***<Member Municipality>***

***Resolution 2019-\_\_\_***

**A RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND’S CYBER RISK MANAGEMENT PLAN’S TIER TWO REQUIREMENTS**

**Whereas,** the <*member municipality*> is a member of the *<name of local JIF>* which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL)*;* and

**Whereas**, through its membership in the *<name of local JIF>*, the <*member municipality*> enjoys cyber liability insurance coverage to protect the <*member municipality*> from the potential devastating costs associated with a cyber related claim; and

**Whereas**, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

**Whereas**, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1 & Tier 2 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the <*member municipality*> ; and

**Whereas,** in addition to the reduction of potential claims, implementing the following best practices and standards will enable the <*member municipality*> to claim a reimbursement of a paid insurance deductible in the event the member files a claim against *<member municipality>’*s cyber insurance policy, administered through *<name of local JIF>* and the Municipal Excess Liability Joint Insurance Fund;

**Now Therefore Be It Resolved**, that the <*member municipality*> does hereby adopt the following best practices and standards, a copy of which is attached hereto and incorporated herein by reference, in accordance with Tier 2 of the NJ MEL Cyber Risk Management Plan;

* **Server Security**
* **Limiting Access Privileges**
* **Acceptable Use of Internet and Email**
* **Protection of Data**
* **Passwords Policy**
* **Appropriate level of Technology Support**
* **Leadership has Expertise to Support Technology Decision Making**

**And, Be It Further Resolved**, that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval

This Resolution was duly adopted by the <*member municipality*> at a public meeting held on \_\_\_\_\_\_\_\_ \_\_, 2019.

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Municipal Clerk Mayor