

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library
389 Wolfert Station Road
Mullica Hill, New Jersey**

May 22, 2017 – 3:30 PM

EXECUTIVE CLAIMS MEETING MINUTES

The Executive Claims Committee Meeting of the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at the Gloucester County Library, 389 Wolfert Station Road, Mullica Hill, New Jersey on Monday, May 22, 2017 at 3:30 PM, prevailing time. Chair Campbell, **Shiloh Borough**, presiding. The meeting was called to order at 3:36 PM.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to **South Jersey News**, of Woodbury and the **Courier Post**, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

Those in attendance were:

John Washington, **Penns Grove Borough**
Mike Razzo, **Pitman Borough**
Brad Campbell, **Shiloh Borough**
Karen Sweeney, **Wenonah Borough**
Bob Law, **Woodbury City**

Also present were:

Paul Forlenza, Deputy Executive Director, **AJGRMS**
David DeWeese, **The DeWeese Law Firm, P.C.**
Rob Garrish, **J.A. Montgomery**
Keith Hummel, **J.A. Montgomery**
Chris Roselli, **Qual-Lynx**
Karen Beatty, **Qual-Care**
Debby Schiffer, **Wellness Director**

CLOSED SESSION PORTION OF MEETING

Chair Campbell entertained a motion to move to Executive Session to review the *Payment Authorization Requests* that will be voted on in Open Session during the Executive Committee Meeting being held on May 22, 2017 at 5:00 PM.

Motion by Mr. Razzo, seconded by Mr. Washington, to move to Executive Closed Session. All in favor.
Motion carried

REOPEN PUBLIC PORTION OF THE MEETING

Chair Campbell entertained a motion to reopen the public portion of the meeting.

Motion by Mr. Razze, seconded by Mr. Washington, to reopen the public portion of the meeting. All in favor. Motion carried.

RECOMMENDATION OF APPROVAL OF CLAIMS PAYMENTS

The Executive Claims Committee recommends approval of the PARs at the Executive Committee Meeting as presented in their entirety during the Closed Session portion of the *Executive Claims Meeting*.

The Committee reviewed eighteen (18) claims. Of the claims reviewed, there were fourteen (14) Workers' and four (4) Property PARs recommended for approval of settlement or continuing defense. Also, there were three matters recommended for abandonment of subrogation attempts.

Chair Campbell asked if there were any questions at this time. No questions were entertained.

SOLICITOR'S REPORT FOR OPEN SESSION:

Closed Cases

Mr. DeWeese noted that there were two (2) case(s) closed in the month of May, 2017:

<i>Closed Cases</i>
<i>Karam & Bowers vs. Township of Pennsville</i>
<i>Miller vs. Township of East Greenwich</i>

MANAGED CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	April	YTD
<i>Lost Time</i>	7	26
<i>Medical Only</i>	19	61
<i>Report Only</i>	6	31
<i>Total Intakes(New Claims)</i>	32	118
<i>Report Only % of Total</i>	18.8%	26.3%
<i>Medical Only/Lost Time Ratio</i>	73:27	70:30
<i>Average Days to Report</i>	1.7	3.4

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	963
<i>Transitional Duty Days Worked</i>	428
<i>% of Transitional Duty Days Worked</i>	44.4%
<i>Transitional Duty Days Not Accommodated</i>	535
<i>% of Transitional Duty Days Not Accommodated</i>	55.6%

PPO Penetration Report:

Ms. Beatty presented the monthly PPO Penetration Report

PPO Penetration Rate	April
<i>Bill Count</i>	260
<i>Original Provider Charges</i>	\$366,799
<i>Re-priced Bill Amount</i>	\$135,397
<i>Savings</i>	\$231,402
<i>% of Savings</i>	63.1%
<i>PPO Penetration Rate Bill Count Percentage</i>	96.5%
<i>PPO Penetration Rate Provider Charge Percentage</i>	98.8%
<i>EPO Penetration Rate Bill Count Percentage</i>	96.5%
<i>EPO Penetration Rate Provider Charge Percentage</i>	99.4%

QUAL-LYNX REPORT

Lessons Learned from Losses – May

Mr. Roselli stated that he would present the Lessons Learned report for May, 2017 at the Executive Committee meeting.

Adjuster File Counts

Mr. Roselli reported that the Adjuster File Count report for the month of May, 2017 was included in the agenda packet.

JOINT PAR/COI SUB COMMITTEE MEETING – ACM, BURLCO & TRICO

Mr. Forlenza stated that the Sub-Committee meeting between ACM JIF, BURLCO JIF and TRICO JIF was held on April 25, 2017, a copy of the meeting minutes was included in the agenda packet. He stated that the meeting was lengthy and there was a lot of input from the members that attended. He noted that recommended changes need to be made to the Certificate of Insurance Guidelines by his office and PAR revisions by Qual-Lynx. Once the revisions are complete, the Committee will meet again to review them before presentation to the Fund for adoption.

NEXT MEETING

The next Executive Claims Meeting will be held on **Monday, June 26, 2017 at 3:30 PM** at the Gloucester County Library, **Mullica Hill, New Jersey**.

MOTION TO ADJOURN

Chair Campbell adjourned the Executive Claims meeting. Motion by Mr. Razze, seconded by Mr. Washington, to adjourn the meeting.

The meeting was adjourned at 4:25 PM.



Brenda Smith, Recording Secretary for



BRAD CAMPBELL, CHAIR