

**GLOUCESTER/SALEM/CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library – Mullica Hill Branch
389 Wolfert Station Rd
Mullica Hill, New Jersey**

February 22, 2016 – 5:00 PM

EXECUTIVE COMMITTEE MEETING

OPEN SESSION MINUTES

The meeting of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at Gloucester County Library, 389 Wolfert Station Rd, Mullica Hill, New Jersey on Monday, February 22, 2016 at 5:00 PM, prevailing time. Chair Slusser, **Oldmans Twp**, presiding. The meeting was called to order at 5:00 PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to the *South Jersey Newspapers*, of Woodbury and *Courier Post, of Cherry Hill*; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

ROLL CALL of FUND COMMISSIONERS

Those in attendance were:

Beth Reilly, **Alloway Twp**
Ken Brown, **Carneys Point Twp**
Sue Miller, **Clayton Borough**
Don Banks, **Deptford Twp**
Stephanie McCaffrey, **East Greenwich Twp**
Doug Hogate, **Elsinboro Twp**
Nate Dunn, **Fairfield Twp**
Barbara Freijomil, **Franklin Twp**
Frank Campisi, **Glassboro Borough**
Vin Giovannitti, *Alternate*, **Greenwich Twp**
Mark Gravinese, **Harrison Twp**
Kevin Clour, **Lower Alloways Creek Twp**
Jennica Bileci, **Mantua Twp**
Kevin Heydel, **Monroe Twp**
Bill Slusser, *Chair*, **Oldmans Twp**
Mayor John Washington, **Penns Grove Borough**
Patrick McCaffrey, *Alternate*, **Pennsville Twp**
Maureen Abdill, **Pilesgrove Twp**
Judy O'Donnell, *Alternate*, **Pitman Borough**
Marjorie Sperry, **Quinton Twp** (*arrived after rollcall*)

Brad Campbell, *Secretary*, **Shiloh Borough**
Robert Diaz, **South Harrison Twp**
David Zeck, **Upper Pittsgrove Twp**
Bob Dickenson, **Vineland City**
Jim D'Auria, **Washington Township** (*arrived after rollcall*)
Karen Sweeney, **Wenonah Borough**
Bill Bittner, **Westville Borough**
Bob Law, **Woodbury City**
Robert Yerka, **Woodbury Heights Borough**
John Hall, **Woodstown Borough**
Jane DiBella, **Woolwich Twp**

Absent Fund Commissioners were:

Carolyn King-Sammons, **Elk Twp**
Doris Hall, **Logan Twp**
Dante Spina, **Mannington Twp**
Lorraine Boyer, **Paulsboro Borough**
Carl Bagby, **Swedesboro Borough**

Also present were:

Paul A. Forlenza, Deputy Executive Director, *AJG Risk Management Services, Inc.*
David S. DeWeese, Esquire, Fund Solicitor, *The DeWeese Law Firm, P.C.*
Thomas Tontarski, Treasurer
Tim Sheehan, Safety Director's Office, *J. A. Montgomery Risk Control*
Chris Roselli, *Qual-Lynx*
Karen Beatty, *QualCare*
Debby Schiffer, *Wellness Director*

Also present were the Risk Management Consultants from the following agencies:

AJM Insurance Management
CEB-Corporate Employee Benefits
Cettei & Connell
Chesney-Stanton Insurance Group
Conner Strong & Buckelew
E.H. Sloan Insurance Agency
Len Eckman Insurance
Hardenbergh Insurance Group

Absent RMCs were:

Biondi Insurance Agency
Brown & Brown
Henry D. Young Insurance

In the absence of Commissioners Razze and Hall, Chair Slusser appointed Commissioners Washington and Miller to serve on the Executive Committee for voting purposes.

Motion by Mr. Law, seconded by Mr. Campbell, to appoint Commissioners Washington and Miller to the Executive Committee for voting purposes. All in favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Committee Meeting

Chair Slusser presented the meeting minutes of the January 25, 2016 Executive Committee meeting for approval.

Chair Slusser asked members for their questions at this time. No questions were entertained.

Chair Slusser entertained a motion to approve the minutes of the January 25, 2016 Executive Committee meeting.

Motion by Mr. Law, seconded by Mr. Campbell, to approve the minutes of the January 25, 2016 Executive Committee meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Meeting

Chair Slusser presented the meeting minutes of the January 25, 2016 Executive Claims Review Committee Meeting for approval.

Chair Slusser asked members for their questions at this time. No questions were entertained.

Chair Slusser entertained a motion for approval of the Executive Claims Review Committee meeting minutes.

Motion by Mr. Law, seconded by Mr. Campbell, to approve the meeting minutes of the January 25, 2016 Executive Claims Review Committee Meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Closed Session

Chair Slusser presented the Executive Claims Review Committee Closed Session meeting minutes of January 25, 2016 for approval.

Chair Slusser asked members for their questions at this time. No questions were entertained.

Chair Slusser entertained a motion for approval of the Executive Claims Review Committee Closed Session meeting minutes.

Motion by Mr. Law, seconded by Mr. Campbell, to approve the Executive Claims Review Committee Closed Session meeting minutes of January 25, 2016 as presented.

The Executive Claims Review Committee Closed Session minutes of the January 25, 2016 shall not be released to the public until the reason(s) for their remaining closed is no longer applicable, the Fund Solicitor has had the opportunity to review them, and their release has been approved by the Executive Committee. All in Favor. Motion carried.

The Executive Claims Review Committee Closed Session Meeting Minutes from the January 25, 2016 meeting were collected.

EXECUTIVE CLAIMS REVIEW COMMITTEE MEETING REPORT – February 22, 2016

Chair Slusser reported that an Executive Claims Committee Meeting was held on Monday, February 22, 2016 at Gloucester County Library, Mullica Hill.

The Committee reviewed sixteen (16) claims. Of the claims reviewed, there were ten (10) Workers' Compensation, one (1) Auto Liability and five (5) Property PARs recommended for approval of settlement or continuing defense.

The claims will be presented for approval later in the meeting.

There was one (1) matter(s) presented for *Abandonment of Subrogation*.

Questions will be addressed during Closed Session if necessary.

EXECUTIVE DIRECTOR'S REPORT

Mr. Forlenza reviewed the Executive Director's Report found in the agenda packet with the membership. He highlighted the following items.

Lost Time Accident Frequency Report – Mr. Forlenza directed the members to the report in the agenda noting that the TRICO JIF is fourth in the State.

Certificates of Insurance – Mr. Forlenza asked that these certificates of insurance be made part of the minutes of today's meeting.

2015 Safety Incentive Program Awards – Mr. Forlenza asked that all members review available balances for this program. He noted that the deadline to claim or encumber these funds is November 30, 2016.

2016 Optional Safety Budget - Mr. Forlenza asked that all members review available balances for this program. He noted that the deadline to claim or encumber these funds is November 30, 2016.

2016 Wellness Incentive Program Allowance – Mr. Forlenza stated that a report detailing the available balance for each member for the 2016 Wellness Incentive Program was included in the agenda packet. Instructions on claiming the funds were emailed to all members on January 20, 2016. He stated that the deadline for claiming or encumbering the funds is November 30, 2016. All encumbered funds must be claimed by February 1, 2017.

EPL Helpline – Authorized Contact List – Mr. Forlenza asked members to review the attached list for accuracy especially following the 2016 Reorganization process. He noted the resolution for this is on the JIF website at www.tricojif.org. Please contact the Executive Director's office with any questions.

EPL Allowance – Mr. Forlenza reminded members that the Fund has budgeted \$200 for each member to help offset employment practice related expenses such as the solicitor's fee for updating member's EPL policies and procedures.

Employment Practices Liability Compliance– Mr. Forlenza asked members to review the attached status report for the member’s individual deductibles. He reminded the members that they must update their Plan of Risk Management to be eligible for the lower co-pay and deductible.

Financial Fast Track – Mr. Forlenza reported that the JIF’s surplus position as of December 31, 2015 was \$18,423,824.

Regulatory Filing Checklists - – Mr. Forlenza noted that there were two regulatory filing checklists in his report and they provide an outline of required reporting to the Departments of Banking and Insurance and Community Affairs on an annual and monthly basis.

Skateboard Park Approval Status– Mr. Forlenza stated that a report listing the current status of all approved skateboard parks or those under construction were included in his report. He noted that any member with a park currently under construction or in the review process should review the spreadsheet to be sure that it accurately depicts the status of the town’s facility. He also noted that all members considering construction of a skateboard park should contact his office prior to moving forward.

Capehart & Scatchard Updates – Mr. Forlenza noted that the Capehart & Scatchard updates are in the agenda packet and provide valuable information regarding WC, ADA and FMLA issues.

Statutory Bond Status – Mr. Forlenza reminded members to review the latest listing of the Statutory Bonds issued by the MEL for JIF members. These are issued to the individual, NOT the position. Members should review this list as some changes might have occurred at municipal reorganization meetings requiring new bonds to be issued.

Elected Officials Training – Mr. Forlenza stated that invitations for the sessions were emailed to all Municipal Clerks and Fund Commissioners on November 3, 2015. He stated that the last training class is scheduled for March 1, 2016 at O’Connor’s American Bar & Grille, Eastampton, New Jersey.

Managerial and Supervisory Training– Mr. Forlenza stated that an invitation was emailed to the Clerks, Fund Commissioners and Risk Management Consultants on November 3, 2016. There will be two (2) identical sessions each day; a morning session and an afternoon session. The next session is scheduled for February 25, 2016 at the Wildwood Convention Center, Wildwood, New Jersey. There also will be a makeup session held on April 19, 2016.

Police Risk Management Training– Mr. Forlenza stated that invitations for the sessions were emailed to all Municipal Clerks and Fund Commissioners on November 3, 2015. He stated that the last training class will be held on March 22, 2016 at O’Connor’s American Bar & Grille, Eastampton, New Jersey. He noted that there have been some employees attending the training classes without being registered. He asked the Fund Commissioners to make sure all the employees are registered for the class.

Inclement Weather Policy – Mr. Forlenza stated that the Fund has adopted an Inclement Weather Policy, a copy of which is available on the JIF website. Should it be necessary to cancel a meeting, his office will attempt to contact the Fund Commissioners via e-mail, direct telephone contact or posting a message on the Fund’s website.

PRIMA/AGRIP Conferences – Mr. Forlenza stated that the TRICO JIF members will be eligible to attend two AGRIP Conferences and the Annual PRIMA Conference. The 2016 Budget includes funding for ten (10) attendees in total. The TRICO JIF has adopted an Attendance Conference Policy that establishes clear guidelines and preferences for Commissioners' attendance. Those Fund Commissioners who have first priority for attendance at the conferences received information on AGRIP from his office on December 15, 2015 and information regarding the PRIMA Conference on February 2, 2016.

2016 Safety Kickoff Breakfast – Mr. Forlenza noted that the 2016 Safety Kickoff Breakfast will be held on April 5, 2016 at Nicolosi's in West Deptford, New Jersey. The kickoff begins at 8:30AM. A Safe the Date was emailed to all the Safety Coordinators, Claims Coordinators, Fund Commissioners and Risk Management Consultants on January 6, 2016. Invitations will be sent out in March, 2016.

Police Accreditation Announcement – Mr. Forlenza stated an email regarding reimbursement for the Police Accreditation Program fees was sent to all Clerks and RMCs on February 5, 2016. He stated that if a town has an operating Police Department to forward the information to the Police Chief.

Financial Disclosure Form Filing– Mr. Forlenza stated that in 2014, the Division of Local Government Services implemented a new online process from completion and submission of Financial Disclosure forms. Each Fund Commissioner has a unique PIN# for which to file as their position of Fund Commissioner with the JIF. Newly appointed Fund Commissioners receive their PIN# from his office once notification is received and they have 30 days in which to file.

Payroll Audits – Mr. Forlenza stated that a letter was emailed to all Municipal Clerks, with a copy to the Fund Commissioner, advising that Bowman & Company will be performing workers' compensation exposure verification audits of members' 2015 payrolls. These payroll figures will be the basis for the 2017 workers compensation excess premiums. Once the information is processed, the auditor will contact each town to discuss the results of the audit and clarify any questions.

Property Appraisals– Mr. Forlenza stated that each member and their RMCs will receive a notification from his office asking that they review and update their property schedule located in the Exigis Exposure Data Management System. Once a member responds, those that are going to receive a physical appraisal this year will be contacted by the Fund Property Appraiser, ASSETWORKS. Those that are not receiving a physical inspection in 2016 will have their building and contents values trended accordingly.

New Member Activity – Mr. Forlenza stated that there was no new member activity to report.

Mr. Forlenza asked if there were any questions at this time. No questions were entertained.

SOLICITOR'S REPORT

Executive Claims Committee Meeting

Mr. DeWeese highlighted the following items from the Claims Review Committee Meeting:

Assignment of New Cases

Mr. DeWeese reported two (2) new cases have been assigned since the last meeting.

New Cases
<i>Bowers vs. City of Vineland</i>
<i>Hardy vs. Borough of Westville</i>

Closed Cases

Mr. DeWeese reported that two (2) case(s) were closed since the last meeting in which no payments were made to the Plaintiffs.

Full General Liability Status Report

Mr. DeWeese noted that there are 30 active General Liability claims. He noted that if a member would like a synopsis of their town's cases sent to them, please contact him.

Full Subrogation Summary Files

Mr. DeWeese stated that there are 40 judgments obtained and collection efforts are being made on \$1,493,890.58 of potential recoveries.

Mr. DeWeese asked if there were any questions at this time. No questions were entertained.

SAFETY DIRECTOR'S REPORT

Mr. Sheehan stated that the Safety Director's Report is self-explanatory. He highlighted the following items:

MEL Video Library – He noted that there is a new email address: melvideolibrary@jamontgomery.com and a new phone number: 856-552-4900.

Safety Director's Bulletins – He noted that there were two bulletins; *Best Practices for Snow Emergencies*, *Conducting MVR Record Checks*.

MSI Training Programs – He noted that the upcoming MSI training programs for February, March and April were included in the agenda packet. He noted that monthly reminders are being sent out via email. He asked the members to contact his office if they are receiving the emails.

Safety & Training Coordinators Roundtable – Mr. Sheehan noted that this was held on February 18, 2016 at Nicolosi's Catering.

Mr. Sheehan asked if there were any questions at this time. No questions were entertained.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses – February

Mr. Roselli provided the members with the *Lessons Learned from Losses* which was included in the agenda packet.

Mr. Roselli stated that the focus this month is on the pitfalls in late reporting of claims. In workers' compensation claims, 24-48 hours is very important in keeping costs down. A claim reported just 2

weeks late can increase the cost of the claim by fifty-one percent. Late reporting inhibits the ability to start the employee on the road to recovery.

In liability claims, delayed reporting can hamper the best possible defense. The sooner a claim is reported to Qual-Lynx, the more accurate the results of the investigation will be.

In property claims, damages can worsen with time if proper steps are not taken. Coverage can be denied based on late reporting if damages have not been mitigated. In general, the first thirty days are very important in a claim.

Mr. Roselli asked if there were any questions at this time. No questions were entertained.

WELLNESS DIRECTOR'S REPORT

Ms. Schiffer noted that her report is detailed in the agenda packet. She highlighted the following:

- Six towns are involved in the “Healthy Weight for Life Challenge” program.
- The first Fire Chief Ad Hoc Committee was held on January 15, 2016 in the BURLCO JIF. She asked the members to contact her if they are interested in starting one in the TRICO JIF.
- One town conducted blood pressure checks.
- Two towns conducted chair massages.
- She noted that she attended the Safety & Claims Coordinators meeting and will have a report in the March agenda.
- Wellness Connection Newsletter for February, 2016 was included in the agenda packet as well as being posted to the JIF website.
- All municipalities have been allocated funds for support of any wellness initiatives this year. She will be contacting all the towns and helping them use the funds. She stated that she could do that and the budget is handled the same way as the safety incentive program. Many towns are already planning events and activities.
- NJWELL Program has begun again this year. Employees under the NJ State Health Insurance will receive \$125 reward gift certificate after completing the online health assessment, completing a Biometric health screening and earning 400 points.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

MANAGED HEALTH CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	January	YTD
<i>Lost Time</i>	5	5
<i>Medical Only</i>	21	21
<i>Report Only</i>	12	12

<i>Total Intakes</i>	38	38
<i>Report Only % of Total</i>	31.6%	31.6%
<i>Medical Only/Lost Time Ratio</i>	5	5
<i>Average Days to Report</i>	21	21

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report for 2016.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	284
<i>Transitional Duty Days Worked</i>	101
<i>% of Transitional Duty Days Worked</i>	35.6%
<i>Transitional Duty Days Not Accommodated</i>	183
<i>% of Transitional Duty Days Not Accommodated</i>	64.4%

PPO Penetration Report:

Ms. Beatty presented the monthly PPO Penetration Report for January, 2016.

PPO Penetration Rate	January
<i>Bill Count</i>	208
<i>Original Provider Charges</i>	\$412,651
<i>Re-priced Bill Amount</i>	\$192,141
<i>Savings</i>	\$220,510
<i>% of Savings</i>	53.4%
<i>PPO Penetration Rate Bill Count Percentage</i>	98.6%
<i>PPO Penetration Rate Provider Charge Percentage</i>	93.1%
<i>EPO Penetration Rate Bill Count Percentage</i>	95.0%
<i>EPO Penetration Rate Provider Charge Percentage</i>	97.1%

Ms. Beatty asked if there were any questions. No comments or questions were entertained.

TREASURER'S REPORT

Mr. Tontarksi provided an overview of the Treasurer's Report for January 31, 2016.

Investment Interest

Mr. Tontarski reported interest received or accrued for the current month totaled \$10,672.30. This generated an average annual yield of .46%. After including an unrealized net gain of \$9,250.00 in the asset portfolio, the yield is adjusted to .85% for this period. The total overview of the asset portfolio for the Fund shows an overall unrealized gain of \$5,600.00 as it relates to market value of \$9,505,600.00 vs. the amount invested.

Our asset portfolio with TD Wealth Management consists of two (2) obligations with maturities greater than two years, three (3) obligations with maturities between one to two years and one (1) obligation with a maturity of less than one year.

Mr. Tontarski asked if there were any questions at this time. No questions were entertained.

Receipt Activity for the Period

Mr. Tontarski reported on the total subrogation & reimbursement receipts.

	Period	YTD
Subrogation Receipts	\$18,803.05	\$18,803.05
Overpayment Reimbursements	\$365.00	
FY 2016 Premium Assessment Receipts	\$186,125.00	
FY 2015 Appropriation Refund Receipts	\$480.00	
TRICO vs. Killen	\$465.33	

A.E.L.C.F. Member Participant Balances:

Woodbury City	\$20,042.00
Pittsgrove Township	\$30,838.00
Stow Creek Township	\$751.00

Claim Activity for the Period

Claim activity for the month for claims paid by the Fund and claims payable by the Fund at month end are in the amount of \$453,551.75. The claims detail for the 272 checks is as follows:

Direct Loss Payments	\$401,548.78
Claim Expenses	\$6,121.55
Legal Defense Costs	\$45,881.42

Cash Activity for the Period

Mr. Tontarski stated that during the reporting period, the Fund's "Cash Position" changed from an opening balance of \$28,583,852.49 to a closing balance of \$27,499,013.26 showing a decrease in the Fund of \$1,084,839.23.

Loss Run Payment Register

Chair Slusser entertained a motion to approve the January Loss Run Payment Register as presented.

Motion by Mr. Law, seconded by Mr. Campbell, to approve the January Loss Run Payment Register as presented.

ROLL CALL **Yeas:** Sue Miller, **Clayton Borough**
Bill Slusser, *Chair*, **Oldmans Township**
Mayor John Washington, **Penns Grove Borough**
Brad Campbell, *Secretary*, **Shiloh Borough**
Karen Sweeney, **Wenonah Borough**
Bill Bittner, **Westville Borough**
Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

Bill List – February, 2016

Mr. Tontarski presented the *February 2016 Bill List* for the members' consideration in the amount of **\$925,054.60**.

Chair Slusser entertained a motion to approve the *February 2016 Bill List* in the amount of **\$925,054.60**.

Motion by Mr. Law, seconded by Mr. Campbell, to approve the *February 2016 Bill List* in the amount of **\$925,054.60**.

ROLL CALL **Yeas:** Sue Miller, **Clayton Borough**
Bill Slusser, *Chair*, **Oldmans Township**
Mayor John Washington, **Penns Grove Borough**
Brad Campbell, *Secretary*, **Shiloh Borough**
Karen Sweeney, **Wenonah Borough**
Bill Bittner, **Westville Borough**
Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

RMC Bill List

Mr. Tontarski presented the *RMC Bill List* for the members' consideration in the amount of **\$161,173.00**.

Chair Slusser entertained a motion to approve the *RMC Bill List* in the amount of **\$161,173.00**.

Motion by Mr. Law, seconded by Mr. Campbell, to approve the *RMC Bill List* in the amount of **\$161,173.00**.

ROLL CALL *Yeas:* Sue Miller, **Clayton Borough**
Bill Slusser, *Chair*, **Oldmans Township**
Mayor John Washington, **Penns Grove Borough**
Brad Campbell, *Secretary*, **Shiloh Borough**
Karen Sweeney, **Wenonah Borough**
Bill Bittner, **Westville Borough**
Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

COMMITTEE REPORTS

EPL/POL CLAIMS REVIEW COMMITTEE

Mr. Bittner reported that the minutes from the meeting held on January 26, 2016 are included in the agenda packet for review. He stated that he provided a detailed report on the Committee's meeting at the January Executive committee meeting.

MEL/E-JIF/RCF Reports

Mr. Law reported that the minutes of the MEL/E-JIF/RCF meetings were included in the agenda packet. He highlighted the following item:

Bulletins– Mr. Law stated that MEL Bulletin 16-27, notifying of the change in the MEL Underwriting Manager Team at Conner, Strong & Buckelew, including new contact information, is included in the bulletin.

MISCELLANEOUS BUSINESS

Next Meeting

Chair Slusser noted the next meeting of the TRICO JIF will be held on **Monday, March 28, 2016 at 5:00 PM** at the **Gloucester County Library, Mullica Hill, NJ**.

PUBLIC COMMENT

Open Public Comment

Chair Slusser entertained a motion to open the meeting to the public.

Motion by Mr. Law, seconded by Mr. Campbell, to open the meeting to the public. All in favor. Motion carried.

Close Public Comment

Hearing no comments from the public, Chair Slusser entertained a motion to close the meeting to the public.

Motion by Mr. Law, seconded by Mr. Campbell, to close the meeting to the public. All in favor. Motion carried.

EXECUTIVE SESSION MEETING

A Closed Session of the TRICO JIF was not held.

APPROVE CLAIMS PAYMENTS

Mr. Roselli of Qual-Lynx presented the following Payment Authorization Requests (PARs) during the Executive Claims Committee Meeting held on February 22, 2016.

<i>Workers' Compensation</i>	<i>Auto Liability</i>	<i>Property</i>
<i>X95344</i>	<i>X65675</i>	<i>Z28290</i>
<i>Z31035</i>		<i>Z31113</i>
<i>X26559</i>		<i>Z31362</i>
<i>Z33252</i>		<i>Z32289</i>
<i>E52347</i>		<i>Z33701</i>
<i>Z33146</i>		
<i>Z32228</i>		
<i>Z26108</i>		
<i>W84300</i>		
<i>E71225</i>		

Chair Slusser asked members for their questions at this time. No questions were entertained.

Chair Slusser entertained a motion to approve the PARs as presented in their entirety during the Executive Claims Review Committee Meeting.

Motion by Mr. Law, seconded by Mr. Campbell, to Approve Payment Authority on the Claims as presented during the Executive Claims Committee Meeting.

ROLL CALL *Yeas:* Sue Miller, **Clayton Borough**
Bill Slusser, *Chair*, **Oldmans Township**
Mayor John Washington, **Penns Grove Borough**
Brad Campbell, *Secretary*, **Shiloh Borough**
Karen Sweeney, **Wenonah Borough**
Bill Bittner, **Westville Borough**
Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

APPROVE ABANDONING SUBROGATION

There was one (1) matter(s) presented for *Abandonment of Subrogation* during the Closed Session portion of the Executive Claims Meeting.

<i>QUAL-LYNX FILES</i>	<i>AMOUNT</i>
X26559	\$81,667.30

Motion by Mr. Law, seconded by Mr. Campbell, to approve abandoning subrogation as presented.

ROLL CALL *Yeas:* Sue Miller, **Clayton Borough**
Bill Slusser, *Chair*, **Oldmans Township**
Mayor John Washington, **Penns Grove Borough**
Brad Campbell, *Secretary*, **Shiloh Borough**
Karen Sweeney, **Wenonah Borough**
Bill Bittner, **Westville Borough**
Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

MOTION TO ADJOURN

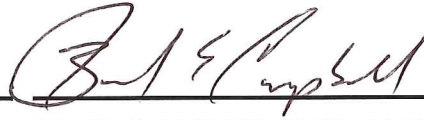
There being no further business, Chair Slusser entertained a *Motion to Adjourn* the February 22, 2016 Executive Committee Meeting.

Motion by Mr. Law, seconded by Mr. Campbell, to adjourn the February 22, 2016 Meeting of the TRICO JIF.

The meeting was adjourned at 5:40 PM.



Brenda Smith, Recording Secretary for



BRAD CAMPBELL, FUND SECRETARY