

Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund
Notice of Contract Award

The Gloucester Salem Cumberland Counties Municipal Joint Insurance Fund has awarded contracts without competitive bidding for professional services or for extraordinary unspecifiable services pursuant to N.J.S.A. 40A:11-5(1) et.seq.

The Fund Commissioners of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund have determined it to be in the best interest of the Fund to obtain these services following a “non fair and open” process pursuant to NJSA 19:44A-20.1 et seq. so as to eliminate the possibility of any of the Fund’s professionals from making reportable contributions to any elected officials in any member town and so as to guarantee the continuity of the Fund’s professionals; many of which have been servicing the Fund since its inception and have directly contributed to its success.

Those service providers listed below whose contracts shall exceed \$17,500 during the 2023 Fund Year have executed a *Political Contribution Disclosure Form*, *Business Entity Disclosure Certification*, and a *Stockholder Disclosure Certification*. Copies of each of the aforementioned documents are attached to their Professional Service contract acknowledging their understanding that by accepting this appointment they may be limited pursuant to NJSA 19:44A-20.6 in their ability to make reportable political contributions pursuant to NJSA 19:44A-8 or 19:44A-16 as detailed in NJSA 19:44A-20.5. The following appointments are hereby made:

1. Arthur J. Gallagher Risk Management Services, Inc. is hereby appointed as Administrator for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2023 and continuing until December 31, 2023 with Paul A. Forlenza, MGA, serving as the Executive Director and Kamini Patel, MBA, CIC, CPCU, AIDA ®, serving as the Deputy Executive Director and shall be compensated in the amount of \$790,256 for said term.
1. Arthur J. Gallagher Risk Management Services, Inc. is hereby appointed as the Producer for EPL/POL, Volunteer’s Directors and Officers, and Cyber Liability coverage for a term commencing January 1, 2023 and continuing until December 31, 2023 and shall be compensated through the commission on the policy in the amount of \$48,760 based upon 37 members
2. Conner Strong & Buckelew, Inc. is hereby appointed as the Producer for EPL/POL, Volunteer’s Directors and Officers, and Cyber Liability coverage for a term commencing January 1, 2023 and continuing until December 31, 2023 shall be compensated through the commission on the policy in the amount of \$48,760 based upon 37 members.
3. The Actuarial Advantage, Inc. with Kyle Mrotek, FCAS, as its designated representative, as Actuary for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing on January 1, 2023, and continuing until December 31, 2023, on the basis of an hourly fee schedule attached to the Agreement, but not to exceed \$35,338 without the specific approval of the Commissioners, as set forth specifically in the Agreement.
4. Thomas J. Tontarski as Treasurer for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing on January 1, 2023, and continuing until December 31, 2023, in the amount of \$14,945 as set forth specifically in the Agreement.
5. J. A. Montgomery Risk Control, a Division of Conner Strong & Buckelew Insurance Companies, with Keith Hummel as its Safety Director and Robert Garish and Thomas Reilly as its designated loss control representative is hereby appointed Safety Director for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2023, and continuing until December 31, 2023, in the amount of \$228,728 for calendar year 2023, as set forth specifically in the Agreement.

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6. J. A. Montgomery Risk Control, a Division of Conner Strong & Buckelew Insurance Companies, with Susan Kopek as its designated representative is hereby appointed as Right to Know Coordinator for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing on January 1, 2023, and continuing until December 31, 2023 in the amount of \$57,619 for calendar year 2023, without the specific approval of the Commissioners, as set forth specifically in the Agreement
7. Public Entity Risk Management Administration, Inc. [PERMA], a Division of Conner Strong & Buckelew Insurance Companies, with David Grubb as its designated representative, as Administrative Consultant for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing on January 1, 2023 and continuing until December 31, 2023, in the amount of \$47,662 as set forth specifically in the Agreement.
8. Iron Mountain is hereby appointed as Record Retention Service for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2023, and continuing until December 31, 2023, on the basis of the rate schedule as set forth specifically in the Agreement.
9. Qualcare, Inc., with Karen Beatty as its designated client services manager and Steve McNamara as its designated representative, is hereby appointed as the Managed Care and Network Provider for the Service for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2023, and continuing until February 28, 2023, with an allocated file fee of \$555 per file on the basis of the rate schedule as set forth specifically in the Agreement.
10. Bowman & Company, LLP with James Miles as its designated representative, as Payroll Auditor for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2023 and continuing until December 31, 2023, at a cost not to exceed \$20,541 for calendar year 2023, without the specific approval of the Commissioners, as set forth specifically in the Agreement
11. Bowman & Company with James Miles as its designated representative, as Auditor for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing on January 1, 2023, and continuing until June 30, 2024, on the basis of an hourly fee schedule attached to the Agreement, but not to exceed \$24,701 without the specific approval of the Commissioners, as set forth specifically in the Agreement.
12. Conner Strong & Buckelew Insurance, with Terrance Tracy as its corporate representative and Edward Cooney as its designated representative, is hereby appointed as Underwriting Manager for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2023, and continuing until December 31, 2023 in the amount of \$12,155 as set forth specifically in the Agreement.
13. Kristi Kristie is hereby designated as Recording Secretary for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing on January 1, 2023, and continuing until December 31, 2023, in the amount of \$5,261 as set forth specifically in the Agreement.
14. Targeting Wellness, with Debby Schiffer, as the designated contact, is hereby appointed as Wellness Director for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2023, and continuing until December 31, 2023, at a cost not to exceed \$59,531 as set forth specifically in the Agreement

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15. Joyce Media, with George E. Joyce, III as its designated representative, is hereby appointed as Website Host and Designer for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2023 and continuing until December 31, 2023, in the amount of \$4,680 as set forth specifically in the Agreement.
16. Christopher J. Winter is hereby appointed as Law Enforcement Risk Management Consultant for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2023, and continuing until December 31, 2023 in the amount of \$24,960 as set forth specifically in the Agreement
17. Investors Bank, with Joseph Sette as its designated representative, is hereby appointed as a permissible Banking Depository for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2023, and continuing until December 31, 2023, on the basis of the rate schedule as set forth specifically in the Agreement.
18. M & T Bank, with Mary Alice Avery as its designated representative, is hereby appointed as a permissible Banking Depository for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2023, and continuing until December 31, 2023, on the basis of the rate schedule as set forth specifically in the Agreement.
19. Wilmington Trust, with Susan O’Neal as its designated representative, is hereby appointed as an Asset Manager for the Burlington County Municipal Joint Insurance Fund for a term commencing January 1, 2023, and continuing until December 31, 2023, on the basis of the rate schedule as set forth specifically in the Agreement.
20. Bank of New York Mellon, with David Corrado as its designated representative, is hereby appointed as a permissible Banking Depository for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2023, and continuing until December 31, 2023, on the basis of the rate schedule as set forth specifically in the Agreement.
21. Eagle Asset Management, with Chad Stone as its designated representative, is hereby appointed as an Asset Manager for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2023, and continuing until December 31, 2023, and shall be compensated on the basis of the rate schedule as set forth specifically in the Agreement.
22. NW Financial Group is hereby appointed as an Investment Advisor for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund for a term commencing January 1, 2023, and continuing until December 31, 2023 on the basis of the rate schedule as set forth specifically in the Agreement.

The above referenced firms shall also be required to comply with the requirements of P.L. 1975, c. 127. The contracts and the resolutions authorizing these appointments are available for public inspection during regular business hours in the office of the Executive Director, 6000 Sagemore Drive, Suite 6203, Marlton, New Jersey.

Robert Diaz
Fund Secretary