

**GLOUCESTER/SALEM/CUMBERLAND COUNTIES  
MUNICIPAL JOINT INSURANCE FUND**

**Auletto Caterers  
1849 Cooper St  
Almonesson, NJ**

**July 25, 2019 – 4:00 PM**

***EXECUTIVE COMMITTEE MEETING***

***OPEN SESSION MINUTES***

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The meeting of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held at the Auletto Caterers, 1849 Cooper St., Almonesson, New Jersey on Thursday, July 25, 2019 at 4:00 PM, prevailing time. Chair Law, **Woodbury**, presiding. The meeting was called to order at 4:00 PM.

***FLAG SALUTE***

***STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT***

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Woodbury and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

***ROLL CALL***

Those in attendance were:

Ken Brown, **Carneys Point Twp.**  
Sue Miller, **Clayton Borough**  
Dina Zawadski, *Alternate*, **Deptford Twp.**  
Stephanie McCaffrey, **East Greenwich Twp.**  
Carolyn King-Sammons, **Elk Twp.**...*arrived after roll call*  
Doug Hogate, **Elsinboro Twp.**  
Raymond Williams, **Greenwich Twp.**  
Mark Gravinese, **Harrison Twp.**  
Doris Hall, **Logan Twp**  
Kevin Clour, **Lower Alloways Creek Twp**  
Luke Patrick, **Mannington Twp**  
Jennica Bileci, **Mantua Twp**  
Harry Moore, **Oldmans Twp.**  
Mayor John Washington, **Penns Grove Borough**  
Maureen Abdill, **Pilesgrove Twp.**  
Mike Razzo, **Pitman Borough**  
Majorie Sperry, **Quinton Twp**  
Brad Campbell, **Shiloh Borough**  
Bob Diaz, **South Harrison Twp.**  
Carl Bagby, **Swedesboro Borough**  
Jeffre Celebre, **Vineland City**  
Colette Bachich, **Washington Township**  
Ryan Giles, **Westville Borough**  
Kathy Schools, *Alternate*, **Wenonah Borough**

Bob Law, **Woodbury City**  
John Hall, **Woodstown Borough**  
Jane DiBella, **Woolwich Township**

Absent Fund Commissioners were:

Warren Morgan, **Alloway Twp**  
Linda Gonzalez, **Fairfield Twp.**  
Barbara Freijomil, **Franklin Twp.**  
Valerie Van Veen, **Glassboro Borough**  
Jill McCrea, **Monroe Twp**  
Susan Jacobucci, **Paulsboro Boro**  
Robert McDade, **Pennsville Twp.**  
Mike Seery, **Upper Pittsgrove Twp.**  
Michael Kwasizur, **West Deptford Twp.**  
Jeffrey Pitzo, **Woodbury Heights Borough**

Also present were:

Paul A. Forlenza, MGA, Executive Director, *AJG Risk Management Services, Inc.*  
Paul Miola, CPCU, ARM. Deputy Executive Director, *AJG Risk Management Services, Inc.*  
David S. DeWeese, Esquire, Fund Solicitor, *The DeWeese Law Firm, P.C.*  
Keith Hummel, Safety Director's Office, *J. A. Montgomery Risk Control*  
Chris Roselli, Account Manager, *Qual-Lynx*  
Karen Beatty, Account Manager, *QualCare*  
Debby Schiffer, *Wellness Director*  
Tom Tontarski, *Treasurer*  
Lou Romero, *Technology Risk Director*

Also present were the Risk Management Consultants from the following agencies:

Assured Partners  
Biondi Insurance Agency  
Chesney-Stanton Insurance Group  
Conner Strong & Buckelew  
Len Eckman Insurance  
Hardenbergh Insurance Group  
E.H. Sloan Insurance Agency

Absent RMCs were:

Cettei & Connell  
Henry D. Young Insurance  
CEB - Corporate Employee Benefits

Chair Law entertained a Motion that in the absence of Ms. Sweeny, Wenonah, Executive Committee Member #1, Mr. Diaz, South Harrison, Alternate #1, moved up for voting purposes.

Motion by Mr. Razze, seconded by Ms. Miller to move up Mr. Diaz. All in Favor. Motion carried

#### ***APPROVAL OF THE MINUTES – Executive Committee Meeting***

Chair Law presented the meeting minutes of the June 24, 2019 Executive Committee meeting for approval.

Chair Law asked members for their questions at this time. No questions were entertained.

Chair Law entertained a motion to approve the minutes of the June 24, 2019 Executive Committee meeting.

Motion by Mr. Razze, seconded by Ms. Miller to approve the minutes of the June 24, 2019 Executive Committee meeting. All in Favor. Motion carried.

***APPROVAL OF THE MINUTES – Executive Claims Review Committee Meeting***

Chair Law presented the meeting minutes of the June 24, 2019 Executive Claims Review Committee Meeting for approval.

Chair Law asked members for their questions at this time. No questions were entertained.

Chair Law entertained a motion for approval of the Executive Claims Review Committee meeting minutes.

Motion by Mr. Razze, seconded by Ms. Miller to approve the meeting minutes of the June 24, 2019 Executive Claims Review Committee Meeting. All in Favor. Motion carried.

***APPROVAL OF THE MINUTES – Executive Claims Review Committee Closed Session***

Chair Law presented the Executive Claims Review Committee Closed Session meeting minutes of June 24, 2019 for approval.

Chair Law asked members for their questions at this time. No questions were entertained.

Chair Law entertained a motion for approval of the Executive Claims Review Committee Closed Session meeting minutes.

Motion by Mr. Razze, seconded by Ms. Miller, to approve the Executive Claims Review Committee Closed Session meeting minutes of June 24, 2019 as presented. All in Favor. Motion carried.

The Executive Claims Review Committee Closed Session minutes of the June 24, 2019 meeting shall not be released to the public until the reason(s) for their remaining closed is no longer applicable, the Fund Solicitor has had the opportunity to review them, and their release has been approved by the Executive Committee. All in Favor. Motion carried.

*The Executive Claims Review Committee Closed Session Meeting Minutes from the June 24, 2019 meeting were collected.*

***EXECUTIVE CLAIMS REVIEW COMMITTEE MEETING REPORT – July 22, 2019***

Chair Law reported that an Executive Claims Committee Meeting was held at 3:30 PM on Monday, July 22, 2019 via Conference Call.

The Committee reviewed fourteen (14) claims. Of the claims reviewed, there were twelve (12) Workers' Compensation, and two (2) General Liability PARs recommended for approval of settlement or continuing defense.

There were three (3) claim(s) reviewed for abandonment of subrogation attempts.

#MLT-2019163511  
#MLT-2017105322  
#2018113148

Questions will be addressed during Closed Session if necessary.

***EXECUTIVE DIRECTOR'S REPORT***

Mr. Forlenza reviewed the Executive Director's Report found in the agenda packet with the membership. He highlighted the following items.

***Certificates of Insurance*** – Mr. Forlenza referenced this report in the agenda packet and asked everyone to please review it for accuracy.

***2018 Safety Incentive Program Awards*** – Mr. Forlenza noted a report detailing the available balances for each member is attached for your review. If you have any questions on how to collect your 2018 Safety Incentive Program allowance, please contact his office. He reminded the members that the deadline to claim or encumber these funds is November 1, 2019 and encumbered funds have to be claimed by February 1, 2020.

***2019 Optional Safety Budget*** - Mr. Forlenza stated a report detailing the available balances for each member is attached for your review. If you have any questions on how to collect your 2019 Optional Safety Budget allowance, please contact his office. He noted that the deadline to claim or encumber these funds is November 1, 2019 and encumbered funds have to be claimed by February 1, 2020.

***2019 Wellness Incentive Program Allowance*** – Mr. Forlenza stated a report detailing the available balances for each member is attached for your review. If you have any questions on how to collect your 2019 Optional Safety Budget allowance, please contact our office. He noted that the deadline to claim or encumber these funds is November 1, 2019 and encumbered funds have to be claimed by February 1, 2020.

***EPL/Cyber Allowance*** - Mr. Forlenza noted a report showing allowances for each member to help offset employment practice and cyber security related expenses is included in the agenda and he asked that all members review available balances for this program. He noted that the deadline to claim or encumber these funds is November 1, 2019 and if you encumbered these funds, they must be claimed by February 1, 2020.

***Statutory Bond Status***– Mr. Forlenza referenced a report in the agenda of the latest listing of Statutory Bonds issued by the MEL for JIF members. This list should be reviewed for accuracy, and remember the coverage is for the individual, not the position. Any questions on the status of an application or a listed bond should be directed to Cate Kiernan at PERMA.

***MEL Cyber Risk Management Plan Compliance Status*** – Mr. Forlenza stated that a compliance report indicating each member's status with the MEL Cyber Risk Management Program is included in the agenda for your review. He noted only a handful of members are currently compliant. He noted Mr. Romero would discuss this more in his report. Each member should review this report carefully to insure its accuracy, and if you feel the report to be inaccurate, please contact Ed Cooney, Fund Underwriter.

***Member Visitation Program*** – Mr. Forlenza noted he and Mr. Miola have started the Member Renewal visits and they have received very good feedback and many positive comments during these visits where he discusses with the Governing Body their participation in the JIF and the many programs available to them. The visits should conclude in mid-September.

***Renewal Resolutions & Agreements*** – Mr. Forlenza noted on or about June 3, 2019, Renewal Resolutions & Agreements were emailed to the eleven (11) towns up for renewal effective January 1, 2020. In order to ensure a smooth budget and renewal process for the JIF, we ask that you forward your

Renewal Resolution and the included Agreement to Renew Membership in the TRICO JIF to the Executive Directors office by Friday, August 16, 2019. To date we have received Renewal Resolutions and Agreements from Elk, Paulsboro, Penns Grove, Pennsville, Westville, and Woodbury Heights. If you have any questions, please contact the Executive Directors office.

**2020 Exposure Renewal Process** – Mr. Forlenza stated that on or about July 10, 2019 all members and their risk managers received a notification that the 2020 Exposure Renewal Process would begin on or about July 15<sup>th</sup>. In addition that correspondence was sent to each member and their risk manager containing important information pertaining to your property and equipment schedules, employee payroll information/counts, and other exposure data. In addition, the correspondence included important information regarding coverage exclusions and limits. All members and risk managers are urged to carefully review this information prior to starting the renewal process. Anyone with questions regarding the exposure renewal process should contact Jodi or Tracy in the Executive Directors office. Members are asked to complete the 2020 exposure renewal process no later than Friday, August 30, 2019.

**2019 Property Reports** – Mr. Forlenza stated that on June 18, 2019 members that received a physical appraisal this year should have received a copy of their appraisal report via email to the Municipal Clerk, copying the FC and RMC. Members are encouraged to review the report and notify the Property Appraisal if any properties were missed during the appraisal process, as we have found some of the buildings addresses were incorrect. Any questions regarding the report can be addressed to Mel Ngayan at AssetWORKS at Melvin.ngayan@assetworks.com or 215-354-1078.

**New Member Activity** – Mr. Forlenza noted Hopewell Township had requested an application to join the TRICO JIF effective January 1, 2020 and a JIF Concept Presentation was made on July 8, 2019. He stated he is anticipating their application to join.

Mr. Forlenza asked if there were any questions at this time. No questions were entertained.

## SOLICITOR’S REPORT

### *Executive Claims Committee Meeting*

Mr. DeWeese highlighted the following items from the Claims Review Committee Meeting:

### *Assignment of New Cases*

Mr. DeWeese reported two (2) new case(s) had been assigned in June 2019:

New Cases
<i>Simone v. Deptford Twp.</i>
<i>Hudock v. Monroe Twp.</i>

### *Closed Cases*

Mr. DeWeese reported that there was one (1) case(s) closed since the last meeting:

Closed Cases
<i>Lamb v. Monroe Twp.</i>

### ***General Liability Files***

Mr. DeWeese noted that there are 35 active General Liability claims and if a member would like a synopsis of their town's cases sent to them, please contact him. He stated this month was a full report.

### ***Subrogation Files***

Mr. DeWeese stated that there are collection efforts being made on \$1,447,572.35 of potential recoveries on 53 files.

Mr. DeWeese asked if there were any questions at this time. No questions were entertained.

***MEL EPL Helpline & Authorized Contact List*** – Mr. DeWeese reminded the Committee about the MEL EPL Helpline and asked the members to please review the list of authorized contacts for the *MEL Employment Practices Helpline*. He reminded the members they can appoint up to **two (2)** municipal representatives who will be permitted to contact the *Helpline* attorneys with their inquiries. The appointment of the municipal representatives must be made by Resolution of the Governing Body. These authorized contacts are the only representatives permitted to access this service.

He stated the members that the calls have gone well, and he has been receiving more calls, however please call BEFORE any action is taken, not after the action is taken. This is the best way to try and control a situation before it blows up.

Mr. DeWeese asked if there were any questions at this time. No questions were entertained.

## **SAFETY DIRECTOR'S REPORT**

Mr. Hummel stated that the Safety Director's Report is a handout and is self-explanatory. He highlighted the following items:

In regards to Police One Training, Mr. Hummel reported that of 37 members, 26 member towns actually have Police departments, and to date, 12 of those members are actively taking courses, with 421 classes completed. Nine (9) towns have enrolled, but no classes have been completed, and we still have five (5) towns that have no activity at all. Mr. Hummel reported his office, along with Police One Academy, will continue to reach out to those members to get them on board with the program. He also noted if you would like to see what activity your specific Police department has done in terms of the training, please let him or Rob know and he will let you know.

***MEL Video Library*** – He noted four (4) members utilized the Library in June and he asked that it please continue to be utilized. If a copy of the video library titles is needed, you can find it at the MEL or JIF website. He also pointed out there is a new email address: [melvideolibrary@jamontgomery.com](mailto:melvideolibrary@jamontgomery.com), and phone number: 856-552-4900.

***Safety Director's Bulletins*** – He noted bulletins and notices send out in June included which are included in the agenda packet:

- *Training Seasonal Employees*

***MSI Class Listing*** – Mr. Hummel referenced the list of MSI Classes that are available in July, August and September that are included in the agenda packet. He noted that a current list of MSI Training Administrators needs to be kept up to date, so if there are any changes in regards to the Training Administrator, please advise [afelip@jamontgomery.com](mailto:afelip@jamontgomery.com).

Lastly, Mr. Hummel noted Cyber Training is online as part of Police One and this training is mandatory.

Mr. Hummel asked if there were any questions at this time. No questions were entertained.

## **CLAIMS ADMINISTRATOR'S REPORT**

### ***Lessons Learned from Losses***

Mr. Roselli presented the *Lessons Learned from Losses* for July which reviewed the importance of *Prompt Reporting*. He noted things to remember prior to the storm:

- Please report any claims as soon as possible to Qual-Lynx
- Delays can cost us the ability to secure restitution from negligent parties
- In WC, late reporting can lead to injuries becoming worse, and more difficult to determine if the injury happened on the job.
- In Liability, late reporting can jeopardize the best possible defense being provided
- In Property, late reporting can cause coverage issues and delays in getting repairs completed.

Mr. Roselli then reviewed an example of how prompt reporting and documentation of damage to municipally owned property would have allowed a town to seek subrogation for damage. Unfortunately, this was not done and the Fund was able to collect only a small portion of its costs in this matter.

Mr. Roselli asked if there were any questions at this time. No questions were entertained.

## **WELLNESS DIRECTOR'S REPORT**

Ms. Schiffer noted that her report is detailed in the agenda packet. She reminded the Committee that she welcomes the opportunity to assist in organizing, researching, or presenting any wellness topic that may help get/keep your staff interested in Health and Wellness. She then highlighted the following:

- Mannington – team fun challenge planned
- Vineland – table top display on sleep hygiene.
- Washington Twp. – planning a demo from local ShopRite Dietitian on easy lunch ideas that are healthy and taste good.
- Westville - offered chair massages to all employees
- Pennsville, Woodbury, and Woodstown – fresh produce for each department
- Woolwich – participated in a team building event outside the office and are the “Spotlight” of the month
- Several ideas for the summer months include: Recipe Exchange, Potluck Lunch, Water Challenge, incorporate stretch breaks daily, start a work garden or do a team Charity Event.
- Wellness Connection Newsletter – Ms. Schiffer noted her newsletter focused on Gut Health and reviewed the importance of how your gut is related to your overall health.
- Exercise of the Month: The benefits of Foam Rolling for Warm up and Cool Down.
- Wellness Incentive Allowances must be claimed/encumbered by November 1, 2019, and collected by February 1, 2020, so if you haven't planned any wellness activities for the end of this year, be sure to contact her for a meeting.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

**MANAGED HEALTH CARE REPORT**

Ms. Beatty reviewed the Managed Care Report for June 2019.

**Lost Time v. Medical Only Cases**

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	<b>June</b>	<b>YTD</b>
<i>Lost Time</i>	4	29
<i>Medical Only</i>	22	151
<i>Report Only</i>	13	88
<i>New Claims Reported</i>	39	268
<i>Report Only % of Total</i>	33.3%	32.8%
<i>Medical Only/Lost Time Ratio</i>	85:15	84:16
<i>Average Days to Report</i>	705	4.4

Ms. Beatty explained the Average Days to Report was high as one claim wasn't reported timely due to a missed diagnosis of an injury and another claim being reported very late as the Claims Coordinator had retired and the claims information sat on her desk unnoticed for some time.

**Transitional Duty Report**

Ms. Beatty presented the Transitional Duty Report.

<i>Transitional Duty Summary Report</i>	<i>YTD</i>
<i>Transitional Duty Days Available</i>	2,886
<i>Transitional Duty Days Worked</i>	2,030
<i>% of Transitional Duty Days Worked</i>	70.3%
<i>Transitional Duty Days Not Accommodated</i>	856
<i>% of Transitional Duty Days Not Accommodated</i>	29.7%

Ms. Beatty noted he had also included a Transitional Duty Report by Occupation to indicate where the claims originated.

**PPO Penetration Report:**

Ms. Beatty presented the PPO Penetration Report

<b>PPO Penetration Rate</b>	<b>June</b>
<i>Bill Count</i>	232
<i>Original Provider Charges</i>	\$364,827
<i>Re-priced Bill Amount</i>	\$176,773
<i>Savings</i>	\$188,054
<i>% of Savings</i>	51.5%
<i>PPO Penetration Rate Bill Count Percentage</i>	94.8%



<i>PPO Penetration Rate Provider Charge Percentage</i>	<i>98.0%</i>
<i>EPO Penetration Rate Bill Count Percentage</i>	<i>94.3%</i>
<i>EPO Penetration Rate Provider Charge Percentage</i>	<i>97.3%</i>

Ms. Beatty asked if there were any questions. No questions were entertained.

### ***TECHNOLOGY RISK SERVICES***

Mr. Romero reported that for the month of June, 1,244 phishing emails were sent out to members, with 46 being clicked. This is 3.7% of the emails which is down from 4.3% from last month.

Mr. Romero stated that in regards to the Media Pro Cyber Training nine (9) municipalities are 100% compliant; nineteen (19) are 80-99% compliant; four (4) are 70-79% compliant, and five (5) are below 69%

Mr. Romero reported he is scheduling visits with all member towns and there are still ten (10) members that need to be scheduled for a site visit. He noted in regards to providing IP address and emails to review and discuss computer security and compliance, as well as start training, the last member still missing IP addresses is Washington Township and all members have submitted their emails for cyber hygiene training.

Mr. Romero noted it is important to encrypt any emails and/or files that have any personal information or sensitive information in them and stated how to do this is included in his report in the agenda.

As far as the individual Assessment Reports, Mr. Romero reported he should have them completed and should start to get them out to the members in the next 3 weeks.

Lastly, Mr. Romero referenced the Tech Watch Newsletter which was included in the agenda, and noted he will be sending this out monthly, and will have it posted on the JIF website.

Mr. Romero asked if there were any questions. No questions were entertained.

### ***TREASURER'S REPORT***

Mr. Tontarski presented an overview of the Treasurer's Report for month ending June 30, 2019, a copy of which was provided to the membership in the agenda packet.

#### ***Investment Interest***

Interest received or accrued for the reporting period totaled \$45,966.26. This generated an average annual yield of 1.74%. However, after including an unrealized net gain of \$61,098.15 in the asset portfolio, the yield is adjusted to 4.04% for this period. The total overview of the asset portfolio for the fund shows an overall unrealized gain of \$22,349.89 as it relates to current market value of \$29,823,404.30 vs. the amount we have invested. The current market value, including accrued income is valued at \$29,942,222.21.

Our asset portfolio with Wilmington Trust consists of five (5) obligations with a maturity greater than two years, nine (9) obligations with maturities between one and two years.



*Nays:* None

*Abstain:* None

All in favor. Motion carried by unanimous vote.

**COMMITTEE REPORTS**

***Finance Committee Report***

***2019 Budget Amendment Hearing – Motion to Open***

Chair Law entertained a motion to open the *2019 Budget Amendment Public Hearing*.

Motion by Mr. Razze, seconded by Ms. Hall, to open the *2019 Budget Amendment Public Hearing*. All in favor. Motion carried.

Chair Law asked if there were any questions. No questions were entertained.

***2019 Budget Amendment Hearing – Motion to Close***

Chair Law entertained a motion to close the *2019 Budget Amendment Public Hearing*.

Motion by Mr. Razze seconded by Ms. Hall, to close the *2019 Budget Amendment Public Hearing*. All in favor. Motion carried.

***2019 Amended Budget Adoption & 2019 Amended Assessment Certification Adoption***

Chair Law entertained a motion to adopt the *2019 Amended Budget* as presented.

Motion by Mr. Razze seconded by Ms. Hall, to adopt the *2019 Amended Budget* as presented.

**ROLL CALL**

*Yeas:* Doris Hall, **Logan Township**  
John Washington, **Penns Grove Borough**  
Sue Miller, **Clayton Borough**  
Carl Bagby, **Swedesboro Borough**  
Mike Razze, *Secretary*, **Pitman Boro**  
Bob Law, *Chair*, **Woodbury City**  
Robert Diaz, **South Harrison Township**

*Nays:* None

*Abstain:* None

All in favor. Motion carried by unanimous vote.

Chair Law entertained a motion to adopt the *2019 Amended Assessment Certification* as presented.

Motion by Mr. Razze, seconded by Ms. Hall to adopt the *2019 Amended Assessment Certification* as presented.

**ROLL CALL**

*Yeas:* Doris Hall, **Logan Township**  
John Washington, **Penns Grove Borough**  
Sue Miller, **Clayton Borough**

Carl Bagby, **Swedesboro Borough**  
Mike Razze, *Secretary*, **Pitman Boro**  
Bob Law, *Chair*, **Woodbury City**  
Robert Diaz, **South Harrison Township**

*Nays:* None

*Abstain:* None

All in favor. Motion carried by unanimous vote.

***MEL/RCF/EJIF Reports***

Chair Law stated a copy of the MEL Cyber Task Force News was included in the agenda for the members' review which discusses public entities that have been hacked, with the Baltimore case being one of the more interesting ones. He noted there is a lot of information out there on cyber incidents.

Chair Law asked if there were any questions. No questions were entertained.

***MICELLANIOUS BUSINESS***

Chair Law asked for Authorization to Process and Pay Fund Vendors in August 2019.

Motion by Ms. Hall, seconded by Mr. Razze to Authorize to Process and Pay Fund Vendors in August 2019.

**ROLL CALL**

*Yeas:* Doris Hall, **Logan Township**  
John Washington, **Penns Grove Borough**  
Sue Miller, **Clayton Borough**  
Carl Bagby, **Swedesboro Borough**  
Mike Razze, *Secretary*, **Pitman Boro**  
Bob Law, *Chair*, **Woodbury City**  
Robert Diaz, **South Harrison Township**

*Nays:* None

*Abstain:* None

All in favor. Motion carried by unanimous vote.

Chair Law entertained a Motion to Adopt ***Resolution 2019-27 Authorizing the Fund Chair and Fund Secretary to Execute a Contract with Police One Academy to Provide Online Related Training at a Cost Not to Exceed \$20,000.***


Motion by Ms. Hall, seconded by Mr. Razze to Authorize to Adopt Resolution 2019-27 as presented.

Chair Law entertained a Motion to Adopt ***Resolution 2019-28 Authorizing the Fund Chair and Fund Secretary to Execute a Contract with Media Pro and PivotPoint Security to Provide Technology Risk Management Services Training at a Cost Not to Exceed \$19,476.***



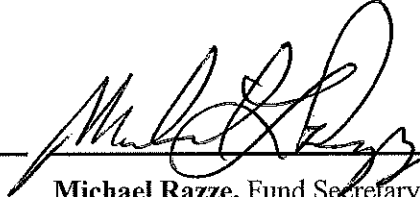


The meeting was adjourned at 4:38 PM.



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**Kris Kristie**, Recording Secretary for



**Michael Razzo**, Fund Secretary