

**GLOUCESTER/SALEM/CUMBERLAND COUNTIES  
MUNICIPAL JOINT INSURANCE FUND**

Via Zoom Conferencing  
March 27, 2023 @ 5:00 pm

***EXECUTIVE COMMITTEE MEETING  
OPEN SESSION MINUTES***

The meeting of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (TRICOJIF) was held via Zoom conferencing on Monday, March 27, 2023 at 5:00 PM, prevailing time. Chair Sweeny, **Wenonah Borough**, presiding. The meeting was called to order at 5:00 PM.

***FLAG SALUTE***

Mr. Forlenza then took a moment to verify call in phone numbers and rename them to the appropriate member.

***STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT***

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Mullica Hill and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

***ROLL CALL***

Ken Brown, **Carneys Point Twp.**  
Sue Miller, **Clayton Borough**  
Colleen Emmons, **Deptford Twp.**  
Stephanie McCaffrey, **East Greenwich Twp.**  
Carolyn King-Sammons, **Elk Twp.**  
Doug Hogate, **Elsinboro Twp....arrived after roll call**  
Linda Gonzalez, **Fairfield Twp.**  
Barbara Freijomil, **Franklin Twp.**  
Clark Pierpont, **Glassboro Borough**  
Mark Gravinese, **Harrison Twp.**  
Leo Selb, **Hopewell Twp.**  
William Pine, **Logan Twp.**  
Kevin Clour, **Lower Alloways Creek Twp.**  
Luke Patrick, **Mannington Twp.**  
Pat Mason, **Monroe Twp.**  
Joy Gunn, **National Park Borough**  
Harry Moore, **Oldmans Twp.**  
Susan Jacabucci, **Paulsboro Borough**  
Anjanette Scott, **Penns Grove Borough**  
Dan Neu, **Pennsville Twp.**  
Melissa Flacker, **Pilesgrove Twp.**  
Mike Razzo, **Pitman Borough**  
Majorie Sperry, **Quinton Twp.**  
Bob Diaz **South Harrison Twp.**  
Jack Cimprich, **Upper Pittsgrove Twp.**  
Jena Dolbow, **Swedesboro Borough**  
Jeffre Celebre, **Vineland City**  
Adele Riiff, **Alternate, Washington Twp.**  
Karen Sweeney, **Wenonah Borough**  
Lee Ann DeHart, **West Deptford**  
Nicole O'Hara, **Westville Borough**  
Cassidy Swanson, **Woodbury City**  
Shannon Elton, **Woodbury Heights Borough**

Jane DiBella, **Woolwich Twp.**

Absent Fund Commissioners/Professionals were:

Lisa Jeffers, **Greenwich Twp.**  
Jennica Bileci, **Mantua Twp.**  
Brad Campbell, **Shiloh Borough**

Also present were:

Paul A. Forlenza, MGA, Executive Director, *AJG Risk Management Services, Inc.*  
Kamini Patel, MBA, CIC, CPCU, Program Administrator, *AJG Risk Management Services, Inc.*  
David S. DeWeese, Esquire, Fund Solicitor, *The DeWeese Law Firm, P.C.*  
Rob Garish, Assistant Director of Public Sector, *J. A. Montgomery Risk Control*  
Chris Roselli, Account Manager, *Qual-Lynx*  
Karen Beatty, Client Services Manager, *QualCare*  
Debby Schiffer, *Wellness Director*  
Tom Tontarski, *Treasurer*  
Chris Winter, *Law Enforcement Risk Service Director*  
Lou Romero, *Technology Risk Services Director*

Also present were the Risk Management Consultants from the following agencies:

Assured Partners  
Barclay Insurance  
Cettei & Connell  
Conner Strong & Buckelew  
Hardenbergh Insurance Group  
Len Eckman Insurance

*These minutes do not necessarily reflect the order in which some items were discussed.*

Chair Sweeney asked for a motion to move Jeff Celebre, Vineland City, and Ken Brown, Carneys Point, in the absence of Colette Bachich, Washington Township, and Doug Hogate, Elsinboro Township, to the Executive Committee for voting purposes.

Motion by Ms. Sperry, seconded by Mr. Selb, to move up the Committee members as presented. All in Favor. Motion carried.

*After the motion to move up Alternate Executive Committee members, Mr. Hogate arrived on the call, however as the motion was already approved, the motion stood for the remainder of the meeting.*

#### ***APPROVAL OF THE MINUTES – Executive Committee Meeting***

Chair Sweeney presented the meeting minutes of the February 27, 2023 Executive Committee meeting for approval.

Chair Sweeney asked members for their questions at this time. No questions were entertained.

Chair Sweeney entertained a motion to approve the minutes of the February 27, 2023 Executive Committee meeting.

Motion by Ms. Sperry, seconded by Mr. Selb, to approve the minutes of the February 27, 2023 Executive Committee meeting. All in Favor. Motion carried.

***APPROVAL OF THE MINUTES – Executive Claims Review Committee Meeting***

Chair Sweeney presented the meeting minutes of the February 27, 2023 Executive Claims Review Committee Meeting for approval.

Chair Sweeney asked members for their questions at this time. No questions were entertained.

Chair Sweeney entertained a motion for approval of the Executive Claims Review Committee meeting minutes.

Motion by Ms. Sperry, seconded by Mr. Selb to approve the meeting minutes of the February 27, 2023 Executive Claims Review Committee Meeting. All in Favor. Motion carried.

***APPROVAL OF THE MINUTES – Executive Claims Review Committee Closed Session***

Chair Sweeney presented the Executive Claims Review Committee Closed Session meeting minutes of February 27, 2023 for approval.

Chair Sweeney asked members for their questions at this time. No questions were entertained.

Chair Sweeney entertained a motion for approval of the Executive Claims Review Committee Closed Session meeting minutes.

Motion by Ms. Sperry, seconded by Mr. Selb to approve the Executive Claims Review Committee Closed Session meeting minutes of February 27, 2023 as presented.

The Executive Claims Review Committee Closed Session minutes of the February 27, 2023 shall not be released to the public until the reason(s) for their remaining closed is no longer applicable, the Fund Solicitor has had the opportunity to review them, and their release has been approved by the Executive Committee. All in Favor. Motion carried.

***EXECUTIVE CLAIMS REVIEW COMMITTEE MEETING REPORT – March 27, 2023***

Chair Sweeney reported that an Executive Claims Committee Meeting was held earlier today via Zoom conferencing.

The Committee reviewed eleven (11) claims. Of the claims reviewed, there were six (6) Workers' Compensation, one (1) General Liability, one (1) Auto, and three (3) Property PARs recommended for approval of settlement or continuing defense.

There were five (5) claim(s) reviewed this month that had previously been approved by Vineland.

2018115352  
2020180415  
001229702  
2021239683  
2019174277

There was one (1) claim(s) reviewed for abandonment of subrogation attempt since the last meeting:  
2021222743

Questions will be addressed during Closed Session if necessary.

***EXECUTIVE DIRECTOR'S REPORT***

Mr. Forlenza reviewed the Executive Director's Report found in the agenda packet with the membership. He then highlighted the following items from the report:

Mr. Forlenza stated the Loss Ratio reports as of 12/31/22 have been loaded into Origami as of last week, so please be sure to go in and check those reports for accuracy.

Mr. Forlenza referenced a report showing the Certificates of Insurance issued for February, and asked that members please review for accuracy.

Mr. Forlenza noted the allowance reports for the OSB, Wellness, and EPL/Cyber Risk Management Budget balances are included in the agenda. Notices were emailed to all members on February 14, 2023, in one inclusive letter which noted your balances and how to collect the awards. He noted all funds need to either be claimed or encumbered by November 1, 2023, with encumbered funds needing to be claimed by February 1, 2024. Mr. Forlenza noted the SIP Award notification will be emailed to all members at the conclusion of the Safety Breakfast.

Mr. Forlenza reminded the members that Elected Officials Training is being conducted online through the MEL Safety Institute and will allow all Elected Officials to complete this training at their convenience and is approximately 30 minutes long. The MEL will reduce each member's 2023 MEL Assessment by \$250 for each municipal elected official who attends one of the training sessions by May 1, 2023. This credit will also be extended to the member's CEO (i.e. Municipal Manager or Administrator) again this year. The total credit is limited to 5% of a member's 2023 MEL Assessment. An email including instructions on how to access this training was sent to all Fund Commissioners, Municipal Clerks, and Risk Management Consultants on or about February 24, 2023. He noted to date only 126 people have taken the course across all three JIFs with which he works, so please check with your Elected Officials to make sure they complete the training as the deadline is May 1st. Mr. Forlenza stated he receives weekly reports as to who had taken the training, so you can look for them to be posted to the TRICOJIF website for you to reference. If you have any questions, or need assistance with the training, please contact the MSI Helpline at 866-661-5120

Mr. Forlenza noted on or about February 15, 2023 a letter was e-mailed to all Municipal Clerks, with a copy to Fund Commissioners, advising that Bowman & Company will be performing workers' compensation exposure verification audits of members' 2022 payrolls. These payroll figures will serve as the basis for your 2024 workers compensation excess premiums. Attached to the e-mail was a spreadsheet that included employee counts by payroll classification as reported during last year's payroll audit. Members were asked to send the required payroll data to the auditors for processing either via mail or electronically no later than March 17, 2023. Details on how the data can be sent were included in the February 15, 2023 correspondence. Once the information is processed, the auditor will contact each town to discuss the results of the audit and clarify any questions. Members who still have questions following the audit can contact a representative from Bowman to set up a mutually convenient date and time to meet and discuss the audit results.

In regards to Property Appraisals, Mr. Forlenza noted on or about February 17, 2023, each member and their RMC's received a notification from his office asking that they review and update their property schedule located in the Origami Exposure Data Management System. Once a member responds, those that are going to receive a physical appraisal this year will be contacted by the Fund Property Appraiser, ASSETWORKS. Those that are not receiving a physical inspection in 2023 will have their building & contents values trended accordingly. All members were asked to complete the review and update process no later than March 24, 2023. Mr. Forlenza noted that many members have completed the review and a reminder email was issued by his office last week.

Mr. Forlenza noted that again this year his office will be holding New Fund Commissioner Orientation sessions in conjunction with the ACM and BURLCOJIFs, for those Fund Commissioners, Alternates, RMC's or anyone else that would like to learn more about the JIF. An email was sent from his office to all three JIFs on February 24, 2023 to gauge who would be interested in attending these sessions, which will be done virtually. We received 14 responses from the TRICOJIF, with 52 responses in total. With that said, he will be holding two (2) identical virtual session on April 27 @ 1:00 pm and another on May 2, @ 10:00am. Both sessions will be generic and identical. An additional email from his office with links to RSVP for the specific sessions will be sent out to those interested next week.

Lastly, Mr. Forlenza noted in regards to Financials Disclosure Filing, each Fund Commissioner has been assigned a unique PIN # for which to file for their position of Fund Commissioner with the JIF. Newly appointed Fund Commissioners receive their Filing PIN # from our office once we are notified of their appointment. Any newly appointed Fund Commissioner that has not yet received their PIN# from the Executive Director's office, or has any questions, should contact Kris Kristie at Kristi\_Kristie@rpadmin.com. Additional information will be sent to all Fund Commissioners once it is released by the Department of Community Affairs.

Mr. Forlenza asked if there were any questions. No questions were entertained.

## **SOLICITOR'S REPORT**

### ***Assignment of New Cases***

Mr. DeWeese reported that there have been four (4) new case(s) assigned since the last meeting:

*DiPetro v. Township of Elk*  
*Olsen v. Township of Monroe*  
*Hardy v. Borough of Paulsboro*  
*McGoldrick v. City of Woodbury*

### ***Closed Cases***

Mr. DeWeese noted that there was one (1) case(s) closed since the last meeting:

*Di Pietro v. Township of Elk*

### ***General Liability Files***

Mr. DeWeese noted that there are 41 active General Liability files and if a member would like a synopsis of their town's cases sent to them, please contact him.

### ***Subrogation Files***

Mr. DeWeese stated that there are collection efforts being made on \$2,312,617.85 of potential recoveries on 72 files.

***MEL EPL Helpline & Authorized Contact List*** – Mr. DeWeese reminded the members to please review the attached list of authorized contacts for the *MEL Employment Practices Helpline* and that members can appoint up to **two (2)** municipal representatives who will be permitted to contact the *Helpline* attorneys with their inquiries. The appointment of the municipal representatives must be made by Resolution of the Governing Body. These authorized contacts are the only individuals permitted to access this service, so please review the list and be sure who you would like appointed as the contacts is actually appointed. He noted he is one of the attorneys on the panel so please reach out to him with any Employment Practices questions or issues.

Mr. DeWeese asked if there were any questions. No questions were entertained.

### **SAFETY DIRECTOR'S REPORT**

Mr. Garish stated that the Safety Director's Report included in the agenda packet is self-explanatory and highlighted the following items:

Mr. Garish noted his report included a list of the Safety Director Bulletins and Safety Announcements, including Law Enforcement messages issued during February via the NJ MEL App and Loss Control Surveys, as well as the MSI Now, MSI Live, and DVD Services. MSI will continue to be presented through the Zoom Webinar format and there will be a limited number of in-person trainings offered as part of the training expos being conducted this year.

Mr. Garish reminded the members that they keep the list of MSI Training Administrators up to date, so if you know of any changes, or you need to appoint a new Training Administrator, please advise Andrea Felip in his office.

Mr. Garish reported that Entry Level Driver Training (ELDT) will be rolled out on April 3, 2023 in Camden with other dates to be announced. If you want your employees to obtain a CDL it will be necessary for them to have this formal training.

He also noted the new learning management system will be rolled out in May and notices of the training dates to learn how to use the new system were sent out last week. The first training session will be held on April 5<sup>th</sup> for administrators and learners.

Mr. Garish note the hierarchy reports for your town are available for review in the Learning Management System to be sure your training is up to date.

Lastly, Mr. Garish noted PEOSH has been doing voluntary compliance visits, and he recommends inviting them to come out if they make the offer as any items identified as non-complaint are not being cited as violations during the voluntary visits. He also noted to please keep in mind that PEOSH considers any training over 3 years old to be outdated.

Mr. Garish asked if there were any questions at this time. No questions were entertained.

### **CLAIMS ADMINISTRATOR'S REPORT**

#### ***Lessons Learned from Losses***

Mr. Roselli reviewed the *Lessons from Losses* this month, which focuses on the maintenance of heavy equipment. He reviewed a claim scenario where a mower blade on a boom mower was replaced by the town's maintenance staff improperly which resulted in the blade and pin coming detached from the mover during use. He stressed the importance of maintenance on heavy equipment should be performed by experienced staff or a qualified third party vendor.

Ms. Roselli asked if there were any questions at this time. No questions were entertained

### **LAW ENFORCEMENT LIABILITY CONSULTANT REPORT**

Mr. Winter reviewed his report for March that was included in the agenda noting it is mostly self-explanatory, and highlighted the following.

Mr. Winter noted that a future training has been outlined for a Report Writing Class and is currently being finalized. Notice of this class will be provided at a later date. He also noted an Advanced Resiliency Officer training class is being prepared for later this year that will include Dr. Kelly. Also, a Use of Force and Control Techniques course is in review to be discussed further at the next L/E Consultant meeting.

Lastly, Mr. Winter reported the MOAB class went very well. It was attended by Administrative Commanders, Supervisors and Patrol Officers with 23 Officers in attendance. A good amount of discussion was generated by those in attendance and the Fund Commissioners will receive a course evaluation summary within the next few days.

Mr. Winter asked if there were any questions. No questions were entertained.

### ***WELLNESS DIRECTOR'S REPORT***

Ms. Schiffer stated her report is included in the agenda packet, highlighted the following items, and referenced some well-being initiatives and activities.

Ms. Schiffer noted she has been meeting with as many towns as she can in the 1<sup>st</sup> half of the year to assist with laying out a wellness plan for utilizing funds that span the entire year instead of a crunch at the end, noting her report includes some wellness ideas and initiatives that have been completed. She noted she will also be attending at least one Safety Committee meeting per town, and is working with J.A. Montgomery to acquire those dates. She also noted that a new report which is included in the agenda will indicate her visits.

Ms. Schiffer noted some other related meetings and announcements include:

*Wellness Brainstorming Session* – Since the Safety/Wellness Coordinator Roundtable is being planned for April 25<sup>th</sup>, and since she has already been in contact with many of the WC's through visits, there will only be one *Brainstorming* session this year which will be held during the 3<sup>rd</sup> quarter. The purpose of this meeting is to discuss ideas, challenges and enhance peer support among the three JIF municipal members.

#### **New Resources:**

*Medical Essentials Diagnostics* – In January, an email was sent to all wellness contacts on the services offered by MED. Some towns have gotten an email directly from this company and may have already talked with them about their "Save a Life" campaign and services. They will come out and do a presentation for you and your staff. If you would like her to reach out to them on your behalf or if you would like more information on what they are all about, please contact Ms. Schiffer. Their closest clinic is in Marlton NJ.

*Also looking into - Department of Addiction with Cooper Health Systems* – Ms. Schiffer had a meeting with the department team on Feb 13<sup>th</sup> to discuss what they could offer our JIF members in terms of educational materials, resources and presentation topics. *Other resources available:* Reiki, chair yoga, meditation

#### **Targeting Wellness Newsletter – Reminder of the New Approach:**

Each quarter there will be a theme highlighted in the Newsletter. The theme will be based around one lifestyle change along with a few spotlights on leading comorbidities greatly affecting our employees' quality of life as well as the cost/severity of the JIF workers compensation claims.

During the first month of the quarter, details will be shared around the selected lifestyle topic. In the two months that follow, handouts and/or resources will be shared, connecting back to the identified comorbidities. Here are the planned themes for 2023:

- Quarter 1 – Nutrition
- Quarter 2 – Physical Activity/Movement
- Quarter 3 – Sleep
- Quarter 4 – Stress Management

Ms. Schiffer noted the Wellness Advisory Committee met on February 8th. As a reminder, this committee was started in 2022 to review the current wellness program and make any recommendations for ways to improve what is offered and to suggest ways to increase participation.

Lastly, Ms. Schiffer noted the comorbidities highlighted for the month of March is Diabetes.

**MANAGED HEALTH CARE REPORT**

**Lost Time v. Medical Only Cases**

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)* for February 2023 and YTD.

	<b>February</b>	<b>YTD</b>
<i>Lost Time</i>	2	8
<i>Medical Only</i>	20	46
<i>Report Only</i>	20	37
<i># of New Claims Reported</i>	43	92
<i>Average Days Reported to QL</i>	22.4	12.0

**Claims Report by Type**

This report depicts the number of claims and average number of days to report a claim to Qual-Lynx by individual members YTD 2022.

Non-COVID Claims: 24.2 days  
 COVID Claims: 3.2 days  
 All Claims: 22.8 days

**Transitional Duty Report**

Ms. Beatty presented the Transitional Duty Report that depicts Transitional Duty use by town. The highlights for February YTD are as follows:

<b>Transitional Duty Summary Report</b>	<b>YTD</b>
<i>Transitional Duty Days Available</i>	656
<i>Transitional Duty Days Worked</i>	340
<i>% of Transitional Duty Days Worked</i>	52%
<i>Transitional Duty Days Not Accommodated</i>	316
<i>% of Transitional Duty Days Not Accommodated</i>	48%
<i>\$ Saved by Accommodating</i>	\$27,805
<i>\$ Lost by NOT Accommodating</i>	\$42,277



**PPO Penetration Report:**

Ms. Beatty presented the PPO Penetration Report that depicts the top provider services along with the number and amount of re-priced bills for February 2023.

<b>PPO Penetration Rate</b>	<b>February</b>
<i>Bill Count</i>	296
<i>Original Provider Charges</i>	\$306,424
<i>Re-priced Bill Amount</i>	\$100,519
<i>Savings</i>	\$205,905
<i>% of Savings</i>	67%

**Top 10 Providers by Specialty:** This report breaks down our top 10 providers by specialty e.g. Anesthesia/Pain Management, Facility, and MRI/Radiology as these are the heaviest expenses the Fund incurs.

**Nurse Case Assignment Report:** This report depicts the number of open cases each Nurse Case Manager carried for each month to date, along with how many cases were closed for the current month, and how many cases were opened for the current month. The attached report depicts the information through February 2023.

**Managed Care Quick Notes:** This report explains what an Exclusive Provider Organization (EPO) is and the specialties included in the EPO. Ms. Beatty reviewed the positive financial impact of utilizing the EPO network.

Ms. Beatty asked if there were any questions at this time. No questions were entertained.

***TECHNOLOGY RISK SERVICES REPORT***

Mr. Caruso referenced his reports included in the agenda packet and explained he will be looking to assist Town Managers to be sure we have updated lists of those employees who need to complete the training. He noted that 100% participation by all members is the goal in regards to the Wizer training; however, 8% of the members have not registered yet, and only Mannington and Westville are at 100%. Mr. Caruso noted he is working to ensure the proper *Whitelisting* is correct for all Domains, so proper probing can be done without issues for the towns that are being tested. He noted to date only about ½ of the members have verified their IP addresses.

Ms. King-Sammons stated she is confident that Elk Township has completed all of the training as well, yet the report shows they have not. Mr. Caruso stated he would look into the status of Elk Township.

Mr. Caruso noted he will be visiting all of the member towns to review these items, and should you have any issues in the meantime, please don't hesitate to reach out to him.

Mr. Caruso asked if there were any questions. No questions were entertained.

***TREASURER'S REPORT***

Mr. Tontarski presented an overview of the Treasurer's Report for February 2023, a copy of which was provided to the membership in the agenda packet. Mr. Tontarski's reports are valued as of February 28, 2023 for Closed Fund Years 1991 to 2018, and Fund Years 2019, 2020, 2021 and 2022 and 2023.

**Investment Interest**

Interest received or accrued for the reporting period totaled \$49,949.76. This generated an average annual yield of 1.72%. However, after including an unrealized net loss of \$376,042.29 in the asset portfolio, the yield is adjusted to -12.33% for this period. The total overview of the asset portfolio for the fund shows a current market value of \$26,734,465.57 vs. the amount we have invested.

The Fund’s asset portfolio with Wilmington Trust consists of one (1) obligation with a maturity less than one year.

The JCMI Portfolio has a current market value of \$24,218,600.81

**Receipt Activity for the Period**

	<b>Month</b>	<b>YTD</b>
Subrogation Receipts	\$28,021.66	\$33,189.71
Salvage	\$0.00	
Overpayment Reimbursement	\$0.00	
FY 2023 Premium Assessment Receipts	\$4,459,304.00	
FY 2022 Appropriation Refund	\$1,980.00	

**A.E.L.C.F. Participant Balances at Period End**

All Member Balances are now combined in one report and shows that \$734.71 in interest has been applied to the existing balances as shown in the attached report totaling \$513,324.13 at months end.

**Loss Run Payment Register for the Period – February 28, 2023**

Mr. Tontarski stated the net claim activity during the reporting period for claims paid by the Fund and claims payable by the Fund at period end is in the amount of \$528,285.15. The claims detail shows 608 claims payments issued.

**Cash Activity for the Period**

Mr. Tontarski stated that during the reporting period the Fund’s “Cash Position” changed from an opening balance of \$30,961,972.18 to a closing balance of \$33,275,135.34 showing an increase in the fund of \$2,313,163.16

**Bill List – March 2023**

For the Executive Committee’s consideration, Mr. Tontarski presented the March 2023 Bill List in the amount of \$1,207,784.33, which was included in the agenda packet for approval.

Chair Sweeney entertained a motion to approve the February 2023 Loss Run Payment Register and the March 2023, as presented.

Chair Sweeney asked if there were any questions at this time. No questions were entertained.

Motion by Ms. Sperry, seconded by Mr. Selb to approve the *February 2023 Loss Run Payment Register and the March 2023 Bill List*, as presented.

**ROLL CALL**

**Yeas:**

- Mark Gravinese, **Harrison Township**
- Majorie Sperry, **Quinton Township**
- Leo Selb, **Hopewell Township**
- Bob Diaz, *Secretary*, **South Harrison Township**
- Karen Sweeney, *Chair*, **Wenonah Borough**
- Jeff Celebre, **City of Vineland**
- Ken Brown, **Carneys Point**

*Nays:* None  
*Abstain:* None

All in favor. Motion carried by unanimous vote.

***COMMITTEE REPORTS***

*Nothing to report this month*

***MEL/RCF/EJIF/CYBER JIF Reports***

Mr. Forlenza noted there is an EJIF Alert included in the agenda on Municipal Storm Water Permits, stating the Alert was self-explanatory and provides an update on this program. He noted this was a good reference for anyone updating their town's regulations.

Mr. Forlenza asked if there were any questions. No questions were entertained.

**MISCELLANEOUS BUSINESS**

***NEXT MEETING***

Chair Sweeney noted that the next meeting of the TRICO JIF will take place on **Monday, April 24, 2023 at 5:00 PM** at the Gloucester County Library, Mullica Hill

***PUBLIC COMMENT***

***Open Public Comment***

Chair Sweeney entertained a motion to open the meeting to the public.

Motion by Ms. Sperry, seconded by Mr. Selb to open the meeting to the public. All in favor. Motion carried.

***Close Public Comment***

Hearing no other comments from the public, Chair Sweeney entertained a motion to close the meeting to the public.

Motion by Ms. Sperry, seconded by Mr. Selb to close the meeting to the public. All in favor. Motion carried.

***APPROVE CLAIMS PAYMENTS***

Chair Sweeney entertained a motion to approve the following PARs as reviewed and recommended by the Executive Claims Review Committee.

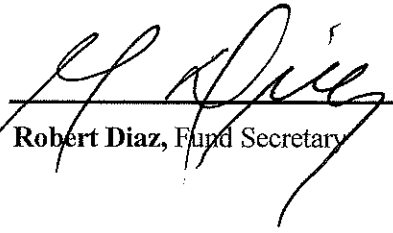
<i>Workers Compensation</i>	<i>General Liability</i>	<i>Property</i>	<i>Auto</i>
<i>MLT-2023298644</i>	<i>2022255534</i>	<i>2023291953</i>	<i>2020199803</i>
<i>2023298644</i>		<i>2023296165</i>	
<i>2023298748</i>		<i>2021235053</i>	
<i>2023298798</i>			



The meeting was adjourned at 5:44 PM.

---

**Kris Kristie**, Recording Secretary for



**Robert Diaz**, Fund Secretary