

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES  
MUNICIPAL JOINT INSURANCE FUND  
RESOLUTION #2019-24**

**RESOLUTION AMENDING RESOLUTION 2019-14 "ADOPTING THE RISK  
MANAGEMENT PLAN FOR FUND YEAR 2019"**

**WHEREAS**, the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) has been organized pursuant to N.J.S.A. 40A:10-36 et seq., and

**WHEREAS**, the Executive Committee of the TRICO JIF adopted Resolution 2019-14 "Adopting the Risk Management Plan for Fund Year 2019" on January 28, 2019; and

**WHEREAS**, Section 11 of the 2019 Risk Management Plan establishes the maximum amount that the Certifying and Approving Officer for the TRICO JIF can approve for payment on property, workers compensation, and liability claims; before seeking additional payment authority from the TRICO JIF; and

**WHEREAS**, currently the 2019 Risk Management Plan authorizes the Certifying and Approving Officer to make payments of no more than \$5,000 on a property claim and no more than \$5,000 to settle a liability claim; and

**WHEREAS**, in correspondence dated March 26, 2019, a copy of which is attached hereto and incorporated herein by reference, the Claims Administrator (Certifying and Approving Officer) requested that the Fund consider increasing the current maximum authorization for payments on property claims and settlement authority on liability claims; and

**WHEREAS**, the TRICO JIF Executive Claims Review Committee reviewed this request at their April 22, 2019 meeting and recommended to the Executive Committee that they approve the proposed increase in maximum authorization for payments on property claims and settlement authority on liability claims;

**NOW THEREFORE BE IT RESOLVED** by the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund that Section 11 of Resolution 2019-14 "Adopting the Risk Management Plan for 2019" is hereby amended to increase the maximum authorization for payments on property claims and settlement authority on liability claims from \$5,000 to \$10,000; and

**BE IT FURTHER RESOLVED** that a copy of the proposed amendment to Section 11 of the 2019 TRICO JIF Risk Management Plan is attached hereto and incorporated herein by reference; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be provided to the Fund Administrator, Fund Treasurer, Claims Administrator, and Fund Solicitor for their information and necessary action.

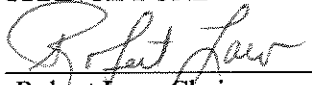
This Resolution was duly adopted by the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund at a public meeting held on May 20, 2019.

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES  
MUNICIPAL JOINT INSURANCE FUND**

Attest:

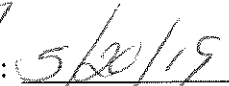
  
Michael Razzo, Secretary

By:

  
Robert Law, Chairperson

  
Karen Sweeney

Date:

  
5/20/19

EXCERPT SECTION 11 – 2019 TRICO JIF PLAN OF RISK MANAGEMENT

~~STRIKETHROUGH~~ – LANGUAGE TO BE REMOVED

UNDERLINED – LANGUAGE TO BE ADDED

11) The maximum amount a certifying and approving officer may approve pursuant to N.J.A.C. 11:15-2.22.

- Property Claims - \$5,000 \$10,000 of Authority
- Workers Compensation Claims - \$10,000 of Authority
- Liability Claims - \$5,000 \$10,000 of Settlement Authority; \$10,000 of legal and file expense Authority
- The Executive Committee has established an Executive Claims Review Committee comprised of Fund Commissioners to review all Payment Authorization Requests, (PARs) where the total cost of a claim will exceed the Authority noted above, and review litigation strategies with the Fund's Attorney. The Executive Claims Review Committee shall advise the Executive Committee regarding claims administration and payments.
- Prior to each Executive Claims Review Committee Meeting, the certifying and approving officer shall prepare a report that lists the payments on claims where the total expense to date is less than the Authority levels noted above that were approved by the certifying and approving officer since their last report. At a minimum, the report shall include the name of the payee, claim number, affected member, amount paid, reason for payment, and other pertinent information required to substantiate payment. The report shall be provided to the Executive Claims Review Committee at their regular meeting for their review and approval.
- In situations where the payment of an allocated file expense on a workers compensation file that has been approved for closure will cause the total cost of the claim to exceed the Authority previously granted, the certifying and approving officer may pay that cost without seeking further approval from the Executive Claims Review Committee or Fund.
- In urgent situations where the Executive Claims Review Committee has not had an opportunity to meet, and where time is of the essence such that an expeditious response to a settlement offer would be in the Fund's best economic interest, the Fund Attorney, in consultation with the Executive Director and the Executive Claims Review Committee Chair, shall have the authority to authorize the settlement of claims within the JIF's SIR. All such authorizations shall be reported to the Executive Claims Review Committee as soon as possible and no later than the Committee's next

meeting. All such authorizations shall be reported to the Executive Committee for approval at their next meeting.

- In urgent situations where the Executive Claims Review Committee has not had an opportunity to meet, and temporary total disability benefits are due to a claimant and delaying payment of these benefits would have a detrimental impact on the claimant, the Executive Director, in consultation with the Fund Attorney, and the Executive Claims Review Committee Chair, shall have the authority to authorize the payment of temporary total disability benefits to the claimant at an amount not to exceed \$5,000 over what had been previously authorized. All such authorizations shall be reported to the Executive Claims Review Committee as soon as possible and no later than the Committee's next meeting. All such authorizations shall be reported to the Executive Committee for approval at their next meeting.
- Upon submission of satisfactory documentation, and with the advance approval of the Executive Director, the Certifying and Approving Officer may also pay hospital bills if waiting until after the next regularly scheduled FUND meeting would result in the loss of a discount on such bills. When the Certifying and Approving Officer utilizes this authority, a report shall be made to the Executive Claims Review Committee at their next meeting. All such approvals shall be reported to the Executive Committee at their next meeting.



March 26, 2019

Mr. Paul A. Forlenza, MGA, RMC  
Executive Director, Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund  
P.O. Box 489  
Marlton, NJ 08055

**Re: Authority Levels – Property Claims and Settlement Authority in Liability Claims**

Dear Paul,

The purpose of this email is to request consideration by the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (JIF) to increase our per file authority in certain lines of coverage. The JIF currently provides \$10,000 of settlement authority for Workers' Compensation claims and \$10,000 of authority for legal and expense costs in Liability claims, but limits authority for Property claims to \$5,000 and limits settlement authority in Liability claims to \$5,000.

We feel that the cost to repair vehicles and buildings has increased significantly since this policy was adopted many years ago. Also, the ability to settle minor liability claims has also been restricted by this policy. Increasing our authority to \$10,000 across the board will eliminate the need for Payment Authorization Requests (PARs) on minor claims thus allowing additional time for our adjusting staff to attend to more significant matters.

Therefore, we respectfully request that claims settlement authority be increased from the current \$5,000 to \$10,000 for all first and third party claims. Please let us know if you have any questions and we appreciate the JIF's consideration.

Sincerely,

*Chris Roselli*

Christopher Roselli, Account Manager

cc: Paul Miola, Executive Municipal Pool Strategist  
David DeWeese, Esq., Fund Solicitor

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