

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES  
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library  
389 Wolfert Station Road  
Mullica Hill, New Jersey**

**November 27, 2017 – 3:30 PM**

***EXECUTIVE CLAIMS MEETING MINUTES***

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The Executive Claims Committee Meeting of the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at the Gloucester County Library, 389 Wolfert Station Road, Mullica Hill, New Jersey on Monday, November 27, 2017 at 3:30 PM, prevailing time. Chair Campbell, **Shiloh Borough**, presiding. The meeting was called to order at 3:30 PM.

***STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT***

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Woodbury and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

Those in attendance were:

John Washington, **Penns Grove Borough**  
Brad Campbell, **Shiloh Borough**  
Bob Law, **Woodbury City**  
Karen Sweeney, **Wenonah Borough**  
Mike Razzo, **Pitman Borough**  
Sue Miller, **Clayton Borough**  
Doris Hall, **Logan Township**

Also present were:

Paul J. Miola, CPCU, ARM, Executive Director, *AJGRMS*  
Paul Forlenza, Deputy Executive Director, *AJGRMS*  
David DeWeese, *The DeWeese Law Firm, P.C.*  
Rob Garish, *J.A. Montgomery*  
Chris Roselli, *Qual-Lynx*  
Karen Beatty, *Qual-Care*  
Debby Schiffer, *Wellness Director*

***CLOSED SESSION PORTION OF MEETING***

Chair Campbell entertained a motion to move to Executive Session to review the *Payment Authorization Requests* that will be voted on in Open Session during the Executive Committee Meeting being held on November 27, 2017 at 5:00 PM.

Motion by Ms. Miller, seconded by Ms. Sweeney, to move to Executive Closed Session. All in favor.  
Motion carried

**REOPEN PUBLIC PORTION OF THE MEETING**

Chair Campbell entertained a motion to reopen the public portion of the meeting.

Motion by Ms. Sweeney seconded by Ms. Hall, to reopen the public portion of the meeting. All in favor. Motion carried.

**RECOMMENDATION OF APPROVAL OF CLAIMS PAYMENTS**

The Executive Claims Committee recommends approval of the PARs at the Executive Committee Meeting as presented in their entirety during the Closed Session portion of the *Executive Claims Meeting*.

The Committee reviewed seventeen (17) claims. Of the claims reviewed, there were eleven (11) Workers' Compensation, two (2) General Liability and four (4) Property PARs recommended for approval of settlement or continuing defense.

Chair Campbell asked if there were any questions at this time. No questions were entertained.

**SOLICITOR'S REPORT FOR OPEN SESSION:**

***Closed Cases***

Mr. DeWeese noted that there were six (6) case(s) closed in the month of November, 2017:

<b><i>Closed Cases</i></b>
<i>Pantich v. Township of Elsinboro</i>
<i>Sorenson v. Township of Franklin</i>
<i>Wille v. Township of Oldmans</i>
<i>Roy v. City of Vineland</i>
<i>Louis v. NJ Manufacturers Insurance Company v. TRICOJIF</i>
<i>Ruiz v. By The Creek Property, LLC v. Alloway</i>

**MANAGED CARE REPORT**

***Lost Time v. Medical Only Cases***

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	<b>Oct.</b>	<b>YTD</b>
<i>Lost Time</i>	4	47
<i>Medical Only</i>	32	166
<i>Report Only</i>	5	97
<i>Total Intakes(New Claims)</i>	41	310
<i>Report Only % of Total</i>	12.2%	31.3%
<i>Medical Only/Lost Time Ratio</i>	89:11	78.22
<i>Average Days to Report</i>	2.7	3.1

### ***Transitional Duty Report***

Ms. Beatty presented the Transitional Duty Report.

<b>Transitional Duty Summary Report</b>	<b>YTD</b>
<i>Transitional Duty Days Available</i>	3,295
<i>Transitional Duty Days Worked</i>	1,579
<i>% of Transitional Duty Days Worked</i>	47.9%
<i>Transitional Duty Days Not Accommodated</i>	1,716
<i>% of Transitional Duty Days Not Accommodated</i>	52.1%

### ***PPO Penetration Report:***

Ms. Beatty presented the monthly PPO Penetration Report

<b>PPO Penetration Rate</b>	<b>October</b>
<i>Bill Count</i>	264
<i>Original Provider Charges</i>	\$1,109,735
<i>Re-priced Bill Amount</i>	\$183,833
<i>Savings</i>	\$952,902
<i>% of Savings</i>	83.4%
<i>PPO Penetration Rate Bill Count Percentage</i>	90.5%
<i>PPO Penetration Rate Provider Charge Percentage</i>	99.2%
<i>EPO Penetration Rate Bill Count Percentage</i>	96.7%
<i>EPO Penetration Rate Provider Charge Percentage</i>	99.7%

Ms. Beatty asked if there were any questions. No questions were entertained.

## **QUAL-LYNX REPORT**

### ***Lessons Learned from Losses – November***

Mr. Roselli stated that he would present the *Lessons Learned* report for November, 2017 at the Executive Committee meeting.

### ***Adjuster File Counts***

Mr. Roselli reported that the Adjuster File Count report for the month of November, 2017 was included in the agenda packet. He noted that Ms. Davidson has hired a new adjuster for her unit, which is now fully staffed, and Ms. Maclean has also hired a new adjuster, so her unit is now fully staffed as well.

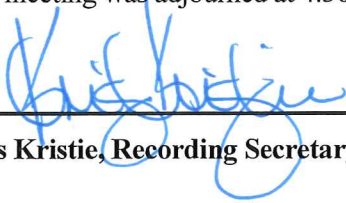
***NEXT MEETING***

The next Executive Claims Meeting will be held on **Monday, December 18, 2017 at 2:30 PM** at Riverwinds, West Deptford, NJ

***MOTION TO ADJOURN***

Chair Campbell asked for a motion adjourned the Executive Claims meeting. Motion by Ms. Hall, seconded by Ms. Sweeney, to adjourn the meeting.

The meeting was adjourned at 4:36 PM.



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**Kris Kristie, Recording Secretary for**



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**BRAD CAMPBELL, CHAIR**