

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES  
MUNICIPAL JOINT INSURANCE FUND  
RESOLUTION #2023-44**

**A RESOLUTION AUTHORIZING THE FUND CHAIR AND FUND SECRETARY TO  
EXECUTE A ONE-YEAR CONTRACT WITH WIZER TO PROVIDE EMPLOYEE  
CYBER HYGIENE TRAINING, SECURITY AWARENESS NOTIFICATIONS, AND  
PHISHING ASSESSMENTS TO THE MEMBERS OF THE GLOUCESTER, SALEM,  
CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND EFFECTIVE  
JANUARY 1, 2024 AT A COST NOT TO EXCEED \$11,872**

**WHEREAS**, the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (FUND) has been organized pursuant to *N.J.S.A. 40A:10-36 et. seq.*; and

**WHEREAS**, the FUND is duly constituted as a Municipal Self Insurance Fund to provide insurance coverage to its member municipalities; and

**WHEREAS**, the FUND members actively manage the risk associated with the use of technology in their day to day operations through a number of techniques including the scanning of external networks for vulnerabilities, external network penetration testing, completion of employee online cyber hygiene training, the circulation of security awareness notifications, and the use of phishing assessments; and

**WHEREAS**, on July 29, 2021, the FUND authorized the Executive Director to prepare, advertise, and receive Requests for Proposals (RFP) for the delivery of the aforementioned technology related risk management services on behalf of its members for a period of up to three (3) years; and

**WHEREAS**, an Evaluation Committee made up of Fund Commissioners representing the Gloucester, Salem, Cumberland Counties, Burlington County, and Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Funds met on November 10, 2021 to evaluate the responses received based upon the evaluation criteria included in the RFP; and

**WHEREAS**, after careful consideration, the members of the Evaluation Committee recommended that the FUND award a contract to Wizer to provide Employee Cyber Hygiene Training, Security Awareness Notifications, and Phishing Assessments to the members of the FUND for a period of one year beginning January 1, 2022, at a cost not to exceed \$14,840; and

**WHEREAS**, the FUND members continued to need Employee Cyber Hygiene Training, Security Awareness Notifications, and Phishing Assessments to help protect themselves from the risk associated with the use of technology; and

**WHEREAS**, it was the recommendation of the Employment Practices & Cyber Liability Committee that the FUND award Year 2 of the three (3) year proposal to Wizer to provide Employee Cyber Hygiene Training, Security Awareness Notifications, and Phishing Assessments to the members of the FUND for a period of one (1) year beginning January 1, 2023, at a cost not to exceed \$13,356; and

**WHEREAS**, as a result of the FUND members continuing to need Employee Cyber Hygiene Training, Security Awareness Notifications, and Phishing Assessments to help protect themselves from the risk associated with the use of technology, the Employment Practices & Cyber Liability Committee has recommended that the FUND award Year 3 of the three (3) year proposal to Wizer to provide Employee Cyber Hygiene Training, Security Awareness Notifications, and Phishing Assessments to the members of the FUND for a period of one (1) year beginning January 1, 2024, at a cost not to exceed \$11,872; and

**WHEREAS**, funds to pay for these services are included in the FUND's 2024 Budget; and

**WHEREAS**, effective January 1, 2023, the FUND became a member of the Cyber Risk Management Joint Insurance Fund (Cyber JIF); and

**WHEREAS**, the Cyber JIF adopted a reimbursement program at their October 19, 2023 meeting that allows member JIFs that have existing proposals for cyber risk management programs, which are available through the Cyber JIF, to seek reimbursement of their 2024 costs for these same services from the Cyber JIF;

**NOW THEREFORE BE IT RESOLVED**, by the Commissioners of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund that the FUND Chair and FUND Secretary are hereby authorized to execute a Contract with WIZER, a copy of which is attached hereto, to provide Employee Cyber Hygiene Training, Security Awareness Notifications, and Phishing Assessments to the members of the FUND for a period of one year beginning January 1, 2024, at a cost not to exceed \$11,872; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be provided to the Executive Director's office, Wizer, and Fund Treasurer, for their information and knowledge.

This Resolution was duly adopted by the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund at a public meeting held on December 18, 2023.

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES  
MUNICIPAL JOINT INSURANCE FUND**

Attest: *Douglas Hogate*  
Fund Secretary, Acting  
*Doug Hogate*

By: *Marjorie S. Sperry*  
Fund Chair, Acting  
*Marjorie Sperry*

Date: December 18, 2023