

**GLOUCESTER/SALEM/CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library
Mullica Hill, NJ**

April 23, 2018 – 5:00 PM

EXECUTIVE COMMITTEE MEETING

OPEN SESSION MINUTES

A meeting of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at the Gloucester County Library, Mullica Hill, New Jersey on Monday, April 23, 2018 at 5:00 PM, prevailing time. Chair Campbell, **Shiloh Borough**, presiding. The meeting was called to order at 5:00 PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Mullica Hill and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

ROLL CALL

Those in attendance were:

Ken Brown, **Carneys Point Twp**
Sue Miller, **Clayton Borough**
Don Banks, **Deptford Twp**
Barbara Freijomil, **Franklin Township**
Valerie VanVeen, **Glassboro Borough**
Raymond Williams, **Greenwich Township**
Mark Gravinese, **Harrison Township**
Kevin Clour, **Lower Alloways Creek Twp**
Stephanie McCaffrey, **East Greenwich Twp**
Jennica Bileci, **Mantua Twp**
Harry Moore, **Oldmans Twp**
Lorraine Boyer, *Representative*, **Paulsboro Borough**
Mayor John Washington, **Penns Grove Borough**
William Biebel, **Pennsville Twp**
Maureen Abdill, **Pilesgrove Twp**
Mike Razzo, **Pitman Borough**
Majorie Sperry, **Quinton Township**
Brad Campbell, *Chair*, **Shiloh Borough**
Bob Diaz, **South Harrison Twp**
Carl Bagby, **Swedesboro Borough**
Aldis Sotomayor, *Alternate*, **Vineland City**
Adele Riiff, *Alternate*, **Washington Township**

Karen Sweeney, **Wenonah Borough**
Lyman Barnes, **West Deptford**
Ryan Giles, **Westville Borough**
Bob Law, **Woodbury City**
John Hall, **Woodstown Borough**
Anthony Bertino, *Alternate*, **Woolwich Township**

Absent Fund Commissioners were:

Doris Hall, **Logan Twp**
Beth Reilly, **Alloway Township**
Carolyn King-Sammons, **Elk Twp**
Doug Hogate, **Elsinboro Twp**
Steve Wymbs, **Fairfield Twp**
Luke Patrick, **Mannington Twp**
Kevin Heydel, **Monroe Twp**
Mike Seery, **Upper Pittsgrove Twp**
Robert Yerka, **Woodbury Heights Borough**

Also present were:

Paul A. Forlenza, Deputy Executive Director, *AJG Risk Management Services, Inc.*
David S. DeWeese, Esquire, Fund Solicitor, *The DeWeese Law Firm, P.C.*
Rob Garish, Safety Director's Office, *J. A. Montgomery Risk Control*
Chris Roselli, *Qual-Lynx*
Karen Beatty, *QualCare*
Debby Schiffer, *Wellness Director*

Also present were the Risk Management Consultants from the following agencies:

Assured Partners
Biondi Insurance Agency
Cettei & Connell
E.H. Sloan Insurance Agency

Absent RMCs were:

CEB-Corporate Employee Benefits
Glenn Insurance
Henry D. Young Insurance
Chesney-Stanton Insurance Group
Conner Strong & Buckelew
Len Eckman Insurance
Hardenbergh Insurance Group

Motion by Mr. Law, seconded by Mr. Razze, to move Alternate Executive Committee #2 Carl Bagby, Swedesboro, to the Executive Committee in the absence of Executive Committee member Doris Hall for voting purposes. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Committee Meeting

Chair Campbell presented the meeting minutes of the March 26, 2018 Executive Committee meeting for approval.

Chair Campbell asked members for their questions at this time. No questions were entertained.

Chair Campbell entertained a motion to approve the minutes of the March 26, 2018 Executive Committee meeting.

Motion by Mr. Law, seconded by Mr. Razze, to approve the minutes of the March 26, 2018 Executive Committee meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Meeting

Chair Campbell presented the meeting minutes of the March 26, 2018 Executive Claims Review Committee Meeting for approval.

Chair Campbell asked members for their questions at this time. No questions were entertained.

Chair Campbell entertained a motion for approval of the Executive Claims Review Committee meeting minutes.

Motion by Mr. Law, seconded by Mr. Razze, to approve the meeting minutes of the March 26, 2018 Executive Claims Review Committee Meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Closed Session

Chair Campbell presented the Executive Claims Review Committee Closed Session meeting minutes of March 26, 2018 for approval.

Chair Campbell asked members for their questions at this time. No questions were entertained.

Chair Campbell entertained a motion for approval of the Executive Claims Review Committee Closed Session meeting minutes.

Motion by Mr. Law, seconded by Mr. Razze, to approve the Executive Claims Review Committee Closed Session meeting minutes of March 26, 2018 as presented.

The Executive Claims Review Committee Closed Session minutes of the March 26, 2018 shall not be released to the public until the reason(s) for their remaining closed is no longer applicable, the Fund Solicitor has had the opportunity to review them, and their release has been approved by the Executive Committee. All in Favor. Motion carried.

The Executive Claims Review Committee Closed Session Meeting Minutes from the March 26, 2018 meeting were collected.

EXECUTIVE CLAIMS REVIEW COMMITTEE MEETING REPORT – April 23, 2018

Chair Campbell reported that an Executive Claims Committee Meeting was held on Monday, April 23, 2018 at Gloucester County Library, Mullica Hill, NJ.

The Committee reviewed seventeen (17) claims. Of the claims reviewed, there were thirteen (13) Workers' Compensation, one (1) General Liability, and three (3) Property PARs recommended for approval of settlement or continuing defense.

The claims will be presented for approval later in the meeting.

There were four (4) matter(s) presented for *Abandonment of Subrogation*:

2017094456
001260208
001251463
001254420

Questions will be addressed during Closed Session if necessary.

EXECUTIVE DIRECTOR'S REPORT

Mr. Forlenza reviewed the Executive Director's Report found in the agenda packet with the membership. He highlighted the following items:

Certificates of Insurance – Mr. Forlenza asked that these certificates of insurance be made part of the minutes of today's meeting.

2018 Optional Safety Budget - Mr. Forlenza asked that all members review available balances for this program. He noted that the deadline to claim or encumber these funds is November 1, 2018. All encumbered funds must be claimed by February 1, 2019.

2018 Wellness Incentive Program Allowance – Mr. Forlenza stated that a report detailing the available balance for each member for the 2018 Wellness Incentive Program was included in the agenda packet. He stated that the deadline for claiming or encumbering the funds is December 31, 2018. All encumbered funds must be claimed by February 1, 2019.

EPL Helpline – Authorized Contact List – Mr. Forlenza asked members to review the attached list for accuracy especially following the recent municipal reorganizations. He noted the resolution for this is on the JIF website at www.tricojif.org. Please contact the Executive Director's office with any questions.

Elected Officials Training – Mr. Forlenza stated the 2017-2018 in person Elected Officials Training Sessions have concluded. Members with elected officials that attended this training will receive a credit of \$250 for each municipal elected official who attended one of the in person training sessions. This credit is also available to the member's CEO (i.e. Municipal Manager or Administrator) this year. The sign-in sheets from December 7, 2017, January 30, 2018, February 7, 2018, and March 28, 2018 seminars are posted on the JIF website. Earlier this month, the MEL announced the availability of online training for elected officials via the MEL Safety Institute. Elected officials that complete the online training session by May 1, 2018 will also be eligible for the \$250 per elected official credit. The total credit is limited to 5% of a member's 2018 MEL Assessment. Instructions on how to access the online training are available on the MEL website; www.njmel.org.

Police Command Staff – Mr. Forlenza noted Risk Management Training for Police Personnel has been scheduled. Attendance at the Police Command Staff training is required for compliance with the MEL's 2019/2020 EPL Plan of Risk Management. Invitations for the sessions were e-mailed to all Municipal Clerks and Fund Commissioners on January 10, 2018. There will be two (2) identical sessions each day:

a morning session 9:00 am – 11:30 am, and an afternoon session 1:00 pm – 3:30 pm. The sign-in sheets from February 13, 2018 are posted on the JIF website. The remaining training dates are scheduled as follows:

April 26, 2018 – Nicolosi’s Catering, West Deptford
June 12, 2018 - O’Connor’s, Eastampton
June 28, 2018 – Merighi’s Savoy Inn, Vineland

Managerial & Supervisory Trainings – Mr. Forlenza stated that one of the requirements of the MEL’s 2019/2020 EPL Plan of Risk Management is the training of all member managers & supervisors. Four training sessions have been scheduled in conjunction with the BURLCO and ACMJIFs. Invitations for the sessions were e-mailed to all Municipal Clerks and Fund Commissioners on February 2, 2018. There are two (2) identical sessions each day: a morning session 9:00 am – 11:30 am, and an afternoon session 1:00 pm – 3:30 pm. The sign-in sheets for the March 6, 2018 are posted to the JIF website. The remaining trainings have been scheduled on the following dates:

May 8, 2018 – Merighi’s Savoy Inn, Vineland
September 11, 2018 – Wildwood Convention Center
September 27, 2018 – Nicolosi’s Catering, West Deptford

Financial Disclosure Statement – Mr. Forlenza noted that on April 5, 2018 the Division of Local Government Services opened their “on line” process for completion and submission of Financial Disclosure forms for the 2018 Fund Year. Each Fund Commissioner has a unique PIN # for which to file as their position of Fund Commissioner with the JIF. Newly assigned Fund Commissioners receive their Filing PIN # from our office once we are notified of their assignment and have 30 days from their day of assignment in which to file. Any newly appointed Fund Commissioner that has not yet received their PIN# from the Executive Director’s office, or has any questions, should contact Kris Kristie at 856-446-9136.

Quarterly Attendance – Mr. Forlenza noted a report detailing attendance records through the first quarter of the 2018 Fund Year is attached for your review. Should you feel there are any discrepancies, please contact Kris Kristie at 856-535-8993.

Mr. Forlenza asked if there were any questions at this time. No questions were entertained.

SOLICITOR’S REPORT

Executive Claims Committee Meeting

Mr. DeWeese highlighted the following items from the Executive Claims Review Committee Meeting:

Assignment of New Cases

Mr. DeWeese reported one (1) new case(s) have been assigned from March 2018 to April 2018:

| New Cases |
|---------------------------------------|
| <i>Gil Nieves v. City of Vineland</i> |

Closed Cases

Mr. DeWeese reported that one (1) case was closed in the month of April:

| |
|--------------------------------------|
| Closed Cases |
| <i>Hardy v. Borough of Westville</i> |

General Liability Status Report

Mr. DeWeese noted that there are 33 active General Liability claims. He noted that if a member would like a synopsis of their town's cases sent to them, please contact him.

Subrogation Summary Files

Mr. DeWeese stated that there are collection efforts being made on \$2,112,517.19 of potential recoveries. Next, Mr. DeWeese discussed Resolution 2018-23 for the Executive Committee's consideration authorizing the Release of the 2017 Closed Session Executive Committee Meeting Minutes. He noted there were no redactions and they could be released as is.

At this time, Chair Campbell read the following Resolution for consideration:

Resolution 2018-23– Release of Fund Year 2017 Closed Session Executive Committee Meeting Minutes

Resolution 2018-23, Authorizing the Release of Fund Year 2017 Closed Session Executive Committee Meeting Minutes

Motion by Mr. Law, seconded by Mr. Razze, to Authorize Resolution 2018-23 as presented.

| | | |
|------------------|-----------------|---|
| ROLL CALL | Yeas: | Mike Razze, Pitman Borough John Washington, Penns Grove Borough Sue Miller, Clayton Borough Karen Sweeney, Wenonah Borough Bob Law, <i>Secretary</i> , Woodbury City Brad Campbell, <i>Chair</i> , Shiloh Borough Carl Bagby, Borough of Glassboro |
| | Nays: | None |
| | Abstain: | None |

All in favor. Motion carried by unanimous vote.

Revised Tort Claims Act Questionnaire

Next, Chair Campbell asked for a **Motion to Adopt the Revised Tort Claim Questionnaire** as presented at the March Executive Committee Meeting.

Motion by Mr. Law, seconded by Mr. Razze, to Adopt the Revised Tort Claims Questionnaire.

Mr. DeWeese noted there had been substantial revisions as discussed at prior meetings, and with the adoption of the Revised Tort Claim Questionnaire, he will distribute to the Clerks. He then asked if there were any questions at this time. No questions were entertained.

SAFETY DIRECTOR'S REPORT

Mr. Garish stated that the Safety Director's Report is self-explanatory. He highlighted the following items:

Safety Director's Bulletins – He noted that there was (1) bulletin(s) included in the agenda;

- *Spring and Playground Inspections*

Mr. Garish emphasized that with Spring here, now is a great time to inspect the playgrounds and review your Playground Maintenance Program.

Right to Know Update – He noted that in addition to the annual Right to Know services, included in this year's contract is an electronic Central file link which is being distributed to each member town through a Dropbox link and it is anticipated that all members will be emailed the links by Spring 2018. Once the online chemical inventory has been completed, this will allow the following information to be filed in the States RTK portal for each member:

- Safety Data Sheets
- Hazardous Substance Facts Sheets
- Right to Know Survey
- Written Hazardous Communication Program
- Training Documentation
- Right to Know poster
- Instructions on how to download, store, and share the files with affected departments and employees.

MSI Class Listing– Mr. Garish referenced the list of MSI Classes that are available in April, May, and June that are included in the agenda packet.

Mr. Garish asked if there were any questions at this time. No questions were entertained.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses – April

Mr. Roselli presented the Lessons Learned from Losses for April which reviewed Mower Safety.

Mr. Roselli reviewed safety tips for operating lawn mowers and other safety tips to follow when cutting grass. Mr. Roselli also reviewed examples of claims involving a lawn mower with incurred costs of \$92,000 and \$173,000 that easily could have been prevented. Neither claim involved the mower blade.

Mr. Roselli asked if there were any questions at this time. No questions were entertained.

WELLNESS DIRECTOR'S REPORT

Ms. Schiffer noted that her report is detailed in the agenda packet and she highlighted the following:

- Presentations were held at: Pennsville – portion control; Pilesgrove – Portion Control combined with Safety Meeting; Swedesboro – Portion Control Lunch & Learn with chair massage.
- Woodbury and Woodstown both purchased CSA memberships
- Safety/Wellness Meetings scheduled in: East Greenwich, Glassboro, Mantua, Mannington, Monroe, South Harrison and Woolwich

- Other scheduled events include: Health & Fitness Symposium for Firefighters April 12th. All day event held at Middlesex Fire Academy
- Ms. Schiffer noted in her News Letter that this month is National Humor Month, and laughter is a good stress reliever.
- Ms. Schiffer reminded everyone if you are planning any event, please let her know so she can help and share with other members.
- Lastly, she reminded the members to use NJWELL and work towards earning \$250 by completing health and wellness screenings along with other activities by October 31, 2018. www.state.nj.us/treasury/pensions/njwell/

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

MANAGED HEALTH CARE REPORT

Ms. Beatty noted that her report is detailed in the agenda packet and she highlighted the following:

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

| | March | YTD |
|-------------------------------------|--------------|------------|
| <i>Lost Time</i> | 5 | 18 |
| <i>Medical Only</i> | 23 | 62 |
| <i>Report Only</i> | 12 | 45 |
| <i>Total Intakes(New Claims)</i> | 40 | 125 |
| <i>Report Only % of Total</i> | 30.0% | 36.0% |
| <i>Medical Only/Lost Time Ratio</i> | 82:18 | 78:22 |
| <i>Average Days to Report</i> | 1.4 | 2.9 |

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report for March 2018

| Transitional Duty Summary Report | March |
|---|--------------|
| <i>Transitional Duty Days Available</i> | 1,702 |
| <i>Transitional Duty Days Worked</i> | 1,208 |
| <i>% of Transitional Duty Days Worked</i> | 71.0% |
| <i>Transitional Duty Days Not Accommodated</i> | 494 |
| <i>% of Transitional Duty Days Not Accommodated</i> | 29.0% |

PPO Penetration Report:

Ms. Beatty presented the monthly PPO Penetration Report for March 2018.

| PPO Penetration Rate | March |
|--|--------------|
| <i>Bill Count</i> | 350 |
| <i>Original Provider Charges</i> | \$489,912 |
| <i>Re-priced Bill Amount</i> | \$242,695 |
| <i>Savings</i> | \$247,218 |
| <i>% of Savings</i> | 50.5% |
| <i>PPO Penetration Rate Bill Count Percentage</i> | 95.4% |
| <i>PPO Penetration Rate Provider Charge Percentage</i> | 97.6% |
| <i>EPO Penetration Rate Bill Count Percentage</i> | 95.1% |
| <i>EPO Penetration Rate Provider Charge Percentage</i> | 98.3% |

Ms. Beatty asked if there were any questions. No comments or questions were entertained.

TREASURER’S REPORT

Mr. Tontarski provided an overview of the Treasurer’s Report for March 2018.

Investment Interest

Mr. Tontarski reported interest received or accrued for the reporting period totaled \$34,658.84. This generated an average annual yield of 1.27%. However, after including an unrealized net gain of \$24,825.02 in the asset portfolio, the yield is adjusted to 2.17% for this period. The total overview of the asset portfolio for the Fund shows an overall unrealized loss of \$371,209.70 as it relates to current market value of \$29,519,461.00 vs. the amount we have invested. The current market value, including accrued income, is valued at \$29,631,592.26.

Our asset portfolio with Wilmington Trust consists of four (4) obligations with maturities greater than two years and eleven (11) obligations with maturities less than 2 years.

Mr. Tontarski asked if there were any questions at this time. No questions were entertained.

Receipt Activity for the Period

Mr. Tontarski reported on the total subrogation, reimbursement, & receipts.

| | Period | YTD |
|----------------------------|----------------|-------------|
| Subrogation Receipts | \$8,437.94 | \$56,640.99 |
| Overpayment Reimbursements | \$983.24 | |
| TRICOJIF v. Killen | 63.00 | |
| FY 2018 Premium Receipts | \$1,441,782.01 | |
| FY 2017 Approp. Refund | 226.00 | |

A.E.L.C.F. Member Participant Balances:

| | |
|----------------|-------------|
| Woodbury City | \$20,482.00 |
| Washington Twp | \$76,225.00 |

Sue Miller, **Clayton Borough**
Karen Sweeney, **Wenonah Borough**
Bob Law, *Secretary*, **Woodbury City**
Brad Campbell, *Chair*, **Shiloh Borough**
Carl Bagby, **Borough of Glassboro**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

COMMITTEE REPORTS

Safety Committee Meeting Minutes – March 29, 2018

Ms. Abdill noted the minutes of the meeting were included in the agenda packet, and she highlighted the following; the minutes include a list of towns that are renewing this year, and advised those towns to expect a visit from the Executive Directors office. She also reiterated the Optional SIP awards money that is available and to be sure to stay up on attendance and the additional trainings so you can acquire those extra funds.

Ms. Abdill asked if there were any questions at this time. No questions were entertained.

Strategic Planning Committee Meeting Minutes – April 5, 2018

Ms. Sweeney noted the minutes of the meeting were a handout and were self-explanatory. She stated the Annual Planning Retreat is scheduled for July 26-27, 2018 at Auletto's Caterers in Almonesson.

Ms. Sweeney asked if there were any questions at this time. No questions were entertained.

At this time, Mr. Forlenza stated his office received notification from the Fund Treasurer that the first installment payment from Mantua was not received within the grace period. Payment was due by February 15; however, was not received until after March 15. Pursuant to the Financial Resolution adopted at the Reorganization meeting, a late fee accrues for every day past the due date that payment is not received. The late fee is waived if payment is received within the 30 day grace period; however, if payment is received after the grace period, the late fee accrues back to the original due date.

Mr. Forlenza stated that Mantua accumulated a late payment fee of \$2,590.79. He stated his office received a letter from Mantua's CFO stating that for a number of reasons including a very chaotic beginning of the year, the invoice was misplaced and as a result, did not get paid until after the grace period deadline of March 15. Mantua is requesting that the Fund waive that penalty fee as it was simply an oversight and Mantua has not been late in payments in prior years.

Mr. Forlenza stated that his office does not have the authority to waive the late fee and is a decision that must be made by the Executive Committee and authorized by motion. This situation brought to the attention of Kevin Heydel, Chair Finance Committee, and Bob Law, Fund Secretary, someone who is very active on the Finance Committee. Both are comfortable waiving this fee as it is a first offense. Mr. Razzo asked if the Fund has ever waived a late fee for any other member. Mr. Tontarski stated it has occurred, but only because it was that member's first offense. Mr. Law stated that is why the Finance

Committee felt it was appropriate to wave the fee as it was their first offense; however, if a member town has a second offense, they would be billed the late fee.

Motion by Mr. Law, seconded by Mr. Razze, to approve waiving the late fee for Mantua Township for failure to pay their 2018 first installment payment timely.

Chair Campbell asked for a Roll Call.

| | | |
|------------------|-----------------|---|
| ROLL CALL | Yeas: | Mike Razze, Pitman Borough John Washington, Penns Grove Borough Sue Miller, Clayton Borough Karen Sweeney, Wenonah Borough Bob Law, <i>Secretary</i> , Woodbury City Brad Campbell, <i>Chair</i> , Shiloh Borough Carl Bagby, Borough of Glassboro |
| | Nays: | None |
| | Abstain: | None |

All in favor. Motion carried by unanimous vote.

Mr. Forlenza stated his office would issue a letter in response.

MEL/E-JIF/RCF Reports

Mr. Law stated the MEL, RCF and EJIF minutes from April 6, 2018 were included in the agenda packet and he highlighted the following:

Mr. Law mentioned that on April 6, the MEL held their Annual Retreat. During the Retreat, it was asked of the Commissioners to note any programs that are working well in your JIF. Mr. Law mentioned the Wellness Program, and all of the assistance Ms. Schiffer provides to make it successful. Mr. Law also noted that TRICO is one of three JIF's that participates in this type of program, and he was happy to be able to share this information.

Mr. Law noted that as the RCF Chair he was included in a presentation that went very well in regards to the 2014 Claims that will be rolled into the RCF effective June 30, 2018.

Mr. Law also mentioned that Woodbury is hosting their annual 5K run on June 3rd of this year. Registration is \$20 and if anyone is interested, he would love to see you out there, so please contact him.

MISCELLANEOUS BUSINESS

Next Meeting

Chair Campbell noted the next meeting of the TRICO JIF will be held on **Monday, May 21, 2018 at 5:00 PM** at the **Gloucester County Library, Mullica Hill, NJ**.

PUBLIC COMMENT

Open Public Comment

Chair Campbell entertained a motion to open the meeting to the public.

Motion by Mr. Law, seconded by Mr. Razze, to open the meeting to the public. All in favor. Motion carried.

Close Public Comment

Hearing no comments from the public, Chair Campbell entertained a motion to close the meeting to the public.

Motion by Mr. Law, seconded by Mr. Razze, to close the meeting to the public. All in favor. Motion carried.

EXECUTIVE SESSION MEETING

A Closed Session of the TRICO JIF was not held.

APPROVE CLAIMS PAYMENTS

Mr. Roselli of Qual-Lynx presented the following Payment Authorization Requests (PARs) during the Executive Claims Committee Meeting held on April 23, 2018.

| <i>Workers' Compensation</i> | <i>General Liability</i> | <i>Property</i> |
|-------------------------------------|---------------------------------|------------------------|
| 2018126963 | 2017097478 | 2018128301 |
| 2018127885 | | 2018129663 |
| 2018127650 | | 2018129229 |
| 2017094456 | | |
| 001260208 | | |
| 001251463 | | |
| 001254420 | | |
| 2017096256 | | |
| 2018121731 | | |
| 001264226 | | |
| 2018123050 | | |
| 001236551 | | |
| 2018116366 | | |

Chair Campbell asked members for their questions at this time. No questions were entertained.

Chair Campbell entertained a motion to approve the PARs as presented in their entirety during the Executive Claims Review Committee Meeting.

Motion by Mr. Law, seconded by Mr. Razze, to Approve Payment Authority on the Claims as presented during the Executive Claims Committee Meeting.

ROLL CALL *Yeas:* Mike Razze, **Pitman Borough**
John Washington, **Penns Grove Borough**
Sue Miller, **Clayton Borough**
Karen Sweeney, **Wenonah Borough**
Bob Law, *Secretary*, **Woodbury City**
Brad Campbell, *Chair*, **Shiloh Borough**
Carl Bagby, **Borough of Glassboro**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

APPROVE ABANDONING SUBROGATION

Chair Campbell entertained a motion to abandon subrogation on the following Qual Lynx file(s);

Motion by Mr. Law, seconded by Mr. Razze, to Abandoning Subrogation on the following Qual Lynx file(s):

2017094456
001260208
001251463
001254420

ROLL CALL *Yeas:* Mike Razze, **Pitman Borough**
John Washington, **Penns Grove Borough**
Sue Miller, **Clayton Borough**
Karen Sweeney, **Wenonah Borough**
Bob Law, *Secretary*, **Woodbury City**
Brad Campbell, *Chair*, **Shiloh Borough**
Carl Bagby, **Borough of Glassboro**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

MOTION TO ADJOURN

There being no further business, Chair Campbell entertained a *Motion to Adjourn* the April 23, 2018 Executive Committee Meeting.

Motion by Mr. Law, seconded by Mr. Razze, to adjourn the April 23, 2018 Meeting of the TRICO JIF.

The meeting was adjourned at 5:36 PM.



Kris Kristie, Recording Secretary



BOB LAW, FUND SECRETARY