

**GLOUCESTER/SALEM/CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

Via Zoom Conferencing

May 24, 2021 – 5:00 PM

EXECUTIVE COMMITTEE MEETING

OPEN SESSION MINUTES

A meeting of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (TRICO JIF) was held via Zoom conferencing on Monday, May 24, 2021 at 5:00 PM, prevailing time. Chair Razze, **Pitman Borough**, presiding. The meeting was called to order at 5:00 PM.

Mr. Forlenza then took a moment to verify call in phone numbers and rename them to the appropriate member.

MEETING CALLED TO ORDER BY CHAIRPERSON

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Mullica Hill and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

Roll Call of Fund Commissioners:

Warren Morgan, **Alloway Township**
Ken Brown, **Carneys Point Twp.**
Sue Miller, **Clayton Borough**
Don Banks, **Deptford Twp.**
Stephanie McCaffrey, **East Greenwich Twp.**
Carolyn King-Sammons, **Elk Twp.**
Doug Hogate, **Elsinboro Twp.**
Linda Gonzalez, **Fairfield Twp.**
Barbara Freijomil, **Franklin Twp.**
Valerie Villano, **Glassboro**
Ray Williams, **Greenwich Twp.**
Mark Gravinese, **Harrison Twp.**
Leo Selb, **Hopewell Twp.**
William Pine, **Logan Twp.**
Kevin Clour, **Lower Alloways Creek Twp.**
Candice Pennewell, **Mantua Twp**
Harry Moore, **Oldmans Twp.**
Susan Jacabucci, **Paulsboro Borough**
Dan Neu, **Pennsville Twp.**
Maureen Abdill, **Pilesgrove Twp.**
Mike Razze, **Pitman Borough**
Bob Diaz **South Harrison Twp.**
Carl Bagby, **Swedesboro Borough**
Jeffre Celebre, **Vineland City**
Collette Bachich, **Washington Twp.**
Karen Sweeney, **Wenonah Borough**

Al Ferriola, **West Deptford**
Ryan Giles, **Westville Borough**
Bob Law, **Woodbury City**
Jeff Pitzo, **Woodbury Heights Borough**
Stacy Shorter-Carney, **Woodstown Borough**
Jane DiBella, **Woolwich Twp.**

Absent Fund Commissioners were:

Luke Patrick, **Mannington Twp.**
Jill McCrea, **Monroe Twp.**
Irene Scarpaci, **Penns Grove Borough**
Majorie Sperry, **Quinton Twp.**
Brad Campbell, **Shiloh Borough**
Jack Cimprich, **Upper Pittsgrove Twp.**

Also present were:

Paul A. Forlenza, MGA, Executive Director, *AJG Risk Management Services, Inc.*
Paul J. Miola, CPCU, ARM, *AJG Risk Management Services, Inc.*
David S. DeWeese, Esquire, Fund Solicitor, *The DeWeese Law Firm, P.C.*
Rob Garish, Safety Director's Office, *J. A. Montgomery Risk Control*
Keith Hummel, Safety Director's Office, *J. A. Montgomery Risk Control*
Chris Roselli, *Qual-Lynx*
Karen Beatty, *QualCare*
Tom Tontarski, *Treasurer*
Debby Schiffer, *Wellness Director*
Lou Romero, *Technology Risk Services Director*

Also present were the Risk Management Consultants from the following agencies:

Assured Partners
Biondi Insurance Agency
Cettei & Connell
Chesney-Stanton Insurance Group
Colson and Gosweiler Insurance
Conner Strong & Buckelew
E.H. Sloan Insurance Agency

Absent RMCs were:

Hardenbergh Insurance Group
Henry D. Young Insurance
Len Eckman Insurance

APPROVAL OF THE MINUTES – Executive Committee Meeting

Chair Razze presented the meeting minutes of the April 26, 2021 Executive Committee meeting for approval.

Chair Razze asked members for their questions at this time. No questions were entertained.

Chair Razze entertained a motion to approve the minutes of the April 26, 2021 Executive Committee meeting.

Motion by Ms. Sweeney seconded by Ms. Miller, to approve the minutes of the April 26, 2021 Executive Committee meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Meeting

Chair Razze presented the meeting minutes of the April 26, 2021 Executive Claims Review Committee Meeting for approval.

Chair Razze asked members for their questions at this time. No questions were entertained.

Chair Razze entertained a motion for approval of the Executive Claims Review Committee meeting minutes.

Motion by Ms. Sweeney seconded by Ms. Miller to approve the meeting minutes of the April 26, 2021 Executive Claims Review Committee Meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Closed Session

Chair Razze presented the Executive Claims Review Committee Closed Session meeting minutes of April 26, 2021 for approval.

Chair Razze asked members for their questions at this time. No questions were entertained.

Chair Razze entertained a motion for approval of the Executive Claims Review Committee Closed Session meeting minutes.

Motion by Ms. Sweeney, seconded by Ms. Miller, to approve the Executive Claims Review Committee Closed Session meeting minutes of April 26, 2021 as presented.

The Executive Claims Review Committee Closed Session minutes of the April 26, 2021 shall not be released to the public until the reason(s) for their remaining closed is no longer applicable, the Fund Solicitor has had the opportunity to review them, and their release has been approved by the Executive Committee. All in Favor. Motion carried.

EXECUTIVE CLAIMS REVIEW COMMITTEE MEETING REPORT – May 24, 2021

Chair Razze reported that an Executive Claims Committee Meeting was held earlier today, Monday, May 24, 2021 via Zoom conference call.

The Committee reviewed sixteen (16) claims. Of the claims reviewed, there were twelve (12) Workers' Compensation, and four (4) Property PARs recommended for approval of settlement or continuing defense.

There were no (0) reviewed claims that had previously been approved by Vineland.

There were no (0) claim(s) reviewed for abandonment of subrogation attempt.

Questions will be addressed during Closed Session if necessary.

EXECUTIVE DIRECTOR'S REPORT

Mr. Forlenza reviewed the Executive Director's Report found in the agenda packet with the membership. He then highlighted the following items from his report:

Mr. Forlenza referenced the most recent Certificates of Insurance reports which included April 2021 certificates and asked the members to please review for accuracy and be sure they were issued to the correct organizations with the correct limits and types of coverage.

Mr. Forlenza asked for members to review their OSB, Wellness, and EPL/Cyber Risk Management Budget balances included in the agenda. A consolidated announcement letter including instructions on how to collect your 2021 Optional Safety Budget allowance; Wellness allowance, and EPL/Cyber Risk allowance was emailed to all members the week of February 22, 2021, and a separate communication was sent to all members in regards to your Safety Incentive Program on March 3, 2021. He noted all funds needed to be claimed or encumbered by November 1, 2021. If you encumber your funds, they must be claimed by February 1, 2022. Mr. Forlenza emphasized not to wait until the last moment to utilize your funds.

Mr. Forlenza referenced the Statutory Bond Status report and asked members to please review the report for accuracy and be sure to check the list and make sure any new employees are listed. He reminded the members that the bond is for the individual, not the position, and if you would like to check the status of an application, please contact Ed Cooney, Fund Underwriter.

Mr. Forlenza noted the 2022-2023 MEL EPL Risk Management Plan had been revised and in July 2020 the Model Employment Practice Policies and Employee Handbook were placed on the NJ MEL's website (NJMEL.org). Adopting the revised policies and handbook are one of steps required by all members to become/remain in compliance with the MEL EPL Risk Management Plan. He reminded the membership that the June 1, 2021 deadline has been extended to November 1, 2021, however, please do not wait until the last minute to complete your trainings and other requirements. Use the extra allotted time wisely.

In regards to Police Command Staff training, on or about April 29, 2021 an invitation was emailed to all Fund Commissioners and Risk Management Consultants for the upcoming Police Command Staff Training, asking them to please forward to their Police Department for review and action. Mr. Forlenza reminded everyone completion of this training by the members of your Police Department's Command Staff is a required element for compliance with the MEL's 2022-2023 Employment Practices Liability Plan of Risk Management. He noted this training is being held in person and each of the three (3) training dates will include AM & PM sessions with each session identical in the materials to be covered. Social distancing and the wearing of masks will be enforced and due to the social distancing guidelines, there will be a cap on the number of participants per session. If you go to register and are unable to do so, it is because that particular class is full, and you will be directed to another date/time that still has availability. The training dates are as follows:

Thursday, June 3, 2021 @ Indian Springs Country Club, Marlton
Tuesday, June 8, 2021 @ Merighi's Savoy Inn, Vineland
Wednesday, June 23 @ Auletto's Catering, Deptford

Mr. Forlenza noted during the week of March 8, 2021, an invitation was emailed to all members regarding the Managers & Supervisor's Employment Liability Training. These trainings are being held via webinar and are presented by Armando Riccio, Esq. Participation in this training is required for compliance with the 2022-2023 MEL EPL Plan of Risk Management. Please note that participation in each session is limited to 100 participants. Mr. Forlenza noted that due to unforeseen circumstances, the May 12th sessions were postponed and rescheduled to June 9, 2021. All registrants for these sessions were notified of this change and sent a new link for the June 9th training. Please contact the Executive Director's office if you have any questions.

In regards to Non-Supervisory EPL Employee Training, Mr. Forlenza stated on November 23, 2020 and again in mid-April 2021, a memorandum was sent to all members notifying them of the availability of non-supervisory employee training through the MEL Safety Institute (MSI). A required element of compliance with the MEL's 2022-2023 Employment Practices Liability (EPL) Risk Management Plan, all members are required to notify their non-supervisory employees of the availability of this training, though not required to take it. The training module is entitled *Building a Safe Workplace: Anti-Harassment and Discrimination* and is approximately 20 minutes in length. The memorandum provided specific directions on how to access the training module in the MSI, however a new memorandum has recently been emailed to all members as the MEL has changed the directions. All members should document the notification of the availability of this training to their employees and the notification should go out as soon as possible. Again, the deadline to comply with all aspects of the EPL Risk Management Plan has been extended to November 1, 2021

Mr. Forlenza stated on or about March 1, 2021, a notice was sent to all Fund Commissioners and Municipal Clerks announcing the availability of additional training dates for the *Protection & Safe Treatment of Minors* webinars. He emphasized it is strongly recommended that all Managers & Supervisors complete this training as soon as possible if not already completed. Completion of this training will assist in defending the municipality and their employees should they be named in a SAM claim. Mr. Forlenza noted that this training is separate and distinct from the Managers & Supervisors Employment Practices training that must be completed for compliance with the MEL EPL Risk Management Plan.

In regards to filing your Financial Disclosure Statement, on or about April 29, 2021, an email, including instruction and a copy of Local Finance Notice 2021-8, was sent to all Fund Commissioners and Fund Professionals, required to complete the FDS process, notifying them of their responsibility to include their role with the JIF on their FDS. All FDS must be submitted by June 30, 2021 and include your assigned PIN# when you are filing so it captures your position as Fund Commissioner with the JIF. Any newly appointed Fund Commissioner that has not yet received their PIN# from the Executive Director's office should contact Kris Kristie at 856-446-9136. Mr. Forlenza noted if anyone should miss the June 30 deadline, the Executive Directors Office will not be able to assist you, and you will need to contact the State directly, so please be sure to file early.

Mr. Forlenza asked if there were any other questions. No questions were entertained.

SOLICITOR'S REPORT

Assignment of New Cases

Mr. DeWeese reported that there were one (1) new case(s) assigned since last month's meeting:

Faibisch v. Township of Franklin

Closed Cases

Mr. DeWeese noted that there were no (0) cases closed since the last meeting. *Mr. DeWeese's Closed Cases report will no longer be included in the monthly Executive Committee agenda, but will continue to be reported on and included in the TRICO Claims Review Committee Agenda and minutes.*

General Liability Files

Mr. DeWeese noted that there are 47 active General Liability files and if a member would like a synopsis of their town's cases sent to them, please contact him.

Mark Gravinese, **Harrison Township**
Karen Sweeney, **Wenonah Borough**
Mike Razze, *Chair*, **Pitman Borough**

Nays: None
Abstain: None

Motion carried by unanimous vote.

Lastly, Mr. DeWeese noted he has emailed out several notices referencing the most updated COVID-19 Guidance from the NJ Department of Health including: Indoor/Outdoor Dining; Pool and Aquatic Activities; Sports Activities, Health Club/Gyms/Fitness Centers; and High Touch Amusement and Recreations Activities. Also, included in another email, was a summary of Executive Order 241 which eliminates the mask requirement in outdoor public spaces, along with the lifting of the Travel Advisory summary.

Mr. DeWeese noted he has already received calls in regards to questions on these orders, so please do not hesitate to reach out with any questions or concerns.

Mr. DeWeese asked if there were any questions. No questions were entertained.

SAFETY DIRECTOR'S REPORT

Mr. Garish stated that the Safety Director's Report is included in the agenda and is self-explanatory. He then highlighted the following:

Mr. Garish noted his report included a list of the Safety Director Bulletins and Safety Announcements issued during the month.

MSI training continues to be provided through the Zoom Webinar Format due to the restrictions brought about from the pandemic. Training requirements must still be met while dealing with the pandemic and that PEOSHA is actively conducting compliance visits. It is recommended that you review the hierarchy reports for your town in the learning management system to be sure your trainings are up to date. Mr. Garish noted to take advantage of the MSI Live Virtual classes or the videos offered through MSI Now. Group registrations are available for those with limited internet capabilities, and remember that PEOSH considers any training more than three years old to be outdated.

Mr. Garish reminded everyone that if you have not done so recently, look at the newly updated MSI website, it promises to make it easier to navigate, and to please make sure the appropriate personnel review the safety bulletins as they are distributed, especially those for law enforcement.

Mr. Garish also reminded the members to please remember to fill out the Supervisor's Incident Reports whenever an incident occurs as this is very important to help J.A. Montgomery understand what happened and help get to the root cause of the incident, even in cases of COVID Exposures.

In regards to the Police One Training, 26 of our 38 Law Enforcement Agencies have registered, with 18 members actively participating having taking 2,147 courses.

If anyone is interested in the details you may email him and he will provide that information.

Mr. Garish asked if there were any questions. No questions were entertained.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses

Mr. Roselli presented the *Lessons Learned from Losses* for May which reviewed *Beat the Heat!* He then highlighted the following in order to ensure that employees know the basics:

- Drink water every 15 minutes, even if you are not thirsty.
- Rest in the shade to cool down
- Wear a hat and lightweight, light-colored, loose-fitting clothing
- Learn the signs of heat illness and what to do in an emergency
- Keep an eye on fellow workers

Mr. Roselli then reviewed signs of Heat Exhaustion and Heat Stroke and what you should do if you or a fellow worker shows any of these signs. He also highlighted two claims where heat exhaustion was the cause of employee claims including the death of an employee

Lastly, Mr. Roselli stated Mr. Miola sent an email to all members last week announcing that QualCare Alliance Networks, Inc. (QANI) would be acquired, upon closing in the second half of 2021, by Mitchell | Genex | Coventry, or M|G|C, a leader in cost containment technology, provider networks, clinical services, pharmacy benefit management (PBM) and disability management. Mr. Roselli noted there should be no changes to your Account Representatives, Managers, Adjusters, etc. Mr. Roselli noted he feels this is actually a much better fit and Qual-Lynx will receive better support from M|C|G.

Mr. Roselli stated if anyone would like a copy of the press release to please let him know and he will get it out to you.

Mr. Roselli asked if there were any questions at this time. No questions were entertained.

WELLNESS DIRECTOR'S REPORT

Ms. Schiffer stated her report is included in the agenda packet and highlighted the following, starting with ideas to consider when utilizing your Wellness funds:

Wellness fund usage or free activities

- ◆ Chair massages
- ◆ Bingo Mental Health Challenge
- ◆ Presentation – Food and Mood through Jefferson
- ◆ Wellness Day Activities – massage, exercise demos, family feud, challenges, fun activities
- ◆ Planning to create a smoothie bar with “flavor of the week” as one idea
- ◆ Wellness Wednesday’s kick off on Cinco de Mayo with fresh fruit, veggies, salsa and salad fixings
- employees sign up for a Wednesday healthy snack

Other Ideas to Consider:

Various fun and themed challenges, Educational presentations, Meditation Practices, Office stretching demos, Cooking Demos, Recipe swap, Fitness/Walking club, Wellness Wednesdays, Potlucks, Game day, Gratitude boards, Team Walks/Races, office exercise equipment, gym reimbursements, standing desks, Fresh fruit, Weight loss challenges

New Resource Connections:

- ◆ Food Bank of South Jersey (see list of classes offered included in the agenda)

Elias Institute of Professional Coaching – Launching Pilot Program – May Cohort Leadership Group Coaching

Planning to test this pilot program with a small sampling of towns who agreed to participate out of the 3 JIFs. Based on the results and feedback of this first group, the JIF may decide to offer this program to additional towns and groups of first responders.

May Wellness Connection Newsletter

May has a lot of opportunity to share education and create themes to offer your employees in the workplace. Here are a few to consider:

- Osteoporosis Month
- Better Sleep Month
- Employee Health and Fitness Month (The actual day is May 15)
- Healthy Vision Month
- High Blood Pressure and Stroke Awareness Month
- Lupus Awareness Month

Targeting Wellness Newsletter this month included:

1. Improve sleep hygiene and improve quality of life
2. Unplug from the dangers of technology
3. Prevent and Detect Skin Cancer
4. What is Mental Health and some ways to boost yours
5. Nutritional Bites: The "Magic" of Mushrooms
6. Recipe Corner: Mushroom Lentil "Meatloaf"

Also included this month is a *30-day Mental Health Challenge plus the Exercises of the Month*, which focus on Leg strengthening which will also strengthen your knees. Always consult with your doctor if you are coming off of any injury. Stop if you feel any pain or discomfort while doing any of these moves.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

MANAGED HEALTH CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	<i>April</i>	<i>YTD</i>
<i>Lost Time</i>	<i>6</i>	<i>32</i>
<i>Medical Only</i>	<i>23</i>	<i>91</i>
<i>Report Only</i>	<i>24</i>	<i>81</i>
<i># of New Claims Reported</i>	<i>53</i>	<i>208</i>
<i>Medical Only/Lost Time Ratio</i>	<i>79:21</i>	<i>74:26</i>
<i>Average Days to Report</i>	<i>10.7</i>	<i>6.4</i>

Ms. Beatty noted the Average Days to Report is running high due to the COVID claims and how long it takes to contact trace to confirm who may have been exposed and potential additional claims. Per Mr. Miola's request last month, Ms. Beatty presented another report which broke out and depicted the number of Indemnity, Medical only, and Report only Claims for both COVID related and Non COVID related claims for the month of April 2021 and Year to Date 2021.

April 2021 COVID Related Average Days to Report: 46.6

April 2021 Non COVID Related Average Days to Report: 3.4

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report.

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	2,180
<i>Transitional Duty Days Worked</i>	1,480
<i>% of Transitional Duty Days Worked</i>	68%
<i>Transitional Duty Days Not Accommodated</i>	700
<i>% of Transitional Duty Days Not Accommodated</i>	32%
<i>\$ Saved by Accommodating</i>	\$106,720
<i>\$ Lost by NOT Accommodating</i>	\$82,371

Ms. Beatty also included a report this month in the agenda that depicted examples, categorized by profession, of different duties that could be performed by employees who are on temporary job assignment due to injury. These included such duties as, answering phones, inventory, desk duty, Dispatch, light office clean up, etc. Ms. Beatty noted she will be including this report monthly.

PPO Penetration Report:

Ms. Beatty presented the PPO Penetration Report

PPO Penetration Rate	April
<i>Bill Count</i>	347
<i>Original Provider Charges</i>	\$548,089
<i>Re-priced Bill Amount</i>	\$214,673
<i>Savings</i>	\$333,416
<i>% of Savings</i>	61%
<i>PPO Penetration Rate Bill Count Percentage</i>	94%
<i>PPO Penetration Rate Provider Charge Percentage</i>	98%
<i>EPO Penetration Rate Bill Count Percentage</i>	94%
<i>EPO Penetration Rate Provider Charge Percentage</i>	98%

Ms. Beatty asked if there were any questions. No questions were entertained.

TECHNOLOGY RISK SERVICES REPORT

Mr. Romero noted in regards to the phishing emails for the month of April there were 1,239 phishing emails issued with 23 clicked, or 1.9%, which is very good, and the same as last month. Mr. Romero noted again, there are some firewalls that are blocking the phishing email exercises, and asked the members to please ask your IT service provider to whitelist the IP address that Pivot Point uses to launch their simulated phishing emails. He also noted he will continue to send reports to the Fund Commissioners so they can see which employees are clicking on the phishing emails.

In regards to the MEL Cyber Risk Management Compliance there are 24 members who are grandfathered for both Tiers going into the new program until January 2022. There are no members yet in compliance with the new Cyber Program.

Mr. Romero noted that Pivot Point Security continues to perform their Vulnerability Scanning of member firewalls and gateways noting a report in the agenda packet. He noted everyone should have received their Vulnerability Report for this month.

Next, Mr. Romero discussed internet speed. With everyone using the internet now more than ever there are numerous tools on the internet that can be used to measure the speed of your internet connection; however, for more accurate measurements make sure you are not streaming, playing games, and that you are as close to the wireless router as possible. Try connecting directly to the router and avoid the wireless connection. Remember, distance affects speed and performance.

If your plan is 300 mbps and your test consistently shows 56 mbps, call your service provider and complain. He noted his personal experience has been that they reset the router or change the channel which may temporarily fix the problem but will eventually come backdown.

Mr. Romero then discussed text phishing, also known as **SMiShing**, which is a type of social engineering attack initiated through SMS text messages.

There has been a recent increase in SMiShing using the COVID-19 vaccine as a campaign claiming access to an appointment or information regarding the vaccine. Other SMiShing campaigns include package delivery notifications from Amazon, FedEx, US Postal, ect.

These campaigns are designed to get you to click on a link that leads you to fraudulent websites and try to obtain user credentials, steal funds, and or load malware by promoting a service or addressing a problem. SMiShing messages may come from random phone numbers or email addresses and often use a sense of urgency to convince the target to take a desired action quickly.

What to do:

- Go to any online account directly by manually typing the URL into your browser.
- Don't click on links delivered in SMS text messages from unverified sources.
- Don't provide sensitive information in response to an SMS text message from unknown senders.
- Don't call the sender's phone number or phone numbers included in SMS text.
- Block senders and delete SMS text phishing messages.
- Consider blocking SMS messages from non-contacts.
- You can forward the message to 7726 and they will research it.

Mr. Romero asked if there were any questions. No questions were entertained.

TREASURER'S REPORT

Mr. Tontarski presented an overview of the Treasurer's Report for March a copy of which was provided to the membership in the agenda packet. Mr. Tontarski's reports are valued as of April 30, 2021 for Closed Fund Years 1991 to 2016, and Fund Years 2017, 2018, 2019, 2020 and 2021.

Investment Interest

Interest received or accrued for the reporting period totaled \$29,706.61. This generated an average annual yield of 1.03%. However, after including an unrealized net gain of \$24,658.18 in the asset portfolio, the yield is adjusted to 1.89% for this period. The total overview of the asset portfolio for the fund shows an overall unrealized gain of \$151,959.03 as it relates to current market value of \$9,778,693.88 vs. the amount we have invested. The current market value, including accrued income is valued at \$9,809,882.37.

The Fund's asset portfolio with Wilmington Trust consists of two (2) obligations with a maturity greater than one year, five (5) obligations with maturities less than one year.

Receipt Activity for the Period

	Monthly	YTD
Subrogation Receipts	\$10,546.58	\$170,993.69
Salvage	\$0.00	
Overpayment Reimbursements	\$211.51	
FY 2021 Premium Assessments	\$0.00	\$1,384,580.00

A.E.L.C.F. Participant Balances at Period End

Woodbury City	\$21,421.00
Washington Twp.	\$79,748.00
Pittsgrove Twp.	\$109,275.00
Stow Creek Twp.	\$5,861.00
Quinton Twp.	\$228.00

Cash Activity for the Period

Mr. Tontarski stated that during the reporting period the Fund's "Cash Position" changed from an opening balance of \$35,360,237.98 to a closing balance of \$33,646,733.18 showing a decrease in the fund of \$1,713,504.80.

Loss Run Payment Register for the Period –April 2021

Mr. Tontarski stated the net claim activity during the reporting period for claims paid by the Fund and claims payable by the Fund at period end is in the amount of \$622,562.02. The claims detail shows 617 claims payments issued.

Bill List– May 2021

For the Executive Committee's consideration, Mr. Tontarski presented the May 2021 Bill List contained in the agenda packet in the amount of \$935,494.66.

Chair Razze entertained a motion to approve the April 2021 Loss Run Payment Register and approve the May 2021 Bill List in the amount of \$935,494.66 as presented.

Chair Razze asked if there were any questions at this time. No questions were entertained.

APPROVE CLAIMS PAYMENTS

Chair Razze entertained a motion to approve the following PARs as presented:

<i>Workers' Compensation</i>	<i>Property</i>
2018147573	2021217855
MLT-2021234379	2021235499
2021214081	2020194596
2020185074	2019174960
2021227877	
2021220530	
2021218132	
2021236928	
2021233434	
2019164109	
2021229172	
2021233249	

Motion by Ms. Sweeney, seconded by Ms. Miller to Approve Payment Authority on the Claims as presented.

ROLL CALL

Yeas: Sue Miller, Clayton Borough
 Carl Bagby, Swedesboro Borough
 Bob Diaz, South Harrison Township
 Kevin Clour, Lower Alloways Creek
 Mark Gravinese, Harrison Township
 Karen Sweeney, Wenonah Borough
 Mike Razze, Chair, Pitman Borough

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

APPROVE ABANDONING SUBROGATION

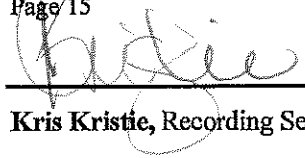
Secretary Sweeney stated there were no (0) file(s) for abandonment of subrogation:

MOTION TO ADJOURN

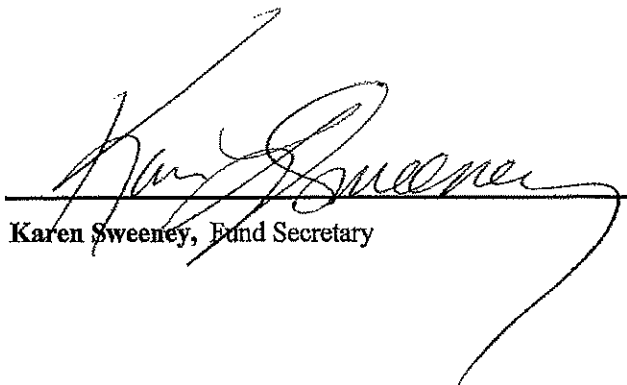
There being no further business, Chair Razze entertained a *Motion to Adjourn* the May 24, 2021 Executive Committee Meeting.

Motion by Ms. Sweeney, seconded by Ms. Miller, to adjourn the May 24, 2021 meeting of the TRICO JIF.

The meeting was adjourned at 5:57 PM.



Kris Kristie, Recording Secretary for



Karen Sweeney, Fund Secretary