

**GLOUCESTER/SALEM/CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

July 25, 2023 @ 4:00 pm

Aulettos Catering, Deptford, NJ

EXECUTIVE COMMITTEE MEETING

OPEN SESSION MINUTES

The meeting of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (TRICOJIF) was held at the Gloucester County Library, Mullica Hill on Tuesday, July 25, 2023 at 4:00 PM, prevailing time. Acting Chair Robert Diaz, **Township of South Harrison**, presiding. The meeting was called to order at 4:00 PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to ***South Jersey News***, of Mullica Hill and the ***Courier Post***, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

ROLL CALL

Patrick Bomba, ***Alternate, Carneys Point Twp.***
Sue Miller, ***Clayton Borough***
Colleen Emmons, ***Deptford Twp.***
Stephanie McCaffrey, ***East Greenwich Twp.***
Carolyn King-Sammons, ***Elk Twp.***
Doug Hogate, ***Elsinboro Twp.***
Clark Pierpont, ***Glassboro Borough***
Lisa Jeffers, ***Greenwich Twp.***
William Pine, ***Logan Twp.***
Luke Patrick, ***Mannington Twp.***
Jennica Bileci, ***Mantua Twp.***
Joy Gunn, ***National Park Borough***
Harry Moore, ***Oldmans Twp.***
Anjanette Scott, ***Penns Grove Borough***
Melissa Flacker, ***Pilesgrove Twp.***
Michael Razze, ***Pitman Borough***
Majorie Sperry, ***Quinton Twp.***
Bob Diaz, ***South Harrison Twp.***
Jena Dolbow, ***Swedesboro Borough***
Linda Gomez, ***Alternate, Vineland City***
Colette Bachich, ***Washington Twp.***
Carol Newman, ***Alternate, Wenonah Borough***
Lee Ann DeHart, ***West Deptford***
Cassidy Swanson, ***Woodbury City***
Shannon Elton, ***Woodbury Heights Borough***
Anthony Bertino, ***Alternate, Woolwich Twp.***

Absent Fund Commissioners/Professionals were:

Doug Hogate, ***Elsinboro Twp.***
Linda Gonzalez, ***Fairfield Twp.***
Barbara Freijomil, ***Franklin Twp.***
Mark Gravinese, ***Harrison Twp.***
Hopewell Twp.
Kevin Clour, ***Lower Alloways Creek Twp.***

Pat Mason, **Monroe Twp.**
Dan Neu, **Pennsville Twp.**
Susan Jacabucci, **Paulsboro Borough**
Brad Campbell, **Shiloh Borough**
Jack Cimprich, **Upper Pittsgrove Twp.**
Nicole O'Hara, **Westville Borough**

Also present were:

Paul A. Forlenza, MGA, Executive Director, *RPA, A Division of Gallagher*
Kamini Patel, MBA, CIC, CPCU, AIDA®, Program Director, *RPA – A Division of Gallagher*
David DeWeese, Esquire, Fund Solicitor, *The DeWeese Law Firm, P.C.*
Keith Hummel, Safety Director, *J.A. Montgomery Risk Control*
Rob Garish, Assistant Director of Public Sector, *J. A. Montgomery Risk Control*
Debby Schiffer, *Wellness Director*
Chris Roselli, Account Manager, *Qual-Lynx*
Karen Beatty, Client Services Manager, *QualCare*
Tom Tontarski, *Treasurer*
Chris Winter, *Law Enforcement Risk Service Director*
Jerry Caruso, *Technology Risk Services Director*
Dan Griffiths, South Harrison Twp.
Tracy Marinaro, Penns Grove

Also present were the Risk Management Consultants from the following agencies:

Barclay Insurance
Cetti & Connell
Chesney Staton Insurance
Conner Strong & Buckelew
E. H Sloan Insurance
Len Eckman Insurance
Hardenbergh Insurance

These minutes do not necessarily reflect the order in which some items were discussed.

Recording Secretary Kristie asked for a motion to move up Robert Diaz, South Harrison Township, to Acting Chair in the absence of Karen Sweeny, Wenonah; Marjorie Sperry, Quinton Township, to Acting Secretary, Stephanie McCaffrey, East Greenwich, and Carolyn King Sammons, Elk Township, to the Executive Committee for voting purposes.

Motion by Ms. Sperry, seconded by Mr. Diaz, to move up the Committee members as presented. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Committee Meeting

Acting Chair Diaz presented the meeting minutes of the June 26, 2023 Executive Committee meeting for approval.

Acting Chair Diaz asked members for their questions at this time. No questions were entertained.

Acting Chair Diaz entertained a motion to approve the minutes of the June 26, 2023 Executive Committee meeting.

Motion by Ms. Sperry, seconded by Ms. McCaffrey, to approve the minutes of the June 26, 2023 Executive Committee meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Meeting

Acting Chair Diaz presented the meeting minutes of the June 26, 2023 Executive Claims Review Committee Meeting for approval.

Acting Chair Diaz asked members for their questions at this time. No questions were entertained.

Acting Chair Diaz entertained a motion for approval of the Executive Claims Review Committee meeting minutes.

Motion by Ms. Sperry, seconded by Ms. McCaffrey to approve the meeting minutes of the June 26, 2023 Executive Claims Review Committee Meeting. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Closed Session

Acting Chair Diaz presented the Executive Claims Review Committee Closed Session meeting minutes of June 26, 2023 for approval.

Acting Chair Diaz asked members for their questions at this time. No questions were entertained.

Acting Chair Diaz entertained a motion for approval of the Executive Claims Review Committee Closed Session meeting minutes.

Motion by Ms. Sperry seconded by Ms. Bachich to approve the Executive Claims Review Committee Closed Session meeting minutes of June 26, 2023 as presented.

The Executive Claims Review Committee Closed Session minutes of June 26, 2023 shall not be released to the public until the reason(s) for their remaining closed is no longer applicable, the Fund Solicitor has had the opportunity to review them, and their release has been approved by the Executive Committee. All in Favor. Motion carried.

EXECUTIVE CLAIMS REVIEW COMMITTEE MEETING REPORT – July 24, 2023

Acting Chair Diaz reported that an Executive Claims Committee Meeting was held on Monday, July 24 via Zoom at 3:30pm

The Committee reviewed fifteen (15) claims. Of the claims reviewed, there were nine (9) Workers' Compensation, two (2) General Liability, two (2) Auto, and two (2) Property PARs recommended for approval of settlement or continuing defense.

There were two (2) claim(s) reviewed this month that had previously been approved by Vineland.

2023303032
2023307177

There were three (3) claim(s) reviewed for abandonment of subrogation attempt since the last meeting:

001025146
000894720
2022275953

Questions will be addressed during Closed Session if necessary.

EXECUTIVE DIRECTOR'S REPORT

Mr. Forlenza reviewed the Executive Director's Report found in the agenda packet with the membership. He then highlighted the following items from the report:

Mr. Forlenza referenced a report showing the Certificates of Insurance issued for June and asked that members please review for accuracy.

Mr. Forlenza noted the allowance reports for the OSB, Wellness, and EPL/Cyber Risk Management Budget balances are included in the agenda. Notices were emailed to all members on February 14, 2023, in one inclusive letter that noted your balances and how to collect the awards. The SIP Award notification was emailed to all members on April 5, 2023 which also included balances and how to collect your SIP award. He noted that all funds should either be claimed or encumbered by November 1, 2023, with encumbered funds needing to be claimed by February 1, 2024.

Mr. Forlenza referenced the Statutory Bond listing in the agenda, stating that some towns may have seen retirements as of June 30th. If you wish to secure their replacement's statutory Bond through the MEL Program, please submit the application as soon as possible as there is an Underwriting process that needs to be completed as the Bond is for the individual, not the position. He also noted those towns that are up for renewal effective January 1, 2024, will receive notice from the Fund Underwriter's office that the statutory position that the MEL provides a Bond for will need to be re-underwritten. The MEL started this process a few years ago. The year a town is up for Renewal, the MEL will re-underwrite the Statutory Bonds positions, so please watch for a notice coming directly from the Fund Underwriter regarding this process.

Mr. Forlenza stated on or about May 17, 2023, a memorandum outlining the required steps necessary to remain, or come into compliance with, the MEL's EPL Risk Management Program was emailed to all Municipal Clerk's, Fund Commissioners, and Risk Management Consultants. Information pertaining to the availability of the updated policies and procedures, handbooks, required Police Command Staff and Managers and Supervisor's Training was included in the memorandum. Anyone that has questions pertaining to this Program should contact the Executive Director's Office for assistance. All members are reminded to complete the necessary steps and submit their compliance checklist by November 1, 2023.

Also, as a follow up to the May 17, 2023 MEL EPL Risk Management Program Memorandum email, Mr. Forlenza stated that on July 10, 2023 an announcement on how to access Anti-Harassment Training was emailed to all Municipal Clerks, Fund Commissioners, and Risk Management Consultants. He noted this announcement should be provided to all non-supervisory personnel (including police) and volunteers. Notifying these personnel of the availability of this training is a required element for compliance with the 2024-2025 MEL EPL Risk Management Program. Mr. Forlenza emphasized to all members that as employers they are required to notify all non-supervisory personnel (including police) and volunteers of the availability of this training; however, these personnel are not required to complete this training. All members should document and retain the process by which this notification process occurred. Anyone that has questions pertaining to this Program should contact the Executive Director's Office for assistance.

In regards to the Renewal visits, Mr. Forlenza noted either himself, Ms. Patel or Mr. Miola have been out presenting a JIF presentation to the Governing Bodies of those fourteen (14) towns up for renewal and they have been going very well. To date, Renewal paperwork has been received in his office from Greenwich Township and South Harrison Township. Mr. Forlenza noted members were asked to place the Renewal

Resolution on the agenda of an upcoming governing body meeting and return both the approved Resolution and executed Agreement to our office by Friday, **August 18, 2023**.

In regards to the 2024 Exposure Renewal Process, Mr. Forlenza noted on or about July 20, 2023, all members and their risk managers received a notification that the 2024 Exposure Renewal Process will begin on or about July 25, 2023. As occurred last year, members will receive an email from Origami containing a link to the Origami renewal site. Included in the correspondence is important information pertaining to your property and equipment schedules, employee payroll information/counts, and other exposure data. In addition, the correspondence includes important information regarding coverage exclusions and limits. All members and risk managers are urged to carefully review this information prior to starting the renewal process. Anyone with questions regarding the exposure renewal process should contact Jodi Palmeri or Tracy Forlenza. Members are asked to complete the 2024 exposure renewal process no later than Thursday, August 31, 2023.

In regards to the 2023 Property Appraisals, Mr. Forlenza stated that last week, members that received a physical appraisal this year were emailed a copy of their appraisal report. The reports were emailed to the Municipal Clerk and copied to their RMC and Fund Commissioner. Members are encouraged to review the report and notify the Property Appraisal if any properties were missed during the appraisal process. Any questions regarding the report can be addressed to Mel Ngayan at AssetWORKS.

Mr. Forlenza noted on or about July 11, 2023, an email was sent to all members notifying them of the availability of the 2023 Coverage Documents in Origami. The email also included instructions on how to access the Coverage Documents in Origami. It is strongly recommended that the Coverage Documents be downloaded and/or printed and kept as a long-term record by each member municipality. If you have any questions, please contact Kamini Patel or Tracy Forlenza.

Lastly, Mr. Forlenza noted that included in the agenda was a report detailing attendance records through the second quarter of the 2023 Fund Year. The attendance is taken directly from the minutes, so if you have any questions, please contact Kris Kristie.

Mr. Forlenza asked if there were any questions. No questions were entertained.

SOLICITOR'S REPORT

Assignment of New Cases

Mr. DeWeese reported that there have been zero (0) new case(s) assigned since the last meeting:

General Liability Files

Mr. DeWeese noted that there are **39** active General Liability files and if a member would like a synopsis of their town's cases sent to them, please contact him.

Subrogation Files

Mr. DeWeese stated that there are collection efforts being made on \$2,045,990.31 of potential recoveries on **72** files.

MEL EPL Helpline & Authorized Contact List – Mr. DeWeese reminded the members to please review the attached list of authorized contacts for the *MEL Employment Practices Helpline* and that members can appoint up to **two (2)** municipal representatives who will be permitted to contact the *Helpline* attorneys with their inquiries. The appointment of the municipal representatives must be made by Resolution of the Governing Body. These authorized contacts are the only individuals permitted to access this service, so

Mr. Garish noted that group registrations are available for those with limited internet capabilities, and PEOSH considers any training more than three years old outdated.

Lastly, Mr. Garish noted the new learning management system is up and running, so if you need any assistance, please contact his office.

Mr. Garish asked if there were any questions. No other questions were entertained.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses

Mr. Roselli reviewed the Lessons Learned from Losses that focused on the importance of reporting General Liability and Automobile claims to Qual-Lynx as soon as possible. He reminded the Committee that if a Member voluntarily makes payment to a claimant, they do so at their own expense. Mr. Roselli explained that under Title 59 Immunities, the Municipality is responsible to reimburse the claimant for their deductible only and that the claimant must submit a claim to their respective insurance carrier for all damages.

Ms. Roselli asked if there were any questions at this time. No questions were entertained

LAW ENFORCEMENT LIABILITY CONSULTANT REPORT

Mr. Winter reviewed his report for June that was included in the agenda noting it is mostly self-explanatory, and highlighted the following.

Mr. Winter noted that Policy and Procedure requests have been received and will be forwarded to requesting agencies that will contain current L/E best practices, NJ AG Guidelines and L/E Accreditation requirements.

Mr. Winter noted he had recent agency visits with Clayton and Mantua PD. These visits were provided to discuss agency concerns, trends and requests. L/E RM services were outlined and provided to Chiefs and Command members present. Police agency's with Command changes will be a priority and visited as well. Agency visits are ongoing with an additional 10 scheduled at this time to continue to build relationships with the Law Enforcement agencies within the TRICO JIF. Mr. Winter stated Activity Reports would be forwarded to the FUND Commissioners upon completion.

Mr. Winter noted that a Report Writing Class is currently scheduled for August 1 at the Vineland Police Department. The seminar will provide report-writing guidelines for officers to write a more clear/concise report. Topics will include a review of the basic report writing principles; Common pitfalls of report writing; advance writing techniques; BWC Recording; Police investigation report critiques; and overviews of the NJ AG Guidelines pertaining to note taking and video recordings, review and reporting. Also in the works is an Advanced Skills and Strategies training for Resiliency Officers, as well as a class being developed with Dr. Kelly, Ph. D, ABPP and is anticipated for October. Training notices will be sent to police agencies and Fund Commissioners when finalized.

Mr. Winter noted in regards to the TRICOJIF Law Enforcement Committee, a L/E Committee is being formulated with three (3) Police Chiefs to represent (JIF) police agencies in Gloucester, Salem and Cumberland counties. He will meet with them on a quarterly basis virtually to discuss loss trend concerns, training, policy and procedure assistance, L/E Accreditation guidance etc. This is being developed to maintain an ongoing forum throughout the year as an extension of the County Chiefs Association, to identify areas as previously mentioned and to reduce potential risks. The concept has been well received

when discussed with Chiefs. Chiefs from Clayton and Mantua PD have agreed to be a representative to date. A third will be selected based on future agency visits.

Mr. Winter asked if there are any questions. No questions were entertained.

WELLNESS DIRECTOR'S REPORT

Ms. Schiffer stated her report is included in the agenda packet, highlighted the following items, and referenced some well-being initiatives and activities.

Ms. Schiffer met with seven (7) municipalities in June, and has had ongoing communications via either phone or email reviewing and planning wellness ideas for the second half of the year, noting visits will pick up in the Fall. Ms. Schiffer referenced a Visits Report she provides to the Executive Directors office each month. She noted her objective is to work with each town in 2023 and to lay out a plan for utilizing wellness funds to support initiatives and activities that will span throughout the entire year in order to avoid the end-of-year, one-item purchases. She continues to share ideas with all of her Wellness Coordinators on what different towns are doing in hopes it will help generate their own ideas. To date, there are only five (5) towns she has been unable to meet with: Franklin, Elk, Hopewell, Paulsboro, and South Harrison.

Ms. Schiffer noted that some of the towns have formed a Wellness Committee and she has found that those towns find it opens up for more wellness ideas and wellness sharing. If your town may be interested and would like assistance in organizing a Wellness Committee, please reach out to Ms. Schiffer and she will be happy to assist.

Ms. Schiffer reviewed some wellness ideas and initiatives in hopes that towns will consider some of these ideas to utilize their funds.

Ms. Schiffer noted the next Wellness Advisory Committee is on September 19, 2023 and she will be sharing survey responses from that meeting at a future Executive Committee meeting.

Lastly, Ms. Schiffer noted this quarter's Newsletter theme focuses on Exercise and Physical activity, so please print out and distribute her newsletter to all employees. The comorbidities to be highlighted next quarter will be Hypertension and Cholesterol with August touching on Obesity, and September focusing on Inflammation.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

MANAGED HEALTH CARE REPORT

Lost Time v. Medical Only Cases

Ms. Beatty presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)* for June 2023 and YTD.

	<i>June</i>	<i>YTD</i>
<i>Lost Time</i>	4	33
<i>Medical Only</i>	17	117
<i>Report Only</i>	18	110
<i># of New Claims Reported</i>	39	261
<i>Average Days Reported to QL</i>	2.6	6.5

Claims Report by Type

This report depicts the number of claims and average number of days to report a claim to Qual-Lynx by individual members YTD 2023.

All Claims: 10.3 days
 Non-COVID Claims: 6.5 days
 COVID Claims: 5.4 days

Transitional Duty Report

Ms. Beatty presented the Transitional Duty Report that depicts Transitional Duty use by town. The highlights for June YTD are as follows:

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	2,435
<i>Transitional Duty Days Worked</i>	1,505
<i>% of Transitional Duty Days Worked</i>	62%
<i>Transitional Duty Days Not Accommodated</i>	930
<i>% of Transitional Duty Days Not Accommodated</i>	38%
<i>\$ Saved by Accommodating</i>	\$163,583
<i>\$ Lost by NOT Accommodating</i>	\$119,005

PPO Penetration Report:

Ms. Beatty presented the PPO Penetration Report that depicts the top provider services along with the number and amount of re-priced bills for June 2023.

PPO Penetration Rate	June
<i>Bill Count</i>	238
<i>Original Provider Charges</i>	\$354,288
<i>Re-priced Bill Amount</i>	\$117,277
<i>Savings</i>	\$237,011
<i>% of Savings</i>	67%

Top 10 Providers by Specialty: This report breaks down our top 10 providers by specialty e.g. Anesthesia/Pain Management, Facility, and MRI/Radiology as these are the heaviest expenses the Fund incurs.

Nurse Case Assignment Report: This report depicts the number of open cases each Nurse Case Manager carried for each month to date, along with how many cases were closed for the current month, and how many cases were opened for the current month. The attached report depicts the information through June 2023.

Managed Care Quick Notes: Ms. Beatty reviewed and highlighted that virtual technology has proven to be extremely valuable in providing high-quality medical care to patients. She spoke about how virtual healthcare has evolved to incorporate specialized areas such as pulmonary, behavioral health, neurology, and concussion management. Ms. Beatty also mentioned Nurse Case Managers and adjusters work together to coordinate care for the claimants.

Ms. Beatty asked if there were any questions at this time. No questions were entertained.

TECHNOLOGY RISK SERVICES REPORT

Mr. Caruso referenced his reports included in the agenda, including the WIZER testing and phishing. He noted there were 6,609 phishing emails sent with 1,993 opened and 233 clicked, for a 3.53% click rate that is ok, but he noted it is best to try and keep the rate at 2.0% or under.

In regards to the vulnerability and penetration testing, the TRICO JIF is at 82.68%. He also noted there is a MEL Cyber JIF Framework status report, which depicts the minimum and advanced security levels that the TRICO JIF members will need to meet in 2024 for our Cyber Liability Insurance. He noted if you do not meet even the minimal standards, you would have a very high deductible and co-insurance. He noted there has also been posted a FAQ page, which handles the questions most received to date, and the answers to most of these questions come directly from the Fund Underwriter. A link has been set up on the www.burlcojif.com website for our reference.

Mr. Caruso reported the Wizer Training for the first half of 2023 is completed and the new training began earlier this month. This training must be completed 2x per year to meet the MEL Cyber guidelines requirements. The first half of the training cannot be made up. All users received a new invite, so please encourage your users to complete the training as soon as they receive the invite. He noted that now would also be a good time to review your rosters and if you have less than five (5) changes you can just send them to him via email, but if you have over five (5) he would prefer a spreadsheet that he can use to do mass imports.

Mr. Caruso stated that now that he has all of the confirmations of receipt of the Tier documentation, he would turn his attention on proper completion of these forms so that each of you will have a realistic understanding of your deductible in the unfortunate case that you have a cyber-loss. Remember, this is VERY IMPORTANT, there can be no "NO" answers on these questionnaires. They are all REQUIREMENTS for your deductible reduction. If you have any questions about a particular requirement, you can refer them to him. He also noted that your eligibility for reduced deductibles would be determined at the time of a loss, not when you turn in your form.

Finally, this month's bulletin reviews and discusses Artificial Intelligence for Local Government including how it relates to Cyber Attacks and Data Breaches; Bias and Discrimination; Skills and Talent Gap; Lack of Standards; and Implementing AI Effectively.

Mr. Caruso asked if there were any questions. No questions were entertained.

TREASURER'S REPORT

Mr. Tontarski presented an overview of the Treasurer's Report for June 2023, a copy of which was provided to the membership in the agenda packet. Mr. Tontarski's reports are valued as of June 30, 2023 for Closed Fund Years 1991 to 2018, and Fund Years 2019, 2020, 2021, 2022, and 2023.

Investment Interest

Interest received or accrued for the reporting period totaled \$65,639.86. This generated an average annual yield of 2.80%. However, after including an unrealized net loss of \$60,704.90 in the asset portfolio, the yield is adjusted to-.21% for this period. The total overview of the asset portfolio for the fund shows a current market value of \$27,145,578.97 vs. the amount we have invested.

COMMITTEE REPORTS

EPL/Technology Liability Committee Meeting Minutes – June 26, 2023

In the absence of Mr. Brown, Mr. Forlenza stated the minutes of June 26, 2023 were included in the agenda and are self-explanatory. If you have any questions once reviewing the minutes, please do not hesitate to reach out to him.

Finance Committee Report

Finance Committee Report

2023 Budget Amendment Hearing – Motion to Open

Acting Chair Diaz entertained a motion to open the *2023 Budget Amendment Public Hearing*.

Motion by Ms. Sperry, seconded by Ms. Bachich, to open the *2023 Budget Amendment Public Hearing*. All in favor. Motion carried.

Acting Chair Diaz asked if there were any questions. No questions were entertained.

2023 Budget Amendment Hearing – Motion to Close

Acting Chair Diaz entertained a motion to close the *2023 Budget Amendment Public Hearing*.

Motion by Ms. Sperry, seconded by Ms. King Sammons, to close the *2023 Budget Amendment Public Hearing*. All in favor. Motion carried.

2023 Amended Budget Adoption

Acting Chair Diaz entertained a motion to adopt the *2023 Amended Budget* as presented.

Motion by Ms. Sperry, seconded by Ms. Bachich, to adopt the *2023 Amended* as presented.

ROLL CALL

Yeas: Marjorie Sperry, **Quinton Township**
Colette Bachich, **Washington Township**
Bob Diaz, South **Harrison Township**
Stephanie McCaffrey, **East Greenwich**
Carolyn King Sammons, **Elk Township**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

2023 Amended Assessment Certification Adoption

Acting Chair Diaz entertained a motion to adopt the *2023 Amended Assessment Certification* as presented.

Motion by Ms. Sperry, seconded by Ms. Bachich, to adopt the *2023 Amended Assessment Certification* as presented.

ROLL CALL

Yeas: Marjorie Sperry, **Quinton Township**
Colette Bachich, **Washington Township**
Bob Diaz, South **Harrison Township**
Stephanie McCaffrey, **East Greenwich**
Carolyn King Sammons, **Elk Township**

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote.

MEL/RCF/EJIF/CYBER JIF Reports

NJ Cyber JIF Meeting Report – June 22, 2023

Mr. Forlenza reported the NJ Cyber JIF met on June 22, 2023 and those minutes were included in the agenda packet, and another meeting is set for August 3, 2023 as the responses will be in from the RFP's issued for Cyber Security service.

MISCELLANEOUS BUSINESS

Acting Chair Diaz asked for authorization to process and pay Fund Vendors in August 2023.

Motion by Ms. Sperry, seconded by Ms. Bachich to process and pay Fund Vendors in August 2023

ROLL CALL

Yeas:

Marjorie Sperry, **Quinton Township**
Colette Bachich, **Washington Township**
Bob Diaz, South **Harrison Township**
Stephanie McCaffrey, **East Greenwich**
Carolyn King Sammons, **Elk Township**

Nays:

None

Abstain:

None

All in favor. Motion carried by unanimous vote.

NEXT MEETING

Acting Chair Diaz noted that the next meeting of the TRICO JIF will take place on **Tuesday, September 25, 2023 at 5:00 PM** via Zoom conferencing

PUBLIC COMMENT

Open Public Comment

Acting Chair Diaz entertained a motion to open the meeting to the public.

Motion by Ms. Sperry, seconded by Ms. Bachich to open the meeting to the public. All in favor. Motion carried.

Close Public Comment

Hearing no other comments from the public, Acting Chair Diaz entertained a motion to close the meeting to the public.

Motion by Ms. Sperry, seconded by Ms. Bachich to close the meeting to the public. All in favor. Motion carried.

APPROVE CLAIMS PAYMENTS

Acting Chair Diaz entertained a motion to approve the following PARs as reviewed and recommended by the Executive Claims Review Committee.

<i>Workers Compensation</i>	<i>General Liability</i>	<i>Auto</i>	<i>Property</i>
2023303586	2021232225	2021209621	2023302552
2023305748	2022272123	2023284505	2023290852
2023303421			
2023296112			
2021236232			
MLT-202327329 (01-04)			
2023297329			
2023297332			
2023297334			
2023297335			

Motion by Ms. Sperry, seconded by Ms. Bachich, to approve Claims Payments, as presented

ROLL CALL

Yeas:

Marjorie Sperry, **Quinton Township**
 Colette Bachich, **Washington Township**
 Bob Diaz, South **Harrison Township**
 Stephanie McCaffrey, **East Greenwich**
 Carolyn King Sammons, **Elk Township**

Nays:

None

Abstain:

None

All in favor. Motion carried by unanimous vote.

APPROVE ABANDONING SUBROGATION

Secretary Diaz noted there were three (3) claim(s) reviewed for abandonment of subrogation attempt since the last meeting:

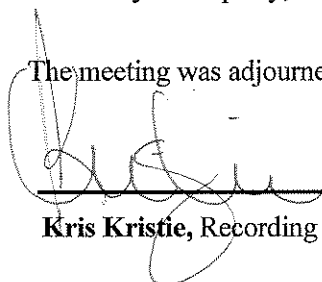
001025146
 000894720
 2022275953

MOTION TO ADJOURN

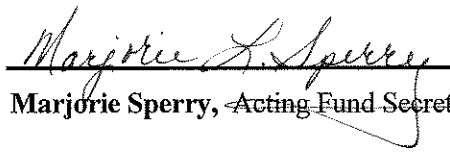
There being no further business, Acting Chair Diaz entertained a *Motion to Adjourn* the July 25, 2023 Executive Committee Meeting of the TRICO JIF.

Motion by Ms. Sperry, seconded by Ms. Bachich. All in Favor. Motion carries.

The meeting was adjourned at 4:39 PM.



Kris Kristie, Recording Secretary for



Marjorie Sperry, Acting Fund Secretary