

**GLOUCESTER/SALEM/CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library
389 Wolfert Station Road
Mullica Hill, New Jersey**

May 20, 2019 – 5:00 PM

EXECUTIVE COMMITTEE MEETING

OPEN SESSION MINUTES

The meeting of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at the Gloucester County Library, 389 Wolfert Station Road, Mullica Hill, New Jersey on Monday, May 20, 2019 at 5:00 PM, prevailing time. Chair Law, **Woodbury**, presiding. The meeting was called to order at 5:00 PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Woodbury and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

ROLL CALL

Those in attendance were:

Warren Morgan, **Alloway Twp**
Ken Brown, **Carneys Point Twp.**
Sue Miller, **Clayton Borough**
Don Banks **Deptford Twp.**
Stephanie McCaffrey, **East Greenwich Twp.**
Carolyn King-Sammons, **Elk Twp**
Doug Hogate, **Elsinboro Twp.**
Linda Gonzalez, **Fairfield Twp.**
Barbara Freijomil, **Franklin Twp.**
Valerie Van Veen, **Glassboro Borough**
Raymond Williams, **Greenwich Twp.**
Kevin Clour, **Lower Alloways Creek Twp**
Luke Patrick, **Mannington Twp**
Pam LeVine, *Alternate*, **Mantua Twp**
Brad Campbell, **Shiloh Borough**...arrived after roll call
Mark Gravinese, **Harrison Twp.**
Harry Moore, **Oldmans Twp.**
Mayor John Washington, **Penns Grove Borough**
Robert McDade, **Pennsville Twp.**
Maureen Abdill, **Pilesgrove Twp.**
Judy O'Donnell, *Alternate*, **Pitman Borough**
Majorie Sperry, **Quinton Twp.**
Bob Diaz, **South Harrison Twp.**

Carl Bagby, **Swedesboro Borough**
Jeffre Celebre, **Vineland City**
Adele Riiff, *Alternate*, **Washington Township**
Lauren Sedberry, *Alternate*, **West Deptford Twp.**
Karen Sweeney, **Wenonah Borough**
Bob Law, **Woodbury City**
Jeffrey Pitzo, **Woodbury Heights Borough**
John Hall, **Woodstown Borough**
Jane DiBella, **Woolwich Township**

Absent Fund Commissioners were:

Doris Hall, **Logan Twp**
Jill McCrea, **Monroe Twp**
Susan Jacobucci, **Paulsboro Boro**
Mike Seery, **Upper Pittsgrove Twp.**
Ryan Giles, **Westville Borough**

Also present were:

Paul A. Forlenza, Executive Director, *AJG Risk Management Services, Inc.*
Paul Miola, Deputy Executive Director, *AJG Risk Management Services, Inc.*
David S. DeWeese, Esquire, Fund Solicitor, *The DeWeese Law Firm, P.C.*
Rob Garish, Safety Director's Office, *J. A. Montgomery Risk Control*
Chris Roselli, Account Manager, *Qual-Lynx*
Steve McNamara, VP, *QualCare*
Debby Schiffer, *Wellness Director*
Tom Tontarski, *Treasurer*
Lou Romero, *Technology Risk Director*

Also present were the Risk Management Consultants from the following agencies:

Assured Partners
Biondi Insurance Agency
Hardenbergh Insurance Group
Chesney-Stanton Insurance Group
Cettei & Connell

Absent RMCs were:

Henry D. Young Insurance
Conner Strong & Buckelew
Corporate Employee Benefits
E.H. Sloan Insurance Agency
Len Eckman Insurance

In the absence of Mr. Razze, Fund Secretary, Ms. Sweeny, Executive Committee member #1, moved up as Acting Secretary.

In moving up Ms. Sweeney to Acting Secretary, Mr. Diaz, South Harrison, Alternate #1 moved up, and in the absence of Ms. Hall, Logan, Executive Committee Member #2, Mr. Clour, Lower Alloways Creek, Alternate #2, moved up for voting purposes.

APPROVAL OF THE MINUTES – Executive Committee Meeting

Chair Law presented the meeting minutes of the April 22, 2019 Executive Committee meeting for approval.

Chair Law asked members for their questions at this time. No questions were entertained.

Chair Law entertained a motion to approve the minutes of the April 22, 2019 Executive Committee meeting.

Motion by Mr. Washington, seconded by Ms. Miller to approve the minutes of the April, 22, 2019 Executive Committee meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Meeting

Chair Law presented the meeting minutes of the April 22, 2019 Executive Claims Review Committee Meeting for approval.

Chair Law asked members for their questions at this time. No questions were entertained.

Chair Law entertained a motion for approval of the Executive Claims Review Committee meeting minutes.

Motion by Mr. Washington, seconded by Ms. Miller to approve the meeting minutes of the April 22, 2019 Executive Claims Review Committee Meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Closed Session

Chair Law presented the Executive Claims Review Committee Closed Session meeting minutes of April 22, 2019 for approval.

Chair Law asked members for their questions at this time. No questions were entertained.

Chair Law entertained a motion for approval of the Executive Claims Review Committee Closed Session meeting minutes.

Motion by Mr. Washington, seconded by Ms. Miller, to approve the Executive Claims Review Committee Closed Session meeting minutes of April 22, 2019 as presented. All in Favor. Motion carried.

The Executive Claims Review Committee Closed Session minutes of the April 22, 2019 meeting shall not be released to the public until the reason(s) for their remaining closed is no longer applicable, the Fund Solicitor has had the opportunity to review them, and their release has been approved by the Executive Committee. All in Favor. Motion carried.

The Executive Claims Review Committee Closed Session Meeting Minutes from the April 22, 2019 meeting were collected.

EXECUTIVE CLAIMS REVIEW COMMITTEE MEETING REPORT – May 20, 2019

Chair Law reported that an Executive Claims Committee Meeting was held at 3:30 PM on Monday, May 20, 2019.

The Committee reviewed sixteen (16) claims. Of the claims reviewed, there were eight (8) Workers' Compensation, one (1) General Liability, and seven (7) Property PARs recommended for approval of settlement or continuing defense.

There were three (3) claim(s) reviewed for abandonment of subrogation attempts.

#2019163115
#2017101921
#2019162008

Questions will be addressed during Closed Session if necessary.

EXECUTIVE DIRECTOR'S REPORT

Mr. Forlenza reviewed the Executive Director's Report found in the agenda packet with the membership. He highlighted the following items.

Certificates of Insurance – Mr. Forlenza referenced this report in the agenda packet and asked everyone to please review it for accuracy.

2018 Safety Incentive Program Awards – Mr. Forlenza noted a letter from his office describing how to collect your 2018 Safety Incentive Awards money was emailed to all members on April 10, 2019 and noted that included in that letter was a notice of extension to be able to claim your funds in the form of a check, as well as the base and optional acquired credits. That deadline was extended to May 3, 2019. A report detailing the available balances for each member is attached for your review. If you have any questions on how to collect your 2018 Safety Incentive Program allowance, please contact his office. He reminded the committee that the deadline to claim or encumber these funds is November 1, 2019. All encumbered funds have to be claimed by February 1, 2020.

2019 Optional Safety Budget - Mr. Forlenza stated that a letter from his office describing how to collect your 2019 Optional Safety Budget allowance was e-mailed on or about February 15, 2019. A report detailing the available balances for each member is attached for your review. If you have any questions on how to collect your 2019 Optional Safety Budget allowance, please contact his office. Please note that the deadline to claim or encumber these funds is November 1, 2019. All encumbered funds have to be claimed by February 1, 2020.

2019 Wellness Incentive Program Allowance – Mr. Forlenza stated a letter from his office describing how to collect your 2019 Wellness Incentive allowance was e-mailed on or about February 15, 2019. A report detailing the available balances for each member is attached for your review. If you have any questions on how to collect your 2019 Optional Safety Budget allowance, please contact our office. Please note that the deadline to claim or encumber these funds is November 1, 2019. All encumbered funds have to be claimed by February 1, 2020.

EPL/Cyber Allowance - Mr. Forlenza noted a report showing allowances for each member to help offset employment practice and cyber security related expenses is included in the agenda and he asked that all members review available balances for this program. He noted that the deadline to claim or encumber these funds is November 1, 2019 and if you encumbered these funds, they must be claimed by February 1, 2020.

MEL EPL Helpline & Authorized Contact List – Mr. Forlenza noted that the MEL has established the *MEL Employment Practices Helpline* to assist our members by providing legal advice on employment related issues. The Members have unlimited access to the *Helpline* attorneys to seek advice on employment related issues. The Members can appoint up to **two (2)** municipal representatives who will be permitted to contact the *Helpline* attorneys with their inquiries. The appointment of the municipal representatives must be made by Resolution of the Governing Body. Enclosed please find the most recent list of authorized contacts for the *MEL Employment Practices Helpline*. These authorized contacts are the only representatives permitted to access this service. Please contact the Executive Director's Office or David S. DeWeese, Esquire with any questions regarding the *Helpline*.

Statutory Bond Status– Mr. Forlenza referenced a report in the agenda of the latest listing of Statutory Bonds issued by the MEL for JIF members. This list should be reviewed for accuracy, and remember the coverage is for the individual, not the position. Any questions on the status of an application or a listed bond should be directed to Cate Kiernan at PERMA.

MEL Cyber Risk Management Plan Compliance Status – Mr. Forlenza stated that a compliance report indicating each member’s status with the MEL Cyber Risk Management Program is included in the agenda for your review. He noted only a handful of members are currently compliant. Each member should review this report carefully to insure its accuracy, and if you feel the report to be inaccurate, please contact Ed Cooney, Fund Underwriter.

PivotPoint Newsletter – Mr. Forlenza reminded the members that the JIF contracted with Pivot Point Security to provide technology risk management services to the members. These services include phishing tests, the development of, and training on, various cyber related policies and procedures, the development of third party cyber risk standards, as well as network vulnerability assessments. He referenced the attached Newsletter that will be sent out monthly with helpful advice. Please do not hesitate to contact the Executive Director’s office if you have any questions

Member Visitation Program – Mr. Forlenza noted that beginning last month, a representative from his office, contacted those members up for renewal this year to schedule an appointment with the Fund Commissioner, Risk Management Consultant, and Representatives of the Governing Body. These appointments are an opportunity to discuss the member’s participation in the JIF and the many programs available to them. The Executive Director’s office believes it is very important for the decision makers in each member municipality to understand the value of JIF membership. Those members up for Renewal are: Alloway, Elk, Elsinboro, Paulsboro, Penns Grove, Pennsville, Washington, Wenonah, Westville, Woodbury Heights, and Woodstown.

Sexual Molestation Law – Mr. Forlenza stated that he had issued a memo to all Municipal Clerks in regards to the new law on Sexual Molestation/Sexual Abuse. Due to the extended statute of limitations, he is advising all members to secure copies of old insurance policies (prior to entering the JIF) should a claim be filed. Should a claim come up for that time period, you want to be able to have that information as there should be some coverage in the liability coverage. Mr. Forlenza noted there is still no clear picture on how all this is going to work, and the new law does not go into effect until December 1, 2019. Mr. Forlenza also noted he and Mr. Miola will be meeting with representatives of the MEL to discuss how these claims will be handled.

No other questions were entertained at this time.

SOLICITOR’S REPORT

Executive Claims Committee Meeting

Mr. DeWeese highlighted the following items from the Claims Review Committee Meeting:

Assignment of New Cases

Mr. DeWeese reported three (3) new case(s) had been assigned in April 2019:

New Cases
<i>Blackniak v. Borough of Clayton</i>
<i>Russ v. Township of Washington</i>

very comfortable in speaking with him. He also explained that should he not be particularly familiar with a question, he will send a memo to the member recapping the conversation so there is some documentation of the call and issue, copying Mr. Semrau, who is also on the panel, and keeping a log of all of the calls, as well as Mr. Pevner with Summit Risk. He will then get the caller in touch with one of the Defense Panel attorneys who are more specialized in a particular area.

Lastly, Mr. DeWeese noted discussion which took place at the May 14th EPL/POL Defense Panel Meeting. This is a semi-annual meeting where the assigned EPL Defense Panel members come together to discuss issues and concerns. One of the items discussed included "Consent to Settle" issues. Mr. DeWeese explained that if a settlement offer is made and the Governing Body decides not to settle the claim then a letter will go to the town indicating that a check will be issued to the town in the amount in which the claim could have been settled, minus any deductibles and co-pays, and the claim is now in the hands of the municipality to defend at their own expense. As far as QBE is concerned, the claim is no longer their responsibility.

Mr. DeWeese asked if there were any questions at this time. No questions were entertained.

SAFETY DIRECTOR'S REPORT

Mr. Garish stated that the Safety Director's Report is a handout and is self-explanatory. He highlighted the following items:

In regards to Police One Training, Mr. Garish reported that of 37 members, 26 member towns actually have Police departments, and to date, 8 of those members are actively taking courses, with 288 classes completed. Nine (9) towns have enrolled, and are just starting to take classes, and we still have nine (9) towns that have no activity at all. Mr. Garish reported his office, along with Police One Academy, will be reaching out to those members to get them on board with the program. He also noted if you would like to see what activity your specific Police department has done in terms of the training, please see him after the meeting and he will let you know. Mr. Garish stated he would like to give kudos to those members who have already made use of these trainings, with Vineland, Carney's Point, and Woodbury Heights having completed the most courses.

MEL Video Library – He noted no members utilized the Library in April and asked that it please be utilized. If a copy of the video library titles is needed, you can find it at the MEL or JIF website. He also pointed out there is a new email address: melvideolibrary@jamontgomery.com, and phone number: 856-552-4900.

Safety Director's Bulletins – He noted bulletins and notices send out in April included which are included in the agenda packet:

- *Comprehensive Playground Inspections and Maintenance Programs*
- *National Safety Stand Down to Prevent Falls in Construction*

MSI Class Listing – Mr. Garish referenced the list of MSI Classes that are available in May, June and July that are included in the agenda packet. He noted that a current list of MSI Training Administrators needs to be kept up to date, so if there are any changes in regards to the Training Administrator, please advise afelip@jamontgomery.com.

Mr. Garish reminded the Committee of upcoming MEL Leadership Skills Training on June 4, 11, and 18th. You must attend all three in order to acquire credit and the Regional Training on Practical Leadership is on June 27 in Hainesport.

He noted to please take advantage of the TRICO JIF website and the safety resources available to the members, as well as the updated MEL website and the MEL Mobile APP, which are additional resources for our members.

Mr. Garish asked if there were any questions at this time. No questions were entertained.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses

Mr. Roselli presented the *Lessons Learned from Losses* for May which reviewed the importance of *Police Vehicle Safety*. He noted there have been many recent accidents involving police officers in their patrol cars hit by passing vehicles while the officers were in their cars conducting police business.

Mr. Roselli noted the following for the safety of your offices:

- Make sure the officers are wearing their seatbelts at all times while in the vehicles.
- Limit the amount of time the officer is sitting in their police car on the side of the road.
- Limit equipment in the car. Make sure the equipment is properly secure.

Mr. Roselli then reviewed some examples of costly claims that possibly could have been prevented using the referenced safety ideas.

Mr. Roselli asked if there were any questions at this time. No questions were entertained.

WELLNESS DIRECTOR'S REPORT

Ms. Schiffer noted that her report is detailed in the agenda packet. She highlighted the following

- Ms. Schiffer is setting up appointments with those she has not yet met with to plan wellness activities for the year. If we have not yet met to plan for 2019, please have your Wellness Coordinator reach out to her, and noted if your town is hosting any type of Wellness event, please let her know so she can keep track of who is doing what, and what ideas she can pass onto other towns.
- Step, Drink More Water, and Make a Change Challenges are very popular, simple ways to add wellness into your day.
- There were five (5) presentations this month at the following municipalities: Deptford, East Greenwich, Pennsville, Vineland, and Woolwich. They included Stress Management, Shoprite Dietitian, Family Feud Wellness Game and Skin Health.
- Five (5) member towns set up Challenges: Carneys Point, Mantua, Swedesboro, Vineland, and Woodbury and included Healthy Lifestyle Habits and Water Drinking challenges.
- Other towns participated in Portion Distortion, Reflexology, Healthy Potluck Lunches, Chair Yoga and registering for a 5K Run/Walk.
- She noted that a Police Dept in another JIF got 19 fitbit trackers in an effort to continue to explore new ways to improve tier health. 10 offices participated in a 5 day workweek hustle challenge and collectively achieved 832,450 steps. This is a great way to spend wellness money.
- May Wellness Connection Newsletter – Ms. Schiffer noted her newsletter focused on mental health, which is just as important as physical health.

- Ms. Schiffer reviewed simple ideas for your wellness funds: Fresh Fruit/healthy snacks; Team Building fun; Wellness Bulletin Boards; BP Screenings; purchase aromatherapy dispenser or a BP Cuff.
- Wellness Incentive Allowances must be claimed/encumbered by November 1, 2019, and collected by February 1, 2020, so if you haven't planned any wellness activities for the end of this year, be sure to contact her for a meeting.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

MANAGED HEALTH CARE REPORT

Mr. Roselli introduced Mr. Steve McNamara, Asst. VP, Qual-Lynx , who is sitting in for Ms. Beatty this month as she is currently on vacation.

Mr. McNamara reviewed the Managed Care Report for April 2019.

Lost Time v. Medical Only Cases

Mr. McNamara presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	April	YTD
<i>Lost Time</i>	<i>1</i>	<i>21</i>
<i>Medical Only</i>	<i>21</i>	<i>105</i>
<i>Report Only</i>	<i>16</i>	<i>59</i>
<i>New Claims Reported</i>	<i>38</i>	<i>185</i>
<i>Report Only % of Total</i>	<i>42.1%</i>	<i>31.9%</i>
<i>Medical Only/Lost Time Ratio</i>	<i>95:05</i>	<i>83:17</i>
<i>Average Days to Report</i>	<i>2.0</i>	<i>4.4</i>

Transitional Duty Report

Mr. McNamara presented the Transitional Duty Report.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	<i>1,781</i>
<i>Transitional Duty Days Worked</i>	<i>1,348</i>
<i>% of Transitional Duty Days Worked</i>	<i>75.7%</i>
<i>Transitional Duty Days Not Accommodated</i>	<i>433</i>
<i>% of Transitional Duty Days Not Accommodated</i>	<i>24.3%</i>

Mr. McNamara noted he had also included a Transitional Duty Report by Occupation to indicate where the claims originated.

PPO Penetration Report:

Mr. McNamara presented the PPO Penetration Report

PPO Penetration Rate	April
<i>Bill Count</i>	225
<i>Original Provider Charges</i>	\$346,655
<i>Re-priced Bill Amount</i>	\$131,146
<i>Savings</i>	\$215,509
<i>% of Savings</i>	62.2%
<i>PPO Penetration Rate Bill Count Percentage</i>	95.1%
<i>PPO Penetration Rate Provider Charge Percentage</i>	95.8%
<i>EPO Penetration Rate Bill Count Percentage</i>	96.3%
<i>EPO Penetration Rate Provider Charge Percentage</i>	97.3%

Mr. McNamara asked if there were any questions. No questions were entertained.

TECHNOLOGY RISK SERVICES

Mr. Romero reported that for the month of April, 1,165 phishing emails were sent out to members, with 79 being clicked. This is 6.8% of the emails which is up from 5.4% from last month.

Mr. Romero stated that in regards to the Media Pro Cyber Training six (6) municipalities are 100% compliant; sixteen (16) are 80-99% compliant; five (5) are 70-80% compliant, and seven (7) are 50-60% compliant.

Mr. Romero reported he is scheduling visits with all member towns. He noted in regards to providing IP address and emails to review and discuss computer security and compliance, as well as start training, the following members are still missing IP addresses: Penns Grove, Pennsville, and Washington, and the following members are still missing emails for cyber hygiene training; Logan.

Mr. Romero noted his greatest concern is in regards to OPRA requests. By law, an email marked as an OPRA request must to be opened. As it is not lawful to request an OPRA request be made in another way, i.e.: in the body of an email, it would be very easy to encrypt a virus into an OPRA request attachment. Mr. Romero stated he will be researching ways to address this situation in the future, but please be cognoscente of this issue going forward.

He also noted that Windows 7 is nearing its end of life, and if you are still running on Windows 7, you will need to update to Windows 10 prior to January 2020.

Lastly, Mr. Romero referenced the Tech Watch Newsletter which was included in the agenda, and noted he will be sending this out monthly, and will have it posted on the JIF website.

Mr. Romero asked if there were any questions. No questions were entertained.

TREASURER'S REPORT

Mr. Tontarski presented an overview of the Treasurer's Report for month ending April 30, 2019, a copy of which was provided to the membership in the agenda packet.

Investment Interest

Interest received or accrued for the reporting period totaled \$46,407.33. This generated an average annual yield of 1.62%. However, after including an unrealized net gain of \$23,118.18 in the asset portfolio, the yield is adjusted to 2.43% for this period. The total overview of the asset portfolio for the fund shows an overall unrealized loss of \$95,151.72 as it relates to current market value of \$29,704,828.89 vs. the amount invested. The current market value, including accrued income, is valued at \$29,859,756.92.

Our asset portfolio with Wilmington Trust consists of four (4) obligations with a maturity greater than two years, nine (9) obligations with maturities between one and two years.

Receipt Activity for the Period

	April
Subrogation Receipts	\$35,541.43
Salvage	\$2,800.00
Overpayment Reimbursements	\$.00

A.E.L.C.F. Participant Balances at Period End

Woodbury City	\$20,837.00
Washington Twp.	77,756.00
Pittsgrove Twp.	\$75,278.00
Stow Creek Twp.	\$3,063.00

Cash Activity for the Period

Mr. Tontarski stated that during the reporting period the Fund's "Cash Position" changed from an opening balance of \$35,110,737.44 to a closing balance of \$33,530,720.28 showing a decrease in the fund of \$1,580,017.16.

Loss Run Payment Register for the Period

Mr. Tontarski stated the net claim activity during the reporting period for claims paid by the Fund and claims payable by the Fund at period end in the amount of \$699,684.26. The claims detail shows 433 claims payments issued.

Bill List – May 2019

For the Executive Committee's consideration, Mr. Tontarski presented the May 2019 Bill List in the amount of \$1,213,979.87.

Chair Law entertained a motion to approve the April 2019 Loss Run Payment Register, and approve the May 2019 Bill List in the amount of \$1,213,979.87, as presented

Chair Law asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Washington, seconded by Ms. Miller, to approve the *April 2019 Loss Run Payment Register and the May 2019 Bill List* as presented.

John Washington, **Penns Grove Borough**
Sue Miller, **Clayton Borough**
Carl Bagby, **Swedesboro Borough**
Bob Law, *Chair*, **Woodbury City**
Robert Diaz, **South Harrison Township**
Kevin Clour, **Lower Alloways Creek**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

COMMITTEE REPORTS

Strategic Planning Committee Meeting – May 16, 2019

Ms. Sweeney stated that the Committee met on May 16, 2019, and a copy of the meeting minutes were included in the agenda and were self-explanatory. She noted in regards to the TRICO Retreat, taking place at Auletto's Caterers in Almonesson July 25-26, it is still in its early planning stages, and the Fall AGRiP Conference is scheduled for October 6-9, 2019 and if anyone is interested in attending, please reach out to either herself or the Executive Directors office.

Ms. Sweeney asked if there were any questions at this time. No questions were entertained.

EPL/POL Claims Review Committee Meeting – May 20, 2019

Mr. Brown stated the Committee met earlier today and the minutes will be included in next month's agenda. He noted there are currently no member towns on the "watch" list and that the Committee is currently reviewing next year's insurance rates for Cyber, and this could be significant.

Mr. Brown asked if there were any questions at this time. No questions were entertained.

MEL/RCF/EJIF Reports

Nothing to report.

MICELLANIOUS BUSINESS

Next Meeting

Chair Law noted the next meeting of the TRICO JIF will be held on **Monday, June 24, 2019** at 5:00 PM at the **Gloucester County Library, Mullica Hill**

PUBLIC COMMENT

Open Public Comment

Chair Law entertained a motion to open the meeting to the public.

Motion by Mr. Washington, seconded by Ms. Miller to open the meeting to the public. All in favor. Motion carried.

Close Public Comment

Hearing no comments from the public, Chair Law entertained a motion to close the meeting to the public.

Motion by Mr. Washington, seconded by Ms. Miller, to close the meeting to the public. All in favor.
Motion carried.

APPROVE CLAIMS PAYMENTS

Mr. Roselli of Qual-Lynx presented the following Payment Authorization Requests (PARs) during the Executive Claims Committee Meeting held on May 20, 2019

<i>Workers' Compensation</i>	<i>General Liability</i>	<i>Property</i>
<i>MLT-2019163115</i>	<i>001253676</i>	<i>2019160594</i>
<i>2018145177</i>		<i>2019158836</i>
<i>2019171247</i>		<i>2019156337</i>
<i>2019171127</i>		<i>2019172379</i>
<i>2019166986</i>		<i>2019170036</i>
<i>001253586</i>		<i>2019168525</i>
<i>2018114508</i>		<i>2019162008</i>
<i>2017101291</i>		

Chair Law asked members for their questions at this time. No questions were entertained.

Chair Law entertained a motion to approve the PARs as presented in their entirety during the Executive Claims Review Committee Meeting.

Motion by Mr. Washington, seconded by Ms. Miller, to Approve Payment Authority on the Claims as presented during the Executive Claims Committee Meeting.

ROLL CALL

Yeas: Karen Sweeney, **Wenonah Borough**
John Washington, **Penns Grove Borough**
Sue Miller, **Clayton Borough**
Carl Bagby, **Swedesboro Borough**
Bob Law, *Chair*, **Woodbury City**
Robert Diaz, **South Harrison Township**
Kevin Clour, **Lower Alloways Creek**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

APPROVE ABANDONING SUBROGATION

Acting Secretary Sweeney stated there were three (3) files for abandonment of subrogation:

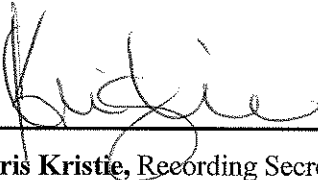
- #2019163115
- #2017101921
- #2019162008

MOTION TO ADJOURN

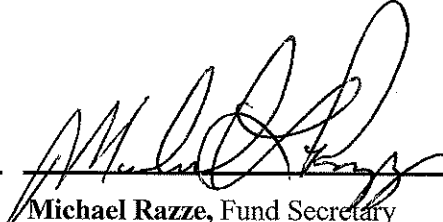
There being no further business, Chair Law entertained a *Motion to Adjourn* the May 20, 2019 Executive Committee Meeting.

Motion by Ms. Miller, seconded by Mr. Washington, to adjourn the May 20, 2019 meeting of the TRICO JIF.

The meeting was adjourned at 5:45 PM.



Kris Kristie, Recording Secretary for



Michael Razzo, Fund Secretary