

**GLOUCESTER/SALEM/CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library
389 Wolfert Station Road
Mullica Hill, New Jersey**

June 22, 2015 – 5:00 PM

EXECUTIVE COMMITTEE MEETING

OPEN SESSION MINUTES

The meeting of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at Gloucester County Library, 389 Wolfert Station Road, Mullica Hill, New Jersey on Monday, June 22, 2015 at 5:00 PM, prevailing time. Chair Slusser, **Oldmans Twp**, presiding. The meeting was called to order at 5:00 PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, Woodbury, NJ and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

ROLL CALL

Those in attendance were:

Ken Brown, **Carneys Point Twp**
Sue Miller, **Clayton**
Don Banks, **Deptford**
Stephanie McCaffrey, **East Greenwich**
Carolyn King-Sammons, **Elk**
Nathan Dunn, **Fairfield**
Barbara Freijomil, **Franklin**
Harry Rink, **Greenwich**
Mark Gravinese, **Harrison**
Doris Hall, **Logan**
Kevin Clour, **Lower Alloways Creek**
Jennica Bileci, **Mantua**
Bill Slusser, **Oldmans Twp**
LeeAnn Ruggeri, **Paulsboro**
Mayor John Washington, **Penns Grove**
Richie Raine, **Pennsville**
Maureen Abdill, **Pilesgrove**
Mike Razzo, **Pitman**
Marjorie Sperry, **Quinton**
Mayor Brad Campbell, *Secretary*, **Shiloh**

Robert Diaz, **South Harrison**
Carl Bagby, **Swedesboro**
David Zeck, **Upper Pittsgrove**
Aldis Sotomayor, *Alternate*, **Vineland**
Nick Pileggi, **Washington Township**
Karen Sweeney, **Wenonah**
Bill Bittner, **Westville**
Bob Law, **Woodbury City**
John Hall, **Woodstown**

Absent Fund Commissioners were:

Beth Reilly, **Alloway**
Doug Hogate, **Elsinboro**
Frank Campisi, **Glassboro**
Dante Spina, **Mannington**
Kevin Heydel, **Monroe Twp**
Rich Gambale, **Woodbury Heights**
Jane DiBella, **Woolwich**

Also present were:

Paul J. Miola, CPCU, ARM, Executive Director, *AJG Risk Management Services, Inc.*
Paul A. Forlenza, Deputy Executive Director, *AJG Risk Management Services, Inc.*
David S. DeWeese, Esquire, Fund Solicitor, *The DeWeese Law Firm, P.C.*
Tom Tontarski, Treasurer
Tim Sheehan, Safety Director's Office, *J. A. Montgomery Risk Control*
Kathie Tyler-Schohl, *Qual-Lynx*
Karen Beatty, *QualCare*
Debby Schiffer, *Wellness Director*

Also present were the Risk Management Consultants from the following agencies:

AJM Insurance Management
Biondi Insurance Agency
Cettei & Connell
Chesney-Stanton Insurance Group
Conner Strong & Buckelew
E.H. Sloan Insurance Agency

Absent RMCs were:

Brown & Brown
Corporate Employee Benefits
Henry D. Young Insurance
Len Eckman Insurance
Hardenbergh Insurance Group

APPROVAL OF THE MINUTES – Executive Committee Meeting

Chair Slusser presented the meeting minutes of the May 18, 2015 Executive Committee meeting for approval.

Chair Slusser asked members for their questions at this time. No questions were entertained.

Chair Slusser entertained a motion to approve the minutes of the May 18, 2015 Executive Committee meeting as corrected.

Motion by Mr. Law, seconded by Mr. Razze, to approve the minutes of the May 18, 2015 Executive Committee meeting as corrected. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Meeting

Chair Slusser presented the meeting minutes of the May 18, 2015 Executive Claims Review Committee Meeting for approval.

Chair Slusser asked members for their questions at this time. No questions were entertained.

Chair Slusser entertained a motion for approval of the Executive Claims Review Committee meeting minutes.

Motion by Mr. Law, seconded by Mr. Razze, to approve the meeting minutes of the May 18, 2015 Executive Claims Review Committee Meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Closed Session

Chair Slusser presented the Executive Claims Review Committee Closed Session meeting minutes of May 18, 2015 for approval.

Chair Slusser asked members for their questions at this time. No questions were entertained.

Chair Slusser entertained a motion for approval of the Executive Claims Review Committee Closed Session meeting minutes.

Motion by Mr. Law, seconded by Mr. Razze, to approve the Executive Claims Review Committee Closed Session meeting minutes of May 18, 2015 as presented.

The Executive Claims Review Committee Closed Session minutes of the May 18, 2015 shall not be released to the public until the reason(s) for their remaining closed is no longer applicable, the Fund Solicitor has had the opportunity to review them, and their release has been approved by the Executive Committee. All in Favor. Motion carried.

The Executive Claims Review Committee Closed Session Meeting Minutes from the May 18, 2015 meeting were collected.

EXECUTIVE CLAIMS COMMITTEE MEETING REPORT – June 22, 2015

Chair Slusser reported that an Executive Claims Committee Meeting was held on Monday, June 22, 2015 at 3:30 PM at the Gloucester County Library, Mullica Hill, NJ.

The Committee reviewed thirteen (13) claims. Of the claims reviewed, there were nine (9) Workers' Compensation, one (1) General Liability and three (3) Property PARs recommended for approval of settlement or continuing defense.

The claims will be presented for approval later in the meeting. There were no claims presented for *Abandonment of Subrogation*.

EXECUTIVE DIRECTOR'S REPORT

Mr. Miola noted that the Executive Director's Report is found in the agenda packet and is self-explanatory; however, he highlighted the following items.

Lost Time Accident Frequency Report – Mr. Miola stated that the Lost Time Accident Frequency report for May, 2015 was included in the agenda packet for review. He noted that the Fund is performing very well.

Certificates of Insurance– Mr. Miola stated that the Certificates of Insurance for the month of May, 2015 were on pages 26-33 and asked that they be made a part of the minutes.

2014 Safety Incentive Program Awards – Mr. Miola asked that all members review available balances for this program. He reminded the members that there is a deadline for claiming the funds.

2015 Optional Safety Budget - Mr. Miola asked that all members review available balances for this program. He reminded the members that there is a deadline for claiming the funds.

EPL Helpline –Authorized Contact List - Mr. Miola asked the members to review the authorized contacts on this list and to please contact the Executive Director's office with any questions. He stated that instructions are listed on the JIF website.

EPL Allowance – Mr. Miola stated that the JIF has provided each member with \$540 of funding that can be used for employment practices related expenses. These expenses include related training that the member would like to arrange for its personnel.

Employment Practices Liability Compliance – Mr. Miola stated that a compliance status report regarding Employment Practices Liability Coverage was included in the agenda packet. He asked each member to review the report carefully to insure its accuracy.

Financial Fast Track Report – Mr. Miola reported that the Financial Fast Track report as of April 30, 2015 was included in the agenda packet. The JIF's surplus position was \$17,959,369.

Regulatory Filing Checklists – Mr. Miola stated that the filings are up to date.

Skateboard Park Approval Status – Mr. Miola stated that a spreadsheet was included in the agenda packet detailing the current status of all approved skateboard parks or those currently under construction by a member municipality. The MEL has established a process outlined in MEL Coverage Bulletin 2015-09, which must be filed by all members who wish to construct a skateboard park and have the TRICO JIF and MEL provide the facility with coverage. All members considering construction should contact his office prior to moving forward.

Capehart & Scatchard Updates– Mr. Miola stated that Capehart & Scatchard updates were included in the agenda packet on pages 43-50.

Statutory Bond Status– Mr. Miola stated that the Statutory Bond Status report was included in the agenda packet. He asked the members to review the report for accuracy. He reminded the members that the coverage is for the individual not the position.

Renewing Members – Mr. Miola stated that there are 12 members up for renewal on January 1, 2016 and he reminded those members that the Resolution and the Agreement are due in his office by August 14, 2015.

Annual Exposure Renewal Process– Mr. Miola stated that the 2016 renewal process will be completed this year utilizing the Exigis Exposure Data Management System. He noted that each member and their RMC will be receiving a notification when the process has begun.

Member Visitation Program– Mr. Miola stated that beginning next month, a representative from his office, will be contacting those members up for renewal this year to schedule an appointment with the Fund Commissioner, Risk Management Consultant and Representatives of the Governing Body. He noted that the appointments are an opportunity to discuss the member’s participation in the JIF and the many programs available to them.

Fireworks – MEL Bulletin – Mr. Miola stated that the July 4th holiday is quickly approaching and as a reminder, if your municipality is planning a fireworks display, coverage for the event is not automatic. He noted that to secure coverage, members must comply with the terms and conditions outlined in the MEL Bulletin 2015-08. He reminded the members not wait until the last minute before seeking coverage as the Fund Underwriter needs time to review all documentation submitted to determine compliance.

Annual Planning Retreat– Mr. Miola stated that the 2015 Planning Retreat will be held on July 30-31, 2015 at Auletto’s Caterers in Almonesson, New Jersey.

Fund Professional Performance Memo – Mr. Miola stated that the Annual Fund Professional Evaluation Memorandum was emailed to all the Fund Commissioners. He noted that all the members are invited to provide feedback on Fund Professionals performance, both negative and positive, to the designated Sub-Committee Chairs by July 10, 2015.

New Member Activity – Mr. Miola stated that there was no new member to report.

Mr. Miola asked if there were any questions at this time. No questions were entertained.

SOLICITOR’S REPORT

Executive Claims Committee Meeting

Mr. DeWeese highlighted the following items from the Claims Review Committee Meeting:

Assignment of New Cases

Mr. DeWeese reported one (1) new case has been assigned since the last meeting.

New Case ..
<i>Timmons vs. Borough of Glassboro</i>

Closed Cases

Mr. DeWeese noted that there were three (3) cases closed in the month of June, 2015:

<i>Burch Vs. City of Woodbury</i>	<i>A settlement was reached and approved by the MRL; A Stipulation of Dismissal with Prejudice was filed.</i>
<i>Cotrell & Holland vs. Township of Washington</i>	<i>Motion to Dismiss the Complaint and to disallow the filing of the Plaintiff's proposed Amended Complaint based on the Plaintiff's failure to file a Tort Claim Notice was granted.</i>
<i>Simmons vs. City of Vineland</i>	<i>Motion to Dismiss the Third Party Complaint based upon Mr. Simmons failure to state a claim in his Complaint was granted.</i>

General Liability Status Report

Mr. DeWeese noted that there are 33 active General Liability claims. He noted that if a member would like a synopsis of their town's cases sent to them, please contact him.

Subrogation Summary Files

Mr. DeWeese stated that there are 41 judgments obtained and collections efforts are being made on \$1,536,154.57 of potential recoveries. He also reported that the YTD judgments obtained is \$1,010,185.03.

Resolution 2015-18 Authorizing the Release of Fund Year 2014 Closed Session Executive Committee Meeting Minutes

Chair Slusser entertained a motion to adopt Resolution 2015-18 Authorizing the Release of Fund Year 2014 Closed Session Executive Meeting Minutes as presented.

Motion by Mr. Law, seconded by Mr. Razze, *Authorizing the Release of Fund Year 2014 Closed Session Executive Meeting Minutes.*

ROLL CALL **Yeas:** Doris Hall, **Logan Twp**
 Bill Slusser, *Chair*, **Oldmans Twp**
 Mike Razze, **Pitman**
 Mayor Brad Campbell, *Secretary*, **Shiloh**
 Karen Sweeney, **Wenonah Boro**
 Bill Bittner, **Westville Boro**
 Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

OPRA Complaints

Mr. DeWeese presented two resolutions; one appointing him to represent the Custodian Records in complaints filed with the Government Records Council pertaining to the Open Public Records Act (OPRA) and, the second, appointing James R. Birchmeier, Esquire, to represent the Fund and Custodian of Records in Superior Court complaints filed pertaining to the Open Public Records Act (OPRA). He explained that recently an individual has “bombardeed” the JIFs with OPRA requests. Most of his requests are seeking detailed legal bills; however, the Fund has only released invoices. The Fund will not release any details pertaining to the legal bills for ongoing litigation as it might contain pertinent information on how the defense counsel is defending the claim. We have also taken the position that the EPL carrier is a private third party carrier and is not a public entity so we are not providing him with those bills. He is actually a resident of North Carolina, not New Jersey, but we are still required by law to respond.

Resolution 2015-23 – Appointing James R. Birchmeier, Esquire to Represent the TRICO JIF and Custodian of Records in Superior Court complaints and Government Records Council complaints pertaining to the Open Public Records Act (OPRA)

Chair Slusser entertained a motion to approve Resolution 2015-23, Appointing James R. Birchmeier, Esquire to Represent the TRICO JIF and Custodian of Records in Superior Court complaints and Government Records Council complaints pertaining to the Open Public Records Act (OPRA).

Motion by Mr. Law, seconded by Mr. Razzo, approve *Resolution 2015-23, Appointing James R. Birchmeier, Esquire to Represent the TRICO JIF and Custodian of Records in Superior Court complaints and Government Records Council complaints pertaining to the Open Public Records Act (OPRA)*.

ROLL CALL **Yeas:** Doris Hall, **Logan Twp**
Bill Slusser, *Chair*, **Oldmans Twp**
Mike Razzo, **Pitman**
Mayor Brad Campbell, *Secretary*, **Shiloh**
Karen Sweeney, **Wenonah Boro**
Bill Bittner, **Westville Boro**
Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

Resolution 2015-24 – Appointing David DeWesse, Esquire to Represent the TRICO JIF and Custodian of Records in complaints filed with Government Records Council pertaining to the Open Public Records Act (OPRA)

Chair Slusser entertained a motion to approve Resolution 2015-24, Appointing David DeWesse, Esquire to Represent the TRICO JIF and Custodian of Records in complaints filed with Government Records Council pertaining to the Open Public Records Act (OPRA).

Motion by Mr. Law, seconded by Mr. Razze, approve *Resolution 2015-24, Appointing David DeWesse, Esquire to Represent the TRICO JIF and Custodian of Records in complaints filed with Government Records Council pertaining to the Open Public Records Act (OPRA)*.

ROLL CALL **Yeas:** Doris Hall, **Logan Twp**
Bill Slusser, *Chair*, **Oldmans Twp**
Mike Razze, **Pitman**
Mayor Brad Campbell, *Secretary*, **Shiloh**
Karen Sweeney, **Wenonah Boro**
Bill Bittner, **Westville Boro**
Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

Mr. DeWeese asked if there were any questions at this time. No questions were entertained.

SAFETY DIRECTOR'S REPORT

Mr. Sheehan stated that the Safety Director's Report is self-explanatory. He highlighted the following items:

Safety Bulletins – Mr. Sheehan noted that the regional training announcements and Bulletins were distributed by e-mail to the Fund Commissioners, Safety Coordinators and Risk Management Consultants and included in the agenda packet. He noted that there were two issued, *Training Summer Seasonal Employees* and *Traffic Control by Law Enforcement in Work Zones*.

MSI Training – Mr. Sheehan stated that the list of upcoming MSI training programs for June, July and August were included in his report.

Mini Retreat – He noted that the mini retreat will be held on June 25, 2015 at 8:30am at Auletto's Caterers.

He asked if there were any questions at this time. No questions were entertained.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses – June

Ms. Tyler-Schohl reported on the *Lessons Learned from Losses for June* which was included in the agenda packet.

She stated that this month the focus is on seasonal employees. She noted that personal protective equipment and adequate training are a must with seasonal employees. She stated that her office recently adjusted a claim where a lifeguard was injured when he was on his paid lunch break. The beach was closed to bathers because the surf was rough and it was "swim at your own risk" so the lifeguard decided to go out on his break with his own surfboard and wetsuit. A wave hit him and he sustained a concussion. After investigation, the claim was denied as the claimant was not in the course and scope of his duties as a lifeguard. A claim petition was filed and it was argued by the claimant's attorney that the beach patrol did not enforce an actual "lunch break" schedule nor did it enforce the "no surfing by guards on their breaks". The case was conferenced with a workers' compensation judge who agreed partially with our position but recommended a Section 20 for \$3,500.00 with the claimant being responsible for his own medical bills. She noted that this example shows the importance of training and description of job duties, what you can and cannot do while working.

She stated that the MEL has a number of resources on the MEL website: www.njmel.org to assist municipalities in training.

Ms. Tyler-Schohl asked if there were any questions at this time. No questions were entertained.

WELLNESS DIRECTOR'S REPORT

Ms. Schiffer reported on the members she met with in the prior month and some upcoming Wellness Activities. This information is detailed in the agenda packet. She highlighted the following:

- Deptford is running a second biggest loser challenge. Some of the employees from the first one are continuing in the second one. There are 13 participants and will end July 2nd.
- Glassboro is moving forward with a recognition program that is targeting safety. When an employee is "caught working safely" he/she will get a scratch off revealing a gift. The supervisor who hands out the card will document with a Job Site Observation. She noted that she will be putting together a guide to help municipalities do the same thing as well as offer other recognition options.
- Monroe Township is hosting a meditation workshop with guided meditation and breath work.
- Washington Township has started a Healthy Snack Box for employees. The initial cost was from SIP and the remaining cost has been covered by the purchases. Pictures are on her website. There is another vendor meeting scheduled for July 9th.
- Woodbury Heights are working on some ideas for the summer and are interested in a recipe exchange that they will turn into a cookbook to distribute to all the employees.
- South Harrison had the Shoprite dietitian come in after their safety meeting and 10 people attended.
- The June newsletter was included in her report for the members to review.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

MANAGED HEALTH CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	May	YTD
<i>Lost Time</i>	0	13
<i>Medical Only</i>	18	80
<i>Report Only</i>	7	50
<i>Total Intakes</i>	25	143
<i>Report Only % of Total</i>	28.0%	35.0%
<i>Medical Only/Lost Time Ratio</i>	100:00	86:14
<i>Average Days to Report</i>	1.2	4.0

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	1268
<i>Transitional Duty Days Worked</i>	705
<i>% of Transitional Duty Days Worked</i>	55.6%
<i>Transitional Duty Days Not Accommodated</i>	563
<i>% of Transitional Duty Days Not Accommodated</i>	44.4%

PPO Penetration Report:

Ms. Beatty presented the monthly PPO Penetration Report.

PPO Penetration Rate	May
<i>Bill Count</i>	283
<i>Original Provider Charges</i>	\$302,471
<i>Re-priced Bill Amount</i>	\$134,895
<i>Savings</i>	\$166,133
<i>% of Savings</i>	54.9%
<i>PPO Penetration Rate Bill Count Percentage</i>	90.8%

<i>PPO Penetration Rate Provider Charge Percentage</i>	88.6%
<i>EPO Penetration Rate Bill Count Percentage</i>	86.7%
<i>EPO Penetration Rate Provider Charge Percentage</i>	84.4%

Ms. Beatty asked if there were any questions. No comments or questions were entertained.

TREASURER'S REPORT

Mr. Tontarski provided an overview of his report for May 2015.

Investment Interest

Mr. Tontarski reported interest received or accrued for the current month totaled \$10,891.23. This generated an average annual yield of .45%. After including an unrealized net loss of \$5,520.00 in the asset portfolio, the yield is adjusted to .22% for this period. The total overview of the asset portfolio for the Fund shows an overall unrealized gain of \$26,560.00 as it relates to market value of \$9,517,360.00 vs. the amount invested.

Our asset portfolio with TD Wealth Management consists of two (2) obligations with maturities greater than two (2) years, two (2) obligations maturing between one and two years and one (1) obligation in less than one year.

Mr. Tontarski asked if there were any questions at this time. No questions were entertained.

Receipt Activity for the Period

Mr. Tontarski reported on the total subrogation & reimbursement receipts.

	Period	YTD
Subrogation Receipts	\$24,070.81	\$51,612.39
Overpayment Reimbursements	\$.00	
TRICO vs. Killen Proceeds	\$413.62	

Claim Activity for the Period

Claim activity for the month for claims paid by the Fund and claims payable by the Fund at month end are in the amount of \$750,375.51. The claims detail for the 325 checks is as follows:

Direct Loss Payments	\$686,390.74
Claim Expenses	\$11,572.34
Legal Defense Costs	\$52,412.43

Cash Activity for the Period

Mr. Tontarski stated that during the reporting period, the Fund's "Cash Position" changed from an opening balance of \$29,362,326.65 to a closing balance of \$28,473,195.54 showing a decrease in the Fund of \$889,131.11.

Loss Run Payment Register

Chair Slusser entertained a motion to approve the Loss Run Payment Register as presented.

Motion by Mr. Law, seconded by Mr. Razze, to approve the Loss Run Payment Register as presented.

ROLL CALL **Yeas:** Doris Hall, **Logan Twp**
Bill Slusser, *Chair*, **Oldmans Twp**
Mike Razze, **Pitman**
Mayor Brad Campbell, *Secretary*, **Shiloh**
Karen Sweeney, **Wenonah Boro**
Bill Bittner, **Westville Boro**
Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

Bill List – June, 2015

Mr. Tontarski presented the *June 2015 Bill List* for the members' consideration in the amount of **\$166,382.40**.

Chair Slusser entertained a motion to approve the *June 2015 Bill List* in the amount of **\$166,382.40**.

Motion by Mr. Law, seconded by Mr. Razze, to approve the *June 2015 Bill List* in the amount of **\$166,382.40**.

ROLL CALL **Yeas:** Doris Hall, **Logan Twp**
Bill Slusser, *Chair*, **Oldmans Twp**
Mike Razze, **Pitman**
Mayor Brad Campbell, *Secretary*, **Shiloh**
Karen Sweeney, **Wenonah Boro**
Bill Bittner, **Westville Boro**
Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

COMMITTEE REPORTS

EPL/POL CLAIMS REVIEW COMMITTEE – May 18, 2015

Mr. Bittner stated that the meeting minutes were included in the agenda packet.

FINANCE COMMITTEE – May 28, 2015

Mr. Law stated that the meeting minutes were included in the agenda packet for the members to review. He noted that there were several resolutions up for approval this evening. He noted that the Finance Committee reviewed the 2014 Audit as of December 31, 2014. He noted that the Fund is doing very well and there were no findings or recommendations. The Committee reviewed the financials as of March 31, 2015. Currently, the Fund's surplus is \$17.5 million and applauded the members for the achievement. He noted that the Committee discussed the need for an interfund transfer in the 2014 Fund Year in the amount of \$400,000 to the Property Fund. The Committee also discussed the release of dividends noting that last year the Fund released \$850,000. He noted that this year, due to the increased surplus, the Committee is discussing an increase in the dividend and it will be finalized at the next Finance Committee meeting. The total being considered is \$1,125,000.00.

Resolution 2015-19 Accepting 2014 Audit for period ending December 31, 2014

Chair Slusser entertained a motion to adopt Resolution 2015-19 Accepting the Annual Audit Report for the Period Ending December 31, 2014 as presented.

Motion by Mr. Law, seconded by Mr. Razze, to *Accepting the Annual Audit Report for the Period Ending December 31, 2014* as presented.

ROLL CALL *Yeas:* Doris Hall, **Logan Twp**
Bill Slusser, *Chair*, **Oldmans Twp**
Mike Razze, **Pitman**
Mayor Brad Campbell, *Secretary*, **Shiloh**
Karen Sweeney, **Wenonah Boro**
Bill Bittner, **Westville Boro**
Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

Resolution 2015-20 Authorizing Transfer of the 2014 Deductible line to the 2014 Property line

Chair Slusser entertained a motion to adopt Resolution 2015-20 Authorizing and Interfund Transfer of \$400,000 from the 2014 Deductible line to the 2014 Property line as presented.

Motion by Mr. Law, seconded by Mr. Razze, to adopt *Resolution 2015-20 Authorizing and Interfund Transfer of \$400,000 from the 2014 Deductible line to the 2014 Property line as presented.*

ROLL CALL *Yeas:* Doris Hall, **Logan Twp**
Bill Slusser, *Chair*, **Oldmans Twp**
Mike Razze, **Pitman**
Mayor Brad Campbell, *Secretary*, **Shiloh**
Karen Sweeney, **Wenonah Boro**
Bill Bittner, **Westville Boro**
Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

Resolution 2015-21 Authorizing the Transfer of the 2011 Fund Year to the Municipal Excess Liability Residual Claims Fund

Chair Slusser entertained a motion to adopt Resolution 2015-21 Authorizing the Transfer of the 2011 Fund Year to the Municipal Excess Liability Residual Claims Fund as presented.

Motion by Mr. Law, seconded by Mr. Razze, to adopt *Resolution 2015-21 Authorizing the Transfer of the 2011 Fund Year to the Municipal Excess Liability Residual Claims Fund.*

ROLL CALL *Yeas:* Doris Hall, **Logan Twp**
Bill Slusser, *Chair*, **Oldmans Twp**
Mike Razze, **Pitman**
Mayor Brad Campbell, *Secretary*, **Shiloh**
Karen Sweeney, **Wenonah Boro**
Bill Bittner, **Westville Boro**
Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

SAFETY COMMITTEE – June 4, 2015

Ms. Abdill stated that the Safety Committee meeting minutes were a handout for tonight's meeting. She stated that the Committee discussed the Annual Planning Retreat and holding mini retreats separate from the Annual Retreat that has been done in the past. The Committee also reviewed the Safety performance of the members that are up for Renewal. She asked the members to review the details minutes at their leisure.

STRATEGIC PLANNING COMMITTEE – June 18, 2015

Ms. Sweeney stated that the Strategic Planning Committee met and discussed the draft Planning Retreat agenda. She noted that invitations for the Planning Retreat have been sent out to the members. She stated that the minutes from the meeting would be in the July agenda packet for review.

MEL/RCF/E-JIF REPORTS

Mr. Law stated that the meeting minutes were included in the agenda packet. He noted that he has been appointed to two (2) sub-committees: The RCF Claims Committee and the MEL Management Committee. He will be reporting on those committees in the future.

MISCELLANEOUS BUSINESS

Request for Proposals

Chair Slusser entertained a motion to authorize the Executive Director's Office to Prepare, Advertise and Receive Requests for Qualifications for the Position of Safety Director, Right to Know Coordinator, Liability Defense Panel and Workers Compensation Defense Panel.

Motion by Mr. Law, seconded by Mr. Razze, authorizing the Executive Director's Office to Prepare, Advertise and Receive Requests for Qualifications for the Position of Safety Director, Right to Know Coordinator, Liability Defense Panel and Workers Compensation Defense Panel. All in favor. Motion carried by unanimous vote.

Next Meeting (Change of Date & Location)

Chair Slusser noted the next meeting of the TRICO JIF will be held on **Thursday, July 30, 2015 at 4:00 PM** at the **Auletto's Caterers, Almonesson, NJ.**

PUBLIC COMMENT

Open Public Comment

Chair Slusser entertained a motion to open the meeting to the public.

Motion by Mr. Law, seconded by Mr. Razze, to open the meeting to the public. All in favor. Motion carried.

Close Public Comment

Hearing no comments from the public, Chair Slusser entertained a motion to close the meeting to the public.

Motion by Mr. Law, seconded by Mr. Razze, to close the meeting to the public. All in favor. Motion carried.

EXECUTIVE SESSION MEETING

A Closed Session of the TRICO JIF was not held.

APPROVE CLAIMS PAYMENTS

Ms. Tyler-Schohl of Qual-Lynx presented the following Payment Authorization Requests (PARs) during the Executive Claims Committee Meeting held on June 22, 2015.

<i>Workers' Compensation</i>	<i>General Liability</i>	<i>Property</i>
<i>Z12481</i>	<i>Z12212</i>	<i>Z16029</i>
<i>W87217</i>		<i>Z16584</i>
<i>Z15821</i>		<i>Z19087</i>
<i>Z06587</i>		
<i>X24482</i>		
<i>Z16812</i>		
<i>Z03155</i>		
<i>Z09588</i>		
<i>Z09692</i>		

Chair Slusser asked members for their questions at this time. No questions were entertained.

Chair Slusser entertained a motion to *Approve* the PARs as presented in their entirety during the Executive Claims Review Committee Meeting.

Motion by Mr. Law, seconded by Mr. Razze, to Approve Payment Authority on the Claims as presented during the Executive Claims Committee Meeting.

ROLL CALL ***Yeas:*** Doris Hall, **Logan Twp**
Bill Slusser, **Chair, Oldmans Twp**
Mike Razze, **Pitman**
Mayor Brad Campbell, **Secretary, Shiloh**
Karen Sweeney, **Wenonah Boro**
Bill Bittner, **Westville Boro**

Bob Law, Woodbury City

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

APPROVE ABANDONING SUBROGATION

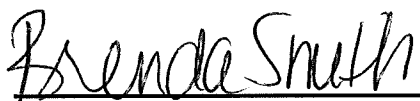
There were no claims presented for *Abandonment of Subrogation* during the Closed Session portion of the Executive Claims Meeting.

MOTION TO ADJOURN

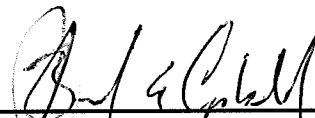
There being no further business, Chair Slusser entertained a *Motion to Adjourn* the June 22, 2015 Executive Committee Meeting.

Motion by Mr. Law, seconded by Mr. Razze, to adjourn the June 22, 2015 Meeting of the TRICO JIF.

The meeting was adjourned at 5:42 PM.



Brenda Smith, Recording Secretary for



BRAD CAMPBELL, FUND SECRETARY