

Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund
Notice of Contract Award

The Gloucester Salem Cumberland Counties Municipal Joint Insurance Fund has awarded contracts without competitive bidding for professional services or for extraordinary unspecifiable services pursuant to N.J.S.A. 40A:11-5(1) et.seq.

The Fund Commissioners of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund have determined it to be in the best interest of the Fund to obtain these services following a “non fair and open” process pursuant to NJSA 19:44A-20.1 et seq. so as to eliminate the possibility of any of the Fund’s professionals from making reportable contributions to any elected officials in any member town and so as to guarantee the continuity of the Fund’s professionals; many of which have been servicing the Fund since its inception and have directly contributed to its success.

Those service providers listed below whose contracts shall exceed \$17,500 during the 2021 Fund Year have executed a *Political Contribution Disclosure Form*, *Business Entity Disclosure Certification*, and a *Stockholder Disclosure Certification*. Copies of each of the aforementioned documents are attached to their Professional Service contract acknowledging their understanding that by accepting this appointment they may be limited pursuant to NJSA 19:44A-20.6 in their ability to make reportable political contributions pursuant to NJSA 19:44A-8 or 19:44A-16 as detailed in NJSA 19:44A-20.5. The following appointments are hereby made:

1. Arthur J. Gallagher Risk Management Services, Inc. is hereby appointed as Administrator for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2021 and continuing until December 31, 2021 with Paul A. Forlenza, MGA, serving as the Executive Director and Paul J. Miola, CPCU, ARM, serving as the Deputy Executive Director and shall be compensated in the amount of \$754,185 for said term.
2. Arthur J. Gallagher Risk Management Services, Inc. is hereby appointed as the Producer for EPL/POL, Volunteer Director’s & Officers Liability, and Cyber Liability coverage for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2021 and continuing until December 31, 2021 and shall be compensated through the commission on the policy in the amount of \$54,532.
3. David S. DeWeese, Esquire, Attorney at Law of the State of New Jersey, as the designated attorney, as the Attorney (Solicitor) for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing on January 1, 2021, and ending on December 31, 2021, in an amount not to exceed \$113,896 as set forth specifically in the Agreement.
4. The DeWeese Law Firm, P. C. with David S. DeWeese, Esquire, Attorney at Law of the State of New Jersey as the designated attorney, is hereby appointed as the Subrogation Attorney for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing on January 1, 2021, and ending on December 31, 2021, in the amounts as set forth specifically in the agreement.
5. David S. DeWeese, Esquire, Attorney at Law of the State of New Jersey, is hereby appointed as the Fund’s EPL/POL Attorney for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2021 and continuing until December 31, 2021, with compensation as set forth in the Agreement.
6. Conner Strong & Buckelew Insurance is hereby appointed as the Producer for EPL/POL, Volunteer Director’s & Officers Liability, and Cyber Liability coverage for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2021 and continuing until December 31, 2021 and shall be compensated through the commission on the policy in the amount of \$54,532.

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7. J. A. Montgomery Risk Control, a Division of Conner Strong & Buckelew Insurance Companies, with Keith Hummel as its Safety Director and Robert Garish and Liam Callahan as its designated loss control representative is hereby appointed Safety Director for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2021, and continuing until December 31, 2021, at a cost not to exceed \$221,064 as set forth specifically in the Agreement.
8. J. A. Montgomery Risk Control, a Division of Conner Strong & Buckelew Insurance Companies, with Susan Kopek as its designated representative is hereby appointed as Right to Know Coordinator for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing on January 1, 2021, and continuing until December 31, 2021 on the basis of an hourly fee schedule set forth in the Agreement, but not to exceed \$50,141.
9. Thomas J. Tontarski as Treasurer for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing on January 1, 2021, and continuing until December 31, 2021, in the amount of \$14,365 as set forth specifically in the Agreement.
10. Public Entity Risk Management Administration, Inc. [PERMA], a Division of Conner Strong & Buckelew Insurance Companies, with David Grubb as its designated representative, as Administrative Consultant for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing on January 1, 2021 and continuing until December 31, 2021, in the amount of \$46,367 as set forth specifically in the Agreement.
11. Qual-Lynx Associates, with Chris Roselli as its designated claims representatives and Alice Lihou as its designated representative is hereby appointed as Claims Administrator for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for General Liability, Workers' Compensation, and Property coverage for a term commencing January 1, 2021, and continuing until December 31, 2021, shall be compensated on the basis of the rate schedule as set forth specifically in the Agreement, with a minimum fee of \$505,503 but not to exceed \$612,220 as Claims Administrator for General Liability, Workers' Compensation, and Property claims and \$10,000 for their role in accepting and reporting EPL/POL claims for calendar year 2021, as set forth specifically in the Agreement.
12. Iron Mountain is hereby appointed as Record Retention Service for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2021, and continuing until December 31, 2021, on the basis of the rate schedule as set forth specifically in the Agreement.
13. Qualcare, Inc., with Karen Beatty as its designated client services manager and Steve McNamara as its designated representative, is hereby appointed as the Managed Care and Network Provider for the Service for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2021, and continuing until December 31, 2021, with an allocated file fee of \$516 per file on the basis of the rate schedule as set forth specifically in the Agreement.
14. AssetWORKS, with Melvin Ngayan as its designated representative, is hereby appointed as Property Appraiser for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2021, and continuing until December 31, 2021, for property appraisal services at a cost of \$38,413 based upon anticipated building counts for calendar year 2021, as set forth specifically in the Agreement.

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15. Bowman & Company, LLP with James Miles as its designated representative, as Payroll Auditor for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2021 and continuing until December 31, 2021, at a cost not to exceed \$16,202 for calendar year 2021, without the specific approval of the Commissioners, as set forth specifically in the Agreement
16. Conner Strong & Buckelew Insurance, with Terrance Tracy as its corporate representative and Edward Cooney as its designated representative, is hereby appointed as Underwriting Manager for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2021, and continuing until December 31, 2021 in the amount of \$11,999 as set forth specifically in the Agreement.
17. Kristi Kristie is hereby designated as Recording Secretary for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing on January 1, 2021, and continuing until December 31, 2021, in the amount of \$5,158 as set forth specifically in the Agreement.
18. Secure Data Consulting Services, with Lou Romero, as the designated contact, is hereby appointed as Technology Risk Services Director for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2021, and continuing until December 31, 2021, with a fee of \$90,288 for calendar year 2021, to be paid as set forth specifically in the Agreement.
19. Joyce Media, with George E. Joyce, III as its designated representative, is hereby appointed as Website Host and Designer for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2021 and continuing until December 31, 2021, in the amount of \$4,500 as set forth specifically in the Agreement.
20. Investors Bank, with Joseph Sette as its designated representative, is hereby appointed as a permissible Banking Depository for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2021, and continuing until December 31, 2021, on the basis of the rate schedule as set forth specifically in the Agreement.
21. M & T Bank, with Mary Alice Avery as its designated representative, is hereby appointed as a permissible Banking Depository for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2021, and continuing until December 31, 2021, on the basis of the rate schedule as set forth specifically in the Agreement.
22. Wilmington Trust, with Susan O'Neal as its designated representative, is hereby appointed as an Asset Manager for the Burlington County Municipal Joint Insurance Fund for a term commencing January 1, 2021, and continuing until December 31, 2021, on the basis of the rate schedule as set forth specifically in the Agreement.
23. Bank of New York Mellon, with David Corrado as its designated representative, is hereby appointed as a permissible Banking Depository for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2021, and continuing until December 31, 2021.
24. Clearbrook Global, with Fernando Garip as its designated representative, is hereby appointed as an Asset Manager for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2021, and continuing until December 31, 2021.

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25. NW Financial Group is hereby appointed as an Investment Advisor for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2021, and continuing until December 31, 2021.

The above referenced firms shall also be required to comply with the requirements of P.L. 1975, c. 127. The contracts and the resolutions authorizing these appointments are available for public inspection during regular business hours in the office of the Executive Director, 6000 Sagemore Drive, Suite 6203, Marlton, New Jersey.

Karen Sweeney
Fund Secretary