

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES  
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library  
389 Wolbert Station Rd  
Mullica Hill, NJ**

**February 25, 2019 – 3:30 PM**

***EXECUTIVE CLAIMS MEETING MINUTES***

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The Executive Claims Committee Meeting of the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at the Gloucester County Library, Mullica Hill Branch, 389 Wolfert Station Road, Mullica Hill, NJ on February 25, 2019 at 3:30 PM, prevailing time. Chair Law, City of Woodbury, presiding

***STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT***

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Mullica Hill and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

Those in attendance were:

Bob Law, *Fund Chair, Woodbury City*  
Sue Miller, *Clayton Borough*  
John Washington, *Penns Grove Borough*  
Karen Sweeney, *Wenonah Borough*  
Carl Bagby, *Borough of Swedesboro*  
Bob Diaz, *South Harrison*

Also present were:

Paul Forlenza, Executive Director, *AJGRMS*  
Paul Miola, Executive Municipal Pool Strategist, *AJGRMS*  
Kris Kristie, Sr. Account Rep, *AJGRMS*  
David DeWeese, *The DeWeese Law Firm, P.C.*  
Rob Garish, *J.A. Montgomery*  
Chris Roselli, *Qual-Lynx*  
Karen Beatty, *Qual-Care*  
Debby Schiffer, *Wellness Director*

Those unable to attend:

Doris Hall, *Logan Township*  
Mike Razze, *Fund Secretary, Pitman Borough*

### ***Transitional Duty Report***

Ms. Beatty presented the Transitional Duty Report.

<b>Transitional Duty Summary Report</b>	<b>YTD</b>
<i>Transitional Duty Days Available</i>	449
<i>Transitional Duty Days Worked</i>	254
<i>% of Transitional Duty Days Worked</i>	56.6%
<i>Transitional Duty Days Not Accommodated</i>	195
<i>% of Transitional Duty Days Not Accommodated</i>	43.4%

### ***PPO Penetration Report:***

Ms. Beatty presented the PPO Penetration Report

<b>PPO Penetration Rate</b>	<b>January</b>
<i>Bill Count</i>	202
<i>Original Provider Charges</i>	\$142,633
<i>Re-priced Bill Amount</i>	\$50,108
<i>Savings</i>	\$92,525
<i>% of Savings</i>	64.9%
<i>PPO Penetration Rate Bill Count Percentage</i>	98.0%
<i>PPO Penetration Rate Provider Charge Percentage</i>	97.3%
<i>EPO Penetration Rate Bill Count Percentage</i>	98.3%
<i>EPO Penetration Rate Provider Charge Percentage</i>	99.6%

Ms. Beatty asked if there were any questions. No questions were entertained.

### ***QUAL-LYNX REPORT***

#### ***Adjuster File Counts***

Mr. Roselli reported that the Adjuster File Count report for the month of January, 2019 is included in the agenda packet.

Mr. Roselli noted that Ms. Lansgdorf is now the Unit Supervisor for Workers Compensation and she is currently looking for an Assistant Supervisor. The Liability Unit is now fully staffed and has a temp in the unit.

#### ***Managed Care Audit***

Mr. Forlenza reminded the Committee that a conference call was held on January 23, 2019, with representatives from the ACM, BURLCO and TRICO JIF's to review the Claims Audit.

Mr. Forlenza noted that overall; the Auditors were very complementary of Qual Lynx and the adjusting unit assigned to the ACM, BURLCO, & TRICO JIFs. The Auditors were very impressed with subrogation efforts and the Fund's Litigation Management Guidelines, and the working relationship between Qual-Lynx, Mr. DeWeese's office, and the Executive Director's office.

They complimented Qual-Lynx on their timeliness of handling Workers Compensation Claims, their initial review of the Claims, and the investigation performed on each claim.

Mr. Forlenza noted now that the review is complete, he has sent the reports to Qual-Lynx asking that they respond to any recommendations that were mentioned in the Audit for review and discussion as the March Claims meeting.

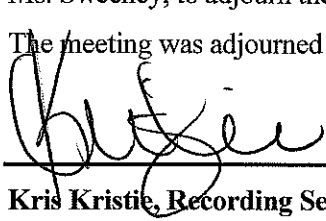
***NEXT MEETING***

The next Executive Claims Meeting will be held on **Monday, March 25, 2019 at 3:30 PM** at the Gloucester County Library, Mullica Hill, NJ.

***MOTION TO ADJOURN***

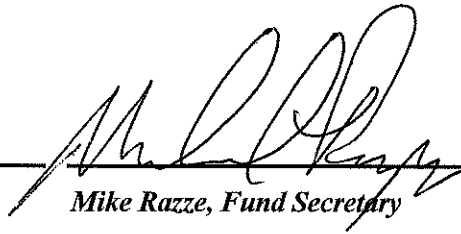
Chair Law asked for a motion adjourned the Executive Claims meeting. Motion by Ms. Miller, seconded by Ms. Sweeney, to adjourn the meeting.

The meeting was adjourned at 4:30 PM.



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**Kris Kristie, Recording Secretary for**



***Mike Razzo, Fund Secretary***