

**GLOUCESTER/SALEM/CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library
389 Wolfert Station Rd
Mullica Hill, New Jersey**

OCTOBER 27, 2014 – 5:00 PM

EXECUTIVE COMMITTEE MEETING

OPEN SESSION MINUTES

The regular meeting of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at Gloucester County Library, 389 Wolfert Station Road, Mullica Hill, New Jersey on Monday, October 27, 2014 at 5:00 PM, prevailing time. Chair Heydel, **Monroe Twp**, presiding. The meeting was called to order at 5:00 PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *Today's Sunbeam*, of Salem; Bridgeton *Evening News*, of Bridgeton; and the *South Jersey Newspapers*, of Woodbury; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

ROLL CALL

Those in attendance were:

Ken Brown, **Carneys Point Twp**
Sue Miller, **Clayton Boro**
Donald Banks, **Deptford Twp**
Joseph Schweigart, **East Greenwich Twp**
Doug Hogate, **Elsinboro Twp**
Jackie Green, **Fairfield Twp**
Russell Clark, **Glassboro**
Harry Rink, **Greenwich Twp**
Mark Gravinese, **Harrison Twp**
Kevin Clour, **Lower Alloways Creek Twp**
Jennica Bileci, **Mantua Twp**
Kevin Heydel, *Chair*, **Monroe Twp**
Bill Slusser, *Secretary*, **Oldmans Twp**
John Washington, **Penns Grove Boro**
Patrick McCaffrey, *Alternate*, **Pennsville Twp**
Maureen Abdill, **Pilesgrove Twp**
Mike Razzo, **Pitman Boro**
Brad Campbell, **Shiloh Boro**
Robert Diaz, **South Harrison**

Carl Bagby, **Swedesboro**
Bill Gantz, **Upper Pittsgrove Twp**
Bob Dickerson, **Vineland City**
Nick Pileggi, **Washington Twp**
Karen Sweeney, **Wenonah Boro**
Bob Law, **Woodbury City**
Cara Witasick, **Woodbury Heights Boro**
Fran Grenier, **Woodstown Boro**
Jane DiBella, **Woolwich Twp**

Absent Fund Commissioners were:

Beth Reilly, **Alloway Twp**
Dennis Marchei, **Elk Twp**
Debby Fourre, **Franklin Twp**
Doris Hall, **Logan Twp**
Dante Spina, **Mannington Twp**
LeeAnn Ruggeri, **Paulsboro**
Marty Uzdanovics, **Quinton Twp**
Bill Bittner, **Westville Boro**

Also present were:

Paul J. Miola, CPCU, ARM, Executive Director, *AJG Risk Management Services, Inc.*
Paul Forlenza, Deputy Executive Director, *AJG Risk Management Services, Inc.*
David S. DeWeese, Esquire, Fund Solicitor, *The DeWeese Law Firm, P.C.*
Tom Tontarski, Treasurer
Tim Sheehan, Safety Director, *J. A. Montgomery Risk Control*
Kathie Tyler-Schohl, Claims Administrator, *Qual-Lynx*
Karen Beatty, Managed Care, *QualCare*
Debby Schiffer, Wellness Director, *Targeting Wellness*

Also present were the Risk Management Consultants from the following agencies:

Biondi Insurance Agency
Brown & Brown
Cettei & Connell
Chesney-Stanton Insurance Group
Conner Strong & Buckelew
Len Eckman Insurance
Hardenbergh Insurance Group
E.H. Sloan Insurance Agency
Sungenis Insurance Agency

Absent RMCs were:

Price-Milam Insurance Agency
Henry D. Young Insurance

APPROVAL OF THE MINUTES – Executive Claims Committee Meeting - September 22, 2014

Chair Heydel presented the meeting minutes of the September 22, 2014 Executive Claims Committee Meeting for approval.

Chair Heydel asked members for their questions at this time. No questions were entertained.

Chair Heydel entertained a motion for approval of the Executive Claims Committee meeting minutes.

Motion by Mr. Slusser, seconded by Mr. Schweigart, to approve the meeting minutes of the September 22, 2014 Executive Claims Committee Meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Committee Meeting Closed Session - September 22, 2014

Chair Heydel presented the meeting minutes of the September 22, 2014 Executive Claims Committee Meeting Closed Session for approval.

Chair Heydel asked members for their questions at this time. No questions were entertained.

Chair Heydel entertained a motion for approval of the Executive Claims Committee meeting Closed Session minutes.

Motion by Mr. Slusser, seconded by Mr. Schweigart, to approve the Closed Session meeting minutes of the September 22, 2014 Executive Claims Committee Meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Committee Meeting - September 22, 2014

Chair Heydel presented the meeting minutes of the September 22, 2014 Executive Committee meeting for approval.

Chair Heydel asked members for their questions at this time. No questions were entertained.

Chair Heydel entertained a motion to approve the minutes of the September 22, 2014 Executive Committee meeting.

Motion by Mr. Slusser, seconded by Mr. Schweigart, to approve the meeting minutes of the September 22, 2014 Executive Committee Meeting. All in favor. Motion carried.

EXECUTIVE CLAIMS COMMITTEE MEETING REPORT – October 27, 2014

Chair Heydel reported that an Executive Claims Committee Meeting was held on Monday, October 27, 2014 at 3:30 PM at the Gloucester County Library, Mullica Hill, NJ.

The Committee reviewed twenty (20) claims. Of the claims reviewed, there were sixteen (16) Workers' Compensation, one (1) General Liability, and three (3) Property PARs recommended for approval of settlement or continuing defense.

The claims will be presented for approval later in the meeting.

There were three (3) matter(s) presented for *Abandonment of Subrogation*.

<i>Qual-Lynx File#</i>	<i>Amount</i>
X56223	\$67,317.15
X48068	\$36,258.49
X64907	\$1,227.62

Questions will be addressed during Closed Session if necessary.

EXECUTIVE DIRECTOR'S REPORT

Mr. Miola welcomed Donald Banks newly appointed Fund Commissioner from Deptford replacing Maria DeTitto.

Lost Time Accident Frequency Reports – Mr. Miola noted that these are in the agenda packet and commented that the Trico JIF has a very good LTAF rate.

Certificates of Insurance – Mr. Miola stated that these were issued and asked to be made a part of the minutes.

2013 Safety Incentive Program Awards – Mr. Miola noted a report detailing balances for each member was included in the agenda packet. He stated that if any member had questions to contact his office. He noted that the deadline to claim or encumber these funds is November 3, 2014. All encumbered funds must be claimed by February 1, 2015.

2014 Optional Safety Budget - Mr. Miola stated a report detailing balances for each member was included in the agenda packet. He stated that if any member had questions to contact his office. He noted that the deadline to claim or encumber these funds is November 3, 2014. All encumbered funds must be claimed by February 1, 2015.

EPL Helpline –Authorized Contact List - Mr. Miola asked members to review the attached list for accuracy especially if you have had turnover in a position. Changes have to be made by Resolution. Members can appoint two representatives to use this service. The most recent list of authorized contacts for the EPL helpline was included in the agenda packet. He asked the members to review the list and respond to the email request as soon as possible.

EPL Allowance – Mr. Miola reminded members that each member is allotted \$540 to offset Employee Practice Liability training and/or the updating of policies and procedures. He noted the balances are listed in the agenda packet. There are further details online.

Employee Practices Liability Compliance– Mr. Miola noted that a compliance report regarding the Employment Practices Liability Coverage was included in the agenda packet. He noted that the report was updated effective January 1, 2014 to include EPL loss history for Fund Years 2008-2012 to determine each member's individual deductibles. He reminded the members to contact PERMA directly if they believe the report to be inaccurate.

Financial Fast Track – Mr. Miola commented that there is \$16 million in surplus.

Regulatory Filing Checklists – Mr. Miola noted that the JIF is up to date with required State filings.

Skateboard Park Approval Status - A spreadsheet depicting the current status of all approved skateboard parks or those currently under construction was included in the agenda packet. The MEL has established a process, outlined in MEL Coverage Bulletin 2014-09, which must be followed by all members who wish to construct a skateboard park and have the JIF and MEL provide coverage. All members who are considering construction of a skateboard park should contact his office before moving forward on the project.

Capehart & Scatchard Updates – Mr. Miola asked members to review these updates. He noted that there is very good information about workers' compensation and ADA issues.

Statutory Bond Status – Mr. Miola reminded members to review the latest listing of the Statutory Bonds issued by the MEL for JIF members. These are issued to the individual, NOT the position.

Revenue & Appropriations – Mr. Miola reported that a request was emailed to all Municipal Clerks. He reported that there were a few members that have not submitted a copy of their 2014 Revenue and Appropriations summary. He asked those members to forward a copy to his office.

Chair Heydel stated that the following towns have not submitted a summary; East Greenwich, Elk, Fairfield, Mantua, Penns Grove, Pennsville, Shiloh, Wenonah and Westville.

Renewing Members – Mr. Miola was pleased to report that all 13 members whose membership in the JIF is up for renewal on January 1, 2015 have renewed with the Fund.

Quarterly Attendance Report – Mr. Miola reported the quarterly attendance record was included in the agenda packet and asked the members to review it and make sure it reflects their attendance correctly.

Elected Officials Training– Mr. Miola noted that the Fund will be sponsoring Elected Officials training and a copy of the training sessions was included in his report. Not only is it a great dinner and presentation but your elected officials are also eligible to receive a \$250 discount on next year's premium for attending.

Ethics Training – Mr. Miola stated that an invitation was included in his report on pages 54-55 and the training is being held in the City of Cape May. Susan Jacobucci will be presenting and this class will be worth two credits toward certification.

Community Safety Leadership 2014 – Mr. Miola stated that the new booklet entitled, *A toolbox for public officials to organize a successful safety program* is included in his report on pages 56-83 and copies are being mailed out to all the officials.

New Member Activity – Mr. Miola stated that had no new activity to report.

Mr. Miola asked if there were any questions at this time. No questions were entertained.

SOLICITOR'S REPORT

Executive Claims Committee Meeting

Mr. DeWeese highlighted the following items from the Claims Committee Meeting:

Assignment of New Cases

Mr. DeWeese reported that two (2) case(s) have been assigned since the last meeting.

<i>New Cases</i>
<i>Zeck vs. Township of East Greenwich</i>
<i>Peditto vs. Borough of Glassboro</i>

Full General Liability File Status

Mr. DeWeese stated that currently, the TRICO JIF has 31 active litigated general liability files; that number remains very low. This month a full report as to all the general liability files which contains a current status as of October 20, 2014 was presented to the Executive Committee. If any member would like a copy of their claims, please contact him. He asked that if you do share with your governing body, please do so in closed session only since these are cases still in litigation.

Full Subrogation Summary Files Status

Mr. DeWeese stated that collection efforts are being made on \$961,731.84 in judgments on 41 files against third parties. They are actively being collected and are listed in the Treasurer's report on pages 113-114; so far this year the Fund has recovered over \$163,000.

Closed Cases

Mr. DeWeese noted that there were (2) two cases closed in the month of October, 2014:

Closed Cases	Result
<i>Gentile v. Borough of Greenwich</i>	<i>Motion for Summary Judgment granted</i>
<i>Shorter v. Borough of Penns Grove and Township of Carneys Point</i>	<i>Stipulation of Dismissal for Penns Grove and settlement of \$14,500.00, inclusive of counsel fees.</i>

2014 Annual Defense Panel Report

Mr. DeWeese noted that his 2014 Annual Defense Panel report was distributed to the Chairman and the Executive Committee members and he highlighted the following:

During the first nine months of 2014, twenty-two (22) cases were closed. Of the twenty-two (22), fourteen (14) cases were closed with no payment to the plaintiffs. That is an outstanding result. There were (8) eight cases that were settled listed in the report. The closed cases total for the past five years has been very consistent. The number of cases closed between 2009 to 2013 ranges between 19 and 39. Mr. DeWeese attributes the aggressive defense posture taken in these cases.

There were twenty (20) new general liability claims filed in the first nine months of 2014. Again, this number is consistent with the numbers over the last four years, detailed in his report.

He also reported on the Bona Fide offer program, which the workers' compensation defense panel continues to aggressively pursue. So far, we have saved over \$5,000 in the first half of 2014 with this program.

He reported that he held the annual defense panel meeting on October 16, 2014. He noted that it was a very good meeting and the results will be included a report to the executive Committee. He will provide a full report at next month's meeting.

On October 20, 2014, Mr. DeWeese met with the Qual Lynx adjusters, of both workers' compensation and general liability. The meeting was very productive. He will have a full report from that meeting at the November meeting.

He stated that in his report, he does make a recommendation to increase the hourly rate for the members of the Defense Panel by \$5.00 per hour and a list of the hourly rates are included in his report. Next year, will be the third year of the 3-year cycle for the RFQ for the defense panel members.

Liability Issues for Actions of Members of Sports and Recreation Boards, Associations, Commissions or Committees

Mr. DeWeese reported on his bulletin regarding liability issues for actions of members of sports and recreation boards, associations, commissions and/or committees, a copy of which was included in his report. The purpose of the bulletin is to get each member to look at this issue and make sure they understand that they might be extending coverage to these entities through their ordinances and actions resulting in liability that they do not know they have or want.

SAFETY DIRECTOR'S REPORT

Mr. Sheehan stated that the Safety Director's Report is self-explanatory. He highlighted the following items:

2015 MSI Classes - Mr. Sheehan noted that the list of upcoming MSI training programs scheduled for October, November and December, 2014 were included in his report.

Safety Bulletins - Mr. Sheehan stated that the bulletins and alerts that were distributed by email during the month of September, 2014 were listed in his report.

Mr. Sheehan asked if there were any questions at this time. No questions were entertained.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses – October

Mr. Tyler-Schohl reported on the *Lessons Learned from Losses* which was included in the agenda packet.

Ms. Tyler-Schohl reported that recently, there was a jury trial in a JIF General Liability case where the plaintiff's demand was excessive and all felt that a jury would not render a verdict near that amount. The case involved a sidewalk in a municipality which collapsed while the claimant was walking and caused her leg to go into an 18 inch deep hole. The sidewalk failed due to a storm drain underneath that wore away the bottom of the sidewalk. The demand in the case was \$500,000. Since the case could not be settled, it went to trial. The jury did not believe that the inspection process was sufficient for the City concerning the storm drains. The jury felt that the plaintiff suffered a new herniation and an aggravation of pre-existing condition and awarded her \$100,000. She noted that it is important to make sure each municipality has a good inspection and documentation program.

Ms. Tyler-Schohl asked if there were any questions at this time. No questions were entertained.

WELLNESS DIRECTOR'S REPORT

Ms. Schiffer reported on the members she met with in the prior month and some upcoming Wellness Activities. This information is detailed in the agenda packet. She highlighted the following:

- ***Deptford***– Ms. Schiffer noted that Deptford is planning a day of events for their Annual Employee Health fair scheduled for October 24, 2014. The mayor closes the building at 3:30 PM to allow everyone the opportunity to attend. They also offer after work exercise classes Monday through Thursday; the township pays for the classes and at least 10 employees attend on a regular basis.
- ***Harrison Twp*** – Ms. Schiffer noted that Harrison Township is working on setting up a mini health fair for November. They are looking to purchase pedometers and perhaps launching a Walk to the North Pole challenge. They also are having discussions on having a recipe exchange/potluck lunch event.
- ***Borough of Paulsboro*** – Ms. Schiffer noted that Paulsboro is planning to do another Needs and Interest survey in order to plan their activities for 2015.
- ***Borough of Penns Grove***- Ms. Schiffer noted that Penns Grove is having a mini health fair offering various screenings through Salem County Health Department and chair massages to help relieve some muscle tension and stress for employees.
- ***Borough of Pitman***– Ms. Schiffer noted that Pitman held their “de-stress fest” on October 7, 2014. Food that is specific for managing stress was displayed and those attending could enter to win the groceries to take home.
- ***Borough of Swedesboro***- Ms. Schiffer noted that dates have been set for the second de-stress day on October 20, 2014. They are also planning to have a Lunch and Learn on October 30, 2014.
- ***Upper Pittsgrove*** – Ms. Schiffer noted that Upper Pittsgrove had a speaker from Salem County Health Department talking about Lyme disease during their September safety committee meeting.
- ***Woolwich Twp*** – Ms. Schiffer noted that Woolwich Township will hold their first de-stress day on October 23, 2014. They are also looking to have a speaker to talk about turning your body into a fat burning machine.

National Eating Healthy Day – Ms. Schiffer noted that November 5, 2014 is National Eating Healthy day and one municipality plans to have a nutritionist in to speak that day and encourage their staff to make lifestyle changes throughout the month of November.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

MANAGED HEALTH CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	<i>Sept</i>	<i>YTD</i>
<i>Lost Time</i>	3	14
<i>Medical Only</i>	28	172
<i>Report Only</i>	17	81
<i>Total Intakes(New Claims)</i>	48	267
<i>Report Only % of Total</i>	35.4%	30.3%
<i>Medical Only/Lost Time Ratio</i>	90:10	92:08
<i>Average Days to Report</i>	128.1	25.1

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	2,809
<i>Transitional Duty Days Worked</i>	2,126
<i>% of Transitional Duty Days Worked</i>	75.7%
<i>Transitional Duty Days Not Accommodated</i>	683
<i>% of Transitional Duty Days Not Accommodated</i>	24.3%

Nurse Case Assignment Report:

Nurse Case Summary Report (Inclusive of 3 JIFs)	September
<i>Total Cases Assigned in month</i>	61
<i>Total Cases Closed in month</i>	74
<i>Total Active in month</i>	257

PPO Penetration Report:

Mr. Beatty presented the monthly PPO Penetration Report

PPO Penetration Rate	Sept	YTD
<i>Bill Count</i>	258	1,908
<i>Original Provider Charges</i>	\$163,676	\$1,843,639
<i>Re-priced Bill Amount</i>	\$70,082	\$804,180
<i>Savings</i>	\$95,595	\$1,039,459
<i>% of Savings</i>	57.2%	56.4%
<i>PPO Penetration Rate Bill Count Percentage</i>	92.6%	94.8%
<i>PPO Penetration Rate Provider Charge Percentage</i>	91.6%	96.8%
<i>EPO Penetration Rate Bill Count Percentage</i>	73.8%	84.8%
<i>EPO Penetration Rate Provider Charge Percentage</i>	76.6%	79.4%

Ms. Beatty asked if there were any questions. No comments or questions were entertained.

TREASURER'S REPORT

Mr. Tontarski provided an overview of his report as of *September 30, 2014*

Investment Interest

Mr. Tontarski reported interest received or accrued for the current month totaled \$10,023.63. This generated an average annual yield of .38%. After including an unrealized net loss of \$15,295.00 in the asset portfolio, the yield is adjusted to -.20 % for this period. The total overview of the asset portfolio for the Fund shows an overall unrealized gain of \$42,635.00 as it relates to market value of \$9,535,135.00 vs. the amount invested.

Our asset portfolio with TD Wealth Management consists of five (5) obligations with maturities greater than two (2) years and one (1) obligation maturing in less than two years.

Mr. Tontarski asked if there were any questions at this time. No questions were entertained.

Receipt Activity for the Period

Mr. Tontarski reported on the total subrogation & reimbursement receipts.

	Period	YTD
Subrogation Receipts	\$29,842.62	\$163,370.13
Overpayment Reimbursements	\$0.00	
2014 2 nd Installment Premiums	\$55,000.00	
2013 FY Appropriation Refund	\$400.00	

Claim Activity for the Period

Claim activity for the month for claims paid by the Fund and claims payable by the Fund at month end are in the amount of \$463,554.41. The claims detail for the 244 checks is as follows:

Direct Loss Payments	\$411,444.54
Claim Expenses	\$5,705.70
Legal Defense Costs	\$46,404.17

Cash Activity for the Period

Mr. Tontarski stated that during the reporting period, the Fund's "Cash Position" changed from an opening balance of \$32,221,570.70 to a closing balance of \$31,726,660.53 showing a decrease in the Fund of \$494,910.17.

Loss Run Payment Register

Chair Heydel entertained a motion to approve the *Loss Run Payment Register* as presented.

Motion by Mr. Slusser, seconded by Mr. Schweigart, to approve the *Loss Run Payment Register* as presented.

ROLL CALL Yeas: Joe Schweigart, **East Greenwich**
Kevin Heydel, *Chair*, **Monroe Twp**
Bill Slusser, *Secretary*, **Oldmans Twp**
Mike Razzo, **Pitman**
Brad Campbell, **Shiloh**
Karen Sweeney, **Wenonah**
Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

Approval of October 2014 Bill List

Mr. Tontarski presented the *October 2014 Bill List* for the members' consideration in the amount of **\$1,471,865.75**.

Chair Heydel entertained a motion to approve the *October 2014 Bill List* in the amount of **\$1,471,865.75**.

Motion by Mr. Slusser, seconded by Mr. Schweigart, to approve the *October 2014 Bill List* in the amount of **\$1,471,865.75**.

ROLL CALL Yeas: Joe Schweigart, **East Greenwich**
Kevin Heydel, *Chair*, **Monroe Twp**
Bill Slusser, *Secretary*, **Oldmans Twp**
Mike Razzo, **Pitman**

Brad Campbell, **Shiloh**
Karen Sweeney, **Wenonah**
Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

COMMITTEE REPORTS

EPL/POL CLAIMS REVIEW COMMITTEE MEETING – September 22, 2014

Chair Heydel stated that the EPL/POL Committee meeting minutes were included in the agenda packet for the members review.

SAFETY COMMITTEE MEETING – September 24, 2014

Ms. Abdill reported that there was a Safety Committee meeting held and the minutes were included in the agenda packet. She highlighted the following:

Supervisor's Incident Investigation Report – Ms. Abdill reported that this has been an ongoing discussion regarding this report. She reported that it is a work in progress and going to be revised.

Right to Know– Ms. Abdill reported that the Right to Know inventory is still on hold. The State of New Jersey is still trying to figure out how they want to handle the inventory data entry.

ARC Flash/Static Warning Stickers – Ms. Abdill stated that the safety committee authorized the purchase of new ARC Flash/Static warning stickers for the TRICO JIF. When the stickers come in, Mr. Spencer will distribute them to member towns during his visits.

Optional Safety Budget – Ms. Abdill reminded the members of the optional safety budget and the deadline to claim funds is November 3, 2014.

Mini Retreat for Safety Coordinators – Ms. Abdill stated that the Safety Coordinator's "mini retreat" was held immediately after the Annual Planning Retreat in July and it was discussed to hold it at a different time in 2015. The Safety Director will be scheduling that earlier in the year; the date has not been finalized.

FINANCE COMMITTEE MEETING – September 25, 2014

Mr. Law reported that there was a Finance Committee meeting held and the minutes were included in the agenda packet. He highlighted the following:

2015 Budget – Mr. Law stated that the committee is finalizing the 2015 JIF Budget. A conference call is scheduled for next week and the details will be reported at the November meeting.

MEL/RCF/E-JIF REPORTS

MEL MEETING – October 15, 2014

Mr. Law noted that the MEL meeting held on October 15, 2014. A copy of the meeting minutes were included in the agenda packet and are self-explanatory.

Mr. Law stated that the League Elected Officials training session schedule is detailed on page 213 of the agenda packet. He noted that the MEL is undertaking a RFP for Excess Property Claims TPA and the 2015 Rate Table has been released showing a budget increase of 1.6%.

RCF MEETING– October 15, 2014

Mr. Law reported on the RCF Meeting held on October 15, 2014 noting a copy of the meeting minutes was included in the agenda packet.

Next RCF Meeting – The next meeting of the RCF is scheduled for January 7, 2015 at the Forsgate Country Club, Jamesburg, New Jersey.

EJIF MEETING– October 15, 2014

Mr. Law reported on the EJIF meeting held on September 3, 2014 noting a copy of the minutes was included in the agenda packet. He highlighted the following:

Alert: New Air Permits for emergency generators – Mr. Law noted this alert was included in the agenda packet and advised the members to give it to the appropriate personnel for review.

Next Meeting – The next meeting of the EJIF is scheduled for November 19, 2014 at the Sheraton Hotel across from the AC Convention Center at 12 noon.

AGRIP CONFERENCE– October 5-8, 2014

Mr. Law reported on the AGRIP Conference held on October 5-8, 2014. A copy of his report was handed out to the membership for review. He noted that there was a keynote speaker, Stephen Johnson who has a documentary on PBS beginning on October 15, 2014 and it will continue for six weeks. It is based on a book entitled, *How We Got to Now*. The moral is to go back and re-consider older thoughts and ideas, to see if they might fit in better under your current situation.

Mr. Law noted that the remainder of his report is self-explanatory and thanked the members for the opportunity to attend the conference.

MISCELLANEOUS BUSINESS

Next Meeting

The next Executive Committee Meeting will be held on Monday, November 24, 2014 at **5:00 PM** at the **Gloucester County Library, Mullica Hill, NJ.**

PUBLIC COMMENT

Open Public Comment

Chair Heydel entertained a motion to open the meeting to the public.

Motion by Mr. Law, seconded by Mr. Slusser, to open the meeting to the public. All in favor. Motion carried.

Close Public Comment

Hearing no comments from the public, Chair Heydel entertained a motion to close the meeting to the public.

Motion by Mr. Schweigart, seconded by Mr. Slusser, to close the meeting to the public. All in favor. Motion carried.

APPROVE CLAIMS PAYMENTS

Ms. Tyler-Schohl of Qual-Lynx presented the following Payment Authorization Requests (PARs) during the Executive Claims Committee meeting held on October 27, 2014.

<i>Workers' Compensation</i>	<i>General Liability</i>	<i>Property</i>
<i>X98038</i>	<i>X16600</i>	<i>X79446</i>
<i>X97702</i>		<i>X99901</i>
<i>X56223</i>		<i>X95978</i>
<i>X99450</i>		
<i>X96692</i>		
<i>X60138</i>		
<i>E66407</i>		
<i>X99153</i>		
<i>X48068</i>		
<i>E77070</i>		
<i>E77126</i>		
<i>Z00694</i>		
<i>X16805</i>		
<i>Z00462</i>		
<i>X98605</i>		
<i>X64907</i>		

Chair Heydel asked members for their questions at this time. No questions were entertained.

Chair Heydel entertained a motion to approve the PARs as presented in their entirety during the Executive Claims Committee meeting.

Motion by Mr. Slusser, seconded by Mr. Schweigart, to Approve Payment Authority on the Claims as presented during the Executive Claims Committee meeting.

ROLL CALL Yeas: Joe Schweigart, **East Greenwich**
Kevin Heydel, *Chair*, **Monroe Twp**
Bill Slusser, *Secretary*, **Oldmans Twp**
Mike Razzo, **Pitman**
Brad Campbell, **Shiloh**
Karen Sweeney, **Wenonah**
Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

APPROVE ABANDONING SUBROGATION

There were three (3) matter(s) presented for Abandonment of Subrogation.

<i>Qual-Lynx File</i>	<i>Amount</i>
<i>X56223</i>	<i>\$67,317.15</i>
<i>X48068</i>	<i>\$36,258.49</i>
<i>X64907</i>	<i>\$1,227.62</i>

Chair Heydel entertained a motion to *approve abandonment of the listed subrogation files*.

Motion by Mr. Slusser, seconded by Mr. Law, to approve abandonment of the listed subrogation file as presented.

ROLL CALL Yeas: Joe Schweigart, **East Greenwich**
Kevin Heydel, *Chair*, **Monroe Twp**
Bill Slusser, *Secretary*, **Oldmans Twp**
Mike Razzo, **Pitman**
Brad Campbell, **Shiloh**
Karen Sweeney, **Wenonah**
Bob Law, **Woodbury City**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

MOTION TO ADJOURN

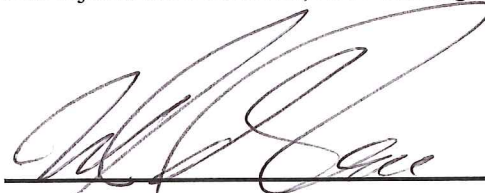
There being no further business, Chair Heydel entertained a *Motion to Adjourn* the October 27, 2014 Executive Committee Meeting.

Motion by Mr. Slusser, seconded by Mr. Schweigart to adjourn the October 27, 2014 Meeting of the TRICO JIF.

The meeting was adjourned at 5:43 PM.



Brenda Smith, Recording Secretary for



Bill Slusser, FUND SECRETARY