

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

**Woodbury City Municipal Courtroom, Woodbury, NJ
with conference call capability**

October 26, 2020 – 3:30 PM

EXECUTIVE CLAIMS MEETING MINUTES

The Executive Claims Committee Meeting of the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held via conference call on October 26, 2020 at 3:30 PM, prevailing time. Chair Law, City of Woodbury, presiding

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Mullica Hill and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

Those in attendance were:

Bob Law, *Fund Chair, Woodbury City*
Bob Diaz, *South Harrison Township*
Karen Sweeney, *Wenonah Borough*
Sue Miller, *Clayton Borough*
Carl Bagby, *Borough of Swedesboro*
Mike Razze, *Fund Secretary, Pitman Borough*

Also present were:

Paul A. Forlenza, MGA, Executive Director, *RPA – A Division of Gallagher*
Paul Miola, CPCU, ARM, Deputy Executive Director, *RPA – A Division of Gallagher*
Kris Kristie, Sr. Account Rep, *RPA – A Division of Gallagher*
David DeWeese, Fund Solicitor, *The DeWeese Law Firm, P.C.*
Rob Garish, Senior Risk Control Consultant, *J.A. Montgomery*
Chris Roselli, Account Manager, *Qual-Lynx*
Karen Beatty, Client Services Manager *Qual-Care*
Debby Schiffer, Wellness Director, *Targeting Wellness*

Those unable to attend:

Doris Hall, *Logan Township*

CLOSED SESSION PORTION OF MEETING

Chair Law entertained a motion to move to Executive Session to review the *Payment Authorization Requests* that will be voted on in Open Session during the Executive Committee Meeting being held on October 26, 2020 at 5:00 PM via conference call.

Motion by Mr. Diaz, seconded by Ms. Miller, to move to Executive Closed Session. All in favor. Motion carried

REOPEN PUBLIC PORTION OF THE MEETING

Chair Law entertained a motion to reopen the public portion of the meeting.

Motion by Mr. Razze seconded by Mr. Diaz to reopen the public portion of the meeting. All in favor. Motion carried.

RECOMMENDATION OF APPROVAL OF CLAIMS PAYMENTS

The Executive Claims Committee recommends approval of the PARs at the Executive Committee Meeting as presented in their entirety during the Closed Session portion of the *Executive Claims Meeting*.

The Committee reviewed three (3) claims. Of the claims reviewed, there were two (2) Workers' Compensation and one (1) Auto Liability PAR recommended for approval of settlement or continuing defense.

There were two (2) claim(s) reviewed for abandonment of subrogation attempts:

2020177936
2019156813

The Committee also reviewed three (3) Vineland Claims that had previously been approved by Vineland

2019175542
2017090188
2021209052

Chair Law asked if there were any questions at this time. No questions were entertained.

SOLICITOR'S REPORT FOR OPEN SESSION:

Closed Cases

Mr. DeWeese noted that there were no cases closed since the last meeting:

In regards to Police Civil Rights cases, he noted the TRICO JIF currently has 23 active Police Civil Rights cases out of the 40 General Liability cases; two (2) are in Pre-suit; one (1) is in mediation; and two (2) have a Summary Judgment Motion pending. Mr. DeWeese reminded the Committee that once they are able to all meet in person, he will distribute a report; but, until then he will continue to report monthly on these cases. Should you want your towns individual report, please contact him and he will provide that to you.

Mr. DeWeese asked if there were any questions. No questions were entertained.

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	Sept.	YTD
<i>Lost Time</i>	2	82
<i>Medical Only</i>	33	213
<i>Report Only</i>	17	173
<i>New Claims Reported</i>	52	469
<i>Report Only % of Total</i>	33%	37%
<i>Medical Only/Lost Time Ratio</i>	94:06	72:28
<i>Average Days to Report</i>	4.3	2.8

Ms. Beatty presented a new report that depicts the number of cases related to COVID-19 from January 2020 to present by town and month. The highlights of this report are as follows:

Total Cases in the TRICOJIF:	124
Indemnity:	36
Medical Only:	38
Report Only:	50

Ms. Beatty noted we will see on her report significantly more new COVID-19 cases reported. She noted if anyone would like details on their town's cases, please contact her.

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	4,795
<i>Transitional Duty Days Worked</i>	2,867
<i>% of Transitional Duty Days Worked</i>	60%
<i>Transitional Duty Days Not Accommodated</i>	1,928
<i>% of Transitional Duty Days Not Accommodated</i>	40%
<i>\$ Saved by Accommodating</i>	\$287,449
<i>\$ Lost by NOT Accommodating</i>	\$211,143

PPO Penetration Report:

Ms. Beatty presented the PPO Penetration Report

PPO Penetration Rate	Sept
<i>Bill Count</i>	188
<i>Original Provider Charges</i>	\$213,204
<i>Re-priced Bill Amount</i>	\$59,291
<i>Savings</i>	\$153,913
<i>% of Savings</i>	72%
<i>PPO Penetration Rate Bill Count Percentage</i>	96%
<i>PPO Penetration Rate Provider Charge Percentage</i>	95%
<i>EPO Penetration Rate Bill Count Percentage</i>	95%
<i>EPO Penetration Rate Provider Charge Percentage</i>	95%

Lastly, Ms. Beatty noted that MedExpress has been sold and are currently doing business under the name Riverside. She stated that until Qual Care can confirm the status of MedExpress, they are sending employees to another provider.

Ms. Beatty asked if there were any questions. No questions were entertained.

QUAL-LYNX REPORT

Adjuster File Counts

The Qual-Lynx adjuster file counts for the month of June were included in the agenda packet and reviewed. Mr. Roselli noted at the end of September, Tammy Langsdorf's Workers' Compensation Unit had 694 lost time files. This is an average of 139 lost time files per adjuster (based upon 5 adjusters). This is an increase of 20 lost time files from the end of August. The total count of files in this unit is 1,155 which includes both lost time and medical only files. The total number of COVID-19 claims in the unit including both lost time and medical only files is 92.

In Sue Mooney's Liability Unit, the liability adjusters' total file count is currently at 1,013 files. This is a decrease of 31 files from the end of August. This is an average of 240 files per adjuster (based on 4 adjusters and removing Sue Mooney's pending of 54 files).

Joe Lisciandri's Property Unit has a total file count at 1,017, which is an average of 254 files per adjuster (based upon 4 adjusters). Diane Payne has fully transitioned into the Property Unit and Joe Lisciandri continues to slowly build her pending. As this continues to occur, the pending files of Doris Moore and Eileen Stasuk should slowly decrease, depending on the weather.

Mr. Roselli noted he had made some changes to this report and referenced the last four columns now added to his report which depicts how many of each Adjusters' total cases are Lost Time cases and Lost Time COVID cases, as well as Medical Only cases and COVID Medical Only cases. Once there are no longer significant COVID cases to report, those columns will be removed from the report.

Mr. Roselli asked if there were any questions. No questions were entertained.

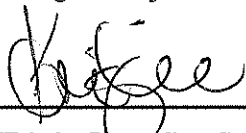
NEXT MEETING

The next Executive Claims Meeting will be held on **Monday, November 23, 2020 at 3:30 PM** either as a Zoom Conference Call or at the Woodbury Municipal Courthouse.

MOTION TO ADJOURN

Chair Law asked for a motion adjourned the Executive Claims meeting. Motion by Mr. Razze, seconded by Mr. Diaz to adjourn the meeting.

The meeting was adjourned at 4:09 PM.



Kris Kristie, Recording Secretary for



Mike Razze, Fund Secretary