

**GLOUCESTER/SALEM/CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Monroe Township Municipal Building
125 Virginia Avenue
Williamstown, New Jersey**

January 29, 2015 – 4:00 PM

EXECUTIVE COMMITTEE MEETING

OPEN SESSION MINUTES

The *Reorganization* meeting of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at Monroe Township Municipal Building, 125 Virginia Avenue, Williamstown, New Jersey on Thursday, January 29, 2015 at 4:00 PM, prevailing time. Chair Heydel, **Monroe Twp**, presiding. The meeting was called to order at 4:02 PM.

SINE DIE and REORGANIZATION MEETING CALLED TO ORDER BY CHAIRPERSON

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *Today's Sunbeam*, of Salem; Bridgeton *Evening News*, of Bridgeton; and the *South Jersey Newspapers*, of Woodbury; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

ROLL CALL of 2014 FUND COMMISSIONERS

Those in attendance were:

Ken Brown, **Carneys Point Twp**
Sue Miller, **Clayton**
Don Banks, **Deptford**
Stephanie McCaffrey, *Representing*, **East Greenwich**
Debbie Pine, *Alternate*, **Elk**
Nate Dunn, *Alternate*, **Fairfield**
Russell Clark, **Glassboro**
Harry Rink, **Greenwich**
Mark Gravinese, **Harrison**
Doris Hall, **Logan** (*arrived 4:07pm*)
Kevin Clour, **Lower Alloways Creek** (*arrived 4:10pm*)
Jennica Bileci, **Mantua**
Kevin Heydel, **Monroe Twp**
Bill Slusser, **Oldmans Twp**
Mike Razze, **Pitman** (*arrived 4:07pm*)
Marty Uzdanovics, **Quinton**
Brad Campbell, **Shiloh**
Robert Diaz, **South Harrison**

Carl Bagby, **Swedesboro**
Bill Gantz, **Upper Pittsgrove**
Bob Dickenson, **Vineland**
Adele Reiff, *Alternate*, **Washington Township**
Kathy Schools, *Alternate*, **Wenonah**
Bill Bittner, **Westville**
Bob Law, **Woodbury City**
Rich Gambale, *Representing*, **Woodbury Heights**
John Hall, *Representing*, **Woodstown**
Jane DiBella, **Woolwich**

Absent Fund Commissioners were:

Beth Reilly, **Alloway**
Doug Hogate, **Elsinboro**
Debby Fourre, **Franklin**
Dante Spina, **Mannington**
LeeAnn Ruggeri, **Paulsboro**
Mayor John Washington, **Penns Grove**
Rich Raine, **Pennsville**
Maureen Abdill, **Pilesgrove**

Also present were:

Paul J. Miola, CPCU, ARM, Executive Director, *AJG Risk Management Services, Inc.*
Paul A. Forlenza, Deputy Executive Director, *AJG Risk Management Services, Inc.*
David S. DeWeese, Esquire, Fund Solicitor
Tom Tontarski, Treasurer
Tim Sheehan, Safety Director's Office, *J. A. Montgomery Risk Control*
Kathie Tyler-Schohl, *Qual-Lynx*
Karen Beatty, *QualCare*
Debby Schiffer, *Wellness Director*

Also present were the Risk Management Consultants from the following agencies:

AJM Insurance
Biondi Insurance Agency (*arrived 4:10*)
Cettei & Connell
Conner Strong & Buckelew
Len Eckman Insurance
Hardenbergh Insurance Group

Absent RMCs were:

Brown & Brown
Chesney-Stanton Insurance Group
E.H. Sloan Insurance Agency
Henry D. Young Insurance
Sungenis Insurance Agency

APPROVAL OF THE MINUTES – Executive Committee Meeting

Chair Heydel presented the meeting minutes of the December 22, 2015 Executive Committee meeting for approval.

Chair Heydel asked members for their questions at this time. No questions were entertained.

Chair Heydel entertained a motion to approve the minutes of the December 22, 2015 Executive Committee meeting.

Motion by Mr. Slusser, seconded by Mr. Law, to approve the minutes of the December 22, 2015 Executive Committee meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Meeting

Chair Heydel presented the meeting minutes of the December 22, 2015 Executive Claims Review Committee Meeting for approval.

Chair Heydel asked members for their questions at this time. No questions were entertained.

Chair Heydel entertained a motion for approval of the Executive Claims Review Committee meeting minutes.

Motion by Mr. Slusser, seconded by Mr. Law, to approve the meeting minutes of the December 22, 2015 Executive Claims Review Committee Meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Closed Session

Chair Heydel presented the Executive Claims Review Committee Closed Session meeting minutes of December 22, 2015 for approval.

Chair Heydel asked members for their questions at this time. No questions were entertained.

Chair Heydel entertained a motion for approval of the Executive Claims Review Committee Closed Session meeting minutes.

Motion by Mr. Slusser, seconded by Mr. Law, to approve the Executive Claims Review Committee Closed Session meeting minutes of December 22, 2015 as presented.

The Executive Claims Review Committee Closed Session minutes of the December 22, 2015 shall not be released to the public until the reason(s) for their remaining closed is no longer applicable, the Fund Solicitor has had the opportunity to review them, and their release has been approved by the Executive Committee. All in Favor. Motion carried.

The Executive Claims Review Committee Closed Session Meeting Minutes from the December 22, 2015 meeting were collected.

ADJOURN THE SINE DIE MEETING

Chair Heydel entertained a motion to adjourn the Sine Die Meeting. Motion by Mr. Slusser, seconded by Mr. Law, to adjourn the Sine Die Meeting. All in favor. Motion carried.

At this time Officers, Executive Committee, and Alternates vacated their chairs. Fund Chair Heydel passed the gavel to Paul J. Miola, Executive Director, until the election of the Chair, Secretary and Executive Committee for the 2015 Fund Year is completed.

Mr. Miola welcomed all in attendance to the *2015 Reorganization Meeting of the TRICO JIF*.

ROLL CALL of 2015 FUND COMMISSIONERS

Those in attendance were:

Ken Brown, **Carneys Point Twp**
Sue Miller, **Clayton**
Don Banks, **Deptford**
Stephanie McCaffrey, **East Greenwich**
Debbie Pine, *Alternate*, **Elk**
Nate Dunn, *Alternate*, **Fairfield**
Russell Clark, **Glassboro**
Harry Rink, **Greenwich**
Doris Hall, **Logan** (*arrived 4:07pm*)
Kevin Clour, **Lower Alloways Creek** (*arrived 4:10pm*)
Jennica Bileci, **Mantua**
Kevin Heydel, **Monroe Twp**
Bill Slusser, **Oldmans Twp**
Mike Razzo, **Pitman** (*arrived 4:07pm*)
Marty Uzdancovics, **Quinton**
Brad Campbell, **Shiloh**
Robert Diaz, **South Harrison**
Carl Bagby, **Swedesboro**
Bill Gantz, **Upper Pittsgrove**
Bob Dickenson, **Vineland**
Adele Reiff, *Alternate*, **Washington Township**
Kathy Schools, *Alternate*, **Wenonah**
Bill Bittner, **Westville**
Bob Law, **Woodbury City**
Rich Gambale, **Woodbury Heights**
John Hall, **Woodstown**
Jane DiBella, **Woolwich**

Absent Fund Commissioners were:

Beth Reilly, **Alloway**
Doug Hogate, **Elsinboro**
Debby Fourre, **Franklin**
Mark Gravinese, **Harrison**
Dante Spina, **Mannington**
LeeAnn Ruggeri, **Paulsboro**

Mayor John Washington, **Penns Grove**
Rich Raine, **Pennsville**
Maureen Abdill, **Pilesgrove**

ELECTION OF 2015 OFFICERS

2015 Nomination Slate

Mr. Miola presented for the membership's consideration the 2015 Nomination Slate. The Nominating Committee met in November 2014 and presented the 2015 Nomination Slate at the November and December 2014 Executive Committee Meetings.

Chair:	William Slusser, Oldmans Township
Secretary:	Brad Campbell, Shiloh Borough
Executive Committee:	Robert Law, Woodbury City Michael Razze, Pitman Borough Karen Sweeney, Wenonah Borough Doris Hall, Logan Township Bill Bitner, Westville Borough
Alternates:	#1 Harry Rink, Greenwich Township #2 Mayor John Washington, Penns Grove Borough #3 Sue Miller, Clayton Borough #4 Bob Dickenson, Vineland City #5 Carl Bagby, Swedesboro Borough #6 Nick Pileggi, Washington Township

Mr. Miola *Opened the Floor* for nominations for a position on the *2015 Nomination Slate*.

Hearing no additional nominations, Mr. Miola *Closed the Floor* for a position on the *2015 Nomination Slate*.

Election of a Chairman and Secretary

Mr. Miola asked for a full Roll Call Vote of the full membership for an *Election of a Chairman and Secretary* as presented.

ROLL CALL *Yeas:*

Ken Brown, **Carneys Point Twp**
Sue Miller, **Clayton**

Don Banks, **Deptford**
Stephanie McCaffrey, **East Greenwich**
Debbie Pine, *Alternate*, **Elk**
Nate Dunn, *Alternate*, **Fairfield**
Russell Clark, **Glassboro**
Harry Rink, **Greenwich**
Doris Hall, **Logan**
Kevin Clour, **Lower Alloways Creek**
Jennica Bileci, **Mantua**
Kevin Heydel, **Monroe Twp**
Bill Slusser, **Oldmans Twp**
Mike Raze, **Pitman**
Marty Uzdancovics, **Quinton**
Brad Campbell, **Shiloh**
Robert Diaz, **South Harrison**
Carl Bagby, **Swedesboro**
Bill Gantz, **Upper Pittsgrove**
Bob Dickenson, **Vineland**
Adele Reiff, *Alternate*, **Washington Township**
Kathy Schools, *Alternate*, **Wenonah**
Bill Bittner, **Westville**
Bob Law, **Woodbury City**
Rich Gambale, **Woodbury Heights**
John Hall, **Woodstown**
Jane DiBella, **Woolwich**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

Election of an Executive Committee and Alternates for 2015

Mr. Miola asked for a full Roll Call Vote to *Elect an Executive Committee and Alternates for 2015* as presented.

ROLL CALL *Yeas:* Ken Brown, **Carneys Point Twp**
Sue Miller, **Clayton**
Don Banks, **Deptford**
Stephanie McCaffrey, **East Greenwich**
Debbie Pine, *Alternate*, **Elk**
Nate Dunn, *Alternate*, **Fairfield**
Russell Clark, **Glassboro**
Harry Rink, **Greenwich**
Doris Hall, **Logan**
Kevin Clour, **Lower Alloways Creek**

Jennica Bileci, **Mantua**
Kevin Heydel, **Monroe Twp**
Bill Slusser, **Oldmans Twp**
Mike Razze, **Pitman**
Marty Uzdanovics, **Quinton**
Brad Campbell, **Shiloh**
Robert Diaz, **South Harrison**
Carl Bagby, **Swedesboro**
Bill Gantz, **Upper Pittsgrove**
Bob Dickenson, **Vineland**
Adele Reiff, *Alternate*, **Washington Township**
Kathy Schools, *Alternate*, **Wenonah**
Bill Bittner, **Westville**
Bob Law, **Woodbury City**
Rich Gambale, **Woodbury Heights**
John Hall, **Woodstown**
Jane DiBella, **Woolwich**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

OATHS OF OFFICE

Oaths of Office were administered by Mr. DeWeese, Fund Solicitor, to the newly elected Chairperson, Secretary, Executive Committee, and Alternates for the 2015 Fund Year.

All *Oaths of Office* were signed and presented to the Fund Solicitor.

At this time, Mr. Miola passed the gavel to Fund Chair Bill Slusser, **Oldmans Twp**, to conduct the 2015 Reorganization Meeting of the Fund. Mr. Miola congratulated the Fund Chair, Secretary, Executive Committee Members and Alternates on their election.

Chair Slusser noted that Commissioner Sweeney was absent, therefore, Commissioner Rink will sit on the Executive Committee.

ORGANIZATIONAL RESOLUTIONS

The following 2015 Organizational Resolutions were presented for adoption by Chair Slusser.

R 2015-01 – Confirming the Election of a Fund Chair and Fund Secretary

R 2015-02 – Confirming the Election of an Executive Committee and Alternates

R 2015-03 – Appointing Professional Staff – Non-Fair and Open

R 2015-04 – Appointing Professional Staff – Fair and Open

R 2015-05 - Approving Defense Attorneys

R 2015-06 – Cash Management and Investment Policy

R 2015-07 – Adopting Procedures in Compliance with Open Public Meetings Act

R 2015-08 – Adopting Fiscal Policies and Procedures

R2015-09 – Adopting Administrative Policies and Procedures

R 2015-10 – Designating Executive Director as Public Agency Compliance Officer

R 2015-11- Adopting and Establishing a Conflict of Interest

R 2015-12 – Establishing a Fund Records Program

R 2015-13 – Establishing the 2015 Plan of Risk Management

R 2015-14 – Designation of Certifying and Approving Officer for Payment of Claims

R 2015-15 – Approving Affanato Marut, LLC as Approved Assigned Defense Counsel

Chair Slusser entertained a motion to adopt the *Organizational Resolutions 2015-01* through *2015-15* as presented.

Motion by Mr. Slusser, seconded by Mr. Schweigart to adopt *Organizational Resolutions 2015-01 through 2015-15*.

ROLL CALL *Yeas:* Harry Rink, **Greenwich Twp**
Doris Hall, **Logan Twp**
Bill Slusser, *Chair*, **Oldmans Twp**
Mike Razzo, **Pitman**
Brad Campbell, *Secretary*, **Shiloh Borough**
Bill Bittner, **Westville Boro**
Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

EXPENSE RESOLUTION

The following 2015 Expense Resolution was presented for adoption by Chair Slusser.

R 2015-16 - Authorizing Advanced Travel Expenses for Authorized Official Travel to PRIMA & AGRIP Conferences.

Any member interested in attending should contact the Executive Director's office.

Chair Slusser entertained a motion to adopt *R 2015-16* as presented.

Motion by Mr. Campbell, seconded by Mr. Law, to adopt *R 2015-16*.

ROLL CALL *Yeas:* Harry Rink, **Greenwich Twp**
Doris Hall, **Logan Twp**
Bill Slusser, *Chair*, **Oldmans Twp**
Mike Raze, **Pitman**
Brad Campbell, *Secretary*, **Shiloh Borough**
Bill Bittner, **Westville Boro**
Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

EXECUTIVE CLAIMS COMMITTEE MEETING REPORT – January 29, 2015

Chair Slusser reported that an Executive Claims Committee Meeting was held on Thursday, January 29, 2015 at Monroe Township Municipal Building, Williamstown, NJ.

The Committee reviewed fifteen (15) claims. Of the claims reviewed, there were twelve (12) Workers' Compensation, two (2) Auto Liability, and one (1) Property PARs recommended for approval of settlement or continuing defense.

The claims will be presented for approval later in the meeting.

There were two (2) matter(s) presented for *Abandonment of Subrogation*.

Questions will be addressed during Closed Session if necessary.

EXECUTIVE DIRECTOR'S REPORT

Mr. Miola thanked the members for his reappointment and reviewed the Executive Director's Report found in the agenda packet with the membership. He highlighted the following items.

AJG Risk Management Service, Inc. Disclosure Statement – Mr. Miola referenced a disclosure statement included in his report on page 106 and asked the Fund Secretary to incorporate this memo into the minutes of the January Reorganization meeting and make it a permanent record of the Fund.

Lost Time Accident Frequency Report – Mr. Miola asked the members to review the revised Lost Time Accident Frequency report.

Certificates of Insurance - Mr. Miola asked that these be made part of the minutes of tonight's meeting.

2013 Safety Incentive Program Awards – Mr. Miola asked that all members review available balances for this program. He reminded the members that the deadline for claiming the *encumbered* funds is February 1, 2015.

2014 Optional Safety Budget - Mr. Miola asked that all members review available balances for this program. He reminded the members that the deadline for claiming the *encumbered* funds is February 1, 2015.

EPL Helpline –Authorized Contact List - Mr. Miola asked the members to review the authorized contacts on this list and to please contact the Executive Director’s office with any questions. He also stated that instructions are listed on the JIF website.

EPL Allowance – Mr. Miola commented that each member has an allowance of \$540 that can be used for employment practices related expenses. Please review the website, contact the Executive Director’s office or your RMC for assistance.

Employment Practices Liability Compliance Update– Mr. Miola noted that this report was not available for today’s meeting.

Financial Fast Track – Mr. Miola reported that the November 30, 2014 reports are attached showing a Fund Surplus of \$16,060,903.

Regulatory Filing Checklists– Mr. Miola noted that the Regulatory Filing Checklists on pages 158-159 for review.

Skateboard Parks – Mr. Miola noted that if you are considering a skateboard park or plan on rebuilding one, please contact the Executive Director’s office prior to moving forward so we can assist you with the required coverage guidelines. The MEL established a process outlined in the MEL Coverage Bulletin 2014-09.

Capehart & Scatchard Updates – Mr. Miola asked that the members review the Capehart & Scatchard updates included in the agenda packet.

Statutory Bond Status – Mr. Miola reminded members to review the latest listing of the Statutory Bonds issued by the MEL for JIF members. He noted these are issued for the individual, NOT the position, so please review the list as some changes may be necessary following your local reorganization.

Elected Officials Training – Mr. Miola reported that the remaining Elected Officials trainings are scheduled for February 24, 2015 at Merighi’s Savoy Inn in Vineland and March 11, 2015 at Charley’s Other Brother, Eastampton.

RMC Resolutions and Agreements – Mr. Miola noted that once the resolutions and agreements are properly executed, please forward to the Executive Director’s office. He stated that no RMC can be paid in February without these documents on file.

Inclement Weather Policy – Mr. Miola reminded the member’s of the JIF’s *Inclement Weather Policy*. He noted that the policy was followed when cancelling the JIF’s meetings for January 27, 2015 and it was a success.

Contact Designation Verification – Mr. Miola asked the members to please go to the Exigis website and make all appropriate updates.

2015 1st Installment Billing – Mr. Miola noted that 1st installment billings were sent out and commented that Mr. Tontarski will report on this during his report.

2014 Attendance Record – Mr. Miola reported that the report is located in the agenda and to please review.

PRIMA/AGRIP Conferences – Mr. Miola noted that this year the TRICO JIF members are eligible to attend two AGRIP Conferences and the Annual PRIMA Conference. The 2015 Budget includes funding for ten (10) attendees in total. The JIF adopted an Attendance Conference Policy at this meeting and it establishes clear guidelines and preferences for Commissioner Attendance.

2015 Safety Kickoff Breakfast – Mr. Miola stated that the Safety Breakfast will be held February 26, 2015 at Nicolosi’s Catering beginning at 8:30AM. Invitations and response forms will be emailed out shortly.

New Member Activity - Mr. Miola stated that there was no new member activity.

Mr. Miola asked if there were any questions at this time. No questions were entertained.

SOLICITOR’S REPORT

Executive Claims Committee Meeting

Mr. DeWeese highlighted the following items from the Executive Claims Review Committee Meeting:

Assignment of New Cases

Mr. DeWeese reported six (6) new cases have been assigned since the last meeting.

New Cases
<i>McCloskey Estate vs. Township of Franklin</i>
<i>Cervino vs. Borough of Glassboro</i>
<i>Hoffman Estate vs. Borough of Swedesboro</i>
<i>Cordero vs. City of Vineland</i>
<i>Cashman vs. Washington</i>
<i>Formelio vs. Township of Washington</i>

Closed Cases

Mr. DeWeese reported that two (2) case(s) were closed since the last meeting in which no payments were made to the Plaintiffs.

Full General Liability Status Report

Mr. DeWeese noted that there are 39 active General Liability claims. He noted that if a member would like a synopsis of their town's cases sent to them, please contact him.

Subrogation Status Report

Mr. DeWeese stated that there are 41 judgments obtained and collections efforts are being made on \$1,312,408.60 of potential recoveries. He also reported that the YTD judgments obtained is \$990,271.32.

Mr. DeWeese thanked the members for his reappointment.

Mr. DeWeese asked if there were any questions at this time. No questions were entertained.

SAFETY DIRECTOR'S REPORT

Mr. Sheehan thanked the members for his reappointment and stated that the Safety Director's Report is self-explanatory. He highlighted the following items:

Safety Bulletin – Mr. Sheehan noted that the regional training announcements and Bulletins were distributed by e-mail to the Fund Commissioners, Safety Coordinators and Risk Management Consultants and included in the agenda packet.

Fast Track Training – Mr. Sheehan reminded the members that there will be an all-day Fast Track training program again this year. Information is included in the agenda packet and available on the website.

Online Training – Mr. Sheehan stated that the online training schedule is listed in the agenda packet.

Safety Breakfast – Mr. Sheehan reminded the members that the Safety Kickoff Breakfast will be held on February 5, 2015 and noted that the Safety Coordinator roundtable will be held immediately following the breakfast.

Mr. Sheehan stated that he would be taking on a bigger role with JA Montgomery and Joanne Hall will be moving to a part time schedule. He asked if there were any questions at this time. No questions were entertained.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses – January

Ms. Tyler-Schohl thanked the Fund for her reappointment and provided the members with the *Lessons Learned from Losses* which was included in the agenda packet.

Claims Reporting Refresher – She noted that as we start the New Year, her office thought it would be a good time to review claims reporting procedures. She noted that in 2014, there was an increase in weather-related claims which included slips and falls on ice and snow and motor vehicle accidents. She stated that even if an insured vehicle is not involved, they can be brought into a claim if the property or roadway is owned and maintained by the municipality. She stressed the importance of prompt claims reporting, having as much information as possible and who should be contacted in the municipality, especially in an emergency situation. The investigation can start quickly and provide a speedy evaluation and resolution to the claim. He noted that the emergency claim reporting procedures were included in the agenda packet for the members to review.

Ms. Tyler-Schohl asked if there were any questions at this time. No questions were entertained.

WELLNESS DIRECTOR’S REPORT

Ms. Schiffer thanked the members for her reappointment and reported on the members she met with in the prior month and some upcoming Wellness Activities. This information is detailed in the agenda packet. She highlighted the following:

- Three municipalities are starting a Biggest Loser Challenge for the new year.
- The January newsletter was included in her report for the members to review.
- A speaker from “The Bridge” met with the Westville Fire Department
- The *NJWELL Program* has wellness activity incentives – you can go online to get the information

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

MANAGED HEALTH CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	December	YTD
<i>Lost Time</i>	3	23
<i>Medical Only</i>	6	201
<i>Report Only</i>	13	127
<i>Total Intakes</i>	22	351
<i>Report Only % of Total</i>	59.1%	36.2%
<i>Medical Only/Lost Time Ratio</i>	67:33	90:10
<i>Average Days to Report</i>	1.4	2.5

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report for 2014.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	3,390
<i>Transitional Duty Days Worked</i>	2,512

<i>% of Transitional Duty Days Worked</i>	74.1%
<i>Transitional Duty Days Not Accommodated</i>	878
<i>% of Transitional Duty Days Not Accommodated</i>	25.9%

PPO Penetration Report:

Ms. Beatty presented the monthly PPO Penetration Report for 2014.

PPO Penetration Rate	December
<i>Bill Count</i>	224
<i>Original Provider Charges</i>	\$216,688
<i>Re-priced Bill Amount</i>	\$98,860
<i>Savings</i>	\$116,372
<i>% of Savings</i>	53.7%
<i>PPO Penetration Rate Bill Count Percentage</i>	89.3%
<i>PPO Penetration Rate Provider Charge Percentage</i>	95.5%
<i>EPO Penetration Rate Bill Count Percentage</i>	83.3%
<i>EPO Penetration Rate Provider Charge Percentage</i>	81.1%

Ms. Beatty asked if there were any questions. No comments or questions were entertained.

TREASURER'S REPORT

Mr. Tontarski thanked the members for his reappointment and provided an overview of his report for December 2014.

Investment Interest

Mr. Tontarski reported interest received or accrued for the current month totaled \$11,439.43. This generated an average annual yield of .48%. After including an unrealized net loss of \$22,010.00 in the asset portfolio, the yield is adjusted to -.44% for this period. The total overview of the asset portfolio for the Fund shows an overall unrealized gain of \$30,105.00 as it relates to market value of \$9,522,605.00 vs. the amount invested.

Our asset portfolio with TD Wealth Management consists of five (5) obligations with maturities greater than two (2) years and one (1) obligation maturing in less than two years.

Mr. Tontarski asked if there were any questions at this time. No questions were entertained.

Receipt Activity for the Period

Mr. Tontarski reported on the total subrogation & reimbursement receipts.

Bill List – January, 2015

Mr. Tontarski presented the *January 2015 Bill List* for the members' consideration in the amount of **\$1,142,365.19.**

Chair Slusser entertained a motion to approve the *January 2015 Bill List* in the amount of **\$1,142,365.19.**

Motion by Mr. Campbell, seconded by Mr. Law, to approve the *January 2015 Bill List* in the amount of **\$1,142,365.19.**

ROLL CALL *Yeas:* Harry Rink, **Greenwich Twp**
Doris Hall, **Logan Twp**
Bill Slusser, *Chair*, **Oldmans Twp**
Mike Razze, **Pitman**
Brad Campbell, *Secretary*, **Shiloh Borough**
Bill Bittner, **Westville Boro**
Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

COMMITTEE REPORTS

SAFETY COMMITTEE – December 9, 2015

Mr. Forlenza stated that the meeting minutes of the December 9, 2014 were included in the agenda packet for the members to review. He noted that Ms. Abdil provided a verbal report at the December Executive Committee meeting

EPL CLAIMS REVIEW COMMITTEE

Mr. Bittner stated that the meeting minutes of the December 22, 2014 meeting were included in the agenda packet for the members to review.

COMMITTEE CHAIRS MEETING

Chair Slusser read the Chairs of each of the 2015 Standing Committees into the minutes and noted that Committee assignments are listed in the meeting minutes. Any member that wishes to be a member of a Committee not currently assigned should contact the Executive Director:

- Safety Committee - Maureen Abdill, **Pilesgrove Twp**
- Coverage Committee - Mike Razze, **Pitman Borough**

Finance Committee - Bob Law, **Woodbury City**
Strategic Planning - Karen Sweeney, **Wenonah Borough**
EPL Committee - William Bittner, **Westville Borough**

MEL/E-JIF/RCF Reports

Mr. Law reported that the minutes of the January 7, 2015 MEL/E-JIF/RCF reorganization meetings are included in the agenda packet.

MISCELLANEOUS BUSINESS

Resolution 2015-17 Honoring Kevin Heydel

Fund Chairman Slusser read the Resolution into the minutes. Commissioner Heydel thanked the members for allowing him to serve as Chair of the TRICOJIF. He stated that it has been one of the most positive experiences of his life.

Chair Slusser entertained a motion to Adopt *Resolution 2015-17, Honoring Kevin Heydel* as presented.

Motion by Mr. Law, seconded by Mr. Campbell, to Adopt *Resolution 2015-17 Honoring Kevin Heydel* as presented. All in favor. Motion carried.

Next Meeting

Chair Slusser noted the next meeting of the TRICO JIF will be held on **Monday, February 23, 2015 at 5:00 PM** at the **Gloucester County Library, Mullica Hill, NJ**.

PUBLIC COMMENT

Open Public Comment

Chair Slusser entertained a motion to open the meeting to the public.

Motion by Mr. Campbell, seconded by Mr. Law, to open the meeting to the public. All in favor. Motion carried.

Close Public Comment

Hearing no comments from the public, Chair Slusser entertained a motion to close the meeting to the public.

Motion by Mr. Campbell, seconded by Mr. Law, to close the meeting to the public. All in favor. Motion carried.

EXECUTIVE SESSION MEETING

A Closed Session of the TRICO JIF was not held.

<i>QUAL-LYNX FILES</i>	<i>AMOUNT</i>
<i>X74531</i>	<i>\$4,850.00</i>
<i>X71494</i>	<i>\$3,850.00</i>

Motion by Mr. Campbell, seconded by Mr. Law, to Abandon Subrogation attempts on the two claims as noted

ROLL CALL *Yeas:* Harry Rink, Greenwich Twp
Doris Hall, Logan Twp
Bill Slusser, *Chair*, Oldmans Twp
Mike Razze, Pitman
Brad Campbell, *Secretary*, Shiloh Borough
Bill Bittner, Westville Boro
Bob Law, Woodbury City

Nays: None

Abstain: None

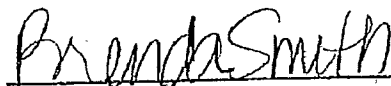
All in favor. Motion carried by unanimous vote.

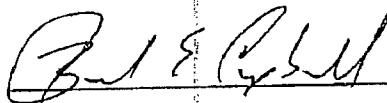
MOTION TO ADJOURN

There being no further business, Chair Slusser entertained a *Motion to Adjourn* the January 29, 2015 Executive Committee Meeting.

Motion by Mr. Campbell, seconded by Mr. Law, to adjourn the January 29, 2015 Meeting of the TRICO JIF.

The meeting was adjourned at 4:48 PM.


Brenda Smith, Recording Secretary for


BRAD CAMPBELL, FUND SECRETARY