

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES  
MUNICIPAL JOINT INSURANCE FUND  
RESOLUTION #2018-21**

**A RESOLUTION AUTHORIZING THE CHAIRPERSON AND  
SECRETARY OF THE GLOUCESTER, SALEM, CUMBERLAND  
COUNTIES MUNICIPAL JOINT INSURANCE FUND TO EXECUTE  
AN AGREEMENT TO PARTICIPATE IN A SHARED SERVICES  
AGREEMENT FOR THE COMPLETION OF A CLAIMS AUDIT**

**WHEREAS**, the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund has been organized pursuant to *N.J.S.A. 40A:10-36 et. seq.*; and

**WHEREAS**, the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) is duly constituted as a Municipal Self Insurance Fund to provide insurance coverage to its member municipalities; and

**WHEREAS**, the Commissioners of the TRICO JIF have determined that the TRICO JIF is distinguished from commercial insurance providers by virtue of the fact that it is formed by municipalities, it is funded by public monies appropriated by the member municipalities, it serves a public purpose and is responsible for the discharge of its function in a manner consistent with policies applicable to municipal government; and

**WHEREAS**, *N.J.S.A. 40A:65-1 et. seq.* provides the authority for a “local unit” to enter into a Shared Services Agreement with other “local units”, and it has been determined that the TRICO JIF qualifies as a “local unit” under the definitions contained in the Statute; and

**WHEREAS**, members of the TRICO JIF purchase the services of a Claims Administrator on an annual basis to adjust claims filed against the Fund members; and

**WHEREAS**, the Fund Claims Administrator adjusts workers compensation, property, auto liability, and general liability claims on behalf of the Fund members; and

**WHEREAS**, the performance of the Claims Administrators adjusters, their adherence to Fund policies and procedures, and sound adjusting procedures has a direct impact on the Fund’s performance; and

**WHEREAS**, it is in the Fund’s best interest to contract with an outside firm to complete an audit of the Claims Administrator performance; and

**WHEREAS**, it has been deemed to be in the best interest of the TRICO JIF to enter into a Shared Services Agreement with the following “local units” for the purpose of advertising a Request for Proposals under the “Competitive Contracting” section of the Local Public Contracts Law (*N.J.S.A. 40A:11-4.1*) for the purchase of claims auditing services since each of the below “local units” utilizes the same Claims Administrator:

- a.) Atlantic County Municipal Joint Insurance Fund;
- b.) Burlington County Municipal Joint Insurance Fund; and

**WHEREAS**, the Commissioners of the TRICO JIF have determined that it is appropriate to authorize the execution of this Shared Services Agreement, which authorizes the advertisement of the Request for Proposals for the purchase of claims auditing services.

**NOW THEREFORE BE IT RESOLVED**, by the Commissioners of the TRICO JIF assembled in a public session March 26, 2018, that:

1. The Chairperson and Secretary of the TRICO JIF are authorized to execute the Shared Services Agreement.


2. The Agreement provides that the Request for Proposals for the purchase of claims auditing services under the “Competitive Contracting” section of the Local Public Contracts Law (*N.J.S.A. 40A:11-4.1*) shall be advertised and submitted to vendors offering these services requesting that they submit proposals to provide the requested services to the “local units” participating in the Shared Services Agreement.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be filed with the New Jersey Division of Local Government Services in the Department of Community Affairs.

This Resolution was duly adopted by the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund at a public meeting held on March 26, 2018.

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES  
MUNICIPAL JOINT INSURANCE FUND**

Attest:   
Robert Law, Secretary

By:   
Brad Campbell, Chairperson

Date: Mar 26, 2018