

RESOLUTION NO. 2017 - 30

GLOUCESTER, SALEM, CUMBERLAND COUNTIES  
MUNICIPAL JOINT INSURANCE FUND

RESOLUTION ACCEPTING THE RESIGNATION OF THE FUND RECORDING SECRETARY AND  
APPOINTING A NEW RECORDING SECRETARY FOR THE REMAINDER OF THE 2017 FUND YEAR

WHEREAS, the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund is duly constituted as a Municipal Self Insurance Fund and is subject to certain requirements of Public Law 1983, c.372 (N.J.S.A. 40A:10-36 et seq.) and (N.J.A.C. 11:15-2 et seq.); and

WHEREAS, the Fund approved Resolution 2017-03 on January 23, 2017 appointing Fund Professionals for the 2017 Fund Year; and

WHEREAS, Resolution 2017-03 authorized the appointment of Brenda Smith as Recording Secretary for Fund Year 2017; and

WHEREAS, the Executive Director's office received correspondence on October 6, 2017 from Brenda Smith, a copy of which is attached hereto and incorporated herein by reference, resigning her position as Recording Secretary and asking that the resignation be effective as soon as possible; and

WHEREAS, the Executive Director's office was able to find a candidate to replace Brenda Smith as Recording Secretary for the remainder of the 2017 Fund Year;

NOW, THEREFORE, BE IT RESOLVED by the Board of Fund Commissioners of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund that it does hereby accept the resignation of Brenda Smith as the Fund Recording Secretary effective October 1, 2017; and

BE IT FURTHER RESOLVED that the Board of Fund Commissioners of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund hereby appoint Kris Kristie as the Fund Recording Secretary effective October 1, 2017 through the remainder of the 2017 Fund Year or until which time a successor is appointed; and

BE IT FURTHER RESOLVED that the Executive Director's office is hereby directed to prepare a contract between the Fund and Kris Kristie under the same terms and conditions as Resolution 2017-03 appointing a Recording Secretary; and

BE IT FURTHER RESOLVED that the Fund Chair and Fund Secretary are hereby authorized to execute a contract between the Fund and Kris Kristie in accordance with aforementioned conditions.

This Resolution was duly adopted by the Gloucester, Salem, Cumberland Counties  
Municipal Joint Insurance Fund at a public meeting held on October 23, 2017.

GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE  
FUND

BY:   
CHAIRPERSON

ATTEST:   
SECRETARY

DATE: 10-23-17

Brenda L Smith  
101 East Colton Lane  
Williamstown, NJ 08094

Dear Paul-

As you know, last year I took on a new position as office manager at Local Union 322, my full time job. This position has proven to be more than I anticipated. Presently, there are several company functions that I am responsible to coordinate and attend that go beyond a 40 hour work week. On top of that, my mother has had some serious health issues that have needed my attention.

My manager has made me an offer I cannot refuse so I am asking to resign my position as Recording Secretary for the BURLCOJIF and TRICOJIF. Earlier this year, you told me that this would be possible if I needed to leave.

I would prefer this to become effective immediately, however, I do understand that I have a contract and you will need to find a replacement.

I truly am thankful for the opportunity of working with you, Tracy and Paul Miola again.

Please let me know when my resignation is granted so I can inform my manager and return property to your office.

Sincerely,

*Brenda L Smith*

Brenda L. Smith

