

**GLOUCESTER/SALEM/CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

June 24, 2024 @ 5:00 pm

Gloucester County Library, Mullica Hill, NJ

EXECUTIVE COMMITTEE MEETING

OPEN SESSION MINUTES

The meeting of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (TRICOJIF) was held at the Gloucester County Library on June 24, 2024 at 5:00 PM, prevailing time. Chair Karen Sweeney, Wenonah Borough, presiding. The meeting was called to order at 5:00 PM.

FLAG SALUTE

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETING ACT

Notice of this meeting was given by: (1) sending sufficient notice herewith to *South Jersey News*, of Mullica Hill and the *Courier Post*, Cherry Hill, NJ; (2) filing advance written notice of this meeting with the Clerks/Administrators of all member municipalities of the TRICO Municipal Joint Insurance Fund, and (3) posting notice on the public bulletin boards of all member municipalities of the TRICO Municipal Joint Insurance Fund.

ROLL CALL

Ken Brown, **Carneys Point Twp.**
Sue Miller, **Clayton Borough**
Deanna Blackburn, **Deptford Twp.**
Debbie Pine, *Alternate*, **Elk Twp.**
Doug Hogate, **Elsinboro Twp.**
Mike Burden, **Fairfield Twp.**
Barbara Freijomil, **Franklin Twp.**
Kathy Schools, *Alternate*, **Harrison Township**
William Pine, **Logan Twp.**
Kevin Clour, **Lower Alloways Creek Twp.**
Rick Eber, **Mannington Twp.**
Don Darcangelo **Monroe Twp.**
Joy Gunn, **National Park Borough**
Harry Moore, **Oldmans Twp.**
Susan Jacabucci, **Paulsboro Borough**
Anjanette Scott, **Penns Grove Borough**...after roll call
Dan Neu, **Pennsville Twp.**
Michael Razzo, **Pitman Borough**
Majorie Sperry, **Quinton Twp.**
Bob Diaz, *Fund Secretary*, **South Harrison Twp.**
Jack Cimprich, **Upper Pittsgrove Twp.**
Jeff Celebre, **Vineland City**
Karen Sweeney, *Fund Chair*, **Wenonah Borough**
Nicole O'Hara, **Westville Borough**
Lois Yarrington, **Woolwich Twp.**

Absent Fund Commissioners/Professionals were:

Clark Pierpont, **Glassboro Borough**
Lisa Jeffers, **Greenwich Twp.**
John Hitchner, **Hopewell Twp.**
Jennica Bileci, **Mantua Twp.**
Melissa Flacker, **Pilesgrove Twp.**
Brad Campbell, **Shiloh Borough**
Jena Dolbow, **Swedesboro Borough**
Colette Bachich, **Washington Twp.**
Tyler Rost, **West Deptford**

Cassidy Swanson, **Woodbury City**
Shannon Elton, **Woodbury Heights Borough**

Also present were:

Paul A. Forlenza, MGA, Executive Director, **RPA, A Division of Gallagher**
Kamini Patel, MBA, CIC, CPCU, AIDA®, Program Director, **RPA – A Division of Gallagher**
David DeWeese, Esquire, **The DeWeese Law Firm, P.C.**
Rob Garish, Assistant Director of Public Sector, **J. A. Montgomery Risk Control**
Debby Schiffer, **Wellness Director**
Chris Roselli, Account Manager, **Qual-Lynx**
Christine Gallagher, Client Services Manager, **QualCare**
Tom Tontarski, **Treasurer**
Jerry Caruso, **Technology Risk Services Director**
Chris Winter, **Law Enforcement Risk Service Director**

Also present were the Risk Management Consultants from the following agencies and others:

Barclay Insurance
Conner Strong & Buckelew
Len Eckman Insurance
Hardenbergh Insurance

These minutes do not necessarily reflect the order in which some items were discussed.

Recording Secretary Kristie asked for a motion to move Kevin Clour, Lower Alloways Creek, Alternate #1, to the Executive Committee for voting purposes in the absence of Colette Bachich, Washiungton Township.

Motion by Ms. Sperry, seconded by Mr. Hogate to move up the Committee members as presented. All in Favor. Motion carried.

APPROVAL OF THE MINUTES – Executive Committee Meeting

Chair Sweeney presented the minutes of the May 20, 2024 Executive Committee meeting for approval.

Chair Sweeney asked members for their questions at this time. No questions were entertained.

Chair Sweeney entertained a motion to approve the minutes of the May 20, 2024 Executive Committee meeting.

Motion by Mr. Hogate, seconded by Mr. Diaz to approve the minutes of the May 20, 2024 Executive Committee meeting. All in Favor. Abstain Ms. Sperry. Motion carried by majority vote.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Meeting

Chair Sweeney presented the minutes of the May 20, 2024 Executive Claims Review Committee Meeting for approval.

Chair Sweeney asked members for their questions at this time. No questions were entertained.

Chair Sweeney entertained a motion for approval of the Executive Claims Review Committee meeting minutes.

Motion by Mr. Hogate, seconded by Mr. Diaz to approve the minutes of the May 20, 2024 Executive Claims Review Committee Meeting. All in Favor. Abstain Ms. Sperry, Motion carried by majority vote.

APPROVAL OF THE MINUTES – Executive Claims Review Committee Closed Session

Chair Sweeney presented the Executive Claims Review Committee Closed Session meeting minutes of May 20, 2024 for approval.

Chair Sweeney asked members for their questions at this time. No questions were entertained.

Chair Sweeney entertained a motion for approval of the Executive Claims Review Committee Closed Session meeting minutes.

Motion by Mr. Hogate, seconded by Mr. Diaz to approve the Executive Claims Review Committee Closed Session meeting minutes of May 20, 2024 as presented. All in Favor. Abstain Ms. Sperry, Motion carried by majority vote.

The Executive Claims Review Committee Closed Session minutes of May 20, 2024 shall not be released to the public until the reason(s) for their remaining closed is no longer applicable, the Fund Solicitor has had the opportunity to review them, and their release has been approved by the Executive Committee. All in Favor. Motion carried.

EXECUTIVE CLAIMS REVIEW COMMITTEE MEETING REPORT – June 24, 2024

Chair Sweeney reported that an Executive Claims Committee Meeting was held on Monday, June 24, 2024 at 3:30 PM at the Gloucester County Library, Mullica Hill.

The Committee reviewed fourteen (14) claims. Of the claims reviewed, there were five (5) Workers' Compensation, five (5) General Liability, zero (0) Auto, and four (4) Property PARs recommended for approval of settlement or continuing defense.

There were zero (0) claim(s) reviewed for May that had previously been approved by Vineland.

There were two (2) claim(s) reviewed for abandonment of subrogation attempts for the month:

2023296119

2023298834

Questions will be addressed during Closed Session if necessary.

EXECUTIVE DIRECTOR'S REPORT

Mr. Forlenza reviewed the Executive Director's Report found in the agenda packet with the membership. He then highlighted the following items from the report:

Mr. Forlenza referenced the Certificates of Insurance report included in the agenda and asked the members to please review to be sure the certificates were ordered by you, and are correct.

Mr. Forlenza noted details regarding the allocation of funds for the Safety Incentive Program, Optional Safety budget, EPL/Cyber budget, and Wellness Incentive funds for 2024 are listed in the agenda. The deadline to encumber the funds is November 1, 2024 with all encumbered funds needing to be claimed by January 31, 2025. He urged the members not to wait until the November 1, 2024 deadline to claim and request reimbursement from his office. You can simply submit the necessary information to his office, and we will process it for payment on the next bill list.

Mr. Forlenza noted the latest listing of Statutory Bonds issued by the MEL for JIF members is included in the agenda for your review. This list should be reviewed for accuracy. Please note that these bonds are written for the individual NOT the position to be bond. All applicants for a bond must complete an underwriting application and submit it to the Fund Underwriter for approval. He also noted that for those towns up for Renewal as of January 1, 2025, you must go through the re-underwriting process for your Bond renewals. Any questions on the status of an application, renewal re-underwriting process, or a bond listed on the report should be directed to Jonathon Tavares at 856-614-4493 or jtavares@connerstrong.com.

Letters were emailed on or about June 11, 2024, to the twelve (12) members whose membership in the JIF is up for renewal effective January 1, 2025. These members are: Carneys Point, Clayton, Franklin, Logan, Lower Alloways Creek, Oldmans, Pilesgrove, Pitman, Shiloh, Upper Pittsgrove, Vineland, and Woodbury. Included in the email was a Resolution for Renewal of Membership in the Gloucester, Salem & Cumberland

Counties Municipal JIF, a Certification required under the Local Public Contracts Law, and an Agreement to Renew Membership in the Gloucester, Salem & Cumberland Counties Municipal JIF. Members were asked to place the Renewal Resolution on the agenda of an upcoming governing body meeting and return both the approved Resolution and executed Agreement to our office by Friday, August 23, 2024.

With that said, Mr. Forlenza also noted that beginning last month, a Representative from his office contacted those members up for renewal this year to schedule an appointment with the Fund Commissioner, Risk Management Consultant, and Representatives of the Governing Body. These appointments are an opportunity to discuss the member's participation in the JIF and the many programs available to them. The Executive Director's office believes it is very important for the decision makers in each member municipality to understand the value of JIF membership.

Mr. Forlenza stated that on or about June 12, 2024, members that received a physical appraisal this year received a copy of their appraisal report via email. The reports were emailed to the Municipal Clerk and copied to their RMC and Fund Commissioner. Members are encouraged to review the report and notify the Property Appraisal if any properties were missed during the appraisal process. Any questions regarding the report can be addressed to Mel Ngayan at AssetWORKS

Lastly, Mr. Forlenza reminded the members that coverage for fireworks displays is not automatic. MEL Bulletin 2024-05 outlines the requirements and the hold harmless & indemnification agreement language to be provided by the contractor for coverage to be granted to the municipality. A Fireworks Checklist can be found along with the MEL Bulletin on the MEL website: www.njmel.org to assist members. Please submit the Fireworks Checklist, along with all required documents as outlined in the checklist and Bulletin to MELUnderwritingSvcCntr@connorstrong.com. Submissions must be received one week prior to the event.

Mr. Forlenza asked if there were any questions. No questions were entertained

SOLICITOR'S REPORT

Assignment of New Cases

Mr. DeWeese reported that there has been one (1) new case(s) assigned since the last meeting:
Castro v. Borough of Glassboro

Assignment of Closed Cases

Mr. DeWeese reported that there has been one (1) case(s) closed since the last meeting:

Olsen v. Township of Monroe

General Liability Files

Mr. DeWeese noted that there are **34** active General Liability files, eleven (11) of which are Police Civil Rights cases. He stated if a member would like a synopsis of their town's cases sent to them please contact him.

Subrogation Files

Mr. DeWeese stated that there are collection efforts being made on **\$2,243,448.62** of potential recoveries on **79** files.

MEL EPL Helpline & Authorized Contact List – Mr. DeWeese emphasized to the members to please review the attached list of authorized contacts for the *MEL Employment Practices Helpline* and be sure that who you want to have access to the Helpline are listed on this report, as calls can only be fielded from those on the list. He reminded the members that they could appoint up to **two (2)** municipal representatives who will be permitted to contact the *Helpline* attorneys with their inquiries. The appointment of the municipal representatives must be made by Resolution of the Governing Body, and a sample of the Resolution can be found on the TRICO JIF website. Mr. DeWeese added he has fielded many calls, and he hopes this is helping to avoid claims.

Mr. DeWeese reminded the members that Jodi Howlett, Esquire, retired and has been replaced with Vitoria A. Holmes of Cleary Gacobbe Alfieri Jacobs LLC to the MEL Helpline.

Resolution 2024- 25 Adopting the Revised Litigation Management Conflict of Interest Policy

Mr. DeWeese announced that he presented the revised Litigation Management *Conflict of Interest Policy* to the membership last month. He noted that he had not received feedback from any members in regards to changes into the documents.

Chair Sweeney entertained a motion to adopt Resolution 2024-25 adopting the revised Litigation Management *Conflict of Interest Policy* as presented by Mr. DeWeese.

Motion by Ms. Sperry, seconded by Mr. Hogate to adopt the revised Litigation Management *Conflict of Interest Policy* as presented.

ROLL CALL	Yeas:	Marjorie Sperry, Quinton Township Doug Hogate, Elsinboro Township Jeff Celebre, Vinland City Ken Brown, Carneys Point Robert Diaz, Fund Secretary, South Harrison Township Karen Sweeney, Fund Chair, Wenonah Borough Kevin Clour, Lower Alloways Creek
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Nays:	None
Abstain:	None

Motion carried by unanimous vote.

Resolution 2024- 26 Designating an Additional Approved Associate

Mr. DeWeese announced that he presented the Resolution to the Claims Committee earlier today which authorizes Julianne Affanato, Esq. with the law firm of Affanato Murut, LLC, be added as an Approved Associate for the TRICO JIF Defense Panel. Mr. DeWeese noted he has met Ms. Affanato, who has been working in her father’s law firm since high school and she is very familiar with the firm and its practices.

Chair Sweeney entertained a motion to approve Resolution 2024-26 Designating an Additional Approved Associate, as presented by Mr. DeWeese.

Motion by Ms. Sperry, seconded by Mr. Hogate approve Resolution 2024-26 to Designate an Additional Approved Associate, as presented.

ROLL CALL	Yeas:	Marjorie Sperry, Quinton Township Doug Hogate, Elsinboro Township Jeff Celebre, Vinland City Ken Brown, Carneys Point Robert Diaz, Fund Secretary, South Harrison Township Karen Sweeney, Fund Chair, Wenonah Borough Kevin Clour, Lower Alloways Creek
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Nays:	None
Abstain:	None

Motion carried by unanimous vote.

Mr. DeWeese asked if there were any questions. No questions were entertained.

SAFETY DIRECTOR’S REPORT

Mr. Garish stated that the Safety Director's Report is included in the agenda and is self-explanatory, noting his report covers activities for May. He then highlighted the following:

Mr. Garish noted his report shows all activities for the month of May. He reminded members of the two training platforms: MSI LIVE and MSI NOW.

Mr. Garish noted for any towns that have Lifeguard Operations, they will be holding a Lifeguard Symposium Friday, June 28th at the Ocean City Library. This is geared towards Administrators within Lifeguard Operations.

Registration for the Leadership Academy was through June 22, so if there are any members looking to get into that program, please reach out to him or his office.

Mr. Garish noted in regards to Fireworks and Special Events, please be sure to utilize the various resources on the TRICO JIF website, the MEL website, or contact his office for any assistance needed for securing the proper paperwork need to hold these events.

Mr. Garish asked if there were any questions at this time. No questions were entertained.

CLAIMS ADMINISTRATOR'S REPORT

Lessons Learned from Losses

This month Mr. Roselli reviewed hurricane awareness and provided guidelines for dealing with flood-related emergencies and filing insurance claims. He emphasized the importance of having flood policies in place for buildings located in Special Flood Hazard Areas A or V. He suggests appointing a point person to handle communication and gather information on damages, and provides a link to a bulletin on hurricane season preparedness. After a storm, Mr. Roselli advised reporting claims to the insurance company and FEMA promptly, documenting damages with photographs, and keeping records of expenses. He also highlighted the need to stay informed, cooperate with inspections, and maintain communication with relevant agencies.

Ms. Roselli asked if there were any questions at this time. No questions were entertained.

LAW ENFORCEMENT LIABILITY CONSULTANT REPORT

Mr. Winter reviewed his report, which was included in the agenda, noting it is mostly self-explanatory, and highlighted the following.

Mr. Winter reported that Policy and Procedure requests have been received and he will be responding to requesting agencies with the most current L/E best practices, NJ AG Guidelines and L/E Accreditation requirements.

Mr. Winter noted there were two (2) Police agency visits this month and other agency visits are currently scheduled. These visits are provided to discuss agency concerns, trends, Accreditation assistance and other requests. L/E RM services were outlined and provided to Chiefs and Command Staff present. Police agency's with Command changes will be a priority and visited as well. Agency visits are ongoing and being scheduled at this time to continue to build relationships with the Law Enforcement agencies within the BURLCO JIF and stated Activity Reports would be forwarded to the Fund Commissioners upon completion.

Mr. Winter notes there is no training scheduled at this time; however, training topics are being considered for future training dates. Additionally, a course is being discussed and reviewed to assist agency Resiliency Officers, to be conducted by Dr. Kelly, Ph.D., ABPP. and Captain William Walsh, Voorhees PD.

Mr. Winter stated that follow-up inquiries have taken place with the Police Training Commission (PTC) in regards to the L/E Licensing process, officer renewals and state portal submissions, however additional information has not been received to date, though, a L/E Bulletin will be provided when definitive information is obtained.

In regards to the JIF Law Enforcement Committee; this has been formulated with three (3) Police Chiefs from each county to represent (JIF) police agencies in Atlantic and Cape May County. He stated he plans to meet with them on a quarterly basis virtually to discuss trends, concerns, training, policy and procedure

assistance, potential risk and liability issues and L/E Accreditation guidance etc. This is being developed to maintain an ongoing forum throughout the year as an extension of the County Chiefs Associations and to identify areas as previously mentioned and to reduce potential risks. An initial meeting took place on May 3, 2024. The areas covered and discussed were Police Licensing; New Officer Recruitment; JIF Services L/E Consultation positions and responsibilities.

Lastly, follow-up inquiries with the Police Training Commission (PTC) in regards to the L/E Licensing process, officer renewals and state portal submissions. Additional information was received and provided to all Police Departments that included the new forms required by the NJ PTC for the state portal entry.

Mr. Winter asked if there were any questions. No questions were entertained.

WELLNESS DIRECTOR'S REPORT

Ms. Schiffer stated her report, which is included in the agenda packet, provides a detailed overview of the activities and planned events for June. She then highlighted a range of well-being initiatives and activities that towns have either already implemented or have planned for the near future.

Ms. Schiffer noted as June is Employee Wellness Month, she had created a 30-day calendar with a daily activity suggestion that covers six key areas of well-being: physical, emotional, social, career, financial and spiritual well-being. She also incorporated aspects of nutrition, sleep, exercise, stress management and connection.

Ms. Schiffer stated her report also includes a list of activities taking place in some towns related to self-improvement and stress management.

She noted the second Wellness Advisory Committee meeting took place on May 16, and she had presented the minutes to the Safety Committee for review and approval, and they are included in the agenda on pages 75-77. She also noted her second Wellness Coordinator Brainstorming Session was on June 11th. The report also mentions the resources she has been working with, such as Deborah Heart and Lung, Burlington County Health Department, and ShopRite registered dietitians. If anyone is interested in more information, they are encouraged to reach out to Ms. Schiffer.

Lastly, her newsletter focuses on the second quarter mindset theme of growth and learning, and had been emailed out to all last week. She noted she has also been posting mindful minutes on the JIF website, including tips for back issues while sitting at a desk and meditation. If anyone has any questions or special requests, they are welcome to contact her.

Ms. Schiffer asked if there were any questions at this time. No questions were entertained.

MANAGED HEALTH CARE REPORT

Ms. Gallagher noted she had included the May reports in the agenda and highlighted the following:

Lost Time v. Medical Only Cases

Ms. Gallagher presented the TRICO JIF *Lost Time v. Medical Only Cases (Intake Report)*.

	<i>May</i>	<i>YTD</i>
<i>Lost Time</i>	6	22
<i>Medical Only</i>	29	93
<i>Report Only</i>	10	63
<i># of New Claims Reported</i>	45	178
<i>Average Days Reported to QL</i>	10.5	6.2

Claims Report by Type

This report depicts the number of claims and average number of days to report a claim to Qual-Lynx by individual members YTD 2024.

All Claims: 6.2 days

Transitional Duty Report

Ms. Gallagher presented the Transitional Duty Report that depicts Transitional Duty use by town. The highlights for May YTD are as follows:

Transitional Duty Summary Report	YTD
<i>Transitional Duty Days Available</i>	1,613
<i>Transitional Duty Days Worked</i>	835
<i>% of Transitional Duty Days Worked</i>	52%
<i>Transitional Duty Days Not Accommodated</i>	778
<i>% of Transitional Duty Days Not Accommodated</i>	48%
<i>\$ Saved by Accommodating</i>	\$78,053
<i>\$ Lost by NOT Accommodating</i>	\$94,119

PPO Penetration Report:

Ms. Gallagher presented the PPO Penetration Report that depicts the top provider services along with the number and amount of re-priced bills for May 2024.

PPO Penetration Rate	May
<i>Bill Count</i>	141
<i>Original Provider Charges</i>	\$647,411
<i>Re-priced Bill Amount</i>	\$257,075
<i>Savings</i>	\$390,336
<i>% of Savings</i>	60%

Top 10 Providers by Specialty: This report breaks down our top 10 providers by specialty e.g. Anesthesia/Pain Management, Facility, and MRI/Radiology as these are the heaviest expenses the Fund incurs.

Nurse Case Assignment Report: This report depicts the number of claims by member where a nurse case manager has been appointed and whether the nurse has been assigned longer than 90 days for May 2024.

Pharmacy Benefit Program: A report which depicts the 2024 YTD statistics for the Pharmacy Benefit Management Program. Ms. Gallagher outlined the YTD script count, utilizing patients count, opioid cost percentage, opioid script percentage, generic utilization percentage, cost per patient and cost per script.

Managed Care Quick Notes

This month, Ms. Gallagher reported on the importance of promptly reporting workers' compensation for several reasons. It allows for timely medical treatment, helps identify and address workplace hazards, reduces the likelihood of litigation, and prevents claims from becoming more complex over time. Employers should encourage and facilitate the prompt reporting of injuries.

Ms. Gallagher asked if there were any questions. No questions were entertained.

TECHNOLOGY RISK SERVICES REPORT

Mr. Caruso referenced his reports included in the agenda highlighting the activities during the month of May. He noted substantial portions of his efforts were dedicated to the successful completion of our cyber hygiene training.

Mr. Caruso noted we are approaching expiration of the MEL Cyber Framework grandfathering clause on June 30, 2024. Towns that filed last year automatically earned a BASIC status until that date to allow them to adjust to changing standards.

Mr. Caruso stated that over 80% compliance has been achieved with the Cyber Framework v1.91 document for BASIC, however, there are some towns that filed ADVANCED forms under the old system which makes it baffling that they cannot meet BASIC now and there are still several towns that will lose their grandfather status at the end of this month, resulting in a higher deductible of \$35,000 to \$110,000. Mr. Caruso also encouraged towns to continue monitoring their policies and lean on technical support, as well as double-check training rosters, address critical vulnerability affecting Checkpoint routers, and negotiate with NJCCIC for utilizing their services. The NJCCIC has started reaching out to towns with Security Scorecards to assist in screening vulnerabilities, particularly related to your web presence. While they also want to scan municipal networks, we already have an outside service, D2, for that purpose. We are currently negotiating with NJCCIC on how best to utilize their services, and he will provide more information on this at a later date.

Lastly, Mr. Caruso highlighted a recent claim in which a town fell victim to a ransomware attack. Fortunately, the IT vendor was able to restore the town quickly. However, they did not preserve any evidence of the crime scene, which is crucial for determining liability and potentially avoiding paying the deductible or ransom. This month's Bulletin addresses the necessary steps to take if you experience a cyber-incident. He strongly urged members to incorporate this into your incident response plan.

Mr. Caruso asked if there were any questions. No questions were entertained.

TREASURER'S REPORT

Mr. Tontarski presented an overview of the Treasurer's Report for a one month period ending May 2024, a copy of which was provided to the membership in the agenda packet. Mr. Tontarski's reports are prepared on a "modified cash basis" and relate to financial activity through the one-month period ending May 31, 2024 for Closed Fund Years 1991 through 2019, and Fund Years 2020, 2021, 2022, 2023 and 2024.

Investment Interest

Interest received or accrued for the reporting period totaled \$77,428.60. This generated an average annual yield of 2.95%. However, after including an unrealized net gain of \$129,840.52 in the asset portfolio, the yield is adjusted to 7.89% for this period. The total overview of the asset portfolio for the fund shows a current market value of \$28,070,641.18 vs. the amount we have invested.

The Fund's asset portfolio with Wilmington Trust consists of one (1) obligation with a maturity of less than one year.

The JCFI Portfolio has a current market value of \$25,455,699.73

Receipt Activity for the Period

	Month	YTD
Subrogation Receipts	\$27,060.16	\$215,536.53
Salvage	\$0.00	
Overpayment Reimbursement	\$379.00	
FY 2023 Cyber Risk Reimbursement	\$16,675.80	

A.E.L.C.F. Participant Balances at Period End

All Member Balances are now combined in one report and shows that \$1,614.45 in interest has been applied to the existing balances as shown in the attached report totaling \$658,339.05 at months end.

Loss Run Payment Register for the Period – May 31, 2024

Mr. Tontarski reported net claim activity during the reporting period for claims paid by the Fund and claims payable by the Fund at period end is \$770,088.94. The claims detail shows 436 claims payments issued.

Cash Activity for the Period

Mr. Tontarski stated that during the reporting period the Fund's "Cash Position" changed from an opening balance of \$33,328,018.40 to a closing balance of \$29,689,365.90 showing a decrease in the fund of \$3,638,652.50.

Bill Lists – June 2024

For the Executive Committee's consideration, Mr. Tontarski presented the June Bill List in the amount of **\$435,069.65**

Chair Sweeney entertained a motion to approve May 2024 Loss Run Payment Register and the June Bill List in the amount of **\$435,069.65**, as presented.

Chair Sweeney asked if there were any questions at this time. No questions were entertained.

Motion by Mr. Sperry, seconded by Mr. Hogate to approve the *May Loss Run Payment Register and the June Bill List in the amount of \$435,069.65*, as presented.

ROLL CALL	Yeas:	Marjorie Sperry, Quinton Township Doug Hogate, Elsinboro Township Jeff Celebre, Vinland City Ken Brown, Carneys Point Robert Diaz, Fund Secretary, South Harrison Township Karen Sweeney, Fund Chair, Wenonah Borough Kevin Clour, Lower Alloways Creek
	Nays:	None
	Abstain:	None

All in favor. Motion carried by unanimous vote.

COMMITTEE REPORTS

Finance Committee Meeting Minutes – June 12, 2024

Mr. Pine noted the Committee met in person on June 12, 2024 and the minutes were including in the agenda packet starting on page 135. Also included in the agenda starting on page 150 was the March 31, 2024 Interim Financial Statement Summary Report. He noted the minutes were self-explanatory and highlighted the following:

Mr. Pine reported in regards to the Audit, there were no findings or recommendations, which is good, and a nice testament to our Fund and the interworking's of our organization.

He noted, as a whole, the net cash position for the JIF is up almost \$2.3 million and there are two Resolutions on the agenda for approval this evening.

Resolution 2024-27 Accepting the Annual Audit Report for the Period Ending December 31, 2023

Motion by Ms. Sperry, seconded by Mr. Hogate to approve Resolution 2024-27 as presented.

ROLL CALL	Yeas:	Marjorie Sperry, Quinton Township Doug Hogate, Elsinboro Township Jeff Celebre, Vinland City Ken Brown, Carneys Point Robert Diaz, Fund Secretary, South Harrison Township Karen Sweeney, Fund Chair, Wenonah Borough Kevin Clour, Lower Alloways Creek
	Nays:	None
	Abstain:	None

All in favor. Motion carried by unanimous vote.

Resolution 2024-28 Authorizing an Intrafund Transfer of \$100,000 from the 2023 Deductible Line to the 2023 Property Line.

Motion by Ms. Sperry, seconded by Mr. Hogate to approve Resolution 2024-28 as presented.

ROLL CALL

<i>Yeas:</i>	Marjorie Sperry, Quinton Township Doug Hogate, Elsinboro Township Jeff Celebre, Vinland City Ken Brown, Carneys Point Robert Diaz, Fund Secretary, South Harrison Township Karen Sweeney, Fund Chair, Wenonah Borough Kevin Clour, Lower Alloways Creek
<i>Nays:</i>	None
<i>Abstain:</i>	None

All in favor. Motion carried by unanimous vote.

Mr. Pine asked if there were any questions. No questions were entertained.

Safety Committee Meeting Minutes – May 30, 2024

Mr. Celebre noted the Safety Committee met on May 30, 2024 via Microsoft Teams and the detailed minutes were included in the agenda starting on page 161 and were self-explanatory. He then noted discussions at that meeting included reviewing the Loss Ratio Reports; 1st Quarter Safety report; as well as discussions on the Safety Breakfast and holding it at Auletto Caterers again. He noted the next meeting is scheduled for July 31, 2024, and if anyone had any questions, please don't hesitate to reach out to him.

MEL/RCF/EJIF/CYBER Reports

Mr. Razze reported the Cyber JIF met on May 16, 2024 and the minutes were including in the agenda packet on page 183. He stated the minutes were self-explanatory and noted the TRICO JIF has received reimbursement for a portion of the Cyber program services that were already in place and paid for before the establishment of the Cyber JIF. This reimbursement is reflected in the Treasurer's report this month. Additionally, a portion of the fees for the 2024 program has been approved, and the membership will be updated on the reimbursement for that program once it is received.

Next, Mr. Razze stated the MEL/RCF/EJIF met on June 10, 2024. These reports are included in the agenda packet as well, starting on page 184, and are self-explanatory. He noted the MEL has adopted their Audit, and they did increase the discount rate that they apply to their reserves which does help the financial position of the MEL and going forward it continues to stay at 3%, as annual returns are nearing 5%.

In regards to the RCF report starting on page 186, Mr. Razze noted they are looking at their Budget Amendment where they will be pulling in Claims that were transferred from all the underlying JIFs effective January 1, 2024 into their finances, and a copy of that is on page 187 of the agenda.

In regards to the EJIF report, which starts on page 188, they also adopted their Audit. The MEL/RCF/EJIF/Cyber JIF will be transitioning to TD Bank effective July 1, 2024. There have been internal discussions if the TRICO JIF would like to take advantage of that program. What we have learned is that our current vendor, Citizens Bank, Mr. Tontarski is very happy with, so we will remain with Citizens, however Citizens will match all offers offered by TD Bank.

Mr. Razze asked if there were any questions. No questions were entertained.

MISCELLANEOUS BUSINESS

NEXT MEETING

Chair Sweeney noted that the next meeting of the TRICO JIF would take place on **Wednesday, July 24, 2024 at 4:00 PM** at Auletto Caterers, Deptford, NJ following that days Retreat session.

PUBLIC COMMENT

Open Public Comment

Chair Sweeney entertained a motion to open the meeting to the public.

Motion by Ms. Sperry, second by Mr. Hogate to open the meeting to the public. All in favor. Motion carried.

Close Public Comment

Hearing no other comments from the public, Chair Sweeney entertained a motion to close the meeting to the public.

Motion by Ms. Sperry, second by Mr. Hogate to close the meeting to the public. All in favor. Motion carried.

APPROVE CLAIMS PAYMENTS

Chair Sweeney entertained a motion to approve the following PARs as reviewed and recommended by the Executive Claims Review Committee.

<i>Workers Compensation</i>	<i>General Liability</i>	<i>Property</i>
2023300380	2020179463	2024333435
2024332088	2020207094	2024323072
2024334469	2020191271	2024321320
2023279056	2022277308	2022266933
2024316259	2022247627	

Motion by Ms. Sperry, second by Mr. Hogate to approve Claims Payments, as presented

ROLL CALL

Yeas: Marjorie Sperry, Quinton Township
 Doug Hogate, Elsinboro Township
 Jeff Celebre, Vinland City
 Ken Brown, Carneys Point
 Robert Diaz, Fund Secretary, South Harrison Township
 Karen Sweeney, Fund Chair, Wenonah Borough
 Kevin Clour, Lower Alloways Creek

Nays: None

Abstain: None

All in favor. Motion carried by unanimous vote

APPROVE ABANDONING SUBROGATION

Secretary Diaz noted there were two (2) claim(s) reviewed for abandonment of subrogation attempt since the last meeting:

2023296119

2023298834

Chair Sweeney entertained a motion for the Authorization for the Abandonment of Subrogation on files **2023296119 and 2023298834** as presented.

Motion by Ms. Sperry, second by Mr. Hogate, for the authorization for the abandonment of Subrogation on files as presented.

ROLL CALL

Yeas: Marjorie Sperry, Quinton Township

Doug Hogate, Elsinboro Township
Jeff Celebre, Vinland City
Ken Brown, Carneys Point
Robert Diaz, Fund Secretary, South Harrison Township
Karen Sweeney, Fund Chair, Wenonah Borough
Kevin Clour, Lower Alloways Creek

Nays: None
Abstain: None

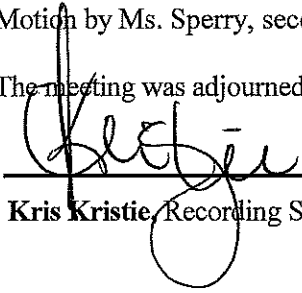
All in favor. Motion carried by unanimous vote

MOTION TO ADJOURN

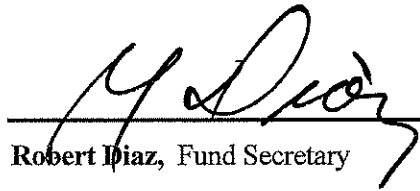
There being no further business, Chair Sweeney entertained a *Motion to Adjourn* the June 24, 2024 Executive Committee Meeting of the TRICO JIF.

Motion by Ms. Sperry, second by Mr. Celebre. All in Favor. Motion carries.

The meeting was adjourned at 5:35 PM



Kris Kristie, Recording Secretary for



Robert Diaz, Fund Secretary