

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND (TRICOJIF)**

**October 28, 2024 – 5:00 PM
Gloucester County Library**

AGENDA

- I. Meeting called to order by Chairman
- II. Flag Salute
- III. Statement of Compliance with Open Public Meetings Act
 - A. Notice of this meeting was given by:
 - 1. Sending sufficient notice herewith to the *South Jersey News*, Mullica Hill, New Jersey and the *Courier Post*, Cherry Hill, NJ
 - 2. Filing advance written notice of this meeting with the Clerks/ Administrators of all member municipalities of the TRICO JIF; and
 - 3. Posting notice on the public bulletin boards of all member municipalities of the TRICOJIF.
- IV. Roll Call
 - A. Fund Commissioners
 - B. Fund Professionals
 - C. Risk Management Consultants
- V. Move up Alternates (*if necessary*) Motion to move up _____, _____ and in the absence of _____, _____ and _____ to the Executive Committee for voting purposes – **Motion – All in Favor**
- VII. Approval of Minutes
 - A. Motion to adopt the **September 23, 2024** – Executive Claims Committee Meeting Minutes – **Motion – All in Favor**.....Pages 1-2
 - B. Motion to adopt the **September 23, 2024** – Executive Claims Committee Meeting Closed Session Minutes – **Motion – All in Favor**
 - C. Motion to adopt the **September 23, 2024** - Executive Committee Meeting Minutes – **Motion – All in Favor**.....Pages 3-16

The Closed Session Minutes shall not be released to the public until the reason(s) for their remaining closed is no longer applicable and the Fund Solicitor has an opportunity to review them.
- VIII. Executive Claims Committee Meeting Report – October 28, 2024.....Verbal
- IX. Executive Director’s ReportPages 17-38
 - A. Lost Time Accident FrequencyPages 20-21
 - B. Certificates of InsurancePages 22-24
 - C. Financial Fast Track Report.....Page 25
 - D. Regulatory Filing Checklists.....Pages 26-27
 - E. 2023 Safety Incentive Program Awards.....Page 28
 - F. 2024 Optional Safety BudgetPage 29
 - G. 2024 Wellness IncentivePage 30
 - H. 2024 EPL/Cyber Risk Management Budget.....Page 31
 - I. EPL Compliance Status Report.....Page 32
 - J. Statutory Bond Status.....Pages 33-35
 - K. Skateboard Park Approval Status.....Page 36
 - L. Capehart & Scatchard Updates
 - M. Land Use Training Certification.....Page 37
 - N. Elected Officials Training
 - O. 2025 Risk Management RFQ
 - P. RMC Resolutions and Agreements
 - Q. 3rd Qtr. Attendance.....Page 38
 - R. Surplus Release

S.	Website	
T.	New Member Activity	
X.	Solicitor’s Report	
A.	MEL Helpline and Contact List.....	Pages 39-40
B.	Closed Cases Report	Page 41
XI.	Safety Director’s Report	
A.	Activity Report	Pages 42-44
XII.	Claims Administrator’s Report	
A.	Lessons Learned from Losses	Page 45
XIII.	Law Enforcement Risk Management Report	
A.	Report	Pages 46-47
XIV.	Wellness Director Report	
A.	Monthly Activity Report	Pages 48-49
B.	Targeting Wellness Newsletter.....	Pages 50-56
C.	Wellness Advisory Committee Meeting Minutes – September 19, 2024.....	Pages 57-61
XV.	Managed Care Report	
A.	TRICOJIF Summary.....	Page 62
B.	Average Days to Report.....	Page 63
C.	Claims Reported by Type.....	Page 64
D.	Nurse Case Management Reports.....	Page 65
E.	PPO Savings and Penetration Reports.....	Page 66
F.	Top 10 Providers & Paid Provider by Specialty.....	Pages 67-68
G.	Transitional Duty Report.....	Page 69
H.	Quick Notes.....	Page 70
XVI.	Technology Risk Services	
A.	Reports.....	Pages 71-75
XVII.	Treasurer’s Report as of September 30, 2024.....	Pages 76-115
A.	Investment Report	
B.	Investment JCMI	
C.	Loss Run Payment Registers	
D.	Fund Status	
E.	Disbursements	
F.	October Bill List.....	Page 116
	Motion to approve the Payment Register & Bill List– Motion – Roll Call	
XVIII.	Committee Reports	
A.	EPL/Technology Liability Meeting Minutes – October 10, 2024.....	Pages 117-123
B.	Strategic Planning Committee Meeting – October 15, 2024.....	Handout
C.	Safety Committee Meeting Minutes – October 17, 2024.....	Handout
D.	Nominating Committee Meeting Minutes – October 18, 2024.....	Handout
XIX.	MEL/RCF/EJIF Reports	
A.	MEL Cyber Report – September 19, 2024.....	Pages 124-125

XX. Miscellaneous Business

**The next meeting of the TRICO JIF will be held on Monday, November 25, 2024 at
5:00 PM via Microsoft Teams**

XXI. Public Comment

- A. Motion to Open Meeting to Public Comment – **Motion - All in Favor**
- B. Motion to Close Meeting to Public Comment – **Motion – All in Favor**

XXII. **Closed Session** (*if necessary*) – Resolution 2024- _____ A request shall be made to go into Closed Session to discuss matters affecting the protection of safety and property of the public and to discuss pending or anticipated litigation and/or contract negotiations -**Motion – Roll Call**

- A. Professionals' Reports
 - 1. Claims Administrator's Report
 - 2. Executive Director's Report
 - 3. Safety Director's Report
 - 4. Solicitor's Report
- B. Reopen Public Portion of Meeting (*if necessary*) – **Motion – All in Favor**

XXIII. Approval of Claims Payments - **Motion – Roll Call**

XXIV. Authorization to Abandon Subrogation (*if necessary*) - **Motion – Roll Call**

XXV. Motion to Adjourn Meeting **Motion – All in Favor**