

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Mantua Twp Municipal Building
405 Main Street
Mantua, New Jersey**

December 19, 2016 – 2:30 PM

EXECUTIVE CLAIMS MEETING MINUTES

The Executive Claims Committee Meeting of the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at the Mantua Township Municipal Building, 405 Main Street, Mullica Hill, New Jersey on Monday, December 19, 2016 at 2:30 PM, prevailing time. Chair Slusser, **Oldmans Twp**, presiding. The meeting was called to order at 2:30 PM.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to ***South Jersey News***, of Woodbury and the ***Courier Post***, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

Those in attendance were:

William Slusser, **Oldmans Twp**
Bob Dickenson, **Vineland**
Bob Law, **Woodbury City**

Also present were:

Paul J. Miola, CPCU, ARM, Executive Director, ***AJGRMS***
Paul Forlenza, Deputy Executive Director, ***AJGRMS***
David DeWeese, ***The DeWeese Law Firm, P.C.***
Tim Sheehan, ***J.A. Montgomery***
Chris Roselli, ***Qual-Lynx***
Karen Beatty, ***Qual-Care***
Debby Schiffer, ***Wellness Director***

CLOSED SESSION PORTION OF MEETING

Chair Slusser entertained a motion to move to Executive Session to review the *Payment Authorization Requests* that will be voted on in Open Session during the Executive Committee Meeting being held on December 19, 2016 at 4:00 PM.

Motion by Mr. Law, seconded by Mr. Dickenson, to move to Executive Closed Session. All in favor. Motion carried.

REOPEN PUBLIC PORTION OF THE MEETING

Chair Slusser entertained a motion to reopen the public portion of the meeting.

Motion by Mr. Law, seconded by Mr. Dickenson, to reopen the public portion of the meeting. All in favor. Motion carried.

RECOMMENDATION OF APPROVAL OF CLAIMS PAYMENTS

The Executive Claims Committee recommends approval of the PARs at the Executive Committee Meeting as presented in their entirety during the Closed Session portion of the *Executive Claims Meeting*.

The Committee reviewed four (4) claims. Of the claims reviewed, there were two (2) Workers' Compensation and two (2) Property PARs recommended for approval of settlement or continuing defense.

Chair Slusser asked if there were any questions at this time. No questions were entertained.

SOLICITOR'S REPORT FOR OPEN SESSION:

Closed Cases

Mr. DeWeese noted that there were no cases closed in the month of December, 2016:

MANAGED CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	November	YTD
<i>Lost Time</i>	4	27
<i>Medical Only</i>	17	229
<i>Report Only</i>	7	67
<i>Total Intakes(New Claims)</i>	28	323
<i>Report Only % of Total</i>	25.0%	20.7%
<i>Medical Only/Lost Time Ratio</i>	81:19	89:11
<i>Average Days to Report</i>	2.1	2.5

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	5,370
<i>Transitional Duty Days Worked</i>	3,053
<i>% of Transitional Duty Days Worked</i>	56.9%
<i>Transitional Duty Days Not Accommodated</i>	2,317
<i>% of Transitional Duty Days Not Accommodated</i>	43.1%

PPO Penetration Report:

Ms. Beatty presented the monthly PPO Penetration Report

PPO Penetration Rate	November
<i>Bill Count</i>	205
<i>Original Provider Charges</i>	\$112,453
<i>Re-priced Bill Amount</i>	\$55,741
<i>Savings</i>	\$56,712
<i>% of Savings</i>	50.4%
<i>PPO Penetration Rate Bill Count Percentage</i>	97.6%
<i>PPO Penetration Rate Provider Charge Percentage</i>	97.1%
<i>EPO Penetration Rate Bill Count Percentage</i>	95.2%
<i>EPO Penetration Rate Provider Charge Percentage</i>	83.1%

QUAL-LYNX REPORT

Lessons Learned from Losses – December

Mr. Roselli stated that he would present the Lessons Learned report for December, 2016 at the Executive Committee meeting.

Adjuster File Counts

Mr. Roselli reported that the Adjuster File Count report for the month of December, 2016 was included in the agenda packet.

IVOS Update

Mr. Roselli reported that Qual-Lynx is in the third week of the new claims system, IVOS. He stated that the system is working great. Mr. Dickenson asked if the Fund Commissioners can look at their claims' progress and Mr. Miola stated that there will be training scheduled.


NEXT MEETING

The next Executive Claims Meeting will be held on **Monday, January 23, 2017** at 2:30 PM at the Riverwinds, West Deptford, New Jersey.

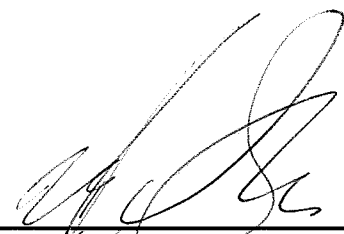
MOTION TO ADJOURN

Chair Slusser adjourned the Executive Claims meeting.

The meeting was adjourned at 3:02 PM.



Brenda Smith, Recording Secretary for



WILLIAM SLUSSER, CHAIR