

**GLOUCESTER/SALEM/CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library
Mullica Hill, NJ**

June 25, 2018 – 5:00 PM

EXECUTIVE COMMITTEE MEETING

OPEN SESSION MINUTES

A meeting of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at the Gloucester County Library, Mullica Hill, New Jersey on Monday, June 25, 2018 at 5:00 PM, prevailing time. Chair Campbell, **Shiloh Borough**, presiding. The meeting was called to order at 5:00 PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to **South Jersey News**, of Mullica Hill and the **Courier Post**, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

ROLL CALL

Those in attendance were:

Ken Brown, **Carneys Point Twp.**
Sue Miller, **Clayton Borough**
Don Banks, **Deptford Twp.**
Stephanie McCaffrey, **East Greenwich Twp.**
Carolyn King-Sammon, **Elk Twp.**...arrived 5:09pm
Doug Hogate, **Elsinboro Twp.**
Mike Burden, **Fairfield Twp.**
Barbara Freijomil, **Franklin Twp.**
Valerie VanVeen, **Glassboro Borough**
Raymond Williams, **Greenwich Twp.**
Mark Gravinese, **Harrison Twp.**
Kevin Clour, **Lower Alloways Creek Twp.**...arrived 5:08pm
Luke Patrick, **Mannington Twp.**
Jennica Bileci, **Mantua Twp.**
Christine Scola, *Representative*, **Monroe Twp.**
Harry Moore, **Oldmans Twp.**
Mayor John Washington, **Penns Grove Borough**
Maureen Abdill, **Pilesgrove Twp.**
Mike Razzo, **Pitman Borough.**...arrived 5:09pm
Majorie Sperry, **Quinton Twp.**
Brad Campbell, *Chair*, **Shiloh Borough**
Bob Diaz, **South Harrison Twp.**

Carl Bagby, **Swedesboro Borough**
Mike Seery, **Upper Pittsgrove Twp.**
Bob Dickenson, **Vineland City**
Karen Sweeney, **Wenonah Borough**
Bob Law, **Woodbury City**
Robert Yerka, **Woodbury Heights Borough**
Jane DiBella **Woolwich Township**

Absent Fund Commissioners were:

Beth Reilly, **Alloway Twp.**
Doris Hall, **Logan Twp.**
Susan Jacobucci, **Paulsboro Borough**
William Biebel, **Pennsville Twp.**
Colette Bachich, **Washington Township**
Lyman Barnes, **West Deptford Twp.**
Ryan Giles, **Westville Borough**
John Hall, **Woodstown Borough**

Also present were:

Paul A. Forlenza, Deputy Executive Director, *AJG Risk Management Services, Inc.*
David S. DeWeese, Esquire, Fund Solicitor, *The DeWeese Law Firm, P.C.*
Rob Garish, Safety Director's Office, *J. A. Montgomery Risk Control*
Chris Roselli, *Qual-Lynx*
Karen Beatty, *QualCare*

Also present were the Risk Management Consultants from the following agencies:

Assured Partners
Biondi Insurance Agency
Cettei & Connell
Chesney-Stanton Insurance Group
Hardenbergh Insurance Group
Len Eckman Insurance
E.H. Sloan Insurance Agency
Henry D. Young Insurance

Absent RMCs were:

CEB-Corporate Employee Benefits
Conner Strong & Buckelew
Glenn Insurance

Motion by Mr. Law, seconded by Ms. Sweeney, to move Alternate Executive Committee #1 Bob Dickenson, City of Vineland, to the Executive Committee in the absence of Executive Committee member Doris Hall for voting purposes. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Committee Meeting

Chair Campbell presented the meeting minutes of the May 21, 2018 Executive Committee meeting for approval.

Chair Campbell asked members for their questions at this time. No questions were entertained.

Chair Campbell entertained a motion to approve the minutes of the May 21, 2018 Executive Committee meeting.

Motion by Mr. Law, seconded by Ms. Sweeney, to approve the minutes of the May 21, 2018 Executive Committee meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Meeting

Chair Campbell presented the meeting minutes of the May 21, 2018 Executive Claims Review Committee Meeting for approval.

Chair Campbell asked members for their questions at this time. No questions were entertained.

Chair Campbell entertained a motion for approval of the Executive Claims Review Committee meeting minutes.

Motion by Mr. Law, seconded by Ms. Sweeney, to approve the meeting minutes of the May 21, 2018 Executive Claims Review Committee Meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Closed Session

Chair Campbell presented the Executive Claims Review Committee Closed Session meeting minutes of May 21, 2018 for approval.

Chair Campbell asked members for their questions at this time. No questions were entertained.

Chair Campbell entertained a motion for approval of the Executive Claims Review Committee Closed Session meeting minutes.

Motion by Mr. Law, seconded by Ms. Sweeney, to approve the Executive Claims Review Committee Closed Session meeting minutes of May 21, 2018 as presented.

The Executive Claims Review Committee Closed Session minutes of the May 21, 2018 meeting shall not be released to the public until the reason(s) for their remaining closed is no longer applicable, the Fund Solicitor has had the opportunity to review them, and their release has been approved by the Executive Committee. All in Favor. Motion carried.

The Executive Claims Review Committee Closed Session Meeting Minutes from the May 21, 2018 meeting were collected.

EXECUTIVE CLAIMS REVIEW COMMITTEE MEETING REPORT – June 25, 2018

Chair Campbell reported that an Executive Claims Committee Meeting was held at 3:30 PM on Monday, June 25, 2018 at Gloucester County Library, Mullica Hill, NJ.

The Committee reviewed seventeen (17) claims. Of the claims reviewed, there were twelve (12) Workers' Compensation, one (1) General Liability, and four (4) Property PARs recommended for approval of settlement or continuing defense.

The claims will be presented for approval later in the meeting.

There were two (2) matters presented for *Abandonment of Subrogation*:

2017096424
2018118352

The Committee also reviewed the following Vineland Claim that was previously approved by the City of Vineland:

2017114988

Questions will be addressed during Closed Session if necessary.

EXECUTIVE DIRECTOR'S REPORT

Mr. Forlenza reviewed the Executive Director's Report found in the agenda packet with the membership. He highlighted the following items:

Mr. Forlenza noted that at each members seat were revised and updated JIF Public Awareness Posters for the member towns to display in their building. These posters provide information about the JIF and its many successes.

2017 Safety Incentive Program – Mr. Forlenza asked that all members review available balances for this program. He noted that the deadline to claim or encumber these funds is November 1, 2018. All encumbered funds must be claimed by February 1, 2019.

2018 Optional Safety Budget - Mr. Forlenza asked that all members review available balances for this program. He noted that the deadline to claim or encumber these funds is November 1, 2018. All encumbered funds must be claimed by February 1, 2019.

2018 Wellness Incentive Program Allowance – Mr. Forlenza stated that a report detailing the available balance for each member for the 2018 Wellness Incentive Program was included in the agenda packet. He stated that the deadline for claiming or encumbering the funds is December 31, 2018. All encumbered funds must be claimed by February 1, 2019.

EPL Helpline – Authorized Contact List – Mr. Forlenza asked members to review the attached list for accuracy. He noted the resolution to make changes to this list is on the JIF website at www.tricojif.org. Please contact the Executive Director's office with any questions.

MEL Cyber Risk Management Budget - Mr. Forlenza noted that on December 18, 2017 the MEL released the MEL Cyber Risk Management Program. The program includes employee training, the adoption and implementation of cyber related policies and procedures, and other software and hardware related compliance components. Members who come into compliance with the Program will be eligible for reimbursement of a portion of their deductible for cyber related claims. Members are encouraged to work with their IT Professional to come into compliance with the Program components. Currently, one member town has completed this and is eligible for Tier 1 & Tier 2 deductible reimbursement. If you have any questions, please contact the Executive Director's office.

Police Command Staff – Mr. Forlenza noted Risk Management Training for Police Personnel has been scheduled. Attendance at the Police Command Staff training is required for compliance with the MEL's

2019/2020 EPL Plan of Risk Management. Invitations for the sessions were e-mailed to all Municipal Clerks and Fund Commissioners on January 10, 2018. There are two (2) identical sessions each day: a morning session 9:00 am – 11:30 am, and an afternoon session 1:00 pm – 3:30 pm. The sign-in sheets from February 13, April 26, and June 12, 2018 are posted on the JIF website. The remaining training date is June 28, 2018 – Merighi's Savoy Inn, Vineland.

Managerial & Supervisory Trainings – Mr. Forlenza stated that one of the requirements of the MEL's 2019/2020 EPL Plan of Risk Management is the training of all member managers & supervisors. Four training sessions have been scheduled in conjunction with the BURLCO and ACMJIFs. Invitations for the sessions were e-mailed to all Municipal Clerks and Fund Commissioners on February 2, 2018. There are two (2) identical sessions each day: a morning session 9:00 am – 11:30 am, and an afternoon session 1:00 pm – 3:30 pm. The sign-in sheets for the March 6 and May 8, 2018 are posted to the JIF website. The remaining trainings have been scheduled on the following dates:

September 11, 2018 – Wildwood Convention Center
September 27, 2018 – Nicolosi's Catering, West Deptford

Member Visitation Program – Mr. Forlenza stated that beginning last month, a representative from his office contacted those members up for renewal this year to schedule an appointment with the Fund Commissioner, Risk Management Consultant, and Representatives of the Governing Body. These appointments are an opportunity to discuss the member's participation in the JIF and the many programs available to them. The Executive Director's office believes it is very important for the decision makers in each member municipality to understand the value of JIF membership.

MEL 2019/2020 Employment Practices Liability Program – Mr. Forlenza stated that on or about May 4, 2018 all members should have received an email and accompanying memorandum outlining the compliance procedure for the 2019/2020 MEL EPL Plan of Risk Management Program. Members that update their loss control programs by October 1, 2018 will receive the standard EPL deductible of \$20,000 per claim plus a co-pay of 20% of the first \$250,000 on each claim and may be eligible to buy down deductibles and co-insurance caps. Members that fail to come into compliance by the October 1, 2018 deadline will have a minimum deductible of \$100,000 per claim plus a co-pay of 20% on each claim with no cap. Members submitting this form after the October 1, 2018 deadline will become eligible for reduced deductibles and co-pays upon approval of their EPL Plan of Risk Management application by the MEL; but not retroactively. Members are encouraged to review this memorandum with their RMC and Municipal Solicitor to be sure they understand the procedure for compliance. Questions on this procedure can be directed to the Executive Director's office.

MEL Bulletin 2018-8 Fireworks – Mr. Forlenza stated the July 4th holiday is quickly approaching and as a reminder, if your municipality is planning a Fireworks display, coverage for this event is not automatic. To secure coverage you must comply with the terms and conditions outlined in MEL Coverage Bulletin 2018-08. In addition, please do not wait until the last minute before seeking coverage for this event, as the Fund Underwriter needs time to review all documentation submitted to determine compliance with MEL Coverage Bulletin 2018-08. Please do not hesitate to contact the Executive Director's office or Fund Underwriter's office if you have any questions.

Mr. Forlenza asked if there were any questions at this time. No questions were entertained.

SOLICITOR'S REPORT

Executive Claims Committee Meeting

Mr. DeWeese highlighted the following items from the Executive Claims Review Committee Meeting:

Assignment of New Cases

Mr. DeWeese reported one (1) new case has been assigned since the May 21, 2018 meeting:

New Cases
<i>Fullbrook v. Township of Monroe</i>

Closed Cases

Mr. DeWeese reported that no cases were closed since the May 21, 2018 meeting:

General Liability Status Report

Mr. DeWeese noted that there are 35 active General Liability claims. He noted that if a member would like a synopsis of their town's cases sent to them, please contact him.

Subrogation Summary Files

Mr. DeWeese stated that there are collection efforts being made on \$1,343,429.81 of potential recoveries on 48 files.

Mr. DeWeese stated that on or about May 20, 2018, his office emailed the revised Tort Claims Questionnaire and accompanying resolution in both PDF and Word Formats to all municipal clerks, and once approved, please send a copy to his office. He then asked if there were any questions at this time. No questions were entertained.

SAFETY DIRECTOR'S REPORT

Mr. Garish stated that the Safety Director's Report is self-explanatory. He highlighted the following items:

MEL Video Library – He noted this has been updated recently, so please utilize it. If a copy of the video library titles is needed, you can find it at the MEL or JIF website. He also pointed out there is a new email address: melvideolibrary@jamontgomery.com, and phone number: 856-552-4900.

Safety Director's Bulletins – He noted that there were two (2) bulletin(s) included in the agenda;

- *Ticks and Tick-Borne Diseases*
- *Training Summer Employees*

Right to Know Update – He noted that in addition to the annual Right to Know services, included in this year's contract is an electronic Central file link which is being distributed to each member town through a Dropbox link and everyone should have received a link via email. The Dropbox link to each member town will include:

- Safety Data Sheets
- Hazardous Substance Facts Sheets
- Right to Know Survey
- Written Hazardous Communication Program
- Training Documentation

- Right to Know poster
- Instructions on how to download, store, and share the files with affected departments and employees.

MSI Class Listing – Mr. Garish referenced the list of MSI Classes that are available in June, July, and August that are included in the agenda packet. He noted the MSI Attendance, for both instructor lead and online courses for the TRICO JIF was included in the agenda packet, so please look it over.

Mr. Garish asked if there were any questions at this time. No questions were entertained.

CLAIMS ADMINISTRATOR’S REPORT

Lessons Learned from Losses – June

Mr. Roselli presented the *Lessons Learned from Losses* for June which reviews *Entering and Exiting Vehicles Properly and Safely*.

Mr. Roselli noted some rules to follow are:

- Wear proper footwear with sturdy non-slip soles
- Maintain three (3) points of contact at all times until seated or on the ground
- Face the vehicle when getting in or out
- Do not jump down from the vehicle, use the steps
- Examine the ground for uneven area, ice, and water.

Mr. Roselli then gave some examples of costly claims that might have been prevented with a little more safety awareness.

Mr. Roselli asked if there were any questions at this time. No questions were entertained.

WELLNESS DIRECTOR’S REPORT

Ms. Schiffer was not present for her report, but Ms. Abdil noted her report was included in the agenda packet.

MANAGED HEALTH CARE REPORT

Ms. Beatty noted that her report is detailed in the agenda packet and she highlighted the following:

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	May	YTD
<i>Lost Time</i>	5	34
<i>Medical Only</i>	15	74
<i>Report Only</i>	6	50
<i>Total Intakes(New Claims)</i>	26	158

<i>Report Only % of Total</i>	<i>23.1%</i>	<i>31.6%</i>
<i>Medical Only/Lost Time Ratio</i>	<i>75:25</i>	<i>69:31</i>
<i>Average Days to Report</i>	<i>1.5</i>	<i>3.6</i>

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report for YTD May 2018

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	<i>3,069</i>
<i>Transitional Duty Days Worked</i>	<i>2,323</i>
<i>% of Transitional Duty Days Worked</i>	<i>75.7%</i>
<i>Transitional Duty Days Not Accommodated</i>	<i>819</i>
<i>% of Transitional Duty Days Not Accommodated</i>	<i>26.7%</i>

PPO Penetration Report:

Ms. Beatty presented the monthly PPO Penetration Report for May 2018.

PPO Penetration Rate	May
<i>Bill Count</i>	<i>351</i>
<i>Original Provider Charges</i>	<i>\$389,497</i>
<i>Re-priced Bill Amount</i>	<i>\$156,905</i>
<i>Savings</i>	<i>\$232,593</i>
<i>% of Savings</i>	<i>59.7%</i>
<i>PPO Penetration Rate Bill Count Percentage</i>	<i>96.0%</i>
<i>PPO Penetration Rate Provider Charge Percentage</i>	<i>95.4%</i>
<i>EPO Penetration Rate Bill Count Percentage</i>	<i>98.0%</i>
<i>EPO Penetration Rate Provider Charge Percentage</i>	<i>99.6%</i>

Ms. Beatty asked if there were any questions. No comments or questions were entertained.

TREASURER'S REPORT

Mr. Tontarski provided an overview of the Treasurer's Report for May 2018.

Investment Interest

Mr. Tontarski reported interest received or accrued for the reporting period totaled \$ 34,136.83. This generated an average annual yield of 1.32%. However, after including an unrealized net gain of \$50,585.85 in the asset portfolio, the yield is adjusted to 3.28% for this period. The total overview of the asset portfolio for the fund shows an overall unrealized loss of \$294,764.49 as it relates to current market value of \$ 29,570,354.15 vs. the amount we have invested. The current market value, including accrued income is valued at \$29,657,894.55.

Our asset portfolio with Wilmington Trust consists of six (6) obligations with a maturity greater than one year, 10 obligations with maturities less than one year.

Mr. Tontarski asked if there were any questions at this time. No questions were entertained.

Receipt Activity for the Period

Mr. Tontarski reported on the total subrogation, reimbursement, & receipts.

	Period	YTD
Subrogation Receipts	\$29,646.92	\$86,287.91
Overpayment Reimbursements	\$00.00	
FY 2018 Approp. Refund	\$1,012.00	

A.E.L.C.F. Member Participant Balances:

Woodbury City	\$20,531.00
Washington Twp.	\$76,435.00
Pittsgrove Township	\$31,589.00
Stow Creek Township	\$769.00

Claim Activity for the Period

The net claim activity during the reporting period for claims paid by the Fund and claims payable by the Fund at period end are in the amount of \$388,658.07. The claims detail shows 528 claims payments issued.

Cash Activity for the Period

Mr. Tontarski stated that during the reporting period, the Fund's "Cash Position" changed from an opening balance of \$31,185,413.68 to a closing balance of \$30,790,110.40 showing a decrease in the fund of \$395,303.28.

Loss Run Payment Register

Chair Campbell entertained a motion to approve the May Loss Run Payment Register as presented.

Motion by Mr. Law, seconded by Mr. Razze, to approve the May Loss Run Payment Register as presented.

ROLL CALL *Yeas:* Mike Razze, **Pitman Borough**
John Washington, **Penns Grove Borough**
Sue Miller, **Clayton Borough**
Karen Sweeney, **Wenonah Borough**

Bob Law, *Secretary*, **Woodbury City**
Brad Campbell, *Chair*, **Shiloh Borough**
Bob Dickenson, **City of Vineland**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

Bill List and RMC Bill List – June 2018

For the Member's consideration, Mr. Tontarski presented the June 2018 Bill List in the amount of **\$193,970.92**.

Chair Campbell entertained a motion to approve the June 2018 Bill List in the amount of **\$193,970.92**

Motion by Mr. Law, seconded by Mr. Razze, to approve the June 2018 Bill List in the amount of **\$193,970.92**

ROLL CALL *Yeas:* Mike Razze, **Pitman Borough**
John Washington, **Penns Grove Borough**
Sue Miller, **Clayton Borough**
Karen Sweeney, **Wenonah Borough**
Bob Law, *Secretary*, **Woodbury City**
Brad Campbell, *Chair*, **Shiloh Borough**
Bob Dickenson, **City of Vineland**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

COMMITTEE REPORTS

Safety Committee Meeting Report– May 17, 2018

Ms. Abdill noted the minutes of the meeting were included in this month's agenda packet and a verbal report had been provided last month. She did note that the Annual Retreat would be next month, July 26-27, 2018 at Auletto's Caterers, Deptford, NJ and it is a requirement of the Safety Incentive Program to have a representative from your town attend at least ½ day session.

Ms. Abdill asked if there were any questions at this time. No questions were entertained.

EPL/POL Claims Review Committee Meeting – May 21, 2018

Mr. Forlenza noted the minutes of the meeting were included in the agenda packet and a verbal report was provided last month, however he highlighted the following:

- The Funds 2017 EPL/POL Loss Ratio is in the mid 60's and will develop over time. When looking at the 5 year average it's about 65% and the 6 year average is about 60%.
- The Cyber Risk Management Program was reviewed as well as the EPL/POL Plan of Risk Management and the updates involved.

- The RFP for the Cyber Risk Management Services was discussed and is described in more detail in the minutes.

Mr. Forlenza asked if there were any questions at this time. No questions were entertained.

Finance Committee Meeting Minutes – May 30, 2018

Mr. Forlenza noted the meeting minutes of the May 30, 2018 meeting were a handout and were self-explanatory, however he highlighted the following:

- He mentioned the committee had reviewed and considered the Annual Audit as of 12/31/17 and noted there were no findings or recommendations.
- Cash and Cash Equivalents dropped from \$13.5 million to \$5.8 million due to moving money to longer term investments.
- Investments in joint ventures, which is our invested portion of the MEL/RCF/EJIF increased from \$1.9 million to \$2.1 million, noting that as these Funds do well, so do we.
- Total Assets increased by a little over \$2 million; however, at the same time our Liabilities increase by a little over \$1 million. The total net position is up by close to \$1 million, going from approximately \$20 million to \$21 million. The Fund continues to be very healthy.
- The Fund's Statutory position as of 12/31/17 was a little over \$19 million, and since 12/31/18 that position has increased as well.
- He referenced the Historical Financial results that were attached to the Finance Minutes and recommended everyone please review the report as it provides the financial position of the JIF by Quarter, and breaks it down by Fund Year, and depicts how each Year is performing along with the trends.

At this time, Mr. Forlenza referenced the Resolution to accept the Annual Audit for the period ending December 31, 2017

Chair Campbell then presented two (2) Resolutions for approval:

Resolution 2018-24 Accepting the Annual Audit Report for the Period Ending December 31, 2017

Motion by Mr. Law, seconded by Mr. Razzo, to Adopt Resolution 2018-24

ROLL CALL	Yeas:	Mike Razzo, Pitman Borough John Washington, Penns Grove Borough Sue Miller, Clayton Borough Karen Sweeney, Wenonah Borough Bob Law, <i>Secretary</i> , Woodbury City Brad Campbell, <i>Chair</i> , Shiloh Borough Bob Dickenson, City of Vineland
	Nays:	None
	Abstain:	None

All in favor. Motion carried by unanimous vote.

Mr. Forlenza then advised the membership that beginning with the transfer of the 2014 Fund Year, the valuation and transfer date for the transfer to the RCF will move from June 30th to December 31st. He explained that with the increase in the time it seems for claims to work their way through the court system and the increase in the Fund's SIR, moving the valuation and transfer date for the RCF back six

(6) months makes sense. This additional six (6) months will also allow a greater amount of time for the claims to develop hopefully allowing for a more accurate transfer of the liabilities of a particular Fund Year to the RCF.

Resolution 2018-25 Authorizing the Transfer of the 2014 Fund Year to the Municipal Excess Liability Residual Claims Fund.

Motion by Mr. Law, seconded by Mr. Razze, to Adopt Resolutions 2018-25

ROLL CALL	Yeas:	Mike Razze, Pitman Borough John Washington, Penns Grove Borough Sue Miller, Clayton Borough Karen Sweeney, Wenonah Borough Bob Law, <i>Secretary</i> , Woodbury City Brad Campbell, <i>Chair</i> , Shiloh Borough Bob Dickenson, City of Vineland
	Nays:	None
	Abstain:	None

All in favor. Motion carried by unanimous vote.

Strategic Planning Committee Meeting Minutes – May 31, 2018

Ms. Sweeney noted the meeting minutes were included in the agenda and were self-explanatory, however she did highlight that next month's meeting would be Thursday, July 26th at 4pm at Auletto's Caterers in Almonesson as this is the first day of our two day Annual Retreat and the December Meeting would be held on Monday, December 17, 2018 with the meeting at the Pitman Municipal Building at 4:00 PM and dinner meeting following at Terra Nova, Sewell, NJ.

Ms. Sweeney then entertained a Motion to re-advertise the location and time of the December 2018 Executive Committee Meeting.

Motion by Mr. Law, seconded by Mr. Razze to allow the re-advertisement of the December 2018 Executive Committee Meeting. All in favor. Motion carried.

MEL/E-JIF/RCF Reports

Mr. Law noted the MEL/RCF and EJIF reports were included in the agenda packet and highlighted the following:

- Beware of inquiries about your Solicitation Ordinances. It is recommended that you contact your municipal solicitor to be sure your ordinance is constitutionally compliant.
- He noted there are some Safety Expos scheduled. Please review the schedule in the agenda and please share with your Elected Officials.
- Clerks should have received an email in regards to a MEL request to pass a Resolution on three pending Senate bills: The Firefighter Cancer Presumption; Statute of Limitations and Civil Actions for Sexual Abuse; and Wrongful Death Liability. The MEL email explains the bills in more detail and why they are asking to pass a Resolution on each.

Mr. Law asked if there were any questions at this time. No questions were entertained.

MISCELLANEOUS BUSINESS

There was nothing to report

Next Meeting

Chair Campbell noted the next meeting of the TRICO JIF will be held on **Thursday July 26, 2018 at 4:00 PM** at Auletto's Caterers, Almonesson, NJ directly following the first day of the two day Annual Retreat.

PUBLIC COMMENT

Open Public Comment

Chair Campbell entertained a motion to open the meeting to the public.

Motion by Mr. Law, seconded by Mr. Razze, to open the meeting to the public. All in favor. Motion carried.

Close Public Comment

Hearing no comments from the public, Chair Campbell entertained a motion to close the meeting to the public.

Motion by Mr. Law, seconded by Mr. Razze, to close the meeting to the public. All in favor. Motion carried.

EXECUTIVE SESSION MEETING

A Closed Session of the TRICO JIF was not held.

APPROVE CLAIMS PAYMENTS

Mr. Roselli of Qual-Lynx presented the following Payment Authorization Requests (PARs) during the Executive Claims Committee Meeting held on June 25, 2018.

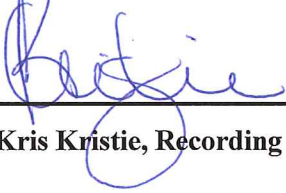
Workers' Compensation	Property	General Liability
001232419	2018118352	001208014
001236122	2018144973	
2018132272	2018143355	
001243136		
2018127631		
2018116366		
2018138662		
2017102283		

MOTION TO ADJOURN

There being no further business, Chair Campbell entertained a *Motion to Adjourn* the June 25, 2018 Executive Committee Meeting.

Motion by Mr. Law, seconded by Mr. Razze, to adjourn the June 25, 2018 Meeting of the TRICO JIF.

The meeting was adjourned at 5:35 PM.



Kris Kristie, Recording Secretary



BOB LAW, FUND SECRETARY