

**GLOUCESTER/SALEM/CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Auletto Caterers
West Deptford, NJ**

July 26, 2018 – 4:00 PM

EXECUTIVE COMMITTEE MEETING

OPEN SESSION MINUTES

A meeting of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at Auletto Caterers, West Deptford, New Jersey on Thursday, July 26, 2018 at 4:00 PM, prevailing time. Chair Campbell, **Shiloh Borough**, presiding. The meeting was called to order at 4:00 PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to **South Jersey News**, of Mullica Hill and the **Courier Post**, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

ROLL CALL

Those in attendance were:

Ken Brown, **Carneys Point Twp.**
Sue Miller, **Clayton Borough**
Stephanie McCaffrey, **East Greenwich Twp.**
Doug Hogate, **Elsinboro Twp.**
Mike Burden, **Fairfield Twp.**
Barbara Freijomil, **Franklin Twp.**
Raymond Williams, **Greenwich Twp.**
Kevin Clour, **Lower Alloways Creek Twp**
Luke Patrick, **Mannington Twp.**
Jennica Bileci, **Mantua Twp.**
Kevin Heydel, **Monroe Twp.**
Harry Moore, **Oldmans Twp.**
Mayor John Washington, **Penns Grove Borough**
Maureen Abdill, **Pilesgrove Twp.**
Mike Razzo, **Pitman Borough**
Majorie Sperry, **Quinton Twp.**
Brad Campbell, *Chair*, **Shiloh Borough**
Bob Diaz, **South Harrison Twp.**
Mike Seery, **Upper Pittsgrove Twp.**
Bob Dickenson, **Vineland City**
Colette Bachich, **Washington Township**
Kathy Schools, *Alternate*, **Wenonah Borough**

Ryan Giles, **Westville Borough**
Bob Law, **Woodbury City**
John Hall, **Woodstown Borough**
Jane DiBella **Woolwich Township**

Absent Fund Commissioners were:

Beth Reilly, **Alloway Twp.**
Don Banks, **Deptford Twp.**
Carolyn King-Sammons, **Elk Twp**
Valerie VanVeen, **Glassboro Borough**
Mark Gravinese, **Harrison Twp.**
Doris Hall, **Logan Twp.**
Carl Bagby, **Swedesboro Borough**
Susan Jacobucci, **Paulsboro Borough**
William Biebel, **Pennsville Twp.**
Lyman Barnes, **West Deptford Twp.**
Robert Yerka, **Woodbury Heights Borough**

Also present were:

Paul J. Miola, Executive Director, *AJG Risk Management Services, Inc.*
Paul A. Forlenza, Deputy Executive Director, *AJG Risk Management Services, Inc.*
David S. DeWeese, Esquire, Fund Solicitor, *The DeWeese Law Firm, P.C.*
Rob Garish, Safety Director's Office, *J. A. Montgomery Risk Control*
Chris Roselli, *Qual-Lynx*
Karen Beatty, *QualCare*
Debby Schiffer, *Wellness Director*
Tom Tontarski, *Treasurer*

Also present were the Risk Management Consultants from the following agencies:

Assured Partners
Biondi Insurance Agency
Cettei & Connell
Chesney-Stanton Insurance Group
Conner Strong & Buckelew
Hardenbergh Insurance Group
Len Eckman Insurance
E.H. Sloan Insurance Agency
Henry D. Young Insurance

Absent RMCs were:

CEB-Corporate Employee Benefits
Glenn Insurance

Motion by Mr. Law, seconded by Mr. Razze, to move Alternate Executive Committee #1 Bob Dickenson, City of Vineland, to the Executive Committee in the absence of Executive Committee member Karen

Sweeney, and Alternate Executive Committee #3 Robert Diaz, Township of South Harrison, in the absence of Executive Committee member Doris Hall for voting purposes. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Committee Meeting

Chair Campbell presented the meeting minutes of the June 25, 2018 Executive Committee meeting for approval.

Chair Campbell asked members for their questions at this time. No questions were entertained.

Chair Campbell entertained a motion to approve the minutes of the June 25, 2018 Executive Committee meeting.

Motion by Mr. Law, seconded by Mr. Razze, to approve the minutes of the June 25, 2018 Executive Committee meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Meeting

Chair Campbell presented the meeting minutes of the June 25, 2018 Executive Claims Review Committee Meeting for approval.

Chair Campbell asked members for their questions at this time. No questions were entertained.

Chair Campbell entertained a motion for approval of the Executive Claims Review Committee meeting minutes.

Motion by Mr. Law, seconded by Mr. Razze, to approve the meeting minutes of the June 25, 2018 Executive Claims Review Committee Meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Closed Session

Chair Campbell presented the Executive Claims Review Committee Closed Session meeting minutes of June 25, 2018 for approval.

Chair Campbell asked members for their questions at this time. No questions were entertained.

Chair Campbell entertained a motion for approval of the Executive Claims Review Committee Closed Session meeting minutes.

Motion by Mr. Law, seconded by Mr. Razze, to approve the Executive Claims Review Committee Closed Session meeting minutes of June 25, 2018 as presented.

The Executive Claims Review Committee Closed Session minutes of the June 25, 2018 meeting shall not be released to the public until the reason(s) for their remaining closed is no longer applicable, the Fund Solicitor has had the opportunity to review them, and their release has been approved by the Executive Committee. All in Favor. Motion carried.

The Executive Claims Review Committee Closed Session Meeting Minutes from the June 25, 2018 meeting were collected.

EXECUTIVE CLAIMS REVIEW COMMITTEE MEETING REPORT – July 23, 2018

Chair Campbell reported that an Executive Claims Committee Meeting was held at 3:30 PM on Monday, July 23, 2018 via conference call.

The Committee reviewed seven (7) claims. Of the claims reviewed, there were five (5) Workers' Compensation, and two (2) Property PARs recommended for approval of settlement or continuing defense.

The claims will be presented for approval later in the meeting.

There was one (1) matter presented for *Abandonment of Subrogation*:

001254575

Questions will be addressed during Closed Session if necessary.

EXECUTIVE DIRECTOR'S REPORT

Miola reviewed the Executive Director's Report found in the agenda packet with the membership. He highlighted the following items:

2017 Safety Incentive Program – Mr. Miola asked that all members review available balances for this program. He noted that the deadline to claim or encumber these funds is November 1, 2018. All encumbered funds must be claimed by February 1, 2019.

2018 Optional Safety Budget - Mr. Miola asked that all members review available balances for this program. He noted that the deadline to claim or encumber these funds is November 1, 2018. All encumbered funds must be claimed by February 1, 2019.

2018 Wellness Incentive Program Allowance – Mr. Miola stated that a report detailing the available balance for each member for the 2018 Wellness Incentive Program was included in the agenda packet. He stated that the deadline for claiming or encumbering the funds is December 31, 2018. All encumbered funds must be claimed by February 1, 2019.

EPL Helpline – Authorized Contact List – Mr. Miola asked members to review the attached list for accuracy. He noted the resolution to make changes to this list is on the JIF website at www.tricojif.org. Please contact the Executive Director's office with any questions.

EPL/Cyber Risk Management Budget - The JIF has budgeted various amount depending on member size, for each member to help offset employment practice and cyber security related expenses. This budget can be a valuable resource to members in addressing these areas of exposure. If you need additional information regarding this program, please contact our office.

MEL Cyber Risk Management Program - Mr. Miola noted that the program was emailed to the members on December 18, 2017. He stated the Fund Underwriter has started receiving checklists back for this program. Please contact his office with any questions regarding this program. This program is displayed on the JIF website (www.tricojif.org). He noted so far only 2 members are compliant.

Police Command Staff Training – Mr. Miola noted the trainings are complete and they have received good feedback. He noted that there are additional sessions in Camden and Monmouth counties that are members can attend. Please contact his office if you need information on these sessions.

Managerial & Supervisory Trainings – Mr. Miola noted the remaining Managerial & Supervisory training sessions are scheduled for September 11th at the Wildwood Convention Center and September

27, 2018 at Nicolosi's Catering. He reminded members that the training is mandatory to achieve lower co-pays and deductibles.

Member Visitation Program – Mr. Miola stated that he and Mr. Forlenza have been undertaking the member visitation program for renewing members. He noted that resolutions and agreements for renewing members have been coming back. These are due back by August 17, 2018.

MEL 2019/2020 Employment Practices Liability Program – Mr. Miola reminded the members that they need to update their loss control programs by the deadline of October 1, 2018. He encouraged members to review the memo with their RMC.

2018 Property Reports - Mr. Miola noted that on or about July 2, 2018 members who received a physical appraisal this year were emailed their reports. He encouraged members to review this report and share it with their governing bodies. He asked if any properties were missing to please contact Mel Ngayan at AssetWORKS.

Mr. Miola asked if there were any questions at this time. No questions were entertained.

SOLICITOR'S REPORT

Executive Claims Committee Meeting

Mr. DeWeese highlighted the following items from the Executive Claims Review Committee Meeting:

Assignment of New Cases

Mr. DeWeese reported four (4) new cases have been assigned since the June 25, 2018 meeting:

New Cases
<i>Lamb v. Twp. of Monroe</i>
<i>Anderson v. Twp. of Deptford</i>
<i>Collins v. Twp. of Logan</i>
<i>Underwood v. Borough of Penns Grove</i>

Closed Cases

Mr. DeWeese noted that there two (2) cases closed since the June 25, 2018 meeting:

Manganaro v. Borough of Penns Grove
McKloskey Estate v. Twp. of Franklin

General Liability Status Report

Mr. DeWeese noted that there are 36 active General Liability claims. He noted this month was a full report, and if a member would like a synopsis of their town's cases sent to them, please contact him.

Subrogation Summary Files

Mr. DeWeese stated that there are collection efforts being made on \$1,348,444.41 of potential recoveries on 49 files.

He noted this month was a full report and asked if there were any questions at this time. No questions were entertained.

SAFETY DIRECTOR'S REPORT

Mr. Garish stated that the Safety Director's Report can be found in the agenda packet. He highlighted the following items:

Safety Bulletins – Mr. Garish commented that bulletins were released in June. The bulletins were *Preparing for the 2018 Hurricane Season and Pedestrian Safety*. He reminded the members that a series of alerts and training reminders were also released.

MEL Media Library – Mr. Garish reported that the MEL provided funding to update the library which will be rolled out shortly.

MSI Training – Mr. Garish stated that a list of training for July, August, and September are included in the agenda.

Upcoming Training – Mr. Garish stated that there are several trainings coming up. Please see the agenda for the training and dates.

JIF Website – Mr. Garish asked all members to review the website.

Mr. Garish asked if there were any questions at this time. No other questions were entertained.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses – June

Mr. Roselli presented the Lessons Learned from Losses for July which reviewed *Working Safely With Trees*.

Mr. Roselli noted some rules to follow are:

- Ensure only qualified personnel direct tree related operations
- Workers involved should be given instruction including fall prevention, first aid, methods of communication and rescue procedures.
- Be aware of surrounding debris, etc.
- Be aware of potential electrical hazards
- Wear protective equipment

Mr. Roselli then provided some examples of costly claims that might have been prevented with a little more safety awareness.

Mr. Roselli asked if there were any questions at this time. No questions were entertained.

WELLNESS DIRECTOR'S REPORT

Ms. Schiffer noted that her report is detailed in the agenda packet. She highlighted the following less “time-consuming” events to try during the busy summer months:

- Prepare a list of healthy dining options within a few miles of your building
- Work with local farmers or produce stands to offer employees a discount on fresh fruits and vegetables. This promotes health at the same time you support your local farmers!

- Offer your employees a lunchtime barbeque that encourages department camaraderie and to show appreciation for their hard work.
- Provide fresh fruit for break rooms for a healthy “grab and go” option
- Facilitate a healthy recipe exchange or potluck lunch incorporating the local fresh produce now in season.
- Coordinate a “healthy snack of the month” club (some ideas include: unsalted mixed nuts, celery w/fat free dips or try different nut butters, dark chocolate, smoothie drinks, etc.)
- Hang posters promoting stretching at your desk, using the stairs, standing every hour, safe bike riding, maps of outdoor walking routes, etc)
- Start a wellness committee and start planning events for the rest of the year

Ms. Schiffer noted presentations scheduled for July included:

- Carneys Point and Mannington both had “Skin Health” presentation from the Salem County Health Dept.
- Pilesgrove and Upper Pittsgrove had these presentations as well. SCHD offers onsite screenings as well. In Gloucester County, Jefferson has offered a “Skin Health” presentation with derma scans and BP screenings. If anyone is interested, please let her know.

Ms. Schiller noted her Newsletter focused on the importance of skeletal health, including the risks of Osteoporosis.

Lastly Ms. Schiffer noted some topics to consider discussing with our employees include sun safety, hydration, heat stroke prevention, grill safety, eating fresh produce and planning a vacation for mental health.

MANAGED HEALTH CARE REPORT

Ms. Beatty noted that her report is detailed in the agenda packet and she highlighted the following:

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	June	YTD
<i>Lost Time</i>	<i>1</i>	<i>36</i>
<i>Medical Only</i>	<i>18</i>	<i>90</i>
<i>Report Only</i>	<i>9</i>	<i>58</i>
<i>Total Intakes(New Claims)</i>	<i>28</i>	<i>184</i>
<i>Report Only % of Total</i>	<i>32.1%</i>	<i>31.5%</i>
<i>Medical Only/Lost Time Ratio</i>	<i>95:05</i>	<i>71:29</i>
<i>Average Days to Report</i>	<i>1.6</i>	<i>2.0</i>

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report for YTD June 2018

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	3,644
<i>Transitional Duty Days Worked</i>	2,624
<i>% of Transitional Duty Days Worked</i>	72.0%
<i>Transitional Duty Days Not Accommodated</i>	1,020
<i>% of Transitional Duty Days Not Accommodated</i>	28.0%

PPO Penetration Report:

Ms. Beatty presented the monthly PPO Penetration Report for June 2018.

PPO Penetration Rate	June
<i>Bill Count</i>	338
<i>Original Provider Charges</i>	\$1,200,527
<i>Re-priced Bill Amount</i>	\$304,484
<i>Savings</i>	\$896,042
<i>% of Savings</i>	74.6%
<i>PPO Penetration Rate Bill Count Percentage</i>	95.3%
<i>PPO Penetration Rate Provider Charge Percentage</i>	93.2%
<i>EPO Penetration Rate Bill Count Percentage</i>	97.6%
<i>EPO Penetration Rate Provider Charge Percentage</i>	96.2%

Ms. Beatty asked if there were any questions. No comments or questions were entertained.

TREASURER'S REPORT

Mr. Tontarski provided an overview of the Treasurer's Report for June 2018.

Investment Interest

Mr. Tontarski reported interest received or accrued for the reporting period totaled \$ 30,386.76. This generated an average annual yield of 1.20%. However, after including an unrealized net loss of \$7,293.35 in the asset portfolio, the yield is adjusted to .91% for this period. The total overview of the asset portfolio for the Fund shows an overall unrealized loss of \$302,057.84 as it relates to current market value of \$29,553,660.30 vs. the amount we have invested. The current market value, including accrued income is valued at \$29,594,699.07.

Our asset portfolio with Wilmington Trust consists of six (6) obligations with a maturity greater than one year, 10 obligations with maturities less than one year.

Mr. Tontarski asked if there were any questions at this time. No questions were entertained.

Receipt Activity for the Period

Mr. Tontarski reported on the total subrogation, reimbursement, & receipts.

	Period	YTD
Subrogation Receipts	\$14,162.18	\$117,126.23
Salvage	\$1,200.00	
Overpayment Reimbursements	\$1,105.23	
TRICO v. Killen	\$553.36	

A.E.L.C.F. Member Participant Balances:

Woodbury City	\$20,578.00
Washington Twp.	\$76,610.00
Pittsgrove Township	\$31,661.00
Stow Creek Township	\$771.00
EJIF Dividend Part.	\$151.00 (see list in agenda)

Claim Activity for the Period

The net claim activity during the reporting period for claims paid by the Fund and claims payable by the Fund at period end are in the amount of \$534,156.51. The claims detail shows 509 claims payments issued.

Cash Activity for the Period

Mr. Tontarski stated that during the reporting period, the Fund's "Cash Position" changed from an opening balance of \$30,790,110.40 to a closing balance of \$30,148,159.23 showing a decrease in the fund of \$641,951.17. A detailed reconciliation of this change, including its effect on our banking instruments, is included in his report.

Loss Run Payment Register

Chair Campbell entertained a motion to approve the June Loss Run Payment Register as presented.

Motion by Mr. Law, seconded by Mr. Razze, to approve the June Loss Run Payment Register as presented.

ROLL CALL	Yeas:	Mike Razze, Pitman Borough John Washington, Penns Grove Borough Sue Miller, Clayton Borough Bob Law, <i>Secretary</i> , Woodbury City Brad Campbell, <i>Chair</i> , Shiloh Borough Bob Dickenson, City of Vineland Bob Diaz, Township of South Harrison
	Nays:	None
	Abstain:	None

All in favor. Motion carried by unanimous vote.

Bill List and RMC Bill List – July 2018

For the Member's consideration, Mr. Tontarski presented the July 2018 Bill List in the amount of **\$152,252.75**.

Chair Campbell entertained a motion to approve the *July 2018 Bill List* in the amount of **\$152,252.75**.

Motion by Mr. Law, seconded by Mr. Razze, to approve the *July 2018 Bill List* in the amount of **\$152,252.75**

ROLL CALL	Yeas:	Mike Razze, Pitman Borough John Washington, Penns Grove Borough Sue Miller, Clayton Borough Bob Law, <i>Secretary</i> , Woodbury City Brad Campbell, <i>Chair</i> , Shiloh Borough Bob Dickenson, City of Vineland Bob Diaz, Township of South Harrison
	Nays:	None
	Abstain:	None

All in favor. Motion carried by unanimous vote.

For the Member's consideration, Mr. Tontarski presented the *RMC Bill List* in the amount of **\$284,479.00**.

Chair Campbell entertained a motion to approve the *RMC Bill List* in the amount of **\$284,479.99**.

Motion by Mr. Law, seconded by Mr. Razze, to approve the *RMC Bill List* in the amount of **\$284,479.00**

ROLL CALL	Yeas:	Mike Razze, Pitman Borough John Washington, Penns Grove Borough Sue Miller, Clayton Borough Bob Law, <i>Secretary</i> , Woodbury City Brad Campbell, <i>Chair</i> , Shiloh Borough Bob Dickenson, City of Vineland Bob Diaz, Township of South Harrison
	Nays:	None
	Abstain:	None

All in favor. Motion carried by unanimous vote.

COMMITTEE REPORTS

Finance Committee

Mr. Heydel noted the Finance Committee would meet next on August 22, 2018.

2018 Budget Amendment Hearing – Motion to Open

Chair Campbell entertained a motion to open the *2018 Budget Amendment Public Hearing*.

Motion by Mr. Law, seconded by Mr. Razze, to open the *2018 Budget Amendment Public Hearing*. All in favor. Motion carried.

Chair Campbell asked if there were any questions. No questions were entertained.

2018 Budget Amendment Hearing – Motion to Close

Chair Campbell entertained a motion to close the *2018 Budget Amendment Public Hearing*.

Motion by Mr. Law seconded by Mr. Razze, to close the *2018 Budget Amendment Public Hearing*. All in favor. Motion carried.

2018 Amended Budget Adoption

Chair Campbell entertained a motion to adopt the *2018 Amended Budget* as presented.

Motion by Mr. Law, seconded by Mr. Razze, to adopt the *2018 Amended Budget* as presented.

ROLL CALL	Yeas:	Mike Razze, Pitman Borough John Washington, Penns Grove Borough Sue Miller, Clayton Borough Bob Law, <i>Secretary</i> , Woodbury City Brad Campbell, <i>Chair</i> , Shiloh Borough Bob Dickenson, City of Vineland Bob Diaz, Township of South Harrison
	Nays:	None
	Abstain:	None

All in favor. Motion carried by unanimous vote.

2018 Amended Assessment Certification Adoption

Chair Campbell entertained a motion to adopt the *2018 Amended Assessment Certification* as presented.

Motion by Mr. Law, seconded by Ms. Razze, to adopt the *2018 Amended Assessment Certification* as presented.

ROLL CALL	Yeas:	Mike Razze, Pitman Borough John Washington, Penns Grove Borough Sue Miller, Clayton Borough Bob Law, <i>Secretary</i> , Woodbury City Brad Campbell, <i>Chair</i> , Shiloh Borough Bob Dickenson, City of Vineland Bob Diaz, Township of South Harrison
	Nays:	None
	Abstain:	None

All in favor. Motion carried by unanimous vote.

Mr. Campbell asked if there were any questions at this time. No questions were entertained.

MEL/E-JIF/RCF Reports

As no meetings had taken place this month, there was no report.

Miscellaneous Business

Chair Campbell entertained a motion to authorize to process and pay Fund Vendors in August 2018.

Motion by Mr. Law, seconded by Mr. Razze, to authorize to process and pay Fund Vendors in August 2018.

Motion carried.

Chair Campbell then presented three (3) Resolutions for approval:

Resolution 2018-26 Authorizing the Fund Chair and the Fund Secretary to Execute a Contract with North Shore Consulting to Complete a Claims Audit in Conjunction with the ACM and BURLCO JIF's at a Cost not to Exceed \$16,750

Motion by Mr. Law, seconded by Mr. Razze, to Adopt Resolution 2018-26

ROLL CALL	Yeas:	Mike Razze, Pitman Borough John Washington, Penns Grove Borough Sue Miller, Clayton Borough Bob Law, <i>Secretary</i> , Woodbury City Brad Campbell, <i>Chair</i> , Shiloh Borough Bob Dickenson, City of Vineland Bob Diaz, Township of South Harrison
	Nays:	None
	Abstain:	None

All in favor. Motion carried by unanimous vote.

Resolution 2018-27 Authorizing the Fund Chair and the Fund Secretary to Execute a Contract with Police One Academy to Provide Online Related Training in Conjunction with the ACM and BURLCO JIF's at a Cost not to Exceed \$17,000

Motion by Mr. Law, seconded by Mr. Razze, to Adopt Resolutions 2018-27

ROLL CALL	Yeas:	Mike Razze, Pitman Borough John Washington, Penns Grove Borough Sue Miller, Clayton Borough Bob Law, <i>Secretary</i> , Woodbury City Brad Campbell, <i>Chair</i> , Shiloh Borough Bob Dickenson, City of Vineland Bob Diaz, Township of South Harrison
	Nays:	None
	Abstain:	None

All in favor. Motion carried by unanimous vote.

Resolution 2018-28 Authorizing the Fund Chair and the Fund Secretary to Execute a Contract with Media Pro and Pivot Point Security to Provide Technology Risk Management Services in Conjunction with the ACM and BURLCO JIF's at a Cost not to Exceed \$37,744

Motion by Mr. Law, seconded by Mr. Razze, to Adopt Resolutions 2018-28

ROLL CALL	Yeas:	Mike Razze, Pitman Borough
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John Washington, **Penns Grove Borough**
Sue Miller, **Clayton Borough**
Bob Law, *Secretary*, **Woodbury City**
Brad Campbell, *Chair*, **Shiloh Borough**
Bob Dickenson, **City of Vineland**
Bob Diaz, **Township of South Harrison**

Nays: None
Abstain: None

All in favor. Motion carried by unanimous vote.

Next Meeting

Chair Campbell noted the next meeting of the TRICO JIF will be held on **Monday, September 24, 2018** at **5:00 PM** at the Gloucester County Library, Mullica Hill, NJ.

PUBLIC COMMENT

Open Public Comment

Chair Campbell entertained a motion to open the meeting to the public.

Motion by Mr. Law, seconded by Mr. Razze, to open the meeting to the public. All in favor. Motion carried.

Close Public Comment

Hearing no comments from the public, Chair Campbell entertained a motion to close the meeting to the public.

Motion by Mr. Law, seconded by Mr. Razze, to close the meeting to the public. All in favor. Motion carried.

EXECUTIVE SESSION MEETING

A Closed Session of the TRICO JIF was not held.

APPROVE CLAIMS PAYMENTS

Mr. Roselli and Ms. Davidson of Qual-Lynx presented the following Payment Authorization Requests (PARs) during the Executive Claims Committee Meeting held on July 23, 2018.

<i>Workers' Compensation</i>	<i>Property</i>
2018116332	2018142138
2018129968	2018131226
MLT-2018145177	
2018131576	
001254575	

Chair Campbell asked members for their questions at this time. No questions were entertained.

Chair Campbell entertained a motion to approve the PARs as presented in their entirety during the Executive Claims Review Committee Meeting.

Motion by Mr. Law, seconded by Mr. Razze, to Approve Payment Authority on the Claims as presented during the Executive Claims Committee Meeting.

ROLL CALL	<i>Yeas:</i>	Mike Razze, Pitman Borough John Washington, Penns Grove Borough Sue Miller, Clayton Borough Bob Law, <i>Secretary</i> , Woodbury City Brad Campbell, <i>Chair</i> , Shiloh Borough Bob Dickenson, City of Vineland Bob Diaz, Township of South Harrison
	<i>Nays:</i>	None
	<i>Abstain:</i>	None

All in favor. Motion carried by unanimous vote.

APPROVE ABANDONING SUBROGATION

Chair Campbell entertained a motion to abandon subrogation on the following Qual Lynx file(s);

Motion by Mr. Law, seconded by Mr. Razze, to Abandoning Subrogation on the following Qual Lynx file(s):

001254576

ROLL CALL	<i>Yeas:</i>	Mike Razze, Pitman Borough John Washington, Penns Grove Borough Sue Miller, Clayton Borough Bob Law, <i>Secretary</i> , Woodbury City Brad Campbell, <i>Chair</i> , Shiloh Borough Bob Dickenson, City of Vineland Bob Diaz, Township of South Harrison
	<i>Nays:</i>	None
	<i>Abstain:</i>	None

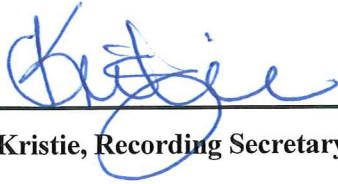
All in favor. Motion carried by unanimous vote.

MOTION TO ADJOURN

There being no further business, Chair Campbell entertained a *Motion to Adjourn* the July 26, 2018 Executive Committee Meeting.

Motion by Mr. Law, seconded by Mr. Razze, to adjourn the July 26, 2018 Meeting of the TRICO JIF.

The meeting was adjourned at 4:36 PM.

A handwritten signature in blue ink, appearing to read "Kris Kristie".

Kris Kristie, Recording Secretary

A handwritten signature in blue ink, appearing to read "Bob Law".

BOB LAW, FUND SECRETARY