

**GLOUCESTER/SALEM/CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

Gloucester County Library
389 Wolfert Station Road
Mullica Hill, New Jersey

May 18, 2015 – 5:00 PM

EXECUTIVE COMMITTEE MEETING

OPEN SESSION MINUTES

The meeting of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at Gloucester County Library, 389 Wolfert Station Road, Mullica Hill, New Jersey on Monday, May 18, 2015 at 5:00 PM, prevailing time. Chair Slusser, **Oldmans Twp**, presiding. The meeting was called to order at 5:00 PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, Woodbury, NJ and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

ROLL CALL

Those in attendance were:

Beth Reilly, **Alloway**
Sue Miller, **Clayton**
Don Banks, **Deptford**
Stephanie McCaffrey, **East Greenwich**
Carolyn King-Sammons, **Elk**
Doug Hogate, **Elsinboro**
Frank Campisi, **Glassboro**
Harry Rink, **Greenwich**
Mark Gravinese, **Harrison**
Kevin Clour, **Lower Alloways Creek**
Jennica Bileci, **Mantua**
Kevin Heydel, **Monroe Twp**
Bill Slusser, **Oldmans Twp**
LeeAnn Ruggeri, **Paulsboro**
Mayor John Washington, **Penns Grove**
Rich Raine, **Pennsville**
Maureen Abdill, **Pilesgrove**
Mike Razzo, **Pitman**
Mary Howard, *Alternate*, **South Harrison**
Carl Bagby, **Swedesboro**

David Zeck, **Upper Pittsgrove**
Bob Dickenson, **Vineland**
Adele Rliff, *Alternate*, **Washington Township**
Kathy Schools, *Alternate*, **Wenonah**
Bob Law, **Woodbury City**
Jane DiBella, **Woolwich**
John Hall, **Woodstown**

Absent Fund Commissioners were:

Ken Brown, **Carneys Point Twp**
Nate Dunn, **Fairfield**
Debby Fourre, **Franklin**
Doris Hall, **Logan**
Dante Spina, **Mannington**
Marjorie Sperry, **Quinton**
Mayor Brad Campbell, *Secretary*, **Shiloh**
Bill Bittner, **Westville**
Rich Gambale, **Woodbury Heights**

Also present were:

Paul J. Miola, CPCU, ARM, Executive Director, *AJG Risk Management Services, Inc.*
Paul A. Forlenza, Deputy Executive Director, *AJG Risk Management Services, Inc.*
David S. DeWeese, Esquire, Fund Solicitor, *The DeWeese Law Firm, P.C.*
Tom Tontarski, Treasurer
Tim Sheehan, Safety Director's Office, *J. A. Montgomery Risk Control*
Kathie Tyler-Schohl, *Qual-Lynx*
Karen Beatty, *QualCare*
Debby Schiffer, *Wellness Director*

Also present were the Risk Management Consultants from the following agencies:

AJM Insurance Management
Biondi Insurance Agency (*arrived at 5:10pm*)
Cettei & Connell
Chesney-Stanton Insurance Group
E.H. Sloan Insurance Agency
Len Eckman Insurance
Hardenbergh Insurance Group

Absent RMCs were:

Brown & Brown
Conner Strong & Buckelew
Corporate Employee Benefits
Henry D. Young Insurance

Commissioners Rink, Washington, Miller, and Dickenson were appointed to sit on the Executive Committee in the absence of Commissioners Campbell, Sweeney, Hall and Bittner.

APPROVAL OF THE MINUTES – Executive Committee Meeting

Chair Slusser presented the meeting minutes of the April 27, 2015 Executive Committee meeting for approval.

Chair Slusser asked members for their questions at this time. No questions were entertained.

Chair Slusser entertained a motion to approve the minutes of the April 27, 2015 Executive Committee meeting.

Motion by Mr. Law, seconded by Mr. Razze, to approve the minutes of the April 27, 2015 Executive Committee meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Meeting

Chair Slusser presented the meeting minutes of the April 27, 2015 Executive Claims Review Committee Meeting for approval.

Chair Slusser asked members for their questions at this time. No questions were entertained.

Chair Slusser entertained a motion for approval of the Executive Claims Review Committee meeting minutes.

Motion by Mr. Law, seconded by Mr. Razze, to approve the meeting minutes of the April 27, 2015 Executive Claims Review Committee Meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Closed Session

Chair Slusser presented the Executive Claims Review Committee Closed Session meeting minutes of April 27, 2015 for approval.

Chair Slusser asked members for their questions at this time. No questions were entertained.

Chair Slusser entertained a motion for approval of the Executive Claims Review Committee Closed Session meeting minutes.

Motion by Mr. Law, seconded by Mr. Razze, to approve the Executive Claims Review Committee Closed Session meeting minutes of April 27, 2015 as presented.

The Executive Claims Review Committee Closed Session minutes of the April 27, 2015 shall not be released to the public until the reason(s) for their remaining closed is no longer applicable, the Fund Solicitor has had the opportunity to review them, and their release has been approved by the Executive Committee. All in Favor. Motion carried.

The Executive Claims Review Committee Closed Session Meeting Minutes from the April 27, 2015 meeting were collected at this time.

EXECUTIVE CLAIMS COMMITTEE MEETING REPORT – May 18, 2015

Chair Slusser reported that an Executive Claims Committee Meeting was held on Monday, May 18, 2015 at Gloucester County Library, Mullica Hill, NJ.

The Committee reviewed fourteen (14) claims. Of the claims reviewed, there were ten (10) Workers' Compensation, two (2) General Liability and two (2) Property PARs recommended for approval of settlement or continuing defense.

The claims will be presented for approval later in the meeting.

There were four (4) claims presented for *Abandonment of Subrogation*.

<i>Qual-Lynx File#</i>	<i>Amount</i>
<i>X69794</i>	<i>\$1,947.02</i>
<i>X61444</i>	<i>\$2,307.30</i>
<i>X81606</i>	<i>\$750.26</i>
<i>X81841</i>	<i>\$500.29</i>

EXECUTIVE DIRECTOR'S REPORT

Mr. Miola noted that the Executive Director's Report is found in the agenda packet and is self-explanatory; however, he highlighted the following items:

Loss Ratio Snapshots– Mr. Miola noted that the Loss Ratio Snapshots were distributed at the meeting. This report shows all the open claims and explains how to follow up if there are any questions about them.

Lost Time Accident Frequency Reports– Mr. Miola stated that the TRICO JIF continues to show strong results as the Fund is ranked at #2 in the State.

Certificates of Insurance– Mr. Miola asked that the Certificates of Insurance issued in the month as listed on pages 24-30 in the agenda packet be made a part the minutes.

2014 Safety Incentive Program Awards – Mr. Miola asked that all members review available balances for this program. He reminded the members that there is a deadline for claiming the funds.

2015 Optional Safety Budget - Mr. Miola asked that all members review available balances for this program. He reminded the members that there is a deadline for claiming the funds.

EPL Helpline –Authorized Contact List - Mr. Miola stated that the Authorized Contact List for the EPL hotline is on page 33 and asked the members to review that list and make sure it is current.

EPL Attorney Hotline Allowance– Mr. Miola stated that the EPL Attorney Hotline Allowances are listed on page 34.

Employment Practices Liability Compliance– Mr. Miola noted that there are three (3) municipalities that are not in compliance so they will be suffering higher deductibles and copays if they have an EPL/POL claim.

Financial Fast Track Report – Mr. Miola reported that the Financial Fast Track report as of March 31, 2015 was included in the agenda packet. The JIF has a healthy surplus of \$17.8 million. The Finance Committee will be meeting shortly to discuss this and other topics.

Regulatory Filing Checklists– Mr. Miola stated that the regulatory filings are up to date.

Capehart & Scatchard Updates– Mr. Miola stated that the latest updates were included in his report on pages 40-44.

Skateboard Park Approval Status– Mr. Miola stated that a spreadsheet of the current status of all approved skateboard parks or those currently under construction was included in his report. He asked that if any member with a park currently under construction or in the review process, to please review the spreadsheet to make sure that it accurately depicts the status of your facility. He also asked any members who are considering a skateboard park to contact his office prior to moving forward.

Statutory Bond Status– Mr. Miola asked the members to review the latest listing of Statutory Bonds on page 45. He stated that the list should be reviewed for accuracy. Any questions should be directed to Cate Kiernan at PERMA. He reminded the members that this is an individual bond not a position bond.

Financial Disclosure Form– Mr. Miola stated that the State has gone to an electronic filing system and has followed up on some fund commissioners that didn't file last year. He stated that if a member has any questions to contact Paul Forlenza.

Revenue & Appropriations– Mr. Miola stated that the information will not be collected for the revenue and appropriations this year. Towns are to put this information in the Exigis online data management system.

New Member Activity – Mr. Miola stated that there was no new member information to report.

Annual Planning Retreat– Mr. Miola reminded the members that the 2015 Planning Retreat will be held on July 30-31, 2015. He noted that the Planning Retreat is a good time to discuss issues and he asked the members to submit any suggestions or topics to discuss at the Retreat.

Mr. Miola asked if there were any questions at this time. No questions were entertained.

SOLICITOR'S REPORT

Executive Claims Committee Meeting

Mr. DeWeese highlighted the following items from the Claims Review Committee Meeting:

Assignment of New Cases

Mr. DeWeese reported two (2) new cases have been assigned since the last meeting.

New Cases
<i>Popiolek vs. Township of Deptford</i>
<i>Robey vs. Township of Franklin</i>

Closed Cases

Mr. DeWeese noted that there was one (1) case closed in the month of May, 2015:

<i>Rogers vs. Borough of Penns Grove</i>	<i>Motion for Summary Judgment was filed & granted dismissing any and all claims against the Borough with prejudice</i>
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General Liability Status Report

Mr. DeWeese noted that there are 34 active General Liability claims. He noted that if a member would like a synopsis of their town's cases sent to them, please contact him.

Subrogation Summary Files

Mr. DeWeese stated that there are 41 judgments obtained and collections efforts are being made on \$1,532,794.81 of potential recoveries. He also reported that the YTD judgments obtained is \$1,010,185.03.

Mr. DeWeese asked if there were any questions at this time. No questions were entertained.

SAFETY DIRECTOR'S REPORT

Mr. Sheehan stated that the Safety Director's Report is self-explanatory. He highlighted the following items:

Safety Bulletins – Mr. Sheehan noted that the regional training announcements and Bulletins were distributed by e-mail to the Fund Commissioners, Safety Coordinators and Risk Management Consultants and included in the agenda packet. He noted that there was one issued, "Playground Inspection and Maintenance".

MSI Training – Mr. Sheehan stated that the list of upcoming MSI training programs for May, June and July were included in his report.

Mini Retreat – He stated that a Safety Coordinator's mini retreat will take place on June 25, 2015 at Auletto's Catering.

He asked if there were any questions at this time. No questions were entertained.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses – May

Ms. Tyler-Schohl reported on the *Lessons Learned from Losses for May* which was included in the agenda packet.

She stated that this month the focus is on photographs. Having pictures of damages, injuries and failed products is an integral part of any claim investigation. Pictures taken at the scene can point the claims adjuster in the right direction, to either deny the claim or attempt a resolution or proceed with subrogation. She noted that there was a town with 5 fire companies claimed damage to turn out gear, radios and other equipment during rescue efforts after Superstorm Sandy. The claim was submitted approximately four months after Sandy hit. All of the damaged equipment had been discarded and no pictures were taken. The town had no proof of the claimed damages. They could only submit cost estimates printed from the internet showing prices. If the town had taken pictures of the damaged equipment, the damages could have been documented. As a result, the town was forced to settle for an amount less than could have been claimed had they had documentation of the damaged equipment.

She advised to photograph scenes and equipment at the time of loss. Visual documentation will re-create the events that led to the claimed damages. The lack of documentation can cause the claim to be questioned and can also limit the ability to pursue subrogation.

Ms. Tyler-Schohl asked if there were any questions at this time. No questions were entertained.

WELLNESS DIRECTOR'S REPORT

Ms. Schiffer reported on the members she met with in the prior month and some upcoming Wellness Activities. This information is detailed in the agenda packet. She highlighted the following:

- Carneys Point discussed several ideas that will be presented at their next Safety Committee meeting. Those ideas include a bulletin board in different locations to promote inspiration, recognition and education. They may implement an after work exercise class. Looking into a potluck lunch during the summer and a Fall Health Fair.
- Glassboro is interested in a reimbursement program for those who join and participate in a local fitness center.
- Westville concluded their 12-week weight loss challenge and their Chief of Police was the winner with a total of 38 lbs. lost.
- Woolwich Township had a dietitian make a presentation on the benefits of drinking water.
- East Greenwich had blood pressure screening and chair massages.
- Elk – Had a dietitian from Shoprite make a presentation on weight counseling and tours of the store.
- Harrison Township started a walking challenge and had blood pressure screening.
- Vineland had blood pressure screening and will begin a 16-week program promoting stairwell use for diabetes prevention.
- Woodbury is will be involved with the Benjamin Ross 5K walk in June; registration is free if done by May 20, 2015.
- Information on the Mayors Wellness Campaign was included in the agenda packet.
- The May newsletter was included in her report for the members to review.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

MANAGED HEALTH CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	April	YTD
<i>Lost Time</i>	1	13
<i>Medical Only</i>	16	62
<i>Report Only</i>	8	43
<i>Total Intakes</i>	25	118
<i>Report Only % of Total</i>	32.0%	36.4%
<i>Medical Only/Lost Time Ratio</i>	94:06	83:17
<i>Average Days to Report</i>	2.9	4.5

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	916
<i>Transitional Duty Days Worked</i>	442
<i>% of Transitional Duty Days Worked</i>	48.3%
<i>Transitional Duty Days Not Accommodated</i>	474
<i>% of Transitional Duty Days Not Accommodated</i>	51.7%

PPO Penetration Report:

Ms. Beatty presented the monthly PPO Penetration Report.

PPO Penetration Rate	April
<i>Bill Count</i>	267
<i>Original Provider Charges</i>	\$355,974
<i>Re-priced Bill Amount</i>	\$127,841
<i>Savings</i>	\$228,050
<i>% of Savings</i>	64.1%

<i>PPO Penetration Rate Bill Count Percentage</i>	89.9%
<i>PPO Penetration Rate Provider Charge Percentage</i>	94.6%
<i>EPO Penetration Rate Bill Count Percentage</i>	88.3%
<i>EPO Penetration Rate Provider Charge Percentage</i>	86.2%

Ms. Beatty asked if there were any questions. No comments or questions were entertained.

TREASURER'S REPORT

Mr. Tontarski provided an overview of his report for April 30, 2015.

Investment Interest

Mr. Tontarski reported interest received or accrued for the current month totaled \$11,156.18. This generated an average annual yield of .45%. After including an unrealized net loss of \$5,390.00 in the asset portfolio, the yield is adjusted to .23% for this period. The total overview of the asset portfolio for the Fund shows an overall unrealized gain of \$32,080.00 as it relates to market value of \$8,524,580.00 vs. the amount invested.

Our asset portfolio with TD Wealth Management consists of four (4) obligations with maturities greater than two (2) years and one (1) obligation maturing in less than two years.

Mr. Tontarski asked if there were any questions at this time. No questions were entertained.

Receipt Activity for the Period

Mr. Tontarski reported on the total subrogation & reimbursement receipts.

	Period	YTD
Subrogation Receipts	\$8,575.60	\$27,541.58
Overpayment Reimbursements	\$169.66	
FY 2015 Assessment Premiums	\$680,224.00	
TRICO vs. Killen Proceeds	\$413.62	
Harrison Twp F.D. Late Payment Penalty	\$30.79	

Claim Activity for the Period

Claim activity for the month for claims paid by the Fund and claims payable by the Fund at month end are in the amount of \$316,402.93. The claims detail for the 285 checks is as follows:

Direct Loss Payments	\$236,539.54
Claim Expenses	\$6,143.34
Legal Defense Costs	\$73,720.05

Cash Activity for the Period

Mr. Tontarski stated that during the reporting period, the Fund's "Cash Position" changed from an opening balance of \$30,454,030.08 to a closing balance of \$29,362,326.65 showing a decrease in the Fund of \$1,091,703.43.

Loss Run Payment Register

Chair Slusser entertained a motion to approve the Loss Run Payment Register as presented.

Motion by Mr. Law, seconded by Mr. Razze, to approve the Loss Run Payment Register as presented.

ROLL CALL ***Yeas:*** Sue Miller, **Clayton**
Harry Rink, **Greenwich Twp**
Bill Slusser, *Chair*, **Oldmans Twp**
John Washington, **Penns Grove**
Mike Razze, **Pitman**
Bob Dickenson, **Vineland City**
Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

Bill List – May, 2015

Mr. Tontarski presented the amended *May 2015 Bill List* for the members' consideration in the amount of **\$166,457.90**.

Chair Slusser entertained a motion to approve the amended *May 2015 Bill List* in the amount of **\$166,457.90**.

Motion by Mr. Law, seconded by Mr. Razze, to approve the amended *May 2015 Bill List* in the amount of **\$166,457.90**.

ROLL CALL ***Yeas:*** Sue Miller, **Clayton**
Harry Rink, **Greenwich Twp**
Bill Slusser, *Chair*, **Oldmans Twp**
John Washington, **Penns Grove**
Mike Razze, **Pitman**
Bob Dickenson, **Vineland City**
Bob Law, **Woodbury City**

Nays: None
Abstain: None

All in favor. Motion carried by unanimous vote.

COMMITTEE REPORTS

STRATEGIC PLANNING COMMITTEE – April 9, 2015

Mr. Forlenza stated that the meeting minutes were included in the agenda packet. He highlighted the following items:

2016 Membership Renewals - Mr. Forlenza stated that the committee reviewed the 2016 membership renewals and reviewed six year average loss ratio as of December 31, 2014 for the renewing members. He noted that the Safety Director will complete a Renewal Survey for each member for presentation at the June 2015 Safety Committee meeting. He noted that he does not anticipate any member not being offered continued membership in the Fund.

Member Visitation Program - Mr. Forlenza stated that he and Mr. Miola will attempt to visit each of the renewing members to make sure that the elected officials understand their obligations to the Fund and the three year commitment to the TRICO JIF.

RMC Fees - Mr. Forlenza stated that the committee discussed the continuing reduction in RMC fees. He noted that according to the Fund Bylaws, each member has an agreement with their RMC that specifies a certain amount they will be paid on an annual basis. The amount cannot exceed 6% of the member's annual assessment as stated in the Plan of Risk Management. He stated that other Funds have an agreement with the RMC that guarantees the RMC a certain fee. He stated that he and Mr. Miola are exploring a process that would guarantee a certain fee to all RMCs. The process being explored would establish a minimum fee that a RMC would be paid based on the size of the member town. This process would allow members to select an RMC that best fits their needs not the one that offers the least expensive price.

2015 Conferences - Mr. Forlenza stated that the 2015 PRIMA Conference is being held in Houston, Texas on June 7-10, 2015. Chairman Slusser is attending. He noted that there are (2) AGRIP conferences scheduled for the year. If anyone is interested in attending the Fall Conference to please contact his office.

Fund Commissioner Attendance - Mr. Forlenza stated that the committee discussed Fund Commissioner attendance. He stated that a number of members received a letter from him about attendance at the Executive Committee meeting and the importance of meeting the Fund's criteria for attendance which is 75% overall and 50% attendance by the Fund Commissioner. He noted that the letter was meant to simply clarify that the committee continues to watch attendance and is very concerned that the decisions that are made by the Fund are made by the membership. He noted that there are some Funds in the State where members don't attend meetings and have a difficult time getting a quorum for a meeting and as a result, many decisions are made by a few people or professionals. The Fund is a public entity and is audited by the Department of Banking and Insurance and they review attendance, meeting minutes,

meeting notices, the Open Public Meetings Act, etc. They want to make sure that these Funds are being operated by the individuals appointed by the municipalities to represent their views. He stated that the letter was not intended to offend anyone; the intent was to make sure the Fund Commissioner is engaged in the operations of this organization. If for some reason, the Fund Commissioner is unable to attend the meetings, perhaps there is someone else in the town who can attend the meetings on a regular basis.

Chair Slusser asked Mr. Forlenza to explain what information the committee reviewed. Mr. Forlenza stated that the committee reviewed the complete attendance records for 2014 to see if the Fund Commissioner met the criteria; if they didn't, the committee then reviewed the attendance record for the first three months of 2015. If there was a change in a Fund Commissioner and the new Fund Commissioner is now attending meetings, the letter did not go out. If the committee saw that the trend was continuing, the letter was sent to the Fund Commissioner.

Commissioner Reilly from Alloway stated that she received the letter and was offended by it. She stated that in 2013, her attendance record was at 73% and the Fund's criterion is 75%, she felt that was too high. She suggested that the members revisit the percentage criteria at the Planning Retreat. She stated that she comes from a small town with a three person Committee. It is difficult for her to make all the meetings when she has to be at Alloway's meetings. She stated that she was told that the Safety Incentive money is tied to attendance and she did not think that was right. Mr. Forlenza assured her that the Safety Incentive money was not tied to attendance. Commissioner Abdill agreed that the Safety Committee did away with that criterion several years ago. Mr. Forlenza stated that the only requirement associated with Safety Incentive money and attendance is the Fund Commissioner is required to attend a half a day session at the Planning Retreat.

Commissioner Hogate from Elsinboro Township agreed that he is also from a small town and finds it difficult to attend meetings.

Commissioner Hall from Woodstown feels that he was appointed to be his town's Fund Commissioner and feels it's his duty to attend meetings. Chair Slusser agreed and stated that he serves as his town's Fund Commissioner to save the taxpayer's money.

Mr. Miola stated that this is a great issue to discuss at the Planning Retreat and he will put it on the agenda.

2015 Executive Committee Meeting Times and Locations - Mr. Forlenza stated that committee reviewed the meeting dates for 2016. The meetings will be held at the Gloucester County Library on the Fourth Monday of every month, with the exception of the December meeting and no August meeting.

December Dinner Meeting - Mr. Forlenza stated that the committee discussed the December Dinner meeting which is scheduled for December 21, 2015 and the committee decided to consider new venues for the meeting. He noted that his office will research other venues and follow up at the next meeting which is scheduled for July.

July Executive Meeting change - Mr. Forlenza stated that in lieu of the Annual Planning Retreat, the committee recommended changing the July Executive Committee meeting to July 30, 2015 at 4:00 pm. The meeting will take place after the conclusion of the first day of the retreat. The Executive Claims

Committee meeting will be held on July 27, 2015 at 3:30pm at the Gloucester County Library as scheduled.

Chair Slusser entertained a motion to authorize the Executive Director to re-advertise the July Executive Committee meeting change.

Motion by Mr. Law, seconded by Mr. Razze, to authorize the Executive Director to re-advertise the July Executive Committee meeting change. All in Favor. Motion carried.

JOINT COVERAGE COMMITTEE – April 22, 2015

Mr. Razze stated that the Joint Coverage Committee meeting minutes were quite extensive and just finalized. The minutes will be included in the June agenda packet.

EPL/POL CLAIMS REVIEW COMMITTEE – May 18, 2015

Mr. Forlenza stated that the EPL/POL Claims Review Committee meeting was held prior to the Executive Committee meeting and the minutes will be included in the June agenda packet. He highlighted the following items:

EPL/POL Loss Ratio Reports - Mr. Forlenza stated that the committee review the Loss Ratio Reports valued as of March 31, 2015 which incorporated Fund years 2009 through 2014. He was happy to report that the Fund continues to trend in the right direction. The Fund's six year average is just over 63% which means we are doing well.

Elected Officials Training - Mr. Forlenza stated that 342 elected officials have been trained in Southern New Jersey.

Renewal EPL/Pol Policy - Mr. Forlenza stated that the EPL/POL Policy comes up for renewal at the end of this year. He stated that his office will be participating in meetings with XL Insurance who currently provides the coverage at the end of June and he will update the membership.

MEL/RCF/E-JIF REPORTS

Personnel Announcement - Mr. Law stated that Mary Lou Doner, Vice President of Claims at the MEL will be retiring on July 1, 2015 and Robyn Walcoff, Esquire will assume her duties.

The Power of Collaboration – Summer Fun – Summer Safety - Mr. Law stated that there was information regarding training for camp counselors.

MISCELLANEOUS BUSINESS

Correction to the February 23, 2015 Executive Committee meeting minutes

Chair Slusser entertained a motion to approve a correction to the February 23, 2015 Executive Committee meeting minutes.

Chair Slusser noted that the attendance for Patrick McCaffery is being corrected to note that he was present at the meeting in February.

Motion by Mr. Law, seconded by Mr. Razze, to approve the correction to the February 23, 2015 Executive Committee meeting minutes as presented. All in Favor. Motion carried.

Next Meeting

Chair Slusser noted the next meeting of the TRICO JIF will be held on **Monday, June 22, 2015 at 5:00 PM** at the **Gloucester County Library, Mullica Hill, NJ**.

PUBLIC COMMENT

Open Public Comment

Chair Slusser entertained a motion to open the meeting to the public.

Motion by Mr. Law, seconded by Mr. Razze, to open the meeting to the public. All in favor. Motion carried.

Close Public Comment

Hearing no comments from the public, Chair Slusser entertained a motion to close the meeting to the public.

Motion by Mr. Law, seconded by Mr. Razze, to close the meeting to the public. All in favor. Motion carried.

EXECUTIVE SESSION MEETING

A Closed Session of the TRICO JIF was not held.

APPROVE CLAIMS PAYMENTS

Ms. Tyler-Schohl of Qual-Lynx presented the following Payment Authorization Requests (PARs) during the Executive Claims Committee Meeting held on May 18, 2015.

<i>Workers' Compensation</i>	<i>General Liability</i>	<i>Property</i>
<i>X11475</i>	<i>Z14960</i>	<i>X96079</i>
<i>X13763</i>	<i>Z16044</i>	<i>X99260</i>
<i>Z06188</i>		
<i>E72672</i>		
<i>W79514</i>		

Z12481		
X69794		
X61444		
X81606		
X81841		

Chair Slusser asked members for their questions at this time. No questions were entertained.

Chair Slusser entertained a motion to *Approve* the PARs as presented in their entirety during the Executive Claims Review Committee Meeting.

Motion by Mr. Law, seconded by Mr. Razzo, to Approve Payment Authority on the Claims as presented during the Executive Claims Committee Meeting.

ROLL CALL *Yeas:* Sue Miller, **Clayton**
 Harry Rink, **Greenwich Twp**
 Bill Slusser, *Chair*, **Oldmans Twp**
 John Washington, **Penns Grove**
 Mike Razzo, **Pitman**
 Bob Dickenson, **Vineland City**
 Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

APPROVE ABANDONING SUBROGATION

There were four (4) claims presented for *Abandonment of Subrogation* during the Closed Session portion of the Executive Claims Meeting.

Motion by Mr. Law, seconded by Mr. Razzo, to approve the claims for *Abandonment of Subrogation* as presented.

ROLL CALL *Yeas:* Sue Miller, **Clayton**
 Harry Rink, **Greenwich Twp**
 Bill Slusser, *Chair*, **Oldmans Twp**
 John Washington, **Penns Grove**
 Mike Razzo, **Pitman**
 Bob Dickenson, **Vineland City**
 Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

MOTION TO ADJOURN


There being no further business, Chair Slusser entertained a *Motion to Adjourn* the May 18, 2015 Executive Committee Meeting.

Motion by Mr. Law, seconded by Mr. Razze, to adjourn the May 18, 2015 Meeting of the TRICO JIF.

The meeting was adjourned at 5:47 PM.



Brenda Smith, Recording Secretary for



BOB LAW, ACTING FUND SECRETARY