

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Gloucester County Library
389 Wolfert Station Rd
Mullica Hill, NJ**

November 25, 2019 – 3:30 PM

EXECUTIVE CLAIMS MEETING MINUTES

The Executive Claims Committee Meeting of the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was at Gloucester County Library, Mullica Hill, NJ on November 25, 2019 at 3:30 PM, prevailing time. Chair Law, City of Woodbury, presiding

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Mullica Hill and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

Those in attendance were:

Bob Law, *Fund Chair, Woodbury City*
Mike Razze, *Fund Secretary, Pitman Borough*
Karen Sweeney, *Wenonah Borough*
Sue Miller, *Clayton Borough*
John Washington, *Penns Grove Borough*
Carl Bagby, *Borough of Swedesboro*

Also present were:

Kris Kristie, Sr. Account Rep, *AJGRMS*
Paul Miola, CPCU, ARM, Deputy Executive Director, *RPA – A Division of Gallagher*
David DeWeese, *The DeWeese Law Firm, P.C.*
Rob Garish, *J.A. Montgomery*
Chris Roselli, *Qual-Lynx*
Karen Beatty, *Qual-Care*
Debby Schiffer, *Wellness Director*

Those unable to attend:

Doris Hall, *Logan Township*

CLOSED SESSION PORTION OF MEETING

Chair Law entertained a motion to move to Executive Session to review the *Payment Authorization Requests* that will be voted on in Open Session during the Executive Committee Meeting being held on November 25, 2019 at 5:00 PM.

Motion by Ms. Miller seconded by Mr. Razze, to move to Executive Closed Session. All in favor. Motion carried

REOPEN PUBLIC PORTION OF THE MEETING

Chair Law entertained a motion to reopen the public portion of the meeting.

Motion by Ms. Miller seconded by Mr. Razze to reopen the public portion of the meeting. All in favor. Motion carried.

RECOMMENDATION OF APPROVAL OF CLAIMS PAYMENTS

The Executive Claims Committee recommends approval of the PARs at the Executive Committee Meeting as presented in their entirety during the Closed Session portion of the *Executive Claims Meeting*.

The Committee reviewed seventeen (12) claims. Of the claims reviewed, there were fourteen (14) Workers' Compensation, two (2) General Liability, and one (1) Property PARs recommended for approval of settlement or continuing defense.

There were four (4) claim(s) reviewed for abandonment of subrogation attempts.

#2018144067
#2018127770
#2019149104
#2018118158

Chair Law asked if there were any questions at this time. No questions were entertained.

SOLICITOR'S REPORT FOR OPEN SESSION:

Closed Cases

Mr. DeWeese noted that there was one (1) case(s) closed since the October 2019 meeting:

Baker v Borough of Wenonah and Borough of Woodbury Heights

2019 DEFENSE PANEL ANNUAL REPORT

Mr. DeWeese presented the 2019 Defense Panel Annual Report included in the agenda packet and highlighted the following:

- A total of 26 cases were "Closed" in the first 10 months of 2019. Of those 26 cases, 19 cases (or 73%) were closed with no money to the Plaintiff.
- 24 new GL cases were filed against the TRICOJIF members, which is an increase of 5 cases than the same period in 2018.
- We currently have 6 Defense firms and each firm received an average of 4 new assignments during the first 10 months of 2019.
- The current fee schedule for the Defense Panel was revised through the RFQ process in 2018. The only recommendation to the fee schedule is: The current Workers' Compensation maximum of \$65.00 per Court appearance should be increased to \$70.00 per Court appearance. If authorized a Resolution will be presented in December to be effective next year. The Committee agreed.

Mr. DeWeese noted he feels the Defense Panel members do a great job and we are very fortunate to have such a great team. Their communication is excellent and they defend cases aggressively.

MANAGED CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	Oct	YTD
<i>Lost Time</i>	3	55
<i>Medical Only</i>	19	256
<i>Report Only</i>	8	142
<i>New Claims Reported</i>	30	453
<i>Report Only % of Total</i>	26.7%	31.3%
<i>Medical Only/Lost Time Ratio</i>	86:14	84:16
<i>Average Days to Report</i>	4.3	4.0

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	4,978
<i>Transitional Duty Days Worked</i>	3,190
<i>% of Transitional Duty Days Worked</i>	64.1%
<i>Transitional Duty Days Not Accommodated</i>	1,788
<i>% of Transitional Duty Days Not Accommodated</i>	35.9%

PPO Penetration Report:

Ms. Beatty presented the PPO Penetration Report

PPO Penetration Rate	October
<i>Bill Count</i>	247
<i>Original Provider Charges</i>	\$245,141
<i>Re-priced Bill Amount</i>	\$85,559
<i>Savings</i>	\$159,582
<i>% of Savings</i>	65.1%
<i>PPO Penetration Rate Bill Count Percentage</i>	91.5%
<i>PPO Penetration Rate Provider Charge Percentage</i>	91.6%
<i>EPO Penetration Rate Bill Count Percentage</i>	94.5%
<i>EPO Penetration Rate Provider Charge Percentage</i>	98.2%

Ms. Beatty asked if there were any questions. No questions were entertained.

QUAL-LYNX REPORT

Adjuster File Counts

Mr. Roselli reported that the Adjuster File Count report for the month of October 2019 is included in the agenda packet.

The Qual-Lynx adjuster file counts for the month of October were included in the agenda packet and reviewed. Mr. Roselli noted the WC Unit had 632 lost time files and is currently receiving assistance from another WC Unit, with 34 files being transferred to them. Ms. Mooney is also looking for an Assistant Supervisor for her Unit. In the Liability Unit the file count is at 918 files, or 230 files per adjuster; however, Ms. Kiel continues to take files from other adjusters in that unit, and in the Property unit there is a total of 798 files, or 200 files per adjuster. Mr. Roselli stated efforts are continually being made to bring down the file count of each workers compensation adjuster and he noted there are still ongoing meetings with Mr. Miola to address the situation.

Mr. Roselli asked if there were any questions. No questions were entertained.

QUAL-LYNX CONTRACT REVISIONS

Mr. Miola noted he and Mr. Forlenza have been actively reviewing the contract between the Fund and Qual Lynx making revisions to the "Scope of Services" outlined in the contract as it seems some of the items aren't applicable any longer. He noted this is simply wording, there are no monetary changes. He stated his office received Qual-Lynx's response to those revisions and once they are reviewed, the contract changes will be brought to this committee next month for discussion and approval.


NEXT MEETING

The next Executive Claims Meeting will be held on **Monday, December 16, 2019 at 2:30 PM** at the Pitman Municipal Building, Pitman, NJ

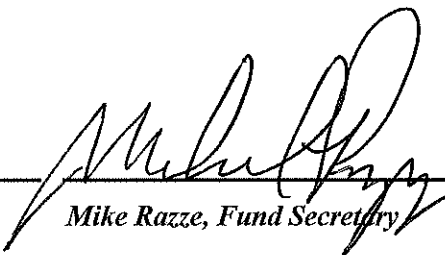
MOTION TO ADJOURN

Chair Law asked for a motion adjourned the Executive Claims meeting. Motion by Ms. Miller, seconded by Mr. Razze to adjourn the meeting.

The meeting was adjourned at 4:40 PM.



Kris Kristie, Recording Secretary for



Mike Razze, Fund Secretary