

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library
389 Wolfert Station Rd
Mullica Hill, NJ**

September 23, 2019 – 3:30 PM

EXECUTIVE CLAIMS MEETING MINUTES

The Executive Claims Committee Meeting of the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was at Gloucester County Library, Mullica Hill, NJ on September 23, 2019 at 3:30 PM, prevailing time. Chair Law, City of Woodbury, presiding

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Mullica Hill and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

Those in attendance were:

Bob Law, *Fund Chair, Woodbury City*
Mike Razzo, *Fund Secretary, Pitman Borough*
Karen Sweeney, *Wenonah Borough*
Doris Hall, *Logan Township*
Sue Miller, *Clayton Borough*
John Washington, *Penns Grove Borough*
Carl Bagby, *Borough of Swedesboro*

Also present were:

Kris Kristie, Sr. Account Rep, *AJGRMS*
Paul A. Forlenza, MGA, Executive Director, *AJGRMS*
Paul Miola, Deputy Executive Director, *AJGRMS*
David DeWeese, *The DeWeese Law Firm, P.C.*
Rob Garish, *J.A. Montgomery*
Chris Roselli, *Qual-Lynx*
Karen Beatty, *Qual-Care*
Debby Schiffer, *Wellness Director*

CLOSED SESSION PORTION OF MEETING

Chair Law entertained a motion to move to Executive Session to review the *Payment Authorization Requests* that will be voted on in Open Session during the Executive Committee Meeting being held on September 23, 2019 at 5:00 PM.

Motion by Mr. Razzo seconded by Ms. Hall, to move to Executive Closed Session. All in favor. Motion carried

REOPEN PUBLIC PORTION OF THE MEETING

Chair Law entertained a motion to reopen the public portion of the meeting.

Motion by Mr. Razze, seconded by Ms. Hall, to reopen the public portion of the meeting. All in favor. Motion carried.

RECOMMENDATION OF APPROVAL OF CLAIMS PAYMENTS

The Executive Claims Committee recommends approval of the PARs at the Executive Committee Meeting as presented in their entirety during the Closed Session portion of the *Executive Claims Meeting*.

The Committee reviewed twenty (20) claims. Of the claims reviewed, there were eight (8) Workers' Compensation, two (2) Auto Liability, six (6) Property, and four (4) General Liability PARs recommended for approval of settlement or continuing defense.

There were two (2) claim(s) reviewed for abandonment of subrogation attempts.

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#2018142492

Chair Law asked if there were any questions at this time. No questions were entertained.

SOLICITOR'S REPORT FOR OPEN SESSION:

Closed Cases

Mr. DeWeese noted that there were three (3) case(s) closed since the July 2019 meeting, with no payments made to the claimants:

Blackniak v. Borough of Clayton
Labinski v Township of Mantua
Grimm v. Borough of Westville

MANAGED CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	July	August	YTD
<i>Lost Time</i>	2	6	46
<i>Medical Only</i>	30	32	219
<i>Report Only</i>	17	15	117
<i>New Claims Reported</i>	49	53	182
<i>Report Only % of Total</i>	34.7%	28.3%	30.6%
<i>Medical Only/Lost Time Ratio</i>	94:06	84:16	83:17
<i>Average Days to Report</i>	1.3	4.4	4.5

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	4,005
<i>Transitional Duty Days Worked</i>	2,591
<i>% of Transitional Duty Days Worked</i>	64.7%
<i>Transitional Duty Days Not Accommodated</i>	1,414
<i>% of Transitional Duty Days Not Accommodated</i>	35.3%

PPO Penetration Report:

Ms. Beatty presented the PPO Penetration Report

PPO Penetration Rate	July	August
<i>Bill Count</i>	170	260
<i>Original Provider Charges</i>	\$302,895	\$547,636
<i>Re-priced Bill Amount</i>	\$71,953	\$283,432
<i>Savings</i>	\$230,943	\$264,205
<i>% of Savings</i>	76.2%	48.2%
<i>PPO Penetration Rate Bill Count Percentage</i>	94.1%	93.5%
<i>PPO Penetration Rate Provider Charge Percentage</i>	97.6%	96.4%
<i>EPO Penetration Rate Bill Count Percentage</i>	98.6%	96.7%
<i>EPO Penetration Rate Provider Charge Percentage</i>	99.8%	98.4%

Ms. Beatty emphasized the importance in reporting claims in a timely manner.

Ms. Beatty asked if there were any questions. No questions were entertained.

QUAL-LYNX REPORT

Adjuster File Counts

Mr. Roselli reported that the Adjuster File Count report for the month of August 2019 is included in the agenda packet.

The Qual-Lynx adjuster file counts for the month of August were included in the agenda packet and reviewed. Mr. Roselli noted the WC Unit is currently receiving assistance from another WC Unit, with 48 files being transferred over to them. In the Liability Unit the file count is up 72 files; however, Ms. Kiel continues to take files (34) from other adjusters in that unit, and in the property unit, recent storms have created quite a few additional claims. Mr. Roselli stated efforts are continually being made to bring down the count of each Adjusters claim load.

RFQ's RESULTS: Claims Administrator, Solicitor, Subro Attorney

Mr. Forlenza note the cumulative score sheets received from the Committee members for the RFQ's were a handout for the committees review, noting they were all very good scores. He noted that the only responses received to the RFQ's were from the existing vendors. Mr. Forlenza asked if anyone had any questions. No questions were entertained.

Lastly, Mr. DeWeese reminded the Committee that last month the Executive Committee had agreed to appoint an Additional Approved Associate from Pietras, Saracino, Smith & Meeks as, unfortunately, one

of the Assigned Defense Counsel members from this firm will be taking an extended medical leave of absence.

Mr. DeWeese then stated a hand out of a Resolution of the requested Approved Associate Samuel Scimeca would be provided at tonight's meeting for approval. Mr. DeWeese assured the Committee that the Mr. Scimeca would be under the strict supervision of an Assigned Defense Panel member from this firm on all cases and his involvement in JIF files would be limited. With that said, the Committee agreed to endorse the Resolution.

NEXT MEETING

The next Executive Claims Meeting will be held on **Monday, October 28, 2019** at **3:30 PM** at the Gloucester County Library, Mullica Hill, NJ.

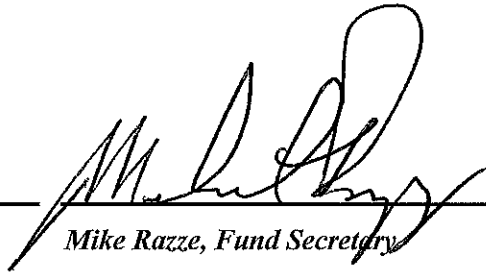
MOTION TO ADJOURN

Chair Law asked for a motion adjourned the Executive Claims meeting. Motion by Mr. Razze, seconded by Ms. Hall to adjourn the meeting.

The meeting was adjourned at 4:37 PM.



Kris Kristie, Recording Secretary for



Mike Razze, Fund Secretary