

## **Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund**

### **Notice of Contract Award**

The Gloucester Salem Cumberland Counties Municipal Joint Insurance Fund has awarded contracts without competitive bidding for professional services or for extraordinary unspecifiable services pursuant to N.J.S.A. 40A:11-5(1) et seq.

The Fund Commissioners of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund have determined it to be in the best interest of the Fund to obtain these services following a “non fair and open” process pursuant to NJSA 19:44A-20.1 et seq. so as to eliminate the possibility of any of the Fund’s professionals from making reportable contributions to any elected officials in any member town and so as to guarantee the continuity of the Fund’s professionals; many of which have been servicing the Fund since its inception and have directly contributed to its success.

Those service providers listed below whose contracts shall exceed \$17,500 during the 2018 Fund Year have executed a *Political Contribution Disclosure Form*, *Business Entity Disclosure Certification*, and a *Stockholder Disclosure Certification*. Copies of each of the aforementioned documents are attached to their Professional Service contract acknowledging their understanding that by accepting this appointment they may be limited pursuant to NJSA 19:44A-20.6 in their ability to make reportable political contributions pursuant to NJSA 19:44A-8 or 19:44A-16 as detailed in NJSA 19:44A-20.5

1. Arthur J. Gallagher Risk Management Services, Inc. and Conner Strong & Buckelew Insurance are hereby appointed as the Producer for EPL/POL, Volunteer Director’s & Officers Liability, and Cyber Liability coverage for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2018 and continuing until December 31, 2018 and shall be compensated through the commission on the policy in the amount of \$41,774 each.
2. David S. DeWeese, Esquire, Attorney at Law of the State of New Jersey, as the designated attorney, as the Attorney (Solicitor) for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing on January 1, 2018, and ending on December 31, 2018, in an amount not to exceed \$106,346 as set forth specifically in the Agreement.
3. The DeWeese Law Firm, P. C. with David S. DeWeese, Esquire, Attorney at Law of the State of New Jersey as the designated attorney, is hereby appointed as the Subrogation Attorney for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing on January 1, 2018, and ending on December 31, 2018, in the amounts as set forth specifically in the agreement.
4. David S. DeWeese, Esquire, Attorney at Law of the State of New Jersey, is hereby appointed as the Fund’s EPL/POL Attorney for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2018 and continuing until December 31, 2018, with compensation as set forth in the Agreement.
5. J. A. Montgomery Risk Control, a Division of Conner Strong & Buckelew Insurance Companies, with Keith Hummel as its Safety Director, in the amount of \$207,632 and Susan Kopek as its designated representative is hereby appointed as Right to Know Coordinator on the basis of an hourly fee schedule set forth in the Agreement, but not to exceed \$36,183 for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing on January 1, 2018, and continuing until December 31, 2018
6. Thomas J. Tontarski as Treasurer for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing on January 1, 2018, and continuing until December 31, 2018, in the amount of \$13,536 as set forth specifically in the Agreement.

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7. Public Entity Risk Management Administration, Inc. [PERMA], a Division of Conner Strong & Buckelew Insurance Companies, with David Grubb as its designated representative, as Administrative Consultant for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing on January 1, 2018 and continuing until December 31, 2018, in the amount of \$43,803 as set forth specifically in the Agreement.
8. Iron Mountain is hereby appointed as Record Retention Service for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2018, and continuing until December 31, 2018, on the basis of the rate schedule as set forth specifically in the Agreement.
9. Qual-Lynx Associates, with Chris Roselli as its designated claims representatives and Alice Lihou as its designated representative is hereby appointed as Claims Administrator for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for General Liability, Workers' Compensation, Property, and Claims Advocate for EPL/POL coverage for a term commencing January 1, 2018, and continuing until December 31, 2018, shall be compensated on the basis of the rate schedule as set forth specifically in the Agreement, with a minimum fee of \$467,190 but not to exceed \$565,819 as Claims Administrator for General Liability, Workers' Compensation, and Property claims and \$10,000 for their role as Claims Advocate for EPL/POL claims, without the specific approval of the Commissioners, as set forth specifically in the Agreement.
10. Qualcare, Inc., with Karen Beatty as its designated client services manager and Steve McNamara as its designated representative, is hereby appointed as the Managed Care and Network Provider for the Service for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2018, and continuing until December 31, 2018, with an allocated file fee of \$501 per file on the basis of the rate schedule as set forth specifically in the Agreement
11. AssetWORKS, with Melvin Ngayan as its designated representative, is hereby appointed as Property Appraiser for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2018, and continuing until December 31, 2018, for property appraisal services at a cost of \$36,611 based upon anticipated building counts for calendar year 2018, as set forth specifically in the Agreement.
12. Bowman & Company, LLP with James Miles as its designated representative, as Payroll Auditor for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2018 and continuing until December 31, 2018, at a cost not to exceed \$14,786 for calendar year 2018, without the specific approval of the Commissioners, as set forth specifically in the Agreement
13. Conner Strong & Buckelew Insurance, with Terrance Tracy as its corporate representative and Edward Cooney as its designated representative, is hereby appointed as Underwriting Manager for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2018, and continuing until December 31, 2018 in the amount of \$11,229 as set forth specifically in the Agreement.
14. Kristi Kristie is hereby designated as Recording Secretary for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing on January 1, 2018, and continuing until December 31, 2018, in the amount of \$5,158 as set forth specifically in the Agreement.

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15. Joyce Media, with George E. Joyce, III as its designated representative, is hereby appointed as Website Host and Designer for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2018 and continuing until December 31, 2018, in the amount of \$3,780 as set forth specifically in the Agreement.
16. Exigis, LLC, with Armand Alvarez as its designated representative and Robert Rodriguez as its designated account manager, is hereby appointed as Exposure Data Manager for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2018, and continuing until December 31, 2018, with a fee of \$9,292, a one-time set up fee for new Member West Deptford of \$520, and \$1,011 for additional work associated with importing property photos, for calendar year 2018, to be paid as set forth specifically in the Agreement.
17. Investors Bank, with Joseph Sette as its designated representative, is hereby appointed as Banking Depository for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2018, and continuing until December 31, 2018, on the basis of the rate schedule as set forth specifically in the Agreement.
18. M & T Bank, with Mary Alice Avery as its designated representative, is hereby appointed as Banking Depository for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2018, and continuing until December 31, 2018, on the basis of the rate schedule as set forth specifically in the Agreement.
19. Wilmington Trust, with Fernando Garip as its designated representative, is hereby appointed as Asset Manager for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2018, and continuing until December 31, 2018, on the basis of the rate schedule as set forth specifically in the Agreement.

Robert Law  
Fund Secretary