

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND (TRICOJIF)**

May 20, 2024 – 5:00 PM

Via Microsoft Teams

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

Meeting ID: 229 763 860 949

Meeting Passcode: QkwHmC

AGENDA

- I. Meeting called to order by Chairman
- II. Flag Salute
- III. Statement of Compliance with Open Public Meetings Act
 - A. Notice of this meeting was given by:
 - 1. Sending sufficient notice herewith to the *South Jersey News*, Mullica Hill, New Jersey and the *Courier Post*, Cherry Hill, NJ
 - 2. Filing advance written notice of this meeting with the Clerks/ Administrators of all member municipalities of the TRICO JIF; and
 - 3. Posting notice on the public bulletin boards of all member municipalities of the TRICOJIF.
- IV. Roll Call
 - A. Fund Commissioners
 - B. Fund Professionals
 - C. Risk Management Consultants
- V. Move up Alternates (*if necessary*) Motion to move up _____, _____ and _____ in the absence of _____, _____ and _____ to the Executive Committee for voting purposes – **Motion – All in Favor**

- VII. Approval of Minutes
 - A. Motion to adopt the **April 22, 2024** – Executive Claims Committee Meeting Minutes – **Motion – All in Favor**.....Pages 1-5
 - B. Motion to adopt the **April 22, 2024** – Executive Claims Committee Meeting Closed Session Minutes – **Motion – All in Favor**
 - C. Motion to adopt the **April 22, 2024** - Executive Committee Meeting Minutes – **Motion – All in Favor**.....Pages 6-18

The Closed Session Minutes shall not be released to the public until the reason(s) for their remaining closed is no longer applicable and the Fund Solicitor has an opportunity to review them.
- VIII. Executive Claims Committee Meeting Report – May 20, 2024.....Verbal
- IX. Executive Director’s Report Pages 19- 52
 - A. Lost Time Accident Frequency Pages 22-23
 - B. Certificates of Insurance Pages 24-32
 - C. Financial Fast Track Report Page 33
 - D. Regulatory Filing Checklists Pages 34-35
 - E. 2023 Safety Incentive Program Awards.....Page 36
 - F. 2024 Optional Safety Budget..... Page 37
 - G. 2024 Wellness Incentive Page 38
 - H. 2024 EPL/Cyber Risk Management Budget Page 39
 - I. EPL Compliance Status Report Page 40
 - J. Statutory Bond Status..... Pages 41-43
 - K. Skateboard Park Approval Status Page 44
 - L. Capehart & Scatchard Updates.....Pages 45-46
 - M. Land Use Training Certification..... Page 47

N.	New Fund Commissioner Orientation	
O.	Special Law Enforcement Officer Training	
P.	Fireworks Coverage Reminder.....	Pages 48-52
Q.	Website	
R.	New Member Activity	
X.	Solicitor’s Report	
A.	MEL Helpline and Contact List	Pages 53-54
B.	Closed Cases Report.....	Page 55
C.	Resolution 2024-_____ Adopting the Model Indemnification and Insurance Provisions- Motion – Roll Call	Pages 56-61
D.	Draft Revised Litigation Management Conflict of Interest Policy.....	Pages 62-64
XI.	Safety Director’s Report	
A.	Activity Report	Pages 65-67
XII.	Claims Administrator’s Report	
A.	Lessons Learned from Losses	Page 68
XIII.	Law Enforcement Risk Management Report	
A.	Report	Pages 69-70
XIV.	Wellness Director Report	
A.	Monthly Activity Report.....	Pages 71-72
B.	Targeting Wellness Newsletter.....	Pages 73-77
C.	Wellness Champs.....	Page 78
XV.	Managed Care Report	
A.	TRICOJIF Summary	Page 79
B.	Average Days to Report.....	Page 80
C.	Claims Reported by Type.....	Page 81
D.	Nurse Case Management Reports	Page 82
E.	Transitional Duty Report	Page 83
F.	PPO Savings and Penetration Report.....	Pages 84-85
G.	Top 10 Providers & Paid Provider by Specialty.....	Page 86
H.	Prescription Benefit Report.....	Page 87
I.	Quick Notes.....	Page 88
XVI.	Technology Risk Services	
A.	Reports	Pages 89-90
XVII.	Treasurer’s Report as of April 30, 2024.....	Pages 91-127
A.	Investment Report	
B.	Investment JCMI	
C.	Loss Run Payment Registers	
D.	Fund Status	
E.	Disbursements	
F.	May Bill List	Pages 128
	Motion to approve the Payment Register & Bill List– Motion – Roll Call	
XVIII.	Committee Reports	
A.	EPL/Technology Liability Committee Meeting Minutes – April 19, 2024.....	Pages 129-136
1.	Motion to Adopt the Revised EPL/Technology Liability Committee Charter – Motion –All in Favor	

XIX. MEL/RCF/EJIF Reports
Nothing to Report

XX. Miscellaneous Business

A. Updated OPRA Roadmap.....Page 137

**The next meeting of the TRICO JIF will be held on Monday, June 24, 2024 at
5:00 PM at the Gloucester County Library, Mullica Hill**

XXI. Public Comment

A. Motion to Open Meeting to Public Comment – **Motion - All in Favor**

B. Motion to Close Meeting to Public Comment – **Motion – All in Favor**

XXII. **Closed Session** (*if necessary*) – Resolution 2024- _____ A request shall be made to go into Closed Session to discuss matters affecting the protection of safety and property of the public and to discuss pending or anticipated litigation and/or contract negotiations -**Motion – Roll Call**

A. Professionals’ Reports

1. Claims Administrator’s Report

2. Executive Director’s Report

3. Safety Director’s Report

4. Solicitor’s Report

B. Reopen Public Portion of Meeting (*if necessary*) – **Motion – All in Favor**

XXIII. Approval of Claims Payments - **Motion – Roll Call**

XXIV. Authorization to Abandon Subrogation (*if necessary*) - **Motion – Roll Call**

XXV. Motion to Adjourn Meeting **Motion – All in Favor**