

**GLOUCESTER/SALEM/CUMBERLAND COUNTIES  
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library  
389 Wolfert Station Road  
Mullica Hill, New Jersey**

**March 27, 2017 – 5:00 PM**

***EXECUTIVE COMMITTEE MEETING***

***OPEN SESSION MINUTES***

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The meeting of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at The Gloucester County Library, 389 Wolfert Station Road, Mullica Hill, New Jersey on Monday, March 27, 2017 at 5:00 PM, prevailing time. Chair Campbell, **Shiloh Borough**, presiding. The meeting was called to order at 5:00 PM.

***FLAG SALUTE***

***STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT***

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Woodbury and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

***ROLL CALL***

Those in attendance were:

Beth Reilly, **Alloway Twp**  
Ken Brown, **Carneys Point Twp**  
Sue Miller, **Clayton Borough**  
Don Banks, **Deptford Twp**  
Stephanie McCaffrey, **East Greenwich Twp**  
Carolyn King-Sammons, **Elk Twp**  
Doug Hogate, **Elsinboro Twp**  
Barbara Freijomil, **Franklin Twp**  
Harry Rink, **Greenwich Twp**  
Mark Gravinese, **Harrison Twp**  
Doris Hall, **Logan Twp**  
Kevin Clour, **Lower Alloways Creek Twp**  
Jennica Bilecki, **Mantua Twp**  
Kevin Heydel, **Monroe Twp**  
Harry Moore, *Representing*, **Oldmans Twp**  
Mayor John Washington, **Penns Grove Borough**  
Richie Raine, **Pennsville Twp**  
Maureen Abdill, **Pilesgrove Twp**  
Marjorie Sperry, **Quinton Twp**  
Brad Campbell, **Shiloh Borough**

Robert Diaz, **South Harrison Twp**  
Mike Seery, **Upper Pittsgrove Twp**  
Karen Sweeney, **Wenonah Borough**  
Bob Law, **Woodbury City**  
Robert Yerka, **Woodbury Heights Borough**  
John Hall, **Woodstown Borough**  
Jane DiBella, **Woolwich Twp**

Absent Fund Commissioners were:

Nate Dunn, **Fairfield Twp**  
Debra Fourre, **Glassboro Borough**  
Dante Spina, **Mannington Twp**  
Susan Jacabucci, **Paulsboro Borough**  
Mike Razze, **Pitman Borough**  
Carl Bagby, **Swedesboro Borough**  
Bob Dickenson, **Vineland City**  
Jim D'Auria, **Washington Township**  
Bill Bittner, **Westville Borough**

Also present were:

Paul J. Miola, CPCU, ARM, Executive Director, *AJG Risk Management Services, Inc.*  
Paul A. Forlenza, Deputy Executive Director, *AJG Risk Management Services, Inc.*  
David S. DeWeese, Esquire, Fund Solicitor, *The DeWeese Law Firm, P.C.*  
Rob Garrish, Safety Director's Office, *J. A. Montgomery Risk Control*  
Chris Roselli, *Qual-Lynx*  
Karen Beatty, *QualCare*  
Debby Schiffer, *Wellness Director*

Also present were the Risk Management Consultants from the following agencies:

AJM Insurance Management  
Biondi Insurance Agency  
Cettei & Connell  
Chesney-Stanton Insurance Group  
Conner Strong & Buckelew  
E.H. Sloan Insurance Agency  
Glenn Insurance  
Hardenbergh Insurance Group  
Henry D. Young Insurance  
Len Eckman Insurance

Absent RMCs were:

CEB - Corporate Employee Benefits

***Alternate Fund Commissioners***

Chair Campbell entertained a motion to move Commissioners Miller and Diaz to serve on the Executive Committee in the absence of Commissioners Bittner and Razze.

Motion by Mr. Law, seconded by Ms. Hall, to move Commissioners Miller and Diaz to serve on the Executive Committee for voting purposes in the absence of Commissioners Bittner and Razze. All in favor. Motion carried.

***APPROVAL OF THE MINUTES – Executive Committee Meeting***

Chair Campbell presented the meeting minutes of the February 27, 2017 Executive Committee meeting for approval.

Chair Campbell asked members for their questions at this time. No questions were entertained.

Chair Campbell entertained a motion to approve the minutes of the February 27, 2017 Executive Committee meeting.

Motion by Mr. Law, seconded by Ms. Hall, to approve the minutes of the February 27, 2017 Executive Committee meeting. All in Favor. Motion carried.

***APPROVAL OF THE MINUTES – Executive Claims Review Committee Meeting***

Chair Campbell presented the meeting minutes of the February 27, 2017 Executive Claims Review Committee Meeting for approval.

Chair Campbell asked members for their questions at this time. No questions were entertained.

Chair Campbell entertained a motion for approval of the Executive Claims Review Committee meeting minutes.

Motion by Mr. Law, seconded by Ms. Hall, to approve the meeting minutes of the February 27, 2017 Executive Claims Review Committee Meeting. All in Favor. Motion carried.

***APPROVAL OF THE MINUTES – Executive Claims Review Committee Closed Session***

Chair Campbell presented the Executive Claims Review Committee Closed Session meeting minutes of February 27, 2017 for approval.

Chair Campbell asked members for their questions at this time. No questions were entertained.

Chair Campbell entertained a motion for approval of the Executive Claims Review Committee Closed Session meeting minutes.

Motion by Mr. Law, seconded by Ms. Hall, to approve the Executive Claims Review Committee Closed Session meeting minutes of February 27, 2017 as presented.

The Executive Claims Review Committee Closed Session minutes of the February 27, 2017 shall not be released to the public until the reason(s) for their remaining closed is no longer applicable, the Fund Solicitor has had the opportunity to review them, and their release has been approved by the Executive Committee. All in Favor. Motion carried.

*The Executive Claims Review Committee Closed Session Meeting Minutes from the February 27, 2017 meeting were collected.*

***EXECUTIVE CLAIMS REVIEW COMMITTEE MEETING REPORT – March 27, 2017***

Chair Campbell reported that an Executive Claims Committee Meeting was held on Monday, March 27, 2017 at the Gloucester County Library, Mullica Hill, New Jersey.

The Committee reviewed eleven (11) claims. Of the claims reviewed, there were five (5) Workers' Compensation, three (3) General Liability and three (3) Property PARs recommended for approval of settlement or continuing defense.

The claims will be presented for approval later in the meeting.

There were no matter(s) presented for *Abandonment of Subrogation*.

Questions will be addressed during Closed Session if necessary.

***EXECUTIVE DIRECTOR'S REPORT***

Mr. Miola reviewed the Executive Director's Report found in the agenda packet with the membership. He highlighted the following items.

***Lost Time Accident Frequency Report***– Mr. Miola stated that the Lost Time Accident Frequency Summary and Statewide Recap for January, 2017 are included in his report.

***Certificates of Insurance*** - Mr. Miola asked that the Certificates of Insurance issued for the month of February, 2017 be included as part of the meeting minutes and are included in the agenda packet.

***2016 Safety Incentive Program Awards*** – Mr. Miola asked that all members review available balances for this program. He noted that the deadline to claim or encumber these funds is November 1, 2017.

***2017 Optional Safety Budget*** - Mr. Miola asked that all members review available balances for this program. He noted that the deadline to claim or encumber these funds is November 1, 2017.

***2017 Wellness Incentive Program Allowance*** – Mr. Miola stated that a report detailing the available balance for each member for the 2017 Wellness Incentive Program was included in the agenda packet. Instructions on claiming the funds were emailed to all members on January 27, 2017. He stated that the deadline for claiming or encumbering the funds is November 1, 2017. All encumbered funds must be claimed by February 1, 2018.

***Employment Practices Liability Helpline – Authorized Contact List***– Mr. Miola stated that QBE has implemented an EPL Helpline for members to use. Those authorized to use the helpline must be appointed by Resolution of the Governing Body. He noted that Municipal Solicitors cannot be appointed as Helpline Contacts. He asked the members to review the list in his report and respond to the email as soon as possible.

***EPL Allowance*** – Mr. Miola reminded members that the Fund has budgeted \$540 for each member to help offset employment practice related expenses such as the solicitor's fee for updating member's EPL policies and procedures.

***Employment Practices Liability Compliance*** – Mr. Miola stated that a compliance report regarding the Employment Practices Liability Coverage was included in his report. He asked the members to review the report carefully to make sure it is accurate. If there are any issues, he told the members to contact PERMA immediately.

***Financial Fast Track*** – Mr. Miola reported that the Financial Fast Track report was included in his report. The JIF's surplus position as of January 31, 2017 was **\$18,834,952**.

***Regulatory Filing Checklists*** - – Mr. Miola noted that there were two regulatory filing checklists in his report and they provide an outline of required reporting to the Departments of Banking and Insurance and Community Affairs on an annual and monthly basis.

***Skateboard Park Approval Status***– Mr. Miola stated that a report listing the current status of all approved skateboard parks or those under construction are included in his report. He noted that any member with a park currently under construction or in the review process should review the spreadsheet to be sure that it accurately depicts the status of the town's facility. He also noted that all members considering construction of a skateboard park should contact his office prior to moving forward.

***Capehart & Scatchard Updates*** – Mr. Miola noted that the Capehart & Scatchard updates are in the agenda packet and provide valuable information regarding WC, ADA and FMLA issues.

***Statutory Bond Status*** – Mr. Miola reminded members to review the latest listing of the Statutory Bonds issued by the MEL for JIF members. These are issued to the individual, NOT the position. Members should review this list as some changes might have occurred at municipal reorganization meetings requiring new bonds to be issued.

***Elected Officials Training*** – Mr. Miola stated that the Fund will hold the last session for Elected Officials training. The MEL will reduce each member's 2017 Workers Compensation loss funding premium by \$250 for each municipal elected official who attends one of the training sessions by March 31, 2017. This credit will also be extended to the member's CEO (i.e. Municipal Manager or Administrator) this year. The total credit is limited to 25% of a member's Workers Compensation funding premium. The sign-in sheets from the previous classes can be found on the JIF's website. The last session is scheduled on the following date:

March 29, 2017 - O'Connor's American Bar & Grille, Eastampton

***Inclement Weather Policy***– Mr. Miola noted that the Fund adopted an Inclement Weather Policy, a copy of which is available on the JIF website ([www.tricojif.org](http://www.tricojif.org)). Should it be necessary to cancel a meeting, his office will attempt to contact the Fund Commissioners via e-mail, telephone contact or posting a message on the website. Members can also call 856-446-9148 for a pre-recorded message announcing the cancellation of a meeting.

***Financial Disclosure Form*** – Mr. Miola stated that in 2014, the Division of Local Government Services implemented a new "online" process for completion and submission of Financial Disclosure forms. Each Fund Commissioner has a unique PIN# for which to file as their position of Fund Commissioner with the

TRICO JIF. He stated that newly appointed Fund Commissioners that have not received their PIN# yet should contact his office.

**Property Appraisals** – Mr. Miola stated that each member should have received a notification from his office asking that they review and update their property schedule located in the Exigis Exposure Data Management System. Once the members respond, those that are going to receive a physical appraisal this year will be contacted by the Fund Property Appraiser, ASSETWORKS. Those who are not receiving a physical inspection in 2017 will have their building and contents values trended accordingly.

**2017 Safety Kickoff Breakfast – Save the Date** – Mr. Miola stated that on March 28, 2017, the TRICO JIF will hold its 26<sup>th</sup> Annual Safety Breakfast at Nicolosi's in West Deptford, New Jersey. The breakfast will begin at 8:30am. He noted that a save the date was emailed to all Safety Coordinators, Claims Coordinators, Fund Commissioners and Risk Management Consultants on January 13, 2017.

**Technology Risk Assessments**– Mr. Miola stated that all the technology risk assessments have been completed and each individual member reports will be mailed to the Clerks, with an electronic copy of the report emailed to the Fund Commissioner and Risk Management Consultant. A webinar will be scheduled so that questions can be addressed. It is also anticipated that training and policies to address the greatest areas of need will be developed.

**New Fund Commissioner Orientation**– Mr. Miola stated that a New Fund Commissioner Orientation training will be held on April 24, 2017 @ 3:00PM at the Harrison Township Municipal Building. An email notification with further details will be sent out in early April.

**Website ([www.tricojif.org](http://www.tricojif.org))** – Mr. Miola noted that the JIF has a website that contains very useful information for the members:

- Directories
  - Fund Commissioners
  - Claims and Safety Contracts
  - Fund Professionals
- Coverage
  - Bulletins
  - Certificates of Insurance/ID Card Requests
  - Sample Indemnification Language
- Safety
  - Bulletins
  - Training Links

**New Member Activity** – Mr. Miola stated that there was no new member activity to report.

**Loss Ratio Reports**– Mr. Miola stated that the Loss Ratio Reports were distributed to the members and RMCs at the meeting.

Mr. Miola asked if there were any questions at this time. There were none.

## SOLICITOR'S REPORT

### *Executive Claims Committee Meeting*

Mr. DeWeese highlighted the following items from the Claims Review Committee Meeting:

### *Assignment of New Cases*

Mr. DeWeese reported one (1) new cases have been assigned since the last meeting.

New Cases
<i>Estate of Bard vs. City of Vineland</i>

### *Closed Cases*

Mr. DeWeese reported that three (3) case(s) was closed since the last meeting in which no payments were made to the Plaintiffs.

### *General Liability Files*

Mr. DeWeese stated that the TRICO JIF has 31 active General Liability files.

### *Subrogation Files*

Mr. DeWeese stated that the TRICO JIF has 41 Subrogation files.

Mr. DeWeese asked if there were any questions at this time. No questions were entertained.

## SAFETY DIRECTOR'S REPORT

Mr. Garrish stated that the Safety Director's Report is self-explanatory. He highlighted the following items:

**MEL Video Library** – He noted that there is a new email address: [melvideolibrary@jamontgomery.com](mailto:melvideolibrary@jamontgomery.com) and a new phone number: 856-552-4900.

**Safety Director's Bulletins** – He noted that there was one (1) bulletin released since the last meeting; *First Responders – Safe Lifting and Moving Patients*.

**MSI Training Programs** – He noted that the upcoming MSI training programs for March, April and May are included in the agenda packet. He noted that monthly reminders are being sent out via email. He asked the members to contact his office if they are not receiving the emails.

Mr. Garrish asked if there were any questions at this time. No questions were entertained.

## CLAIMS ADMINISTRATOR'S REPORT

### *Lessons Learned from Losses – March*

Mr. Roselli provided the members with the *Lessons Learned from Losses* which was included in the agenda packet.

Mr. Roselli stated that the Lessons from Losses for this month is on Ladder Safety. He noted that according to the CDC, 43% of fatal falls in the last decade have involved a ladder. The four main types of ladder accidents are:

- Selecting the wrong type of ladder
- Using worn or damaged ladders
- Incorrect placement of ladders
- Incorrect use of ladders

Mr. Roselli noted that three (3) points of contact must be maintained at all times and a job should not be undertaken if it is meant for 2 or more people. Ask the question...Is there other equipment on hand that is a safer option?

#### ***2016 Annual Report***

Mr. Roselli stated that the 2016 Annual Report has been completed and if any member would like a copy to contact his office.

Mr. Roselli asked if there were any questions at this time. No questions were entertained.

#### ***WELLNESS DIRECTOR'S REPORT***

Ms. Schiffer noted that her report is detailed in the agenda packet. She highlighted the following:

- Glassboro (12-week) and Swedesboro (1 year) are doing a "Maintain Don't Gain" weight challenge, with weigh in every month.
- Wellness Connection Newsletter for March, 2017 was included in the agenda packet as well as being posted to the JIF website.
- All municipalities have been allocated funds for support of wellness initiatives this year. She will be contacting all the towns and helping them use the funds. Ms. Schiffer stated that the budget is handled the same way as the Safety Incentive Program.
- Ideas to share: Earn tickets for participating in certain activities; Fresh fruit and produce for departments; Challenges by departments; Walk 1,000 minutes over a 6-week challenge.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

#### ***MANAGED HEALTH CARE REPORT***

##### ***Lost Time v. Medical Only Cases***

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.



	<b>Feb</b>	<b>YTD</b>
<i>Lost Time</i>	3	9
<i>Medical Only</i>	11	25
<i>Report Only</i>	7	12
<i>Total Intakes(New Claims)</i>	21	46
<i>Report Only % of Total</i>	33.3%	26.1%
<i>Medical Only/Lost Time Ratio</i>	79:21	74:26
<i>Average Days to Report</i>	119	6.4

***Transitional Duty Report***

Ms. Beatty presented the Transitional Duty Report for 2017.

<b>Transitional Duty Summary Report</b>	<b>YTD</b>
<i>Transitional Duty Days Available</i>	290
<i>Transitional Duty Days Worked</i>	17
<i>% of Transitional Duty Days Worked</i>	5.9%
<i>Transitional Duty Days Not Accommodated</i>	273
<i>% of Transitional Duty Days Not Accommodated</i>	94.1%

***PPO Penetration Report:***

Ms. Beatty presented the monthly PPO Penetration Report for February, 2017.

<b>PPO Penetration Rate</b>	<b>February</b>
<i>Bill Count</i>	268
<i>Original Provider Charges</i>	\$496,377
<i>Re-priced Bill Amount</i>	\$139,026
<i>Savings</i>	\$357,352
<i>% of Savings</i>	72.0%
<i>PPO Penetration Rate Bill Count Percentage</i>	95.1%
<i>PPO Penetration Rate Provider Charge Percentage</i>	98.8%
<i>EPO Penetration Rate Bill Count Percentage</i>	98.2%
<i>EPO Penetration Rate Provider Charge Percentage</i>	98.8%

Ms. Beatty asked if there were any questions. No comments or questions were entertained.

***TREASURER'S REPORT***

Mr. Tontarski provided an overview of Mr. Tontarski's report for February 2017.

**Investment Interest**

Mr. Tontarski reported interest received or accrued for the current month totaled \$18,223.20. This generated an average annual yield of .70%. After including an unrealized net gain of \$6,950.00 in the asset portfolio, the yield is adjusted to .97% for this period. The total overview of the asset portfolio for the Fund shows an overall unrealized loss of \$194,240.00 as it relates to market value of \$15,805,760.00 vs. the amount invested.

Our asset portfolio with TD Wealth Management consists of two (2) obligations with maturities greater than two years and two (2) obligations with maturities between one and two years.

Mr. Tontarski asked if there were any questions at this time. No questions were entertained.

***Receipt Activity for the Period***

Mr. Tontarski reported on the total subrogation, reimbursement, & receipts.

	<b>February</b>
Subrogation Receipts	\$20,727.90
Overpayment Reimbursements	\$0.00
FY 2017 Premium Assessment Receipts	\$5,409,205.00
TRICO JIF vs. Killen	\$474.28
FY 2016 Appropriation Refund	\$1,335.40

***A.E.L.C.F. Member Participant Balances:***

Woodbury City	\$20,032.00
Washington Twp	\$75,072.00
Pittsgrove Township	\$30,822.00
Stow Creek Township	\$750.00

***Claim Activity for the Period***

Claim activity for the month for claims paid by the Fund and claims payable by the Fund at month end are in the amount of \$363,798.32. The claims detail for the 476 checks is included in his report.

***Cash Activity for the Period***

Mr. Tontarski stated that during the reporting period, the Fund's "Cash Position" changed from an opening balance of \$29,108,495.38 to a closing balance of \$33,074,231.37 showing an increase in the Fund of \$3,965,735.99.

***Loss Run Payment Register***

Chair Campbell entertained a motion to approve the February Loss Run Payment Register as presented.

Motion by Mr. Law, seconded by Ms. Hall, to approve the February Loss Run Payment Register as presented.

**ROLL CALL**      ***Yeas:***      Sue Miller, **Clayton Borough**  
Doris Hall, **Logan Township**  
John Washington, **Penns Grove Borough**  
Brad Campbell, *Chair*, **Shiloh Borough**  
Robert Diaz, **South Harrison Township**  
Karen Sweeney, **Wenonah Borough**  
Bob Law, *Secretary*, **Woodbury City**

***Nays:***                      None

***Abstain:***                      None

All in favor. Motion carried by unanimous vote.

***Bill List – March, 2017***

Mr. Tontarski presented the *March 2017 Bill List* for the members' consideration in the amount of **\$231,383.68**.

Chair Campbell entertained a motion to approve the *March 2017 Bill List* in the amount of **\$231,383.68**.

Motion by Mr. Law, seconded by Ms. Hall, to approve the *March 2017 Bill List* in the amount of **\$231,383.68**.

**ROLL CALL**      ***Yeas:***      Sue Miller, **Clayton Borough**  
Doris Hall, **Logan Township**  
John Washington, **Penns Grove Borough**  
Brad Campbell, *Chair*, **Shiloh Borough**  
Robert Diaz, **South Harrison Township**  
Karen Sweeney, **Wenonah Borough**  
Bob Law, *Secretary*, **Woodbury City**

***Nays:***                      None

***Abstain:***                      None

All in favor. Motion carried by unanimous vote.

Mr. Tontarski noted that all accounts will be with Investors Bank by the end of the month.

### ***COMMITTEE REPORTS***

#### ***JOINT COVERAGE COMMITTEE - February 28, 2017***

Chair Campbell stated that the minutes of the February 28, 2017 meeting are included in the agenda packet.

Chair Campbell asked for a motion to authorize the Executive Director to bind additional excess Cyber Liability Coverage limits from XL Catlin & Beazley.

Motion by Mr. Law, seconded by Ms. Hall, to authorize the Executive Director to bind additional excess Cyber Liability Coverage limits from XL Catlin & Beazley. All in favor. Motion carried.

#### ***SAFETY COMMITTEE - March 2, 2017***

Ms. Abdill reported that the minutes of the March 2, 2017 meeting was distributed to the members for review.

#### ***MEL/E-JIF/RCF Reports***

Mr. Law reported that the minutes of the March MEL/E-JIF/RCF meetings were included in the agenda packet.

### ***MISCELLANEOUS BUSINESS***

#### ***Next Meeting***

Chair Campbell noted the next meeting of the TRICO JIF will be held on **Monday, April 24, 2017 at 5:00 PM** at the **Gloucester County Library, Mullica Hill, NJ**.

#### ***Resolution #2017-19 – Authorizing the Release of Fund Year 2016 Closed Session Executive Claims Committee Meeting Minutes as Recommended by the Fund Solicitor***

Motion by Mr. Law, seconded by Ms. Hall, to approve Resolution 2017-19, as presented.

**ROLL CALL**      *Yeas:*      Sue Miller, **Clayton Borough**  
Doris Hall, **Logan Township**  
John Washington, **Penns Grove Borough**  
Brad Campbell, *Chair*, **Shiloh Borough**

Robert Diaz, **South Harrison Township**  
Karen Sweeney, **Wenonah Borough**  
Bob Law, *Secretary*, **Woodbury City**

*Nays:* None

*Abstain:* None

All in favor. Motion carried by unanimous vote.

***PUBLIC COMMENT***

***Open Public Comment***

Chair Campbell entertained a motion to open the meeting to the public.

Motion by Mr. Law, seconded by Ms. Hall, to open the meeting to the public. All in favor. Motion carried.

***Close Public Comment***

Hearing no comments from the public, Chair Campbell entertained a motion to close the meeting to the public.

Motion by Mr. Law, seconded by Ms. Hall, to close the meeting to the public. All in favor. Motion carried.

***EXECUTIVE SESSION MEETING***

A Closed Session of the TRICO JIF was not held.

***APPROVE CLAIMS PAYMENTS***

Mr. Roselli of Qual-Lynx presented the following Payment Authorization Requests (PARs) during the Executive Claims Committee Meeting held on March 27, 2017.

<i>Workers' Compensation</i>	<i>Property</i>	<i>General Liability</i>
2017091400	2017092231	2017089163
001251715	2017090784	2017091576
001210159	2017091337	1200967
2017091174		
001250111		

Chair Campbell asked members for their questions at this time. No questions were entertained.

Chair Campbell entertained a motion to approve the PARs as presented in their entirety during the Executive Claims Review Committee Meeting.

Motion by Mr. Law, seconded by Ms. Hall, to Approve Payment Authority on the Claims as presented during the Executive Claims Committee Meeting.

**ROLL CALL**      *Yeas:*      Sue Miller, **Clayton Borough**  
Doris Hall, **Logan Township**  
John Washington, **Penns Grove Borough**  
Brad Campbell, *Chair*, **Shiloh Borough**  
Robert Diaz, **South Harrison Township**  
Karen Sweeney, **Wenonah Borough**  
Bob Law, *Secretary*, **Woodbury City**

*Nays:*              None

*Abstain:*          None

All in favor. Motion carried by unanimous vote.

***APPROVE ABANDONING SUBROGATION***

There were no claims presented for Abandoning Subrogation.

***MOTION TO ADJOURN***

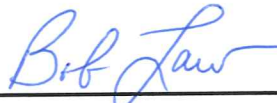
There being no further business, Chair Campbell entertained a *Motion to Adjourn* the March 27, 2017 Executive Committee Meeting.

Motion by Mr. Law, seconded by Ms. Hall, to adjourn the March 27, 2017 meeting of the TRICO JIF.

The meeting was adjourned at 5:30 PM.



**Brenda Smith, Recording Secretary for**



**BOB LAW, FUND SECRETARY**