting in a WC claim. She commented that the Incident Investigation Report was not submitted. The Fund Solicitor filed a third party suit based on the information given at the time, but later learned that the information on the third party suit was incorrect resulting in the wrong defendant being named. This was discovered after the statute of limitations had expired. Ms. Tyler-Schohl noted that this meant that there was no future chance of subrogation. Additionally 2 years later, Qual-Lynx learned there was video of the incident that they never knew about and would have helped in their subrogation efforts.

#### ***Product Identification***

Ms. Tyler-Schohl also reported that the Supervisor's Incident Investigation Form is used for product identification. She stated that when something is damaged, it's usually removed prior to Qual-Lynx getting notification of the claim. This report will aid in confirming damage as well.

Ms. Tyler-Schohl noted that this form can be found on the JIF website under the CLAIMS tab.

Ms. Tyler-Schohl asked if there were any questions at this time. No questions were entertained.

The remainder of the Claims Administrator's report is for Closed Session.

#### ***WELLNESS DIRECTOR'S REPORT***

Ms. Schiffer reported on the members she met with in the prior month and some upcoming Wellness Activities. This information is detailed in the agenda packet. She highlighted the following:

- ***Alloway Creek Twp*** – Ms. Schiffer noted that they are interested in hosting a joint health fair with neighboring municipalities.
- ***Deftford*** – Ms. Schiffer commented that they are working on a Biggest Loser Challenge and having a motivational speaker.
- ***Glassboro*** – Ms. Schiffer reported that they had motivational speaker: *Be Your Own Wingman* which was well received and have a Registered Dietician scheduled for April 28<sup>th</sup>.
- ***Greenwich*** – Ms. Schiffer noted that they offered their employees 15 minutes of comp time for every hour spent in the fitness room on their own time. They can earn up to 1 hour per week.
- ***Harrison*** – Ms. Schiffer noted that they are interested in purchasing pedometers for employees to increase daily activity and organize a walking challenge.
- ***Logan Twp*** – Ms. Schiffer noted that they are looking into having local farm produce available for employees throughout summer and interested in purchasing pedometers for employees to increase daily activity.
- ***Lower Alloways Creek Twp*** – Ms. Schiffer commented that they are looking to start a Biggest Loser Challenge.
- ***Paulsboro*** – Ms. Schiffer commented that they held their 2<sup>nd</sup> Annual Health Fair on March 27<sup>th</sup> with good attendance from staff and good participation in screenings.
- ***Pennsville Twp*** – Ms. Schiffer noted that she will be speaking with them and find out their interests.
- ***Westville Borough*** – Ms. Schiffer reported that she is trying to arrange a personal trainer from a local gym to come in to demonstrate use of their current equipment.



- **Woodbury** – Ms. Schiffer noted that they have started a Yoga class for residents and employees. The City is covering costs.
- **Woolwich Twp** – Ms. Schiffer commented that they held their health fair with Swedesboro, South Harrison and East Greenwich.
- Ms. Schiffer noted that May is Hypertension and Stroke Awareness Month.
- **Managing Stress Training** - Ms. Schiffer noted that there is some Managing Stress Training scheduled for May 7<sup>th</sup> at Merighi's in Vineland; May 14<sup>th</sup> at Charley's Other Brother in Mt. Holly; and May 28<sup>th</sup> at Nicolosi's in Woodbury. She commented that the May 14<sup>th</sup> training has many openings so please call and register today.
- **County Health Rankings** – Ms. Schiffer noted that Gloucester County is ranked 13<sup>th</sup> out of 21; Salem County is ranked 18<sup>th</sup> out of 21 and Cumberland County is ranked 21<sup>st</sup> out of 21 in the State for resident health. Please see information in her agenda packet.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

**MANAGED HEALTH CARE REPORT**

**Lost Time v. Medical Only Cases**

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	<b>March</b>	<b>YTD</b>
<i>Lost Time</i>	1	3
<i>Medical Only</i>	16	54
<i>Report Only</i>	7	32
<i>Total Intakes</i>	24	89
<i>Report Only % of Total</i>	29.2%	36.0%
<i>Medical Only/Lost Time Ratio</i>	94:06	95:05
<i>Average Days to Report</i>	3	2

**Transitional Duty Report**

Ms. Beatty presented the Transitional Duty Report.

<b>Transitional Duty Summary Report</b>	<b>YTD</b>
<i>Transitional Duty Days Available</i>	819
<i>Transitional Duty Days Worked</i>	675
<i>% of Transitional Duty Days Worked</i>	82.4%
<i>Transitional Duty Days Not Accommodated</i>	144
<i>% of Transitional Duty Days Not Accommodated</i>	17.6%

***Nurse Case Assignment Report:***

<b><i>Nurse Case Summary Report (Inclusive of 3 JIFs)</i></b>	<b><i>March</i></b>
<i>Total Cases Assigned in month</i>	62
<i>Total Cases Closed in month</i>	54
<i>Total active in month</i>	263

***PPO Penetration Report:***

Ms. Beatty presented the monthly PPO Penetration Report

<b><i>PPO Penetration Rate</i></b>	<b><i>March</i></b>
<i>Bill Count</i>	183
<i>Original Provider Charges</i>	\$141,687
<i>Re-priced Bill Amount</i>	\$73,247
<i>Savings</i>	\$68,440
<i>% of Savings</i>	48.3%
<i>PPO Penetration Rate Bill Count Percentage</i>	95.1%
<i>PPO Penetration Rate Provider Charge Percentage</i>	98.0%
<i>EPO Penetration Rate Bill Count Percentage</i>	94.1%
<i>EPO Penetration Rate Provider Charge Percentage</i>	94.9%

Ms. Beatty asked if there were any questions. No comments or questions were entertained.

***TREASURER'S REPORT***

Mr. Tontarski provided an overview of his report for **March 2014**.

***Investment Interest***

Mr. Tontarski reported interest received or accrued for the current month totaled \$8,804.69. This generated an average annual yield of .35%. After including an unrealized net loss of \$16,285.00 in the asset portfolio, the yield is adjusted to -.30% for this period. The total overview of the asset portfolio for the Fund shows an overall unrealized gain of \$64,040.00 as it relates to market value of \$7,556,280.00 vs. the amount invested.

Our asset portfolio with TD Wealth Management consists of four (4) obligations with maturities greater than two (2) years and two (2) obligations maturing in less than two years.

Mr. Tontarski asked if there were any questions at this time. No questions were entertained.



***Bill List – April***

Mr. Tontarski presented the *April 2014 Bill List* for the members' consideration in the amount of **\$925,698.93**.

Chair Heydel entertained a motion to approve the *April 2014 Bill List* in the amount of **\$925,698.93**.

Motion by Mr. Slusser, seconded by Mr. Schweigart, to approve the *April 2014 Bill List* in the amount of **\$925,698.93**.

**ROLL CALL**      *Yeas:*      Joseph Schweigart, **East Greenwich**  
Greg Sawyer, **Glassboro**  
Kevin Heydel, *Chair*, **Monroe Twp**  
Bill Slusser, *Secretary*, **Oldmans Twp**  
Mike Razzo, **Pitman**  
Brad Campbell, **Shiloh**  
Bob Law, **Woodbury City**

*Nays:*              None

*Abstain:*          None

All in favor. Motion carried by unanimous vote.

***COMMITTEE REPORTS***

***SAFETY COMMITTEE MEETING – March 26, 2014***

Ms. Abdill noted that the minutes of the March 26, 2014 meeting were included in the agenda packet. She commented that Mr. Sheehan and Ms. Schiffer covered most of the information during their reports. She did note that Safety Coordinators will be invited to attend the Executive Meetings beginning in June. The Committee discussed this and decided that it would be a great benefit to them. Ms. Abdill also noted that no members are currently on *Safety Intervention* or *Monitoring*. She also asked members to read the 2013 Annual Safety Director's report included in the agenda packet.

***STRATEGIC PLANNING COMMITTEE MEETING – April 9, 2014***

Chair Heydel noted that the minutes were handed out this evening for the members to review. He asked everyone to review and all questions would be entertained at the next Executive Meeting.

***Motion to Authorize New July Meeting Date and Location***

Chair Heydel entertained a motion to authorize the Executive Director's office to re-advertise the date/time/location of the July 2014 Executive Committee Meeting.

Motion by Mr. Slusser, seconded by Mr. Schweigart, to authorize the Executive Director's office to re-advertise the date/time/location of the July 2014 Executive Committee Meeting. All in favor. Motion carried.

No questions were entertained.

***MEL/E-JIF/RCF Reports***

Mr. Law noted that the minutes are in the agenda packet and noted that on page 166 of the agenda packet is information regarding “The Role of the Banking and Insurance Department in Helping New Jersey Government” which is being held on April 29, 2014.

Chair Heydel reminded the members again that the Employment Practices Liability Checklists must be submitted by May 1, 2014.

**MISCELLANEOUS BUSINESS**

***Next Meeting***

The next Executive Claims Meeting will be held on **Monday, May 19, 2014** (*the third Monday due to the holiday*) at 3:30 PM at the **Gloucester County Library, Mullica Hill, New Jersey.**

**PUBLIC COMMENT**

***Open Public Comment***

Chair Heydel entertained a motion to open the meeting to the public.

Motion by Mr. Slusser, seconded by Mr. Schweigart, to open the meeting to the public. All in favor. Motion carried.

***Close Public Comment***

Hearing no comments from the public, Chair Heydel entertained a motion to close the meeting to the public.

Motion by Mr. Slusser, seconded by Mr. Schweigart, to close the meeting to the public. All in favor. Motion carried.

**EXECUTIVE SESSION MEETING**

A Closed Session of the TRICO JIF was not held.

**APPROVE CLAIMS PAYMENTS**

Ms. Tyler-Schohl of Qual-Lynx presented the following Payment Authorization Requests (PARs) during the Executive Claims Committee Meeting held on April 28, 2014.

<b><i>Workers' Compensation</i></b>	<b><i>General Liability</i></b>	<b><i>Auto</i></b>	<b><i>Property</i></b>
<i>X29909</i>	<i>X72153</i>	<i>W82002</i>	<i>X80089</i>
<i>X56103</i>	<i>X73125</i>		<i>X75662</i>
<i>X40986</i>	<i>X36310</i>		<i>X82783</i>



*Nays:* None

*Abstain:* None

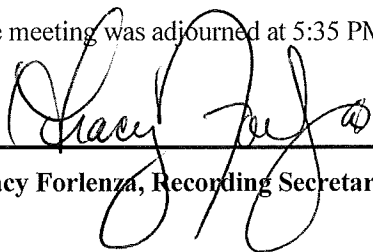
All in favor. Motion carried by unanimous vote.

***MOTION TO ADJOURN***

There being no further business, Chair Heydel entertained a *Motion to Adjourn* the April 28, 2014 Executive Committee Meeting.

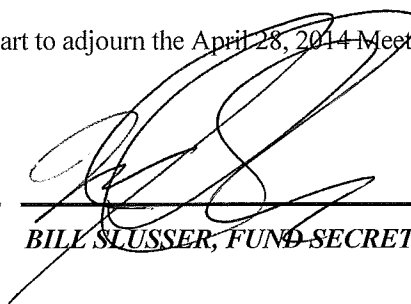
Motion by Mr. Slusser, seconded by Mr. Schweigart to adjourn the April 28, 2014 Meeting of the TRICO JIF.

The meeting was adjourned at 5:35 PM.



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Tracy Forlenza, Recording Secretary for



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***BILL SLUSSER, FUND SECRETARY***