

**GLOUCESTER/SALEM/CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library – Mullica Hill Branch
389 Wolfert Station Rd
Mullica Hill, New Jersey**

February 24, 2014 – 5:00 PM

EXECUTIVE COMMITTEE MEETING

OPEN SESSION MINUTES

The regular meeting of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at Gloucester County Library, 389 Wolfert Station Rd, Mullica Hill, New Jersey on Monday, February 24, 2014 at 5:00 PM, prevailing time. Chair Heydel, **Monroe Twp**, presiding. The meeting was called to order at 5:01 PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *Today's Sunbeam*, of Salem; Bridgeton *Evening News*, of Bridgeton; and the *South Jersey Newspapers*, of Woodbury; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

ROLL CALL

Those in attendance were:

Ken Brown, **Carneys Point Twp**
Darlene Vondran, *Alternate*, **Clayton**
Joseph Schweigart, **East Greenwich**
Jackie Green, **Fairfield**
Jud Moore, **Franklin**
Greg Sawyer, **Glassboro**
Harry Rink, **Greenwich**
Mark Gravinese, **Harrison**
Doris Hall, **Logan**
Kevin Clour, **Lower Alloways Creek**
Jennica Bileci, **Mantua**
Kevin Heydel, **Monroe Twp**
Bill Slusser, **Oldmans Twp**
LeeAnn Ruggeri, **Paulsboro**
Mayor John Washington, **Penns Grove**
Pat McCaffery, *Alternate*, **Pennsville** (*arrived 5:02pm*)
Maureen Abdill, **Pilesgrove**
Mike Razzo, **Pitman**
Brad Campbell, **Shiloh**

Carl Bagby, **Swedesboro**
Bill Gantz, **Upper Pittsgrove**
Bob Dickenson, **Vineland**
Nick Pileggi, **Washington Township**
Kathy Schools, *Alternate*, **Wenonah**
Bill Bittner, **Westville**
Bob Law, **Woodbury City**
Cara Witasick, **Woodbury Heights**
Fran Grenier, **Woodstown**
Jane DiBella, **Woolwich**

Absent Fund Commissioners were:

Beth Reilly, **Alloway**
Maria DeTitto, **Deptford**
Dennis Marchei, **Elk**
Doug Hogate, **Elsinboro**
Dante Spina, **Mannington**
Marty Uzdanovics, **Quinton**
Robert Diaz, **South Harrison**

Also present were:

Paul J. Miola, CPCU, ARM, Executive Director, *AJG Risk Management Services, Inc.*
Paul A. Forlenza, Deputy Executive Director, *AJG Risk Management Services, Inc.*
David S. DeWeese, Esquire, Fund Solicitor, *The DeWeese Law Firm, P.C.*
Tom Tontarski, Treasurer
Joanne Hall, Safety Director, *J. A. Montgomery Risk Control*
Alice Lihou, Claims Administrator, *Qual-Lynx*
Karen Beatty, Managed Care, *QualCare*
Debby Schiffer, Wellness Director

Also present were the Risk Management Consultants from the following agencies:

Biondi Insurance Agency (*arrived 5:26pm*)
Cettei & Connell
Chesney-Stanton Insurance Group
Conner Strong & Buckelew
Len Eckman Insurance
Hardenbergh Insurance Group
E.H. Sloan Insurance Agency
Sungenis Insurance Agency (*arrived 5:13pm*)
Henry D. Young Insurance

Absent RMCs were:

Brown & Brown
Price-Milam Insurance Agency

OATHS OF OFFICE

An Oath of Office was administered by Mr. DeWeese, Fund Solicitor, to Doris Hall, Logan Township, for the 2014 Fund Year.

Her *Oath of Office* were signed and presented to the Fund Solicitor.

APPROVAL OF THE MINUTES – Executive Committee Meeting

Chair Heydel presented the meeting minutes of the January 27, 2014 Executive Committee meeting for approval.

Chair Heydel asked members for their questions at this time. No questions were entertained.

Chair Heydel entertained a motion to approve the minutes of the January 27, 2014 Executive Committee meeting.

Motion by Mr. Schweigart, seconded by Mr. Slusser, to approve the minutes of the January 27, 2014 Executive Committee meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Meeting

Chair Heydel presented the meeting minutes of the January 27, 2014 Executive Claims Review Committee Meeting for approval.

Chair Heydel asked members for their questions at this time. No questions were entertained.

Chair Heydel entertained a motion for approval of the Executive Claims Review Committee meeting minutes.

Motion by Mr. Schweigart, seconded by Mr. Slusser, to approve the meeting minutes of the January 27, 2014 Executive Claims Review Committee Meeting. All in Favor. Motion carried.

EXECUTIVE CLAIMS REVIEW COMMITTEE MEETING REPORT – February 24, 2014

Chair Heydel reported that an Executive Claims Committee Meeting was held on Monday, February 24, 2014 at Gloucester County Library, Mullica Hill.

The Committee reviewed thirteen (13) claims. Of the claims reviewed, there were five (5) Workers' Compensation, two (2) General Liability, one (1) Auto, and five (5) Property PARs recommended for approval of settlement or continuing defense.

The claims will be presented for approval later in the meeting.

There were no (0) matter(s) presented for *Abandonment of Subrogation*.

Questions will be addressed during Closed Session if necessary.

EXECUTIVE DIRECTOR'S REPORT

Mr. Miola reviewed the Executive Director's Report found in the agenda packet with the membership. He highlighted the following items.

Lost Time Accident Frequency Report – Mr. Miola directed the members to the report in the agenda. He reported that the statewide recap for January was a handout for tonight’s meeting.

Certificates of Insurance - Mr. Miola asked that these be made part of the minutes of tonight’s meeting.

2012 Safety Incentive Program Awards – Mr. Miola asked that all members review available balances for the 2012 program. He reminded the members that the deadline to claim or encumber the funds was November 1, 2013. All encumbered funds had to be claimed by February 1, 2014.

2014 Optional Safety Budget - Mr. Miola asked that all members review available balances for this year’s program. He reminded the members that the deadline to claim or encumber the funds is November 1, 2014. All encumbered funds must be claimed by February 1, 2015.

EPL Helpline –Authorized Contact List - Mr. Miola asked members to review the attached list for accuracy especially if you have had turnover in a position. He noted the resolution to change this contact person is available on the JIF website at www.tricojif.org. Please contact the Executive Director’s office with any questions.

EPL Allowance – Mr. Miola commented that each member has an allowance of \$540 that can be used for employment practices related expenses. Please review the website, contact the Executive Director’s office or your RMC for assistance.

Employment Practices Liability Compliance– Mr. Miola asked members to review the attached status report for the member’s individual deductibles. He stated that a memo was sent to all members by the MEL outlining the new program with a compliance deadline of May 1, 2014.

Financial Fast Track – Mr. Miola noted that Mr. Tontarski will provide this update during his Treasurer report.

Regulatory Filings– Mr. Miola stated that all of our filings are up to date.

Skateboard Parks – Mr. Miola noted that if you are considering a skateboard park or plan on rebuilding one, please contact the Executive Director’s office prior to moving forward so we can assist you with the required coverage guidelines.

Capehart & Scatchard Updates – Mr. Miola asked that the members review the Capehart & Scatchard updates included in the agenda packet.

Statutory Bond Status – Mr. Miola reminded members to review the latest listing of the Statutory Bonds issued by the MEL for JIF members. He noted these are issued for the individual, NOT the position, so please review the list as some changes may be necessary following your local reorganization meetings.

Managers and Supervisors Training – Mr. Miola stated that only two (2) training sessions remain. He noted the next one is scheduled for March 6, 2014 at the Wildwood Convention Center in Wildwood and March 20, 2014 at the Margate Municipal Building.

Elected Officials Training – Mr. Miola reported that the remaining Elected Officials trainings are scheduled for March 12, 2014 at Charley's Other Brother, Eastampton; and March 25, 2014 (make up from December 10th) at Nicolosi's, West Deptford.

Police Training – Mr. Miola reported that the Managerial & Supervisory Training for Police Personnel has had excellent attendance. The remaining session is March 12, 2014 at Charley's Other Brother, Eastampton.

Inclement Weather Policy – Mr. Miola stated that the policy is on the website and to please call the hotline at 856-446-9148 for messages announcing cancellations of meetings due to weather.

PRIMA/AGRIP Conferences – Mr. Miola stated that Fund Commissioners eligible to attend the PRIMA/AGRIP conference were sent information from our office.

New Commissioner Orientation – Mr. Miola noted that orientation for new commissioners will be held as a webinar in early Spring. He noted that anyone wanting refresher training could attend as well. Mr. Miola also offered a one on one visit to anyone needing assistance with their role and responsibilities in the JIF.

Financial Disclosure Forms – Mr. Miola noted that the financial disclosure forms are to be submitted via an online process. Once revised instructions are issued a notice will be sent to all those required to file.

Payroll Audits – Mr. Miola stated that payroll audits have begun and asked that you have your items ready for the auditor.

Property Appraisals – Mr. Miola noted that an email was sent to all members asking that they update their property schedule in Exigis before March 21, 2014.

2014 MEL Bulletins – Mr. Miola reminded the members that all MEL bulletins are being posted to the MEL website and that you may follow the link from the JIF website.

2014 Safety Kickoff Breakfast – Mr. Miola stated that the Safety Breakfast will be held this week on February 27th, 2014 at Nicolosi's Catering.

Mr. Miola asked if there were any questions at this time. No questions were entertained.

SOLICITOR'S REPORT

Executive Claims Committee Meeting

Mr. DeWeese highlighted the following items from the Claims Review Committee Meeting:

Assignment of New Cases

Mr. DeWeese reported five (5) new cases have been assigned since the last meeting.

New Cases
<i>DiPierro v. Twp of Franklin</i>
<i>Burch v. City of Woodbury</i>
<i>Scuderi v. Twp of Franklin</i>
<i>Mulvihill v. Twp of Franklin</i>
<i>Rogers v. Borough of Penns Grove</i>

Closed Cases

Mr. DeWeese reported that two (2) case(s) were closed since the last meeting.

General Liability Status Report

Mr. DeWeese noted that there are 33 active General Liability claims.

Subrogation Summary Files

Mr. DeWeese stated that collections efforts are being made on \$813,409.71 of judgments on 40 files. He also reported that over \$50,000 in subrogation receipts was collected in January 2014.

Mr. DeWeese asked if there were any questions at this time. No questions were entertained.

SAFETY DIRECTOR'S REPORT

Ms. Hall stated that the Safety Director's Report is self-explanatory. She highlighted the following items:

S-ERVE – Ms. Hall reminded the members that the interactive S-ERVE program is designed for police and/or EMS personnel. She commented that a new Distracted Driving program is now available online.

Safety Breakfast – Ms. Hall noted that the Safety Breakfast will be held Thursday with the Safety Coordinators Roundtable immediately following. She also commented that this counts as a training program.

Safety Bulletin – Ms. Hall noted that the *Winter Ice Activity Safety Bulletin* is attached. Please be sure to read and post in your facilities.

Construction Safety – Ms. Hall informed the members that there are 3 openings for a 4-day (30 hr) Advanced Construction Safety course coming up in Marlton, NJ. Please contact her, Mr. Spencer or Mr. Sheehan for details.

Ms. Hall asked if there were any questions at this time. No questions were entertained.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses – February

Ms. Lihou reported on the *Lessons Learned from Losses* which was included in the agenda packet.

PERSONAL PROTECTION AND SAFETY EQUIPMENT

Ms. Lihou reported that personal protection equipment and safety equipment is necessary as it is injury prevention equipment.

Ms. Lihou stated that in another JIF, an officer directing traffic during the day was struck by a vehicle. She commented that if he would have been wearing his safety vest, he might not have been struck by the vehicle.

Ms. Lihou asked the members to encourage their workers to wear their safety equipment noting "visibility equals protection!" She further commented that the OSHA and PEOSHA requirements and recommendations can be found on the OSHA website.

Ms. Lihou asked if there were any questions at this time. No questions were entertained.

The remainder of the Claims Administrator's report is for Closed Session.

WELLNESS DIRECTOR'S REPORT

Ms. Schiffer reported on the members she met with in the prior month and some upcoming Wellness Activities. This information is detailed in the agenda packet. She highlighted the following:

- ***Clayton*** – Ms. Schiffer reported that they are working on setting up on-going Blood Pressure screenings through Gloucester County EMS starting in March. They track points as challenges are met and the one with the most points at the end will win a reward.
- ***Monroe*** – Ms. Schiffer noted that they scheduled a de-stress day for all employees on March 5th.
- ***Paulsboro*** – Ms. Schiffer commented that they are looking to hold the 2nd Annual Health Fair in March.
- ***Vineland*** – Ms. Schiffer reported that they are holding a *de-Stress fest* for employees on March 14th. City Hall is considering making arrangements to have a vending machine installed that would offer healthier choices. They also ran a 2 wk Winter Wellness Challenge.
- ***Washington Twp*** – Ms. Schiffer noted that she met with Police Officers and some are planning a Police Unity Ride in May.
- ***Woolwich*** – Ms. Schiffer announced that Woolwich is looking to host their 1st Employee Health Fair and offered neighboring municipalities the opportunity to attend. East Greenwich and Swedesboro expressed an interest.
- ***Healthy Vending Machines*** – Ms. Schiffer reported that Vineland, Washington Twp, Westville, and Woodbury are going to consider healthy vending machines.
- ***Share Wellness Efforts*** – Ms. Schiffer encouraged members to share their wellness efforts of programs, fairs, speakers and challenges.
- ***Fitness Conference*** – Ms. Schiffer reported that she attended a fitness conference in Philadelphia last weekend. She noted that the average person only stands one (1) hour a day. She encourages everyone to get up and stand whenever you can to promote health.
- ***Motivational Speaker*** – Ms. Schiffer reported she attended a motivational workshop – "Be Your Own Wing Man". Please let her know if your municipality would be interested in a presentation.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

MANAGED HEALTH CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	January	YTD
<i>Lost Time</i>	1	1
<i>Medical Only</i>	20	20
<i>Report Only</i>	15	15
<i>Total Intakes</i>	36	36
<i>Report Only % of Total</i>	41.7%	41.78%
<i>Medical Only/Lost Time Ratio</i>	95:05	95:05
<i>Average Days to Report</i>	2.3	2.3

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	275
<i>Transitional Duty Days Worked</i>	257
<i>% of Transitional Duty Days Worked</i>	93.5%
<i>Transitional Duty Days Not Accommodated</i>	18
<i>% of Transitional Duty Days Not Accommodated</i>	6.5%

PPO Penetration Report:

Ms. Beatty presented the monthly PPO Penetration Report

PPO Penetration Rate	January
<i>Bill Count</i>	260
<i>Original Provider Charges</i>	\$263,813
<i>Re-priced Bill Amount</i>	\$89,602
<i>Savings</i>	\$174,211
<i>% of Savings</i>	66.0%
<i>PPO Penetration Rate Bill Count Percentage</i>	97.7%

<i>PPO Penetration Rate Provider Charge Percentage</i>	99.5%
<i>EPO Penetration Rate Bill Count Percentage</i>	86.9%
<i>EPO Penetration Rate Provider Charge Percentage</i>	81.8%

Ms. Beatty asked if there were any questions. No comments or questions were entertained.

TREASURER'S REPORT

Mr. Tontarski provided an overview of his report for **January 2014**.

Investment Interest

Mr. Tontarski reported interest received or accrued for the current month totaled \$8,191.02. This generated an average annual yield of .36%. After including an unrealized net gain of \$13,370.00 in the asset portfolio, the yield is adjusted to .95% for this period. The total overview of the asset portfolio for the Fund shows an overall unrealized gain of \$80,930.00 as it relates to market value of \$8,573,170.00 vs. the amount invested.

Our asset portfolio with TD Wealth Management consists of five (5) obligations with maturities greater than two (2) years.

Mr. Tontarski asked if there were any questions at this time. No questions were entertained.

Receipt Activity for the Period

Mr. Tontarski reported on the total subrogation & reimbursement receipts.

	Period	YTD
Subrogation Receipts	\$58,526.89	\$58,526.89
Overpayment Reimbursements	\$6,852.45	
Premium Assessments Receipts	\$1,808,023.00	

1st Installment Billing - Mr. Tontarski noted that there are still some outstanding assessments and he already contacted these members. He doesn't expect anyone to surpass the interest grace period date.

Claim Activity for the Period

Claim activity for the month for claims paid by the Fund and claims payable by the Fund at month end are in the amount of \$377,174.97. The claims detail for the 276 checks is as follows:

Direct Loss Payments	\$310,877.15
Claim Expenses	\$8,871.13
Legal Defense Costs	\$57,426.69

Cash Activity for the Period

Mr. Tontarski stated that during the reporting period, the Fund's "Cash Position" changed from an opening balance of \$27,214,409.66 to a closing balance of \$27,156,046.26 showing a decrease in the Fund of \$58,363.40.

Loss Run Payment Register

Chair Heydel entertained a motion to approve the *January Loss Run Payment Register* as presented.

Motion by Mr. Slusser, seconded by Mr. Schweigart, to approve the *January Loss Run Payment Register* as presented.

ROLL CALL *Yeas:* Joseph Schweigart, **East Greenwich**
Greg Sawyer, **Glassboro**
Kevin Heydel, *Chair*, **Monroe Twp**
Bill Slusser, *Secretary*, **Oldmans Twp**
Mike Razzo, **Pitman**
Brad Campbell, **Shiloh**
Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

Bill List – February

Mr. Tontarski presented the *February 2014 Bill List* for the members' consideration in the amount of \$930,759.42. He noted that when combined with the amended RMC Bill List, which was handed out this evening, the total is \$1,153,018.42.

Chair Heydel entertained a motion to approve the *February 2014 Bill List* in the amount of **\$930,759.42**.

Motion by Mr. Slusser, seconded by Mr. Schweigart, to approve the *February 2014 Bill List* in the amount of **\$930,759.42**.

ROLL CALL *Yeas:* Joseph Schweigart, **East Greenwich**
Greg Sawyer, **Glassboro**
Kevin Heydel, *Chair*, **Monroe Twp**
Bill Slusser, *Secretary*, **Oldmans Twp**
Mike Razzo, **Pitman**
Brad Campbell, **Shiloh**
Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

RMC Bill List – February

Mr. Tontarski presented the *Amended February 2014 RMC Bill List* for the members' consideration in the amount of **\$222,259.00** which was handed out this evening.

Chair Heydel entertained a motion to approve the *Amended February 2014 RMC Bill List* in the amount of **\$222,259.00**.

Motion by Mr. Slusser, seconded by Mr. Schweigart, to approve the *Amended February 2014 RMC Bill List* in the amount of **\$222,259.00**.

ROLL CALL *Yeas:* Joseph Schweigart, **East Greenwich**
Greg Sawyer, **Glassboro**
Kevin Heydel, *Chair*, **Monroe Twp**
Bill Slusser, *Secretary*, **Oldmans Twp**
Mike Razzo, **Pitman**
Brad Campbell, **Shiloh**
Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

COMMITTEE REPORTS

SAFETY COMMITTEE SIP DECISION

Ms. Abdill reported that the Executive Safety Committee held a conference call to reconsider a decision made by the Executive Safety Committee at their December 2013 meeting. She noted that at the Executive Safety Committee meeting in December 2013 it was reported by Ms. Hall that there were six (6) members of the JIF that did not meet a mandatory requirement of the *Safety Incentive Program* which was to attend at least one full half day session of the Annual Planning Retreat. She further stated that there was a discussion and unanimous decision by the Committee that those municipalities that failed to meet this criterion would not receive their SIP monies. A letter was sent to those municipalities reporting the decision and several of those members contacted various Committee members, the Chair and Fund Professionals expressing their unhappiness with this decision. She noted that as a result, a special Executive Safety Committee meeting was held via conference call this past Friday to revisit the issue. A lengthy discussion ensued during the call and Chair Heydel suggested reaching a compromise. Following additional discussion, the Committee decided to reduce the amount of the SIP Award money due these six (6) towns by 25%. Ms. Abdill stated that she is still against the decision even though she voted for the compromise. She noted that she supported the compromise because the person affected by the loss of the SIP funding is not the person who did not attend the Annual Retreat, it is the public works crew, the police officers, etc who might not get their safety equipment without this funding. Ms. Abdill reported that the final decision by the Committee was that these six (6) members will receive their money with a 25% reduction (75% of the total) for not meeting the mandatory requirement. She stated that this is a ONE time only exception for those who did not meet this requirement of the SIP program. She noted

that this reduction is not a punishment; attendance was a requirement of the program and was missed. She stated that Mr. Miola and the Safety Director constantly remind the members of the upcoming requirements so there is no excuse. She urged the members present that if they are not the person scheduled to attend, please convey this important information to the appropriate person so they do not miss it. Ms. Abdill reiterated Chair Heydel's comment, "The JIF's success is based on participation."

Mr. Moore, Franklin Twp, asked for clarification of the amount. Ms. Abdill noted that it is a reduction of 25% of what the member would have qualified for in SIP Award funds. Mr. Moore stated that although he is appreciative of the decision, his Township needs these funds, and disagrees with this requirement as his town is doing well with safety. Ms. Abdill stated that the Retreat Agenda is available in advance so members can plan accordingly who to send and what session best fit a member's needs.

Chair Heydel noted that the Safety Contract sent to all members in January. All Fund Commissioners and members of the Governing Body sign this document. Mandatory program requirements are outlined in the document. He also noted that the emails including the "Save the Date" and invitation leading up to the event also outlined the requirements. He stated that the requirement is to attend only one, 3 hour session out of the three, 3 hour sessions available and is not unreasonable. Important information is always brought back from these sessions. He reiterated that the success of the JIF comes from participation and involvement and the members need to be accountable.

Mr. Miola encouraged anyone interested in providing input into these decisions to join the Committees that interest them.

Ms. Doris Hall from Logan asked who the SIP information is sent to in the member town. Ms. Joanne Hall noted that it is sent to the Fund Commissioner, the Safety Coordinator and the RMCs. Ms. Doris Hall commented that she needs some help in understanding her role better. Mr. Miola offered to assist her.

Mr. Miola reported on a related note, that there are still Fund Commissioners and/or member towns that have not responded to the Safety Breakfast this week as well.

Mr. Bagby, Swedesboro, stated that he feels receiving some of the SIP Award money is better than not receiving any of the funds. He accepted the responsibility that he should have found a replacement to attend the Retreat when he learned he couldn't go due to restrictions from recent surgery.

MEL/E-JIF/RCF Reports

Mr. Law reported that pages 176 and 177 list the seminars available. He reminded members to register by April 4th for the April 11th seminar in Monroe which provides CEU credits. He also noted that the Elected Officials training for the \$250 credit is March 25th. He reported that due to the inclement weather, the MEL is also offering this Elected Officials training online. The training session must be completed before May 1st, 2014 and there are instructions on how to access the training on page 177.

MISCELLANEOUS BUSINESS

Welcome New Fund Commissioners

Chair Heydel welcomed all new Fund Commissioners and reminded them to take advantage of the New Fund Commissioner Orientation.

Next Meeting

Chair Heydel noted the next meeting of the TRICO JIF will be held on **Monday, March 24, 2014 at 5:00 PM** at the **Gloucester County Library, Mullica Hill, NJ**.

PUBLIC COMMENT

Open Public Comment

Chair Heydel entertained a motion to open the meeting to the public.

Motion by Mr. Slusser, seconded by Mr. Schweigart, to open the meeting to the public. All in favor. Motion carried.

Close Public Comment

Hearing no comments from the public, Chair Heydel entertained a motion to close the meeting to the public.

Motion by Mr. Slusser, seconded by Mr. Schweigart, to close the meeting to the public. All in favor. Motion carried.

EXECUTIVE SESSION MEETING

A Closed Session of the TRICO JIF was not held.

APPROVE CLAIMS PAYMENTS

Ms. Lihou of Qual-Lynx presented the following Payment Authorization Requests (PARs) during the Executive Claims Committee Meeting held on February 24, 2014.

<i>Workers' Compensation</i>	<i>General Liability</i>	<i>Property</i>	<i>Auto</i>
<i>X76396</i>	<i>X17704</i>	<i>X78835</i>	<i>X78104</i>
<i>X66520</i>	<i>X22590</i>	<i>X81333</i>	
<i>X81231</i>		<i>X81213</i>	
<i>E64943</i>		<i>X76490</i>	
<i>W88828</i>		<i>X81480</i>	

Chair Heydel asked members for their questions at this time. No questions were entertained.

Chair Heydel entertained a motion to *Approve* the PARs as presented in their entirety during the Executive Claims Review Committee Meeting.

Motion by Mr. Slusser, seconded by Mr. Schweigart, to Approve Payment Authority on the Claims as presented during the Executive Claims Committee Meeting.

ROLL CALL *Yeas:* Joseph Schweigart, **East Greenwich**
Greg Sawyer, **Glassboro**
Kevin Heydel, *Chair*, **Monroe Twp**
Bill Slusser, *Secretary*, **Oldmans Twp**
Mike Razze, **Pitman**
Brad Campbell, **Shiloh**
Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

APPROVE ABANDONING SUBROGATION

There were no (0) matter(s) presented for *Abandonment of Subrogation* during the Closed Session portion of the Executive Claims Meeting.

MOTION TO ADJOURN

There being no further business, Chair Heydel entertained a *Motion to Adjourn* the February 24, 2014 Executive Committee Meeting.

Motion by Mr. Slusser, seconded by Mr. Law to adjourn the February 24, 2014 Meeting of the TRICO JIF.

The meeting was adjourned at 5:47 PM.



Tracy Forlenza, Recording Secretary for



BILL SLUSSER, FUND SECRETARY