

**GLOUCESTER/SALEM/CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

Auletto's Caterers
1849 Cooper Street
Deptford, New Jersey

July 30, 2015 – 4:00 PM

EXECUTIVE COMMITTEE MEETING

OPEN SESSION MINUTES

The meeting of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at Auletto's Caterers, 1849 Cooper Street, Deptford, New Jersey on Thursday, July 30, 2015 at 4:00 PM, prevailing time. Chair Slusser, **Oldmans Twp**, presiding. The meeting was called to order at 4:00 PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, Woodbury, NJ and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

ROLL CALL

Those in attendance were:

Beth Reilly, **Alloway Twp**
Ken Brown, **Carneys Point Twp**
Sue Miller, **Clayton Borough**
Don Banks, **Deptford Twp**
Doug Hogate, **Elsinboro Borough**
Debbie Pine, *Alternate*, **Elk Twp**
Nathan Dunn, **Fairfield Twp**
Barbara Freijomil, **Franklin Twp**
Mark Gravinese, **Harrison Twp**
Doris Hall, **Logan Twp**
Esther Mitchell, *Alternate*, **Mannington Twp**
Jennica Bileci, **Mantua Twp**
Kevin Heydel, **Monroe Twp**
Bill Slusser, **Oldmans Twp**
LeeAnn Ruggeri, **Paulsboro Borough**
Mayor John Washington, **Penns Grove Borough**
Maureen Abdill, **Pilesgrove Twp**
Judy O'Donnell, *Alternate*, **Pitman Borough**
Marty Uzdancovics, *Alternate*, **Quinton Twp**
Mayor Brad Campbell, *Secretary*, **Shiloh Borough**
Robert Diaz, **South Harrison Twp**
Carl Bagby, **Swedesboro Borough**

Aldis Sotomayor, *Alternate*, **Vineland City**
Nick Pileggi, **Washington Twp**
Karen Sweeney, **Wenonah Borough**
Bill Bittner, **Westville Borough**
Jane DiBella, **Woolwich Twp**
John Hall, **Woodstown Borough**

Absent Fund Commissioners were:

Stephanie McCaffrey, **East Greenwich Twp**
Frank Campisi, **Glassboro Borough**
Harry Rink, **Greenwich Twp**
Kevin Clour, **Lower Alloways Creek Twp**
Richie Raine, **Pennsville Twp**
David Zeck, **Upper Pittsgrove Twp**
Bob Law, **Woodbury City**
Rich Gambale, **Woodbury Heights Twp**

Also present were:

Paul J. Miola, CPCU, ARM, Executive Director, *AJG Risk Management Services, Inc.*
Paul A. Forlenza, Deputy Executive Director, *AJG Risk Management Services, Inc.*
David S. DeWeese, Esquire, Fund Solicitor, *The DeWeese Law Firm, P.C.*
Tom Tontarski, Treasurer
Tim Sheehan, Safety Director, *J. A. Montgomery Risk Control*
Kathie Tyler-Schohl, *Qual-Lynx*
Karen Beatty, *QualCare*
Debby Schiffer, *Wellness Director*

Also present were the Risk Management Consultants from the following agencies:

AJM Insurance Management
Biondi Insurance Agency
Corporate Employee Benefits
Cettei & Connell
Chesney-Stanton Insurance Group
Conner Strong & Buckelew
E.H. Sloan Insurance Agency
Hardenbergh Insurance Group

Absent RMCs were:

Brown & Brown
Henry D. Young Insurance
Len Eckman Insurance

Chair Slusser stated that Commissioners Washington and Miller will serve on the Executive Committee in the absence of Commissioners Razze and Law.

Motion by Mr. Campbell, seconded by Ms. Hall, to appoint Commissioners Washington and Miller to the Executive Committee for voting purposes. All in favor. Motion carried by unanimous vote.

APPROVAL OF THE MINUTES – Executive Committee Meeting

Chair Slusser presented the meeting minutes of the June 22, 2015 Executive Committee meeting for approval.

Chair Slusser asked members for their questions at this time. No questions were entertained.

Chair Slusser entertained a motion to approve the minutes of the June 22, 2015 Executive Committee meeting.

Motion by Mr. Campbell, seconded by Ms. Hall, to approve the minutes of the June 22, 2015 Executive Committee meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Meeting

Chair Slusser presented the meeting minutes of the June 22, 2015 Executive Claims Review Committee Meeting for approval.

Chair Slusser asked members for their questions at this time. No questions were entertained.

Chair Slusser entertained a motion for approval of the Executive Claims Review Committee meeting minutes.

Motion by Mr. Campbell, seconded by Ms. Hall, to approve the meeting minutes of the June 22, 2015 Executive Claims Review Committee Meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Closed Session

Chair Slusser presented the Executive Claims Review Committee Closed Session meeting minutes of June 22, 2015 for approval.

Chair Slusser asked members for their questions at this time. No questions were entertained.

Chair Slusser entertained a motion for approval of the Executive Claims Review Committee Closed Session meeting minutes.

Motion by Mr. Campbell, seconded by Ms. Hall, to approve the Executive Claims Review Committee Closed Session meeting minutes of June 22, 2015.

The Executive Claims Review Committee Closed Session minutes of the June 22, 2015 shall not be released to the public until the reason(s) for their remaining closed is no longer applicable, the Fund Solicitor has had the opportunity to review them, and their release has been approved by the Executive Committee. All in Favor. Motion carried.

The Executive Claims Review Committee Closed Session Meeting Minutes from the June 22, 2015 meeting were collected.

EXECUTIVE CLAIMS COMMITTEE MEETING REPORT – July 27, 2015

Chair Slusser reported that an Executive Claims Committee Meeting was held on Monday, July 27, 2015 at 3:30 PM at the Gloucester County Library, Mullica Hill, NJ.

The Committee reviewed twenty-one (21) claims. Of the claims reviewed, there were ten (10) Workers' Compensation, one (1) Auto Liability, six (6) General Liability and four (4) Property PARs recommended for approval of settlement or continuing defense.

The claims will be presented for approval later in the meeting. There were no claims presented for *Abandonment of Subrogation*.

EXECUTIVE DIRECTOR'S REPORT

Mr. Miola noted that the Executive Director's Report is found in the agenda packet and is self-explanatory; however, he highlighted the following items.

Lost Time Accident Frequency Report – Mr. Miola stated that the Lost Time Accident Frequency report for June 2015 was included in the agenda packet for review. He noted that the Fund is performing very well.

Certificates of Insurance– Mr. Miola stated that the Certificates of Insurance for the month of June 2015 were on pages 27-32 and asked that they be made a part of the minutes.

2014 Safety Incentive Program Awards – Mr. Miola asked that all members review available balances for this program. He reminded the members that there is a deadline for claiming the funds.

2015 Optional Safety Budget - Mr. Miola asked that all members review available balances for this program. He reminded the members that there is a deadline for claiming the funds.

EPL Helpline –Authorized Contact List - Mr. Miola asked the members to review the authorized contacts on this list and to please contact the Executive Director's office with any questions. He stated that instructions are listed on the JIF website.

EPL Allowance – Mr. Miola stated that the JIF has provided each member with \$540 of funding that can be used for employment practices related expenses. These expenses include related training that the member would like to arrange for its personnel.

Employment Practices Liability Compliance – Mr. Miola stated that a compliance status report regarding Employment Practices Liability Coverage was included in the agenda packet. He asked each member to review the report carefully to insure its accuracy.

Financial Fast Track Report – Mr. Miola reported that the Financial Fast Track report as of May 31, 2015 was included in the agenda packet. The JIF's surplus position was \$18,299,877.

Regulatory Filing Checklists – Mr. Miola stated that the filings are up to date.

Skateboard Park Approval Status – Mr. Miola stated that a spreadsheet was included in the agenda packet detailing the current status of all approved skateboard parks or those currently under construction by a member municipality. The MEL has established a process outlined in MEL Coverage Bulletin 2015-09, which must be filed by all members who wish to construct a skateboard park and have the TRICO JIF and MEL provide the facility with coverage. All members considering construction should contact his office prior to moving forward.

Capehart & Scatchard Updates– Mr. Miola stated that Capehart & Scatchard updates were included in the agenda packet on pages 42-49.

Statutory Bond Status– Mr. Miola stated that the Statutory Bond Status report was included in the agenda packet. He asked the members to review the report for accuracy. He reminded the members that the coverage is for the individual not the position.

Renewing Members – Mr. Miola stated that there are 12 members up for renewal on January 1, 2016 and he reminded those members that the resolution and the agreement are due in his office by August 14, 2015.

Member Visitation Program– Mr. Miola stated that beginning this month, a representative from his office started contacting those members up for renewal this year to schedule an appointment with the Fund Commissioner, Risk Management Consultant and Representatives of the Governing Body. He noted that the appointments are an opportunity to discuss the member’s participation in the JIF and the many programs available to them.

Exposure Renewal Process – Mr. Miola stated that the 2016 Exposure Renewal process will be completed this year utilizing the Exigis Exposure Date Management System. Each member and their RMC received a notification on June 22, 2015 that the process has begun. Supplemental instructions were included with that notice and also are included in the agenda packet for review. He noted that all the members were asked to complete this process by August 14, 2015.

Quasi Municipal Entity Reminder– Mr. Miola stated that each Fund Commissioner and their RMC received the Annual Quasi Municipal Entity Coverage reminder on June 22, 2015. He noted a copy was included in his report for review.

New Member Activity – Mr. Miola stated that there was no new member activity to report.

Mr. Miola asked if there were any questions at this time. No questions were entertained.

SOLICITOR’S REPORT

Executive Claims Committee Meeting

Mr. DeWeese highlighted the following items from the Claims Review Committee Meeting:

Assignment of New Cases

Mr. DeWeese reported three (3) new cases have been assigned since the last meeting.

New Cases
<i>Jones vs. Township of Deptford</i>
<i>McKloskey Estate vs. Township of Franklin</i>
<i>Heaton vs. Township of Pennsville</i>

Closed Cases

Mr. DeWeese noted that there were two (2) cases closed in the month of July, 2015:

<i>Cordero vs. City of Vineland</i>	<i>A Stipulation without Prejudice was filed on June 8, 2015</i>
<i>Robey vs. Township of Franklin</i>	<i>A Voluntary Dismissal without Prejudice was filed on June 24, 2015</i>

General Liability Status Report

Mr. DeWeese noted that there are 32 active General Liability claims. He noted that if a member would like a synopsis of their town's cases sent to them, please contact him.

Subrogation Summary Files

Mr. DeWeese stated that there are 41 judgments obtained and collections efforts are being made on \$1,388,622.15 of potential recoveries. He also reported that the YTD judgments obtained is \$1,010,185.03.

SAFETY DIRECTOR'S REPORT

Mr. Sheehan stated that the Safety Director's Report is self-explanatory. He highlighted the following items:

Safety Bulletins – Mr. Sheehan noted that the regional training announcements and Bulletins were distributed by e-mail to the Fund Commissioners, Safety Coordinators and Risk Management Consultants and included in the agenda packet. He noted that there were two issued, *Managing Special Events* and *Preventing Heat-Related Illnesses*.

MSI Training – Mr. Sheehan stated that the list of upcoming MSI training programs for July, August and September were included in his report.

2015 MEL Media Catalog – He noted that the MEL Media Catalog has been updated with 100 new DVD titles.

He asked if there were any questions at this time. No questions were entertained.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses – July

Ms. Tyler-Schohl reported on the *Lessons Learned from Losses for July* which was distributed to the members at the meeting.

She stated that this month the focus is on Open Public Records Act (OPRA). She noted that under the New Jersey Open Public Records Act (OPRA), an individual is entitled to have access to many public records. Government records are defined under the law as any records that has been made, maintained or kept on file or received in the course of official business. The Government Records Council (GRC) has a website, www.nj.gov/grc/custodians/ and it included a handbook and a Toolkit for Custodians of public records. She recommended that all Municipal Clerks carefully review and reference these guidelines when responding to OPRA requests.

She stated that when an OPRA request is received, the municipal attorney should be contacted immediately for guidance in responding to the request. She stated that Qual-Lynx can assist a municipality with requests for claims information. There also is a deadline to respond to requests, which depends on the type of request. Immediate access must be granted regarding budgets, bills, vouchers, contracts and public employee salary and overtime information. If the documents requested are not produced in a timely matter or are incomplete, the requestor can either file a Complaint in the New Jersey Superior Court alleging a violation of OPRA or they can file a Complaint with the New Jersey Government Records Council.

She stated that OPRA has become an evolving issue in New Jersey and there are new decisions being rendered by the Courts and the GRC on a regular basis which are shaping how the requests are to be handled. She urged the members to view the GRC website often for updates and changes.

Ms. Tyler-Schohl asked if there were any questions at this time. No questions were entertained.

WELLNESS DIRECTOR'S REPORT

Ms. Schiffer reported on the members she met with in the prior month and some upcoming Wellness Activities. This information is detailed in the agenda packet. She highlighted the following:

- Glassboro is planning the installation of a micro market bistro for the employees through K&R Vending.
- Harrison Township is planning a walking challenge and healthy cook off.
- Pilesgrove will distribute various articles pertaining to nutrition to all their employees during their safety meeting.
- Monroe Township had to postpone their Employee Appreciation BBQ due to the effects of the June storm.
- The July/August newsletter was included in her report for the members to review.
- Ms. Schiffer encouraged the members to distribute the Needs and Interest Survey to their employees.
- Ms. Schiffer noted that she still has Stop & Stretch posters for distribution.
- NJWELL is in their second year of offering incentives for employees to take action and engage in healthy activities. Points are earned for completing specific activities. Deadline is October 31, 2015.
- Ms. Schiffer stated that she met with a representative from K&R Vending Services to review a new vending service option, mini market within a municipality. They will install everything; employees will receive a US Connect reward card on which they can load as much or little money as they want to pay for their purchases. K&R Vending can monitor purchases for restocking and determine favorite items to assure adequate replenishing through the internet. The only requirement is that a town has a minimum of 50 employees accessible to this and internet accessibility into the room. She asked the members to let her know if they are interested and they can go to www.krvending.com to check out their website.
- She noted that she has a new section on her website called Curb Appeal. She will be posting pictures from different events.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

MANAGED HEALTH CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	June	YTD
<i>Lost Time</i>	2	15
<i>Medical Only</i>	18	98
<i>Report Only</i>	13	63
<i>Total Intakes</i>	33	176
<i>Report Only % of Total</i>	39.4%	35.8%
<i>Medical Only/Lost Time Ratio</i>	90:10	87:13
<i>Average Days to Report</i>	1.8	3.6

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	1557
<i>Transitional Duty Days Worked</i>	978
<i>% of Transitional Duty Days Worked</i>	62.8%
<i>Transitional Duty Days Not Accommodated</i>	579
<i>% of Transitional Duty Days Not Accommodated</i>	37.2%

PPO Penetration Report:

Ms. Beatty presented the monthly PPO Penetration Report.

PPO Penetration Rate	June
<i>Bill Count</i>	284
<i>Original Provider Charges</i>	\$255,625
<i>Re-priced Bill Amount</i>	\$85,745
<i>Savings</i>	\$169,881
<i>% of Savings</i>	66.5%
<i>PPO Penetration Rate Bill Count Percentage</i>	95.1%
<i>PPO Penetration Rate Provider Charge Percentage</i>	97.4%
<i>EPO Penetration Rate Bill Count Percentage</i>	88.8%
<i>EPO Penetration Rate Provider Charge Percentage</i>	92.9%

Ms. Beatty asked if there were any questions. No comments or questions were entertained.

TREASURER'S REPORT

Mr. Tontarski provided an overview of his report for June 2015.

Investment Interest

Mr. Tontarski reported interest received or accrued for the current month totaled \$11,761.19. This generated an average annual yield of .50%. After including an unrealized net loss of \$1,880.00 in the asset portfolio, the yield is adjusted to .42% for this period. The total overview of the asset portfolio for the Fund shows an overall unrealized gain of \$24,680.00 as it relates to market value of \$9,515,480.00 vs. the amount invested.

Our asset portfolio with TD Wealth Management consists of two (2) obligations with maturities greater than two (2) years, two (2) obligations maturing between one and two years and one (1) obligation in less than one year.

Mr. Tontarski asked if there were any questions at this time. No questions were entertained.

Receipt Activity for the Period

Mr. Tontarski reported on the total subrogation & reimbursement receipts.

	Period	YTD
Subrogation Receipts	\$6,542.42	\$58,154.81
Overpayment Reimbursements	\$3,587.37	
TRICO vs. Killen Proceeds	\$206.81	

Claim Activity for the Period

Claim activity for the month for claims paid by the Fund and claims payable by the Fund at month end are in the amount of \$278,567.65. The claims detail for the 251 checks is as follows:

Direct Loss Payments	\$213,868.61
Claim Expenses	\$20,190.16
Legal Defense Costs	\$44,508.88

Cash Activity for the Period

Mr. Tontarski stated that during the reporting period, the Fund's "Cash Position" changed from an opening balance of \$28,473,195.54 to a closing balance of \$28,048,593.04 showing a decrease in the Fund of \$424,602.50.

Loss Run Payment Register

Chair Slusser entertained a motion to approve the Loss Run Payment Register as presented.

Motion by Mr. Campbell, seconded by Ms. Hall, to approve the Loss Run Payment Register as presented.

ROLL CALL **Yeas:** Sue Miller, **Clayton Boro**
Doris Hall, **Logan Twp**
Bill Slusser, *Chair*, **Oldmans Twp**
John Washington, **Penns Grove**
Mayor Brad Campbell, *Secretary*, **Shiloh**
Karen Sweeney, **Wenonah Boro**
Bill Bittner, **Westville Boro**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

BILL LIST – July, 2015

Mr. Tontarski presented the *July 2015 Bill List* for the members' consideration in the amount of **\$1,132,012.23**.

Chair Slusser entertained a motion to approve the *July 2015 Bill List* in the amount of **\$1,132,012.23**.

Motion by Mr. Campbell, seconded by Ms. Hall, to approve the *July 2015 Bill List* in the amount of **\$1,132,012.23**.

ROLL CALL **Yeas:** Sue Miller, **Clayton Boro**
Doris Hall, **Logan Twp**
Bill Slusser, *Chair*, **Oldmans Twp**
John Washington, **Penns Grove**
Mayor Brad Campbell, *Secretary*, **Shiloh**
Karen Sweeney, **Wenonah Boro**
Bill Bittner, **Westville Boro**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

RMC BILL LIST – July, 2015

Mr. Tontarski presented the *July 2015 RMC Bill List* for the members' consideration in the amount of **\$248,637.00**.

Chair Slusser entertained a motion to approve the *July 2015 RMC Bill List* in the amount of **\$248,637.00**.

Motion by Mr. Campbell, seconded by Ms. Hall, to approve the *RMC July 2015 Bill List* in the amount of **\$248,637.00**.

ROLL CALL *Yeas:* Sue Miller, **Clayton Boro**
Doris Hall, **Logan Twp**
Bill Slusser, *Chair*, **Oldmans Twp**
John Washington, **Penns Grove**
Mayor Brad Campbell, *Secretary*, **Shiloh**
Karen Sweeney, **Wenonah Boro**
Bill Bittner, **Westville Boro**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

COMMITTEE REPORTS

STRATEGIC PLANNING COMMITTEE – June 18, 2015

Ms. Sweeney stated that the written meeting minutes were distributed to the members for their review. They were discussed at the June meeting.

FINANCE COMMITTEE

Chair Slusser stated that a copy of the proposed budget amendment and assessment certification are included in the agenda packet for the members to review.

2015 BUDGET AMENDMENT PUBLIC HEARING

Chair Slusser entertained a motion to open the meeting to the public for the 2015 Budget Amendment.

Motion by Mr. Campbell, seconded by Ms. Hall, to *open the meeting to the public for the 2015 Budget Amendment*. All in favor. Motion carried by unanimous vote.

No comments from the Public.

Chair Slusser entertained a motion to close the meeting to the Public for the 2015 Budget Amendment.

Motion by Mr. Campbell, seconded by Ms. Hall, to *close the meeting to the public for the 2015 Budget Amendment*. All in favor. Motion carried by unanimous vote.

2015 AMENDED BUDGET ADOPTION

Chair Slusser entertained a motion to adopt the 2015 Amended Budget.

Motion by Mr. Campbell, seconded by Ms. Hall, to adopt *the 2015 Amended Budget*.

ROLL CALL *Yeas:* Sue Miller, **Clayton Boro**
Doris Hall, **Logan Twp**

Bill Slusser, *Chair*, **Oldmans Twp**
John Washington, **Penns Grove**
Mayor Brad Campbell, *Secretary*, **Shiloh**
Karen Sweeney, **Wenonah Boro**
Bill Bittner, **Westville Boro**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

2015 AMENDED ASSESSMENT CERTIFICATION

Chair Slusser entertained a motion to adopt the 2015 Amended Assessment Certification.

Motion by Mr. Campbell, seconded by Ms. Hall, to adopt *the 2015 Amended Assessment Certification*.

ROLL CALL *Yeas:* Sue Miller, **Clayton Boro**
Doris Hall, **Logan Twp**
Bill Slusser, *Chair*, **Oldmans Twp**
John Washington, **Penns Grove**
Mayor Brad Campbell, *Secretary*, **Shiloh**
Karen Sweeney, **Wenonah Boro**
Bill Bittner, **Westville Boro**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

MEL/RCF/E-JIF REPORTS

No report.

MISCELLANEOUS BUSINESS

Issuance of Workers Compensation Checks to Members

Mr. Tontarski reported that the Treasurers have expressed concern regarding the issuing of workers' compensation checks. He stated that when the JIF was initially established, the members were given an option as to how a check would be issued, whether it would be issued to the employee or the town. He noted that one of the problems has been that normally, the town pays the employee while they are on workers' compensation and when the check issued to the employee, they cash the check, and the municipality has a problem trying to get reimbursed. In addition, checks issued to the employee that are sent to the town have to be endorsed by the employee before the town can deposit the check. This can be difficult which has led to a number of outstanding checks.

He noted that the recommendation is that the check be issued to the town, in care of the employee, the check is deposited by the town and the employee is paid by the town. This process would allow the problem of outstanding checks to be eliminated. The treasurers agreed that this provision would lead to a significant reduction in outstanding checks.

RFP for Technology Risk Management Exposure Audits

Chair Slusser entertained a motion to authorize the Executive Director's office to prepare, advertise and receive Requests for Proposals for the completion of Technology Risk Management Exposure Audits.

Motion by Mr. Campbell, seconded by Ms. Hall, to authorize the Executive Director's office to prepare, advertise and receive Requests for Proposals for the completion of Technology Risk Management Exposure Audits. All in favor. Motion carried by unanimous vote.

August Payment to Fund Vendors

Chair Slusser entertained a motion to authorize processing and payment to Fund Vendors in August, 2015.

Motion by Mr. Campbell, seconded by Ms. Hall, authorize processing and payment to Fund Vendors in August, 2015 as presented.

ROLL CALL *Yeas:* Sue Miller, **Clayton Boro**
Doris Hall, **Logan Twp**
Bill Slusser, *Chair*, **Oldmans Twp**
John Washington, **Penns Grove**
Mayor Brad Campbell, *Secretary*, **Shiloh**
Karen Sweeney, **Wenonah Boro**
Bill Bittner, **Westville Boro**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

Next Meeting

Chair Slusser noted there will not be an August meeting held so the next meeting of the TRICO JIF will be held on **Monday, September 28, 2015 at 5:00 PM** at the **Gloucester County Library, Mullica Hill, NJ.**

PUBLIC COMMENT

Open Public Comment

Chair Slusser entertained a motion to open the meeting to the public.

Motion by Mr. Campbell, seconded by Ms. Hall, to open the meeting to the public. All in favor. Motion carried.

Close Public Comment

Hearing no comments from the public, Chair Slusser entertained a motion to close the meeting to the public.

Motion by Mr. Campbell, seconded by Ms. Hall, to close the meeting to the public. All in favor. Motion carried.

EXECUTIVE SESSION MEETING

A Closed Session of the TRICO JIF was not held.

APPROVE CLAIMS PAYMENTS

Ms. Tyler-Schohl of Qual-Lynx presented the following Payment Authorization Requests (PARs) during the Executive Claims Committee Meeting held on July 27, 2015.

<i>Workers' Compensation</i>	<i>General Liability</i>	<i>Property</i>	<i>Auto</i>
<i>X56223</i>	<i>Z08159</i>	<i>Z09779</i>	<i>X24685</i>
<i>X26559</i>	<i>X72739</i>	<i>Z14960</i>	
<i>Z09251</i>	<i>X83843</i>	<i>Z16044</i>	
<i>X90229</i>	<i>X79643</i>	<i>Z16133</i>	
<i>Z09692</i>	<i>X73125</i>		
<i>X92744</i>	<i>Z16631</i>		
<i>Z20817</i>			
<i>X49561</i>			
<i>X49567</i>			
<i>X50400</i>			

Chair Slusser asked members for their questions at this time. No questions were entertained.

Chair Slusser entertained a motion to approve the PARs as presented in their entirety during the Executive Claims Review Committee Meeting.

Motion by Mr. Campbell, seconded by Ms. Hall, to Approve Payment Authority on the Claims as presented during the Executive Claims Committee Meeting.

ROLL CALL *Yeas:* Sue Miller, **Clayton Boro**
Doris Hall, **Logan Twp**
Bill Slusser, *Chair*, **Oldmans Twp**
John Washington, **Penns Grove**
Mayor Brad Campbell, *Secretary*, **Shiloh**
Karen Sweeney, **Wenonah Boro**
Bill Bittner, **Westville Boro**

Nays: None
Abstain: None

All in favor. Motion carried by unanimous vote.

APPROVE ABANDONING SUBROGATION

There were no claims presented for *Abandonment of Subrogation* during the Closed Session portion of the Executive Claims Meeting.

MOTION TO ADJOURN

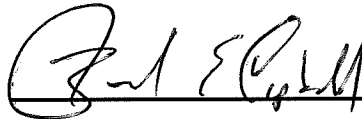
There being no further business, Chair Slusser entertained a *Motion to Adjourn* the July 30, 2015 Executive Committee Meeting.

Motion by Mr. Campbell, seconded by Ms. Hall, to adjourn the July 30, 2015 Meeting of the TRICO JIF.

The meeting was adjourned at 4:36 PM.



Brenda Smith, Recording Secretary for



BRAD CAMPBELL, FUND SECRETARY