

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES  
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library  
389 Wolfert Station Rd.  
Mullica Hill, NJ**

**June 25, 2018 – 3:30 PM**

***EXECUTIVE CLAIMS MEETING MINUTES***

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The Executive Claims Committee Meeting of the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at the Gloucester County Library on Monday, June 25, 2018 at 3:30 PM, prevailing time. Chair Campbell, **Township of Shiloh**, presiding. The meeting was called to order at 3:35 PM.

***STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT***

Notice of this meeting was given by: (1) sending sufficient notice herewith to ***South Jersey News***, of Mullica Hill and the ***Courier Post***, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

Those in attendance were:

Brad Campbell, *Chair*, **Shiloh Borough**  
Sue Miller, **Clayton Borough**  
Bob Law, **Woodbury City**  
Karen Sweeney, **Wenonah Borough**  
John Washington, **Penns Grove Borough**

Also present were:

Paul Forlenza, Deputy Executive Director  
Kris Kristie, Sr. Account Rep, ***AJGRMS***  
David DeWeese, ***The DeWeese Law Firm, P.C.***  
Rob Garish, ***J.A. Montgomery***  
Chris Roselli, ***Qual-Lynx***  
Karen Beatty, ***Qual-Care***  
Debby Schiffer, ***Wellness Director***

Those unable to attend:

Doris Hall, **Logan Township**  
Mike Razze, **Pitman Borough**

***CLOSED SESSION PORTION OF MEETING***

Chair Campbell entertained a motion to move to Executive Session to review the *Payment Authorization Requests* that will be voted on in Open Session during the Executive Committee Meeting being held on June 25, 2018 at 5:00 PM.

Motion by Ms. Miller, seconded by Mr. Washington, to move to Executive Closed Session. All in favor.  
 Motion carried

**REOPEN PUBLIC PORTION OF THE MEETING**

Chair Campbell entertained a motion to reopen the public portion of the meeting.

Motion by Ms. Miller seconded by Ms. Sweeney, to reopen the public portion of the meeting. All in favor.  
 Motion carried.

**RECOMMENDATION OF APPROVAL OF CLAIMS PAYMENTS**

The Executive Claims Committee recommends approval of the PARs at the Executive Committee Meeting as presented in their entirety during the Closed Session portion of the *Executive Claims Meeting*.

The Committee reviewed seventeen (17) claims. Of the claims reviewed, there were twelve (12) Workers' Compensation, one (1) General Liability, and four (4) Property PARs recommended for approval of settlement or continuing defense.

There were three (3) claims reviewed for abandonment of subrogation attempt.

Chair Campbell asked if there were any questions at this time. No questions were entertained.

**SOLICITOR'S REPORT FOR OPEN SESSION:**

***Closed Cases***

Mr. DeWeese noted that there were no cases closed since the May 21, 2018 meeting.

Mr. DeWeese stated to the committee that the legislation to eliminate the use of Bona Fide Offers under the workers compensation statute has passed by the New Jersey State Senate & Assembly and will go into effect once the Governor signs it. He noted that not only will this legislation stop the use of Bona Fide Offers going forward, but could potentially impact the Bona Fide Offers that are currently pending.

**MANAGED CARE REPORT**

***Lost Time v. Medical Only Cases***

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	May	YTD
<i>Lost Time</i>	5	34
<i>Medical Only</i>	15	74
<i>Report Only</i>	6	50
<i>New Claims Reported</i>	26	158
<i>Report Only % of Total</i>	23.1%	31.6%
<i>Medical Only/Lost Time Ratio</i>	75:25	69:31
<i>Average Days to Report</i>	1.5	3.6

***Transitional Duty Report***

Ms. Beatty presented the Transitional Duty Report.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	3,069

<i>Transitional Duty Days Worked</i>	2,323
<i>% of Transitional Duty Days Worked</i>	75.7%
<i>Transitional Duty Days Not Accommodated</i>	819
<i>% of Transitional Duty Days Not Accommodated</i>	26.7%

***PPO Penetration Report:***

Ms. Beatty presented the monthly PPO Penetration Report

<b>PPO Penetration Rate</b>	<b>May</b>
<i>Bill Count</i>	351
<i>Original Provider Charges</i>	\$389,497
<i>Re-priced Bill Amount</i>	\$156,905
<i>Savings</i>	\$232,593
<i>% of Savings</i>	59.7%
<i>PPO Penetration Rate Bill Count Percentage</i>	96.0%
<i>PPO Penetration Rate Provider Charge Percentage</i>	95.4%
<i>EPO Penetration Rate Bill Count Percentage</i>	98.0%
<i>EPO Penetration Rate Provider Charge Percentage</i>	99.6%

Ms. Beatty noted there have been some changes to Virtua’s Occ-Med facilities. They have closed two of their Urgent Care locations and have changed some locations over to Urgent Care facilities only. Going forward, initial visits can be at any Urgent Care location; however, follow up visits will be scheduled at the Occ-Med locations.

Ms. Beatty asked if there were any questions. No questions were entertained.

***QUAL-LYNX REPORT***

***Adjuster File Counts***

Mr. Roselli reported that the Adjuster File Count report for the month of June 2018 is included in the agenda packet. He noted that Ms. Davidson’s unit has a temporary employee starting today, Ms. Maclean’s unit is looking for one Adjuster, and all other units are good.

***Claims Audit RFP***

Mr. Forlenza reminded the Committee that the responses to the Claims Audit RFP were due May 4, 2018. He noted that had received two (2) responses. He noted the responses were emailed to representatives previously chosen from the ACM, BURLCO, and TRICO JIF’s and a conference call was held on June 6, 2018 to discuss the proposals and to score each response. Mr. Forlenza stated that, based on the discussion and scoring, North Shore will be recommended for appointment at tonight’s Executive Committee meeting.

***Police Online Training RFP/Technology Risk Management Service RFP***

He noted the responses for each of these RFP’s were emailed to representatives previously chosen from the ACM, BURLCO, and TRICO JIF’s. Conference calls are scheduled for Friday, June 29 at 9:00 AM and 10:00 AM to review the responses to each of the RFPs. Mr. Forlenza stated that, based on the discussion and scoring, he is hoping to make recommendations for consideration and contract award at the July Executive Committee meeting.

***NEXT MEETING***

The next Executive Claims Meeting will be held on **Monday, July 23, 2018 at 3:30 PM** at the Gloucester County Library, Mullica Hill, NJ

***MOTION TO ADJOURN***

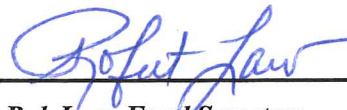
Chair Campbell asked for a motion adjourned the Executive Claims meeting. Motion by Mr. Law, seconded by Ms. Miller, to adjourn the meeting.

The meeting was adjourned at 4:35 PM.



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**Kris Kristie, Recording Secretary for**



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**Bob Law, Fund Secretary**